How to:

Mobilization Travel Voucher

NEEDED DOCUMENTS

MOB ORDERS/ ANY Amendments

TCS ODERS/ Any Amendments

REFRAD ORDERS/ Any Amendments

DD 214/ If applicable DD 214C

DA 31 (Stamped one) OR Memorandum From Commander

Examples Follow

MOB ORDERS

FOR OFFICIAL USE ONLY - PRIVACY ACT

OFFICE OF THE ADJUTANT GENERAL STATE OF NEW YORK 330 OLD NISKAYUNA ROAD LATHAM, NEW YORK 12110-2224

ORDERS 080-088

21 March 2011

			SGT	107 MP CO (-)		
(QA7AA-712) 1	700 PARKW	AY EAST		UTICA	NX	13501

You are ordered to active duty as a member of your Reserve Component Unit for the period indicated unless sconer released or unless extended. Proceed from your current location in sufficient time to report by the date specified. You enter active duty upon reporting to unit home station.

REPORT TO HOME STATION: 15 June 2011 , UTICA GI REPORT TO MOB. STATION: 16 June 2011 , Ft Bliss Period of active duty: Not to exceed 400 days Purpose: IN SUPPORT OF OPERATION ENDURING FREEDOM Mobilization Category Code: G Additional instructions:

- (a) You are ordered to active duty for a period of less than 30 days for mobilization processing that includes medical & dental screening and/or care.
- (b) If upon reporting for duty you fail to meet deployment medical standards (whether because of a temporary or permanent medical condition, you may be released from active duty, returned to your prior reserve status, and returned to your home address, subject to a subsequent order to active duty upon resolution of the disgualifying medical condition.
- (c) Pursuant to Presidential Executive Order of 14 Sep 01, you are relieved from your present reserve component status and ordered to active duty not to exceed 25 days for mobilization processing. Proceed from your present location in sufficient time to report by the date specified.
- (d) This is not a permanent change of station (PCS), normal PCS entitlements and allowances and relocation of family members are not authorized. Soldiers are deployed in a TCS status/unit members will travel as a group.
- (e) The soldier will be excluded from the Active Army end-strength per section 115, title 10, USC, and will not be placed on the active duty list (sections 641 (1)(D) and 620 (a), Title 10, USC).
- (f) Call 1-800-336-4590 (National Committee for Employer Support of the Guard and Reserve) or check on line at www.ESGR.org if you have questions regarding your employment/reemployment rights.
- (g) You are ordered to active duty with the consent of the Governor of New York. All Soldiers will call the JOC (518-786-6104) upon arriving at MOB Station.
- (b) POV storage may be authorized for both regular active duty and RC single Soldiers; Soldiers married to another service member when both are deployed; and Soldiers married to another service member residing at a different permanent duty stations.
- (i) 21 1 2020.0000 B1 BITC 135197 21T1/T2 VFRE F4209 AZVA2E 12161 SAF
- (j) Meals and lodging will be provided at no cost to the Soldier. Claims for reimbursement require a statement of non-availability control number.

MOB ORDERS

FOR OFFICIAL USE ONLY - PRIVACY ACT

ORDERS 080-088 HQ NY NG, OTAG, 21 March 2011

Additional instructions (cont):

(k) FOR UNRESOLVED PAY ISSUES, CONTACT THE ARNG Pay Ombudsman at toll-free 1-877-ARNGPAY or by email at ARNG-MILPAY@ARNG-FSC.NGB.ARMY.MIL

FOR ARMY USE Auth: 10 USC 12302 FUSA Perm Order #1A-10-321-001, dated 17 Nov 2010 Acct clas: Enl pay/alw: 211/2/3 2010.0000 01-1100 P2A200 11**/12** VFRE F1201 5570 01ENGU \$12120 Enl tvl/pd: 2112020.0000 B1 B1TC 135197 21T1/T2 VFRE F4209 A2VA2E 12161 SAF Enl pay/alw: 212/2/3 2010.0000 01-1100 P2A200 11**/12** VFRE F1201 5570 01ENGU 512 En1 tvl/pd: 2122020.0000 B1 BITC 135197 21T1/T2 VFRE F4209 AZVA2E 12161 SAF SDN: SUR4393T080088 Sex: M MDC: PM PMOS/AOS/ASI/LIC: 19D2, , YY HOR: DOR: 17-DEC-07 PEBD: 15-MAR-04 Security Clearance: S Comp: ARNGUS Format: 165 FOR THE ADJUTANT GENERAL: HQ, NYARNG 11 11 OFFICIAL 11 11 DISTRIBUTION: THERESA VANCORT MOB Orders COL, AG, NYARNG Director Military Personnel

FOR OFFICIAL USE ONLY - PRIVACY ACT

MOB ORDERS AMENDMENT

FOR OFFICIAL USE ONLY - PRIVACY ACT

OFFICE OF THE ADJUTANT GENERAL

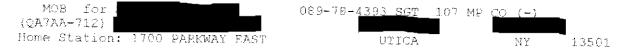
ORDERS 178-036

26 June 2012

Following order is amended as indicated.

So much of: Orders 080088 this Hq dtd 21 March 2011

Pertaining to:



As reads: Period of active duty: Not to exceed 400 days(18JUL12) How changed: Period of active duty: Not to exceed 408 days(26JUL12) PDMRA 20120627-20120627 PATERNITY LEAVE 20120608-20120707 SDN: SUR4393T080058 Auth: 10 USC 12302 FUSA Perm Order #1A+10-321-001, dated 17 Nov 2010 APC DJMS_RC: D7EMOB PM/TDC: MOB MOB Format: 700 *

FOR THE ADJUTANT GENERAL:

FOR OFFICIAL USE ONLY - PRIVACY ACT

DISTRIBUTION: MOB Orders

TCS ORDERS

ORDERS: BL-200-0170

19 July 2011

SGT 0107 MP CO COMBAT SPT (WQA7AA)

