

CAMP SMITH POLICIES AND PROCEDURES  
ANNEX 3D – EXAMPLE OF O-5 LEVEL COMMAND SAFETY CERTIFICATION MEMO  
JULY 2009

DEPARTMENT OF THE ARMY  
UNIT  
STREET ADDRESS  
CITY, STATE, ZIP CODE

OFFICE SYMBOL

DATE

MEMORANDUM FOR Camp Smith Range Control, Building 501, Cortlandt Manor, New York 10567-5000

SUBJECT: O5 Level Command (or Civilian Equivalent) Safety Certification

1. References: Department of the Army Pamphlet 385-63, Range Safety, Chapter 1-7(c), 2-3(a)(5), and 1-6 (e)(3) dated 10 April 2003 and NGR 385-63, Range Safety, paragraph 4-6c.

2. I certify that the below listed individuals are properly trained to execute duties as Range Officer in Charge (OIC) and Range Safety Officer (RSO) as stated. They are systems qualified for the weapons indicated below. Weapons systems include live fire weapons, marking ammunition and paintball, practice hand grenades, smoke grenades, chemical agents, sub caliber training devices, firing devices, simulators and trip flares, EOD operations, and all pyrotechniques usage. I certify that the below listed individuals performing OIC and RSO duties for NBC training are NBC qualified. I certify that individuals performing OIC duties for air assault, rappel, sling load, fast rope and STABO operations are Air Assault, Pathfinder qualified as appropriate and that individuals performing Rappel Master duties for rappel, fast rope and STABO are qualified and have performed those duties to the standard in the six month period prior to the training date. I certify that individuals performing OIC and Instructor/Operator (I/O, 2 required) duties during HEAT simulator training are properly trained and credentialed in accordance with TC-55 (HEAT). This certification is in effect for one (1) year from the date of this memorandum.

| <u>NAME (Last, First)</u> | <u>GRADE</u> | <u>Last 4 SSN</u> | <u>UNIT</u>              | <u>RANGE DUTY</u> | <u>WPNS. SYSTEM</u> |
|---------------------------|--------------|-------------------|--------------------------|-------------------|---------------------|
| Last Name, First          | SSG          | XXXX              | HHC 369th SB             | OIC               | *M16/M4/M9          |
| Last Name, First          | SGT          | XXXX              | HHC 369th SB             | RSO               | *M16/M4/M9          |
| Last Name, First          | SSG          | XXXX              | 49 <sup>th</sup> MAG     | OIC               | *Chemical Agents    |
| Last Name, First          | SGT          | XXXX              | 49 <sup>th</sup> MAG     | RSO               | *Chemical Agents    |
| Last Name, First          | SFC          | XXXX              | USMA                     | OIC               | *Rappel Air OPS     |
| Last Name, First          | SPC          | XXXX              | USMA                     | Rappel Master     | *Rappel Air OPS     |
| Last Name, First          | SSG          | XXXX              | Co C 69 <sup>th</sup> IN | OIC               | *Sims/Pyro          |
| Last Name, First          | SGT          | XXXX              | Co C 69 <sup>th</sup> IN | RSO               | *Sims/Pyro          |
| Last Name, First          | SFC          | XXXX              | 1108 <sup>th</sup> EOD   | OIC               | *Explosives/Demo    |
| Last Name, First          | SSG          | XXXX              | 1108 <sup>th</sup> EOD   | RSO               | *Explosives/Demo    |
| Last Name, First          | SGT          | XXXX              | 42 <sup>nd</sup> ID      | OIC / I/O         | HEAT Trainer        |
| Last Name, First          | SGT          | XXXX              | 42 <sup>nd</sup> ID      | I/O               | HEAT Trainer        |
| Last Name, First          | SGT          | XXXX              | Co A 2-108 IN            | OIC/RSO           | Blank Ammo          |

3. The above named individuals have either completed a Range Safety Certification Program for live fire training and/or an Organizational Safety Briefing for all other training (Military); or a National Rifle Association (NRA) approved pistol and rifle course {(or civilian agency equivalent) Non-military}.

4. I understand that individuals performing duties for hazardous training (indicated with \*) must attend the installation safety briefing prior to event.

5. Point of contact (POC) for this action is the undersigned @ (area code) xxx-xxxx.

EYE M. COMMANDER  
LTC, IN, NYARNG  
Commanding