

MISSION

The mission of the 106th Regiment is to train tomorrow's leaders to fight and win on the modern battlefield. We "train as we fight" and accomplish our mission by offering Training and Doctrine Command (TRADOC) approved courses in the Noncommissioned Officer Education System (NCOES), Military Occupational Specialty Qualification (MOSQ), and Officer's Candidate School (OCS).

PURPOSE

1. The purpose of this document is to inform all students attending courses at the school of expected standards. It should be kept with the students throughout his or her stay. The content covered in this document addresses all courses taught by the RTI. See index for specific information.

GENERAL

1. The information contained herein conforms to the policies, standards and guidelines set forth in Army Regulations. Students must thoroughly familiarize themselves with all aspects of this welcome packet.
2. The 106th Regiment prides itself on the use of Officer and NCO Support Channel. The Course instructor will provide a student chain of command.
3. The school uses only TRADOC approved POI's for all OCS/NCOES/MOSQ courses taught. All instruction will follow the POI and all appropriate regulations.

ATTENDANCE REQUIREMENTS

1. Students must attend all training in order to graduate. Any exception to this policy must have the approval of the Course Instructor and Command Staff. Equivalent Training (ET) for scheduled assemblies is not authorized.
2. Students must notify the Course Instructor as soon as possible when an attendance problem is identified as such. Failure to notify the Course Instructor will result in an unauthorized absence and possible dismissal from the course.
3. All make-ups for missed training are the responsibility of the individual student, with approval of the Course Instructor. Make-up training sessions will also comply with all policies and regulations.

ACADEMIC REQUIREMENTS

1. Academic performance is a critical part of all course conducted at the 106th Regiment (RTI). Failure to maintain academic standards (70%) will result in an appearance before a School Board, possible dismissal, and a negative comment on the Academic Evaluation Report (AER) DA Form 1059 or End of Course Summary (OCS).

2. The current testing policy for OCS/NCOES/MOSQ allows for the examination, retaining, and one retest on all subjects tested. Failure on primary/critical examination(s) may result in a negative comment on DA Form 1059 or the End of Course Summary (OCS).
3. Examinations are strictly controlled according to current regulation and policy. At no time will students be given a copy of the examination(s), before or after the test. An After Action Review will be conducted so students can identify those questions missed.
4. Students may not receive any help on examination(s), unless specifically allowed by the POI. At no time will a student be administered a written examination orally.

APFT

1. Soldiers attending OCS must meet body composition standards and physical fitness standards per AR 600-9, and TRADOC 350-18. Soldiers must take and pass the APFT on the first day of arriving at the school for each in processing session. Be prepared to succeed.
2. Soldiers reporting for all other training must meet the standards set forth in AR 600-9.
3. The Army PT uniform will be required for daily fitness training (shorts, T-shirt, running shoes, reflective belt and warm-up suits, if weather requires).

BILLETING

1. Billeting for students will be provided by the RTI. OCS Soldiers who need to make arrangements for billeting may contact SSG Guckian at 914-788-7313.

STUDENT DEVELOPMENT AND EVALUATION

1. Leadership development is the primary goal of the school. Students are continually evaluated on performance in leadership positions.
2. Leadership is best learned through practice. Instructors will give students opportunities to apply and practice principles learned in class in a realistic setting whenever possible. At no time will training be degrading in nature. Our goal is to mentor and teach, not degrade the student.

LEADERSHIP

1. All courses will use the platoon organization structure. Instructors will designate Student Class Leaders. Instructors will evaluate student performance in each leadership position and provide written results to the student. Students occupying positions of leadership will be accorded the respect of the position held. School staffs are in positions of authority at all times. Insubordination and failure to follow orders from the Class Leaders or Staff are considered unacceptable behavior

HONOR CODE

1. As professionals, we must adhere to high moral and ethical standards. We call this the “Honor Code”. Failure to live up to the Code may result in dismissal from the course.
2. The principles of the Honor Code are:
 - The student always tells the truth and keeps his/her word
 - The student is honest in all efforts; he/she does not cheat or lie
 - The student will not be insubordinate or employ evasive statements
 - The student respects the property of others and the United States Government
 - The student’s word or signature is his/her bond
 - The student is duty bound to report any breach of the honor code
 - The student respects the race, culture, religion and sex of others

APPEARANCE, WEIGHT STANDARDS, AND MILITARY COURTESY

1. All personnel are expected to conform to AR 670-1. Uniforms will be clean, serviceable, well fitting and properly pressed. Boots and shoes will be clean and polished. Badges, tapes, and insignia will be correctly worn on uniforms. All personnel will maintain the highest appearance, hygiene and grooming IAW AR 670-1.
2. All soldiers must report to School in compliance with the Army Weight Control Standards outlined in AR 600-9. A weigh-in will be conducted on the first day of arrival, during in-processing. Students found not in compliance will be returned to their units immediately. If a student exceeds the screening table weight but meets the body fat standards of AR 600-9, he or she must present a completed DA Form 5500-R/5501-R that is not more than 1 month old.

MEDICAL CONDITIONS

1. Any change in a student’s medical condition must be immediately reported to the OCS Chain of command, 106th Regiment Instructor during duty hours, and to the Staff Duty Officer during off duty hours.
2. The student is responsible for keeping the Course Instructor informed of all medical changes and for providing the School with proper medical documentation specifically stating the ability and/or inability to continue training.
3. The documentation must be provided prior to any scheduled training. Failure to report medical changes to the School may result in dismissal from the course. Documentation includes profiles.

PRIVATELY OWNED VEHICLES (POV’S)

1. Seat belts are required to be worn by all occupants of a vehicle whenever driven on a military post.
2. Personnel bringing privately owned vehicles must possess a valid State driver's license, registration and insurance card. All motorists will observe appropriate regulations regarding speed limits and parking areas.
3. All students will park in designated parking areas only. Failure to park in designated areas may result in the receipt of local parking citations, and possible towing, which will require student expense.

School House Phone Numbers at the RTI are:

REGIMENTAL CDR: LTC David A. Gagnon (914) 788-7303 or david.a.gagnon.mil@mail.mil

RTI CSM: CSM Justin C. Lenz at (914) 788-7308 or justin.c.lenz.mil@mail.mil

2nd BN MOD TRNG CDR: LTC Christopher G. Ciccone (914) 788-7323 or
christopher.g.ciccone.mil@mail.mil

OCS Company Commander: MAJ Peter J. Morrissey (914) 788-7313 or
peter.j.morrissey.mil@mail.mil

OCS Course Manager: SSG Melissa Guckian (914) 788-7313 or melissa.s.guckian.mil@mail.mil

S-1 SFC Jazmin Farrell (914) 788-7339 or jazmin.farrell.mil@mail.mil

S-3 MSG Joseph V. Fisher (914) 788-7488 or joseph.v.fisher.mil@mail.mil

S-4 SFC Joseph L. Prewitt (914) 788-7319 or joseph.l.prewitt2.mil@mail.mil

FAX: (914) 788-7340