You are deployed in a Temporary Change of Station (TCS) status as shown below and are to return to your permanent station upon completion of your tour in support of this operation. You will submit a reviewed travel voucher for this travel to the finance office within 5 working days after return to home station. COMBAT SPT (WQA7AA) Assigned to: 0107 MP CO Purpose: Deployment will be in support of OPERATION ENDURING FREEDOM GUANTANAMO BAY, CUBA Number of days: Not to exceed 362 days. Will proceed on or about: 23 July 2021 Security Clearance: SECRET, NONE 12 April 2004 Accounting classification: 21 1 2020.0000 B1 B1TC 135197 21T1/T2 VFRE F4209 AZVA2E 12161 SAF Subject to Availability of Funds. The use of this funding/line of accounting without approval is prohibited and will result in an anti-deficiency act violation. All violations will be reported to ASA-FM&C and an official investigation will be conducted. Funding is authorized only for the fiscal year indicated on this order. Amendments will be required for future funding, subject to availability of funding. Soldiers and authorized Army officials must sign into https://mobcop.army.mil/DAMPSCTCS to retrieve copies of orders/amendments. SDN: SUR4393T080088 Customer Identification Code (CIC): 2120B1AZVA12161 Movement designator code: PME1 Will Proceed Through: N/A Demob Station: Ft Bliss Additional instructions:N/A Weapon: N/A

a. This a Temporary Change of Station (TCS), Soldiers will be attached to TCS duty stations. Normal PCS entitlements, allowances, and relocation of family members are not authorized. Consolidated Personnel Policy Guidance (PPG) for Operations Iraqi Freedom and Enduring Freedom is found on the DCS, G-1 web site

http://www.armygl.army.mil/militarypersonnel/policy.asp

- b. Soldiers must secure a reservation for the CONUS replacement center (CRC) in order to attend the mandatory training enroute to the CENTCOM AOR if applicable. Commands will call Army Travelers Assistance Center (ATAC) at 1-800-582-552 or send an email to atac@hoffman.army.mil. CBA/IBA authorized for OCO TCS CONUS Travel (VARIATION NOT AUTHORIZED). All transportation to/from the CENTCOM AOR is funded by ARCENT. Commercial air is not authorized to/from the CENTCOM AOR without prior approval of the ARCENT CDR. The IMCOM LOA above must not be used to fund any transportation to/from the CENTCOM AOR. Use of IMCOM OCO TCS funds for commercial transportation is not authorized for travel to/from the ARCENT CDR.
- c. Temporary storage of HHG authorized as provided by paragraph U4770A-A of the JFTR, but may impact on your BAH authorization. Contact your local transportation office for assistance. For BAH questions, please contact your supporting finance office.
- d. Travel by POV is authorized if duty is in CONUS as not advantageous to the government; cost of transportation is limited to Official Directed Mode; reimbursement is limited to the government cost of transportation. POV storage may be authorized, contact the local Installation Transportation Office (ITO) for assistance.
- e. Soldiers are authorized shipment of 4 checked bags one personal bag and two issued bags of OCIE (not to exceed 70 lbs/bag) and 1 standard carry-on bag on AMC/contracted flights. When AMC or contracted transportation is not available, Soldiers are authorized 4 checked bags weighing more than 50lbs to a max of 70lbs per bag authorized as excess baggage.
- f. Temporary Duty (TDY) Household Goods (HHG) Weight allowance is authorized for CONUS and OCONUS based personnel that are on active duty for a period greater than 200-days, excluding those areas designated as Hostile Fire/Immediate Danger Pay areas.
- g. You will bring only those items specified by the PPG or other appropriate authority. A list of those items will be provided by the servicing personnel service center/company.
- h. Soldier readiness processing will be accomplished prior to departure from losing installation/home station per chapter 4, AR 600-8-101. Losing installation commander will determine the extent of out-processing. Soldier will hand carry out-processing packet; field Military Personnel Records Jacket (MPRJ) along with associated transfer documents, records, and deployment packet to the gaining PSC or replacement activity.
- 1. Government quarters and dining facilities will be used at the replacement activity and during deployment. Essential Unit Mess (EUM) has been declared by Assistance Secretary

Page 1

TCS ORDERS

19 July 2011

of the Army (Manpower and Reserve Affairs) ASA(M&RA) for the mobilization and demobilization sites not to exceed (10) days. Per diem payable is \$5.00 per day for CONUS and \$3.50 per day for OCONUS for this period of duty.

- j. Within 48 hours of receiving these orders, the Soldier must check with the supporting installation housing office before securing temporary lodging at the duty location. If lodging is not available or Soldier is not assigned to an installation, the Soldier must contact Army Lodging Success within 48 hours but no sconer than 45 days prior to orders start date to obtain housing or a statement of nonavailability (SNA). For toll-free reservation services 24/7 contact: 1-866-363-5771; http://www.lodgingsuccess.com/ or central reservations at 1-800-462-7691 email: centeralreservations@redstone.army.mil. When issued an SNA to reside on the economy, the Soldier is authorized 55% of the local lodging for the Soldier at the duty location no later than 3 working days after the Soldier has contacted Lodging Success. If Lodging Success is unable to obtain lodging during these 3 working days, they will issue an SNA for a temporary period (no longer than 8 days) at 100% per diem until suitable lodging can be obtained. If suitable lodging cannot be obtained, the Soldier will be issued an SNA to substantiate 55% of the local per diem for the remainder of the order.
- k. For Soldiers residing on installations, the per diem rate paid is based on availability of lodging and meals found in the world wide listing W/O official travel Government Quarters found at the following link: http://www.armymwr.com/portal/travel/lodging/.
- During period of assignment/deployment, gaining/deployed unit commander has responsibility for personnel service support to include awards and decorations, UCMJ, and all other forms of personnel and legal administration support except Reserve Component promotional authority.
- m. For active duty Soldiers, Basic Allowance for Housing (BAH) is based upon their permanent duty station. For RC Soldiers and retired Soldiers called or ordered to active duty, BAH is based on principal residence when ordered to active duty in a Temporary Duty (TDY) Status. Shipment of HHG and movement of dependents are not authorized in a TDY status.
- n. Soldier may submit interim travel voucher if otherwise entitled to per diem and/or travel for the monthly payment of accrual travel payment. Care should be taken to keep all required documents to support payments/request for payments. Soldier must submit all ASA(M&RA) waivers and SNAs issued when filing claims. All supporting documents must accompany the final settlement voucher.
- o. Use of leave during this deployment is recommended for all Soldiers. A copy of the leave record will be submitted upon completion of this operation with the final settlement voucher. If unable to take leave during this period of duty, selling back leave, with "no impact", applies only to RC Soldiers. The only option for AC Enlisted Soldiers is a one-time opportunity to sell back leave in excess of 120 days. The days sold back will be "charged" against their current leave balance and count against the 60 day career sell back limit. AC Officers do not have this option.
- p. Additional movement requirements will be completed using amendment orders, order format 401 or 700, as appropriate.
- q. Soldiers will logon to the AKO website at https://www.us.army.mil/portal/portal home.jhtml and establish an AKO email account.

