



**DEPARTMENT OF THE ARMY**  
CO. F, 2/106TH REGIMENT (RTI)  
BUILDING 502 – CAMP SMITH  
CORTLANDT MANOR, NEW YORK 10567-5000

MNOT-RTI-MOD-OCS

1 October 2014

MEMORANDUM FOR Officer Candidate School Nominees

SUBJECT: OCS Commander Welcome Letter

1. Congratulations on your selection to attend the New York Regional Training Institute Officer Candidate School. I hope you find this program rewarding and challenging. Throughout this course, you will be tested both physically and mentally. The key to success is preparation. The OCS Cadre will train and mentor you, but it is ultimately your responsibility to be ready for each weekend's events.
2. Your will and endurance will be tested during graded events and daily activities. Make sure that you don't wait until the last minute to prepare. A minor injury can take you out of the program if it causes you to miss instruction hours. Be smart and be ready.
3. Your academic knowledge will be tested in a number of written exams but not all mental challenges will be made in the classroom. The OCS Cadre will create a stressful training environment and ask you to make leadership decisions on your feet. Learn from your mistakes.
4. Become familiar with your Candidate Guide. This book gives you all the information that you will need in order to be successful in the program. Make sure you check the standards and are prepared for each event.
5. There are three concepts that you should become familiar with prior to the start of OCS: Troop leading procedures, the operations order and backward planning using the one thirds – two thirds rule. These concepts will be used every drill and are essential in training and operations.
6. I encourage you to work as a team. Your classmates will be your peers throughout your career. Lean on each other and build off each other's strengths. You will not succeed in this program being an individual.
7. I challenge you to learn everything you can from the OCS Cadre. They will be tough, but their goal is to make you a better officer and prepare you to lead America's Soldiers. Push yourself.
8. The OCS Course manager, SSG Melissa Guckian, is your point of contact. She may be reached via email at [melissa.s.guckian.mil@mail.mil](mailto:melissa.s.guckian.mil@mail.mil) or at 518-414-0007.

A handwritten signature in black ink, appearing to read "Peter J. Morrissey".

PETER J. MORRISSEY  
MAJ, AR, NYARNG  
Commanding