Format: 401

FOR THE COMMANDER:



DISTRIBUTION: 1- Cdr, Ft Bliss 1- Cdr, WQA7AA, 0107 MP CO COMBAT SPT, UTICA G1

TCS ORDER AMENDMENT

DEPARTMENT OF THE ARMY

HEADQUARTERS, FORT BLISS 1733 PLEASONTON ROAD FORT BLISS, TX 79916-6816

ORDERS: BL-200-0170 (A1)

30 September 2011

SGT 0107 MP CO COMBAT SPT (WQA7AA)

The following order is amended as follows. So much of: Order BL-200-0170, HEADQUARTERS, FORT BLISS, dated 19 July 2011

Authority: PCN: N/A

Added:

Accounting Code

21 2 2020.0000 B1 B1TC 135197 21T1/T2 VFRE F4209 AZVA2E 12161 CIC: 2220B1AZVA12161 Funds are available upon the U.S. Congress Enacting FY12 Defense Appropriation. Funding is authorized only for the fiscal year indicated on this order. Amendments will be required for subsequent fiscal years. Soldiers and authorized Army officials must sign into https://mobcop.army.mil/DAMPSCTCS to retrieve copies of orders/amendments.

Format: 700

FOR THE COMMANDER:



C.D. YOUNG AG

DISTRIBUTION: 1- Cdr, Ft Bliss 1- Cdr, WQA7AA, 0107 MP CO COMBAT SPT,

DEPARTMENT OF THE ARMY

HEADQUARTERS, FORT BLISS 1733 PLEASONTON ROAD FORT BLISS, TX 79916-6816

TCS ORDER AMENDMENT

ORDERS: BL-200-0170 (A2)

22 October 2011

SGT 0107 MP CO COMBAT SFT (WQA7AA)

The following order is amended as follows. So much of: Order BL-200-0170, HEADQUARTERS, FORT BLISS, dated 30 September 2011

Authority: PCN: N/A

Accounting classification

As Reads: 21 2 2020.0000 B1 BITC 135197 21T1/T2 VFRE F4209 AZVA2E 12161 Funds are available upon the U.S. Congress Enacting FY12 Defense Appropriation. Funding is authorized only for the fiscal year indicated on this order. Amendments will be required for subsequent fiscal years. Soldiers and authorized Army officials must sign into https://mobcop.army.mil/DAMPSCTCS to retrieve copies of orders/amendments.

Changed To: 21 2 2020.0000 B1 BITC 12101220F1M 21T1/21T2 VFRE F4209 AZVC2E 12161 Funds are available upon the U.S. Congress Enacting FY12 Defense Appropriation. Funding is authorized only for the fiscal year indicated on this order. Amendments will be required for subsequent fiscal years. Soldiers and authorized Army officials must sign into https://mobcop.army.mil/DAMPSCTCS to retrieve copies of orders/amendments.

Customer Identification Code (CIC)

As Reads: 2220B1AZVA12161

Changed To: 2220B1AZVC12161

Format: 700

FOR THE COMMANDER:



C.D. YOUNG AG

DISTRIBUTION: 1- Cdr, Ft Bliss 1- Cdr, WQA7AA, 0107 MP CO COMBAT SPT,

REFRAD ORDERS

DEPARTMENT OF THE ARMY HEADQUARTERS, 1ST ARMORED DIVISION & FORT BLISS FORT BLISS, TEXAS 79916-6816

ORDERS 174-0025

22 June 2012

BLISS, TX 79916

SGT 107TH MILITARY POLICE CO (-), (WQA7AA), FT

You are released from active duty, not by reason of physical disability, and assigned as indicated on the date immediately following release from active duty. Any temporary appointments held are terminated on your effective date of release from active duty.

Effective date: 26 JUL 12 Assigned to: 107 MP CO (-), UTICA, NY 13501 Terminal date of Reserve obligation: Not applicable Additional instructions: a. Soldier is eligible for Transitional Health Care under 10 USC Section 1145 until 25 January 2013. b. You are required to report directly to your rear detachment prior to commencement of transition leave. c. Soldier was REFRAD for contingency Operation Enduring Freedom and the REFRAD is for demobilization of forces from a contingency operation.

FOR ARMY USE HOR: ROCHESTER, NY Place EAD or OAD: UTICA, NY MDC: NZE2 Comp: ARNG PEBD: Not applicable Format: 523

FOR THE COMMANDER:

*********** OFFICIAL ********** C. D. YOUNG ADJUTANT GENERAL

DISTRIBUTION: 920 PLUS ado

DD 214

AUTION: NOT TO BE USED FO	R TH			ANY	ALTERATIO	NS IN SHA	FORM VOI
CE	RTIFICATE OF	RELEASE OR	DISCHARGE FRO	MACTIVE D	UTY		
						0 FOURITY	
1. NAME (Last. First, Middle)			MPONENT AND BRAI				
A. GRADE, RATE OR RANK	b. PAY GRADE	5. DATE OF	BIRTH (YYYYMMDD)	 RESERVE C (YYYYMMDD) 	DODOOD	TERMINA 100	TION DATE
A PLACE OF ENTRY INTO ACT	IVE DUTY	b. HOME OF	RECORD AT TIME O	FENTRY (City an	d state, or cor	mpiete addres	is if known)
BA. LAST DUTY ASSIGNMENT A	ND MAJOR COMM	AND	b. STATION WHER FORT BLISS,	E SEPARATED	816		
					10. SGLI C	OVERAGE	NONE
ALL ALL SAFEGUARD IT. RENDER IO CRADE FOR CENTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY This Report Contains information Subject to the Privacy Act of 1374. As Amended Social Security NI NAME (Lear First Midday ALNOY ARROLD Social Security NI NAME (Lear First Midday ALNOY ARROLD Social Security NI ORADE RATE OR RANK D. PAY GRADE Social Security NI CRADE RATE OR RANK D. PAY GRADE Social Security NI PLACE OF ENTRY INTO ACTIVE DUTY D. HOME OF RECORD AT TIME OF ENTRY (Cay and state, or comparise andmose for Command the Ministry POLICE DO (-) FC FORT BLISS, TX 79316-5816 FILASE OF ENTRY INTO ACTIVE DUTY D. HOME OF RECORD AT TIME OF ENTRY (Cay and state, or comparise andmose for Orange way) I.S. STATION WHERE SEPARATED FOR TELLSE, TX 79316-5816 FORT BLISS, List additional generation of the and poars and mombia in speciality. List additional generation of the and poars and mombia in a speciality. List additional generation of the and poars and mombia in a speciality. List additional tenses Repold 2012 I.S. STATION WHERE SEPARATED FOLD OF SERVICE YEAR(S) MONTHIS TO ALL CE - 1 YES 4 MIGS / 19024 REGORNA AVARDED OR AUTHORIZON (List additional tenses Repold 2012 I.S. STATION WHERE SEPARATED FOLD OR SERVICE THE REPOLD 2012 I.S. STATION WHERE SEPARATED FOLD OR SERVICE THE REPOLD 1001 RECORNT			,000.00				
11. PRIMARY SPECIALTY dust m	mber, title and years a	nd months in	12. RECORD OF SE	RVICE			DAY(S)
			a. DATE ENTERED A	D THIS PERIOD			
one or more years.)							
1824 MILITARY POLIC	$E \sim 1 \text{ YRS 4 } 1$	MOS//19D24 NINC FOLLONS	C. NET ACTIVE SERV	ICE THIS PERIOD			
CAVALRY SCOUT ~ / YR	5 3 MUS//NOT	HING FOLLONS	u. TOTAL PRIOR AO				
				E			
							17
						unale and I	month and
RIBBON / / OVERSEAS SER	VICE RIBBON/	/ARMED					
b. COMMISSIONED THROUGH RO	TC SCHOLARSHIP (1	0 USC Sec. 2107b)					
			Yes, years of commitmen	(NA)		YES	
16. DAYS ACCRUED LEAVE PAID 0	17. MEMBER WA	S PROVIDED COM	PLETE DENTAL EXAMINENT WITHIN 90 DA	VINATION AND A	ALL APPRO	PRIATE	YES NO
18. REMARKS ////////////////////////////////////	//////////////////////////////////////	DANCEP DAY A	PRA LISERVICE	//////////////////////////////////////	110723-0	20120614	//////////////////////////////////////
							AVE:
301 306 30 - 301 307 07 7 / / P	NUT FROM BLO	CK TRY DEVIC	K//ARMI//SEE	ATTACHLU C	11.11.11.121	ETCH CHR	5 4 4
The information contained herein is su	bject to computer matc	hing within the Departm	nent of Defense or with an	y other affected Fe	detal of non-F	ederal ageno	y for verticatio
purposes and to determine eligibility to	r, and/or continued con	npsance with, the requi	b NEAREST RELA	TIVE (Name and a	uddress - Inclu	de ZIP Code)	
SAFEGUARDIT. RENDER FORM VOID CERTIFICATE OF RELEASE OF DISCHARGE FROM ACTIVE DUTY This Repot Contains information Subject to the Privacy Act of 1974, As Amended NAME (Last First Middle) Departments To Subject to the Privacy Act of 1974, As Amended NAME (Last First Middle) Departments To Subject to the Privacy Act of 1974, As Amended NAME (Last First Middle) Departments To Common Department To Departments To Depa							
AND	A DE CENT TO (Fr	coll calado No colletil	NIX OF	FICE OF VETER	ANS AFFA	RS X VE	S NO
a. MEMBER REQUESTS COPY	3 BE SENT TO THE	E CENTRAL OFFICI					
	b DATE		AUTHORIZED TO S	GN (Typed pame	arada tille sk		
21.a. MEMBER SIGNATORE	(YYYYMAH	DO ESIGNED B	Y: ORTIZ.VANE	SSA.M.1132	833555		(YYYYMMDD)
	2012063		ORTIZ, TRANS			2	0120622
		L'AND AND AND AND AND AND AND AND AND AND					- 0410, V - 1

SPE	CIAL ADDITIONAL INFORMATION	V (For use by authorized agencie	es anly)
23. TYPE OF SEPARATION RELEASE FROM ACTIVE DUTY		24. CHARACTER OF SERVICE HONORABLE	E (laakuda upgradee)
25. SEPARATION AUTHORITY AR 635-200, CHAP 4		26. SEPARATION CODE MBK	27. REENTRY CODE
28. NARRATIVE REASON FOR SEPAR COMPLETION OF REQUIRED A	ATION CTIVE SERVICE		
29. DATES OF TIME LOST DURING TH	IS PERIOD (YYYYMMDD)		30. MEMBER REQUESTS COPY 4 (Initials)
DD FORM 214, AUG 2009	PREVIOUS EDITION IS O		SERVICE - 2

DD 214C

TION: NOT TO BE USED FOR ITIFICATION PURPOSES	THIS IS AN IMPORTANT RECORD. SAFEGUARD IT.	ANY ALTERATIONS IN SHA	
	RELEASE OR DISCHARGE FROM ACTIVE ort Contains Information Subject to the Privacy Act of 197		
NAME (Last_First_Middle)	2. DEPARTMENT, COMPONENT AND BRANC	H 3. SOCIAL SECOND	
ecify the item number of the block conti	AFMY ARNEGS wed for each entry) ////////////////////////////////////	NOTHING FOLLOWS	anaaa
NT FROM BLOCK 18: NATION	AL GUARD RECRUITER BALGE, BASIC//	WDINING I GILL	
		the state of the second se	b. DATE
21.a. MEMBER SIGNATURE	6. DATE 22.a. OFFICIAL AUTHORIZED TO (YYYYMMOD) ESIGNED BY: ORTIZ, VAN	SIGN (Typed name, grade, title, signature) SSSA . M. 1132833555	(YYYYMME)
	20120622 VANESSA M ORTIZ, TRAM	SITION LEAD	20120623
	DANESSE WANESSER & URITE, INSU	the second s	SERVICE

DA 31 (Signed/ Stamped)

276	A SLODOUGUE SORVER IN I	Cl of 1974. For use o DCS, G-1. (See of)						
	and the second se		THE OWNER AND A DECK			1	F-829	
TAME CAR FUR	t Maxime Invitini)	1. SSH	7A	ATI	RANK		A	
					SGT	1	DATE.	
LEAVE ADDRESS	Street, City, State, 2	OP Code and 9	TYPE OF I		201		20111027	
CORP. THE .	1	2	C ORDINA	RY EME	GENCY		STATION, AND PI	HONE NO.
	eren er en staat beskalige		PERMS	SIVE TOY	OTHER	107th MP		
_			Rest an	d Recuperation	Leave	APO AE 011-5399		
	NUM	BER DAYS LEAVE			Minister in the second s	at1-3733		
ACCRUED	b. REQUESTED	C. ADVA	NCED	d. EXCESS	10.		OATES	
	15		N THERE A	0. CAUCOD	1 N 1	FROM	a. 10	
SKONATURE OF	SECONSTON	12 SUPERVISOR	RECOMPT	CATIONSIGNAT	100 74	20120	201	12
		XAPPROV	AL D	SAPPROVAL	API	SIGNATUR 1917-20 AU	E AND TITLE OF	
		COT			1	· \$P.2	72	Cos
			OEPAR	TURE	<u> </u>	<u> </u>		,
ATE	b. TINK	S NAMET	TTLE/SKONA	TURE OF DEPAR	TURE AUTO	am	**************************************	
	0007	24	na -	100	-	aver b	JPC	
	· · · · · ·		DEXTEN	SICN .				
UMBER DAYS	B. DATE APPRON	ED & NAME/T	TLE/SIGNA	TURE OF APPRO	VAL AUTHOR	TY		
				a an ar ang film.		** *		
			RETU	4N				
IATE	0. 1142	C NAME/T	TLE/SIGNA	TURE OF RETURN	ALTHON	·····		
lour are sutherized in home station of minement to the	DRIGUEZ, DIF	RECTOR JB		AND PORTATION	ROGRAN		d trained will bin (APOE) tor	
Too are sufficient in the horse station of non-ment to the of your travel docu- nanciar. The Ameri 4317RUCTIONS FO	DRIGUEZ, DIF PA to proceed on official to or focation designates without reservation without reservation without reservation without reservation without proceeding page (can Red Cross can sta R SCHEDULING RET)	RECTOR J8 (AT B - EMERADONY TEVEL In connection wi d by military orders, and the Sector and the Sector and a with S sector and will you in neutrying you use you in neutrying you URN TRANSPORTAT	LEAVE TRU the state of the state of a state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state	ANDPORTATION ANDPORTATION Town and opon relief to report to a document, as included transpor- return. Submit re- der of your record	ROGRAN AND MANE Compression of the Avriat Port solutional frame for antennion	Dur laave an of Embarkes I is charged	d trained will bin (APOE) tor	
You are puthorized in thome action of depart the install of your three install of your three install of your the install of your the install remote: The Ameri INSTRUCTIONS FO sturth military travel if your require other	DRIGUEZ, DIF PA Is proceed on official to or bootborn designates suborcated immediate auton state characteriation method are bootborg part can Read Croas can a tab	RECTOR J8 (AT B - EMERADONY TEVEL In connection wi d by military orders, and the 5 subjects for sub- military orders, and the 5 subjects for sub- subject in methylog ye used you in methylog ye URN TRANSPORTAT	LEAVE TRU the state of the state of a state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state	ANDPORTATION ANDPORTATION Town and opon relief to report to a document, as included transpor- return. Submit re- der of your record	ROGRAN AND MANE Compression of the Avriat Port solutional frame for antennion	Dur laave an of Embarkes I is charged	d trained will bin (APOE) tor	
fou are sutherized in home setion of nonversent to the of our transition instant of your transition mender. The Ameri mender. The Ameri Marth military travel f your require other	DRIGUEZ, DIF To proceed on official to or focation designable authorited internation author who reservation matter of cross can sta AR SCHEDULING RET Intervations to CONUS restitance call PAP	RECTOR J8 (AT B - EMERADONY TEVEL In connection wi d by military orders, and the 5 subjects for sub- military orders, and the 5 subjects for sub- subject in methylog ye used you in methylog ye URN TRANSPORTAT	LEAVE TRU (d) articlar You are dry You are dry in your hyper per antimetry per antimetry Pole	ANGROATIATION A Preve and opon relief to report to a required transport required transport required transport advantages and a required transport der of your request	AND TRAVEL Completion of y the Antial Port Soliditional travel Soliditional travel for axignation	Ther larve an of Emberket I is Diargood sotarian to of leavy	ct trained will ton (APOE) for to take, moucher with a your	
lou are suborized is hans station of abvert the instation of pour transition and pour transition service. The Ameri service. The Ameri service for a station for the service of the service of the station static service of the service of the station of the station of the station of the station of the station of the service of the station of the station of the service of the station of the station of the station of the service of the station of the station of the station of the station of the station of the statio	DRIGUEZ, DIF To proceed on official to or focation designable authorited internation author who reservation matter of cross can sta AR SCHEDULING RET Intervations to CONUS restitance call PAP	RECTOR J8 AT II- EMERAPHIC AT II- EMERAPHIC AT II- EMERAPHIC AT II- EMERAPHIC AT II- EMERAPHIC AT II- EMERAPHIC AT II- EMERAPHIC AND AT II- S call the MAC Passe ANRIVED APOD	LEAVE TRU Dear Dear Dear To any Dear Dear To a start from the solution from the solu	Andron Canter (PR)C	AND TRAVEL Completion of y a Antol Travel and Travel and Travel for automation for automation	Ther larve an of Emberket I is Diargood sotarian to of leavy	d trained will bin (APOE) tor	
tou are subcrited in home subcrited of nonvenent to the object the install of your barnet docu- ender. The Ameri STRUCTIONES FO turk military travel turk military travel poor require other SPARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or boarded internation subor who reservation station whose reservation takes Red Cross can sta R SCHEDULING RET reservations to CONUT reservations to CONUT reservations to CONUT reservations to CONUT reservations to CONUT	RECTOR J8 ATT II - EMERAZINCY TIPOL In Connection with the million of the sub- set in the sub- million of the sub- million of the sub- Control of the sub- S call Ine SACC Passes NRR/VED APOQ PART III - DEPEN	LEAVE TRU Dear Dear Dear To any Dear Dear To a start from the solution from the solu	Andron Canter (PR)C	AND TRAVEL Completion of y a Antol Travel and Travel and Travel for automation for automation	Ther larve an of Emberket I is Diargood sotarian to of leavy	ct trained will ton (APOE) for to take, moucher with a your	
Tou are sutherized to home setter of money setter of poor band docu white, The Ameri STRUCTIONES FO furth military paves is your require other EPARTED UNIT	PAID PAID PAID PAID PAID PAID PAID PAID	RECTOR J8 ATT 8 - EMERADENCY TIPO In connection with the mitting of the state and in mitting to ach a within 5 working do with you in nothing within a within 5 working do a workin	LEAVE TRUE TRUE TRUE TRUE TRUE TRUE TRUE TRU	ANGRORTATION ANGRORTATION To law and opon includ is report to device and opon requires the angle for any our request attorn Center (PRIC ARRIVED ARGE VEL AUTHORIZA	And Theorem And Theorem completion of y the Antial Port additional yran for actionation for actionation for actionation for actionation	The larve an of Embarkas of Stroburkas opay have opay have of larvy 123. ARP	d travel will on APOET to a to leave, soucher with a your your	
ou are suborized in home suborized of power to hat install of your barnet to be wrider. The Ameri STRUCTIONES FO hurh military baves but military baves but military baves powerspectro other EPARTED UNIT	PAID PAID PAID PAID PAID PAID PAID PAID	RECTOR J8 ATT 8 - EMERADENCY TIPO In connection with the mitting of the state and in mitting to ach a within 5 working do with you in nothing within a within 5 working do a workin	LEAVE TRUE TRUE TRUE TRUE TRUE TRUE TRUE TRU	ANGRORTATION ANGRORTATION To law and opon includ is report to device and opon requires the angle for any our request attorn Center (PRIC ARRIVED ARGE VEL AUTHORIZA	And Theorem And Theorem completion of y the Antial Port additional yran for actionation for actionation for actionation for actionation	The larve an of Embarkas of Stroburkas opay have opay have of larvy 123. ARP	ct trained will ton (APOE) for to take, moucher with a your	
ou are suborized is home setsion d movement to the depart the install of your bared docu ender. The Ameri STRUCTIONS FO turk millions travel s pour require other EPARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant instruction subortant instruction ison the control of the mathematics of the care state mathematics of the care state mathematics of the care state and control of the care state mathematics of the care state of available or required a matured TRANSPO	RECTOR J8 ATT II- EMERAZENCY TIPO II II Connection w Mile you in notifying you URN TRANSPORTAT S call the MAC Passa ANRIVED APOD PART II - DEPEN CRAIT III - DEPEN CRAIT IIII - DEPEN CRAIT IIII - DEPEN CRAIT IIIII - DEPEN CRAIT IIIIII - DEPEN CRAIT IIIIIIIIIIIIIIIIII	A LEAVE TRUE TRUE TRUE TRUE TRUE TRUE TRUE TRU	ANGRORTATION TO SAME AND ADDRESS AND ADDR	And Theorem And Theorem completion of y the Antial Port additional yran for actionation for actionation for actionation for actionation	The larve an of Embarkas of Stroburkas opay have opay have of larvy 123. ARP	d travel will on APOET to a to leave, soucher with a your your	
ou are sutherized to home station of norwarent to the depart the instant of your brand docu ander. The Ameri STRUCTKORS FC burn military travel is you require other EPARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant instruction subortant instruction ison the control of the mathematics of the care state mathematics of the care state mathematics of the care state and control of the care state mathematics of the care state of available or required a matured TRANSPO	RECTOR J8 ATT #- EMERADENCY TIPE In Connection with the home of the connection and the million of the sub- set of the sub- PART II - DEPEN Cash reinformation RTATION AUTION CEPEN	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	ANGRORTATION ANGRORTATION Towns and opon indo to most a indoperation and operations and	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
SV #* Puttorized to home station d normark to the depart the install of pour brand docu ander. The Ameri STRUCTKORS FC unt military travel pour require other pour require other PARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant insuration subortant insuration mathematics at boarding page reaction without reservable mathematics in CONUT reservations in CONUT reservations in CONUT reservations in CONUT reservations or required a mailable or required a mailable or required	RECTOR J8 ATT II- EMERAZENCY TIPO II II Connection w Mile you in notifying you URN TRANSPORTAT S call the MAC Passa ANRIVED APOD PART II - DEPEN CRAIT III - DEPEN CRAIT IIII - DEPEN CRAIT IIII - DEPEN CRAIT IIIII - DEPEN CRAIT IIIIII - DEPEN CRAIT IIIIIIIIIIIIIIIIII	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	ANGRORTATION TO SAME AND ADDRESS AND ADDR	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d travel will on APOET to a to leave, soucher with a your your	
SV #* Puttorized to home station d normark to the depart the install of pour brand docu ander. The Ameri STRUCTKORS FC unt military travel pour require other pour require other PARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant insuration subortant insuration mathematics at boarding page reaction without reservable mathematics in CONUT reservations in CONUT reservations in CONUT reservations in CONUT reservations or required a mailable or required a mailable or required	RECTOR J8 ATT #- EMERADENCY TIPE In Connection with the home of the connection and the million of the sub- set of the sub- PART II - DEPEN Cash reinformation RTATION AUTION CEPEN	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	ANGRORTATION ANGRORTATION Towns and opon indo to most a indoperation and operations and	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
SV #* Puttorized to home station d normark to the depart the install of pour brand docu ander. The Ameri STRUCTKORS FC unt military travel pour require other pour require other PARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant insuration subortant insuration mathematics at boarding page reaction without reservable mathematics in CONUT reservations in CONUT reservations in CONUT reservations in CONUT reservations or required a mailable or required a mailable or required	RECTOR J8 ATT #- EMERADENCY TIPE In Connection with the home of the connection and the million of the author and the secting day with you in nothing you unn TRANSPORTAT S call the MAC Passes NRR/VED APDO PART III - DEPEN Cash reinstorraphie RTATION AUTHORIZ CEPEN	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	ANGRORTATION ANGRORTATION Towns and opon indo to most a indoperation and operations and	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
ou are sutherized to home station of norwarent to the depart the instant of your brand docu ander. The Ameri STRUCTKORS FC burn military travel is you require other EPARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant insuration subortant insuration mathematics at boarding page reaction without reservable mathematics in CONUT reservations in CONUT reservations in CONUT reservations in CONUT reservations or required a mailable or required a mailable or required	RECTOR J8 ATT #- EMERADENCY TIPE In Connection with the home of the connection and the million of the author and the secting day with you in nothing you unn TRANSPORTAT S call the MAC Passes NRR/VED APDO PART III - DEPEN Cash reinstorraphie RTATION AUTHORIZ CEPEN	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	AMERORYATION AMERORYATION To lawer and opon in documents. As in required to move attorn Genter (RRC ARRIVED APGE VE. AUTHORIZA VE. AUTHORIZA ONE WI PENDENTS LIST RMATION	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
ou are sutherized to home station of norwarent to the depart the instant of your brand docu ander. The Ameri STRUCTKORS FC burn military travel is you require other EPARTED UNIT	DRIGUEZ, DIF PA Is proceed on official to or focation designable subortant insuration subortant insuration mathematics at boarding page reaction without reservable mathematics in CONUT reservations in CONUT reservations in CONUT reservations in CONUT reservations or required a mailable or required a mailable or required	RECTOR J8 ATT #- EMERADENCY TIPE In Connection with the home of the connection and the million of the author and the secting day with you in nothing you unn TRANSPORTAT S call the MAC Passes NRR/VED APDO PART III - DEPEN Cash reinstorraphie RTATION AUTHORIZ CEPEN	LEAVE TRU LEAVE TRU Contract true contract true contract true contract true contract true contract	AMERORYATION AMERORYATION To lawer and opon in documents. As in required to move attorn Genter (RRC ARRIVED APGE VE. AUTHORIZA VE. AUTHORIZA ONE WI PENDENTS LIST RMATION	AND TRAVEL Completion of y is Average for additional for additiona	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
ou are suborized is home setsion d movement to the depart the install of your bared docu ender. The Ameri STRUCTIONS FO turk millions travel s pour require other EPARTED UNIT	PA In processed on official to proceed on official to proceeding designation subortand intermation subortand intermation subortand intermation subortand intermation subortance reservations (as Ref Cross can sta subortance reservations (associations to CCINUS (associations to CCINUS	RECTOR J8 ATT # - EMERADENCY TIPE In connection with the minimum of the second of the and the minimum of the second of the and the second of the second of the and the second of the second of the ANRAVED APOD PART III - DEPEN CARD HALTICAL OF THE CARD HALTICAL OF THE AREAS OF THE SECOND OF THE CARD HALTICAL OF THE CA	LEAVE TRUE de entergreen Voe are driv voe are driv to you are driv to	ANGRORITATION Transfer and open sched is report in forward and open requires the open requires the open der of your request attorn Center (PRO ARRIVED ARGE VE. AUTHORIZA ONE WIN PENDENTS LISTI AMATION C. DATES OF	AND TRAVEL Completion of y in Antial Port additional y and additional y and additional y and additional y and for actionation for actionationation for actionationation for actionation for actionation for actionationation for actionationation for actionation for actionation for actionation for actionation for actionationation for actionationation for actionationationation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationationation for actionationationation for actionationationation for actionationat	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
In a set suborized in home settor dimovament to the fight bare the install of your bare free install of your bare ender. The Ameri estimation, The Ameri estimation, The Ameri estimation of the estimation of the settor of the s	CRIGUEZ, DIF PA Is proceed on official to or focation designable subtracted members subtracted members subtracted members and reservations in CONUS reservations in CONUS rese	RECTOR J8 (ATT II- EMERALENCY TIPN IN CONNECTION WITH MILLION CONTENTS IN CONTENTS MILLION CONTENTS S call In MAC Passes MARAVED APOD PART III- DEPEN CARD STOCK AUTHORIZED III STALLION AUTHORIZED III SEATON	LEAVE TRUE OF LEAVE TRUE TRUE TRUE TRUE TRUE TRUE TRUE TRU	ANGRORTATION TRAVEL AUTHOR	ROGRAN And TRAVEL completion of p the Antial Pool and for Heave for actionation for actionationation for actionation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationationation for actionationationation for actionationationation for actionationationation for actionationationationation for actionationationationationation for actionationationationationationationationa	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
fou are suborized is house settor of advant the install of pour transitions and the settor of pour transitions of pour transitions four equire other store equire other settor sole equire other sole equire other	PA In processed on official to proceed on official to proceeding designation subortand intermation subortand intermation subortand intermation subortand intermation subortance reservations (as Ref Cross can sta subortance reservations (associations to CCINUS (associations to CCINUS	RECTOR J8 (ATT II- EMERALENCY TIPN IN CONNECTION WITH MILLION CONTENTS IN CONTENTS MILLION CONTENTS S call In MAC Passes MARAVED APOD PART III- DEPEN CARD STOCK AUTHORIZED III STALLION AUTHORIZED III SEATON	LEAVE TRUE OF LEAVE TRUE TRUE TRUE TRUE TRUE TRUE TRUE TRU	ANGRORITATION Transfer and open sched is report in forward and open requires the open requires the open der of your request attorn Center (PRO ARRIVED ARGE VE. AUTHORIZA ONE WIN PENDENTS LISTI AMATION C. DATES OF	ROGRAN And TRAVEL completion of p the Antial Pool and for Heave for actionation for actionationation for actionation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationation for actionationationation for actionationationation for actionationationation for actionationationation for actionationationationation for actionationationationationation for actionationationationationationationationa	Charles and the control of the contr	d trained will on (APOE) for inductive with a source source twee Homes UNP	
Tou are puthorized in home an internation of power parent to the international docu- mender. The Ameri distribution provide sturn military prevent sturn militar	DRIGUEZ, DIF PA Is proceed on official to proceed on official to proceed on official to proceed on the served proceed on the served martine of boarding peet take Red Cross can sta an Red Cr	RECTOR J8 ATT #- EMERADENCY TIPE In connection with the non-section of the section of the section of the section of the section of the section of the section of the CRN TRANSPORTAT S call the MAC Passes ANRAVED APOD PART III - DEPEN CART HIS - DEPEN CART HIS - DEPEN D. RELATION D. RELATION AUTHENTIC COLLARTERS	LEAVE TRUE de entregrees Voe are driv voe are driv to you are driv to	ANGRORITATION TRAVEL AUTHOR ANGRORITATION TRAVEL AUTHOR ARRIVED ARGE ARRIVED ARGE TRAVEL AUTHOR ACCOUNTING C	ROGRAN	Constantial Server and Constantial Server Serv	d trainel will on APOEI tee workhar with a your overhar with a your over UNED HOME UNP AUNO THIP SEPORT NUMBER	
fou are sufficiented in care sufficiented of pour travel docu- neción, Tos Ameri arcian, Tos Ameri arciantes succession and the succession arciantes succession arciantes succession arciantes (Special PENDENTS) (Las	CRIGUEZ, DIF PA Is proceed on official to or focation designable subtracted members subtracted members subtracted members and reservations in CONUS reservations in CONUS rese	RECTOR J8 ATT #- EMERADENCY TIPE In connection with the non-section of the section of the section of the section of the section of the section of the section of the CRN TRANSPORTAT S call the MAC Passes ANRAVED APOD PART III - DEPEN CART HIS - DEPEN CART HIS - DEPEN D. RELATION D. RELATION AUTHENTIC COLLARTERS	LEAVE TRUE de entregrees Voe are driv voe are driv to you are driv to	ANGRORITATION TRAVEL AUTHOR ANGRORITATION TRAVEL AUTHOR ARRIVED ARGE ARRIVED ARGE TRAVEL AUTHOR ACCOUNTING C	ROGRAN	Constantial Server and Constantial Server Serv	d trainel will on APOEI tee workhar with a your overhar with a your over UNED HOME UNP AUNO THIP SEPORT NUMBER	

DD Form 1351-2

TRAV	EL VOU	CHER O			IER	Read form	l Privacy A . Use type e is neede	ct Stat writer d. con	teme , ink, itinue	nt, Penalty St or ball point in remarks.	atement, pen. PRI	and Inst ESS HAR	ructions or D. DO NO	n back Tuse p	before completing pencil. If more
1. PAYMENT Electror Transfe	nic Fund r (EFT) nt by Check	SPLIT DIS representing to designate NOTE: A	BURSEME g travel charge a payment th split disbu the following	NT: The es for trans nat equals rsement g amount	Paying Office sportation, lodg the total of the is only nec	will pa jing, ar ir outst essar	y directly to the nd rental car i tanding gover r y when a (he Gove f you ar mment t GTCC	ernmen re a civ travel is us	nt Travel Charge vilian employee, card balance to t ed while on o vernment Trav	Card (GTC unless you he GTCC c fficial tra	CC) contrac elect a diffe contractor. vel for th	tor the portior erent amount. e Governm	n of your Military nent. S	r reimbursement y personnel are required
2. NAME (Last				gamoan		3. GRA		4. 55			oronarge		OF PAYMEN	T (X as	applicable)
DOE, JOH							E-4	_		6789		ХТ			Member/Employee
6. ADDRESS.		AND STREET		b. CITY	UPOTED			c. ST.		d. ZIP COD		PC			Other
1 MAIN S		1			HESTER			1	NY	146	19	Dependent(s) DLA 10. FOR D.O. USE ONLY			
e. E-MAIL AD	ELEPHONE I	NUMBER &	8. TRAVEL	ORDER/A	UTHORIZATIO	ON	9 PREVIO	0.5 60	VERN	IMENT PAYMEN	TS/		VOUCHER N		2
AREA COD	8) 555-5	555	NUMBER 080088	/17803	36/174002	25	ADVAN					a. 0.0.	VOUGHER	ONDER	`
11. ORGANIZA	TION AND S											b. SUB	VOUCHER N	UMBER	!
12. DEPENDER				, in pair	/		13. DEPEN	DENTS	' ADD	RESS ON RECI	IPT OF	c. PAID	BY		
ACCOM				CCOMPAN	NIED		ORDEF	RS (Inclu	ude Zij	p Code)					
a. NAME (L	ast, First, Mic	Idle Initial)	b. RELATIO	NSHIP	c. DATE OF B		1								
]								
							(X one			GOODS BEEN		d. CON	IPUTATIONS		
15. ITINERARY	,						YES		_	NO (Explain in R	emarks)				
^a DATE 2011	b. PLAC	CE (Home, Off City (ice, Base, Act	ivity, City a	and State;		MEANS/ MODE OF TRAVEL	REAS FOF STO	ON R	e. LODGING COST	f. POC MILES				
15Jun DEP		city : r, NY 1461		etc.)			PA	STO	P	COST	MILES				
15Jun ARR		Y 13501 (Di						TE	,		140				
18Jun DEP		1 10001 (20	ny suuon)				GP		_						
18Jun ARR	Fort Blis	s, TX 79916	(MOB Stat	tion)				TD)						
23Jul DEP	•						GP								
23Jul ARR	- Outinitian	amo Bay, Al						TE)						
24Jan DEP		Year 2011-2					GP								
24Jan ARR	Rocheste	r, NY 14619		1 15			GP	LV	7						
07Feb DEP	· ·	eave, DA Fo amo Bay, A		cned)			GP								
0/100	Guantan	amo Day, A.	A, Cuba				GP	TD)			e. SUM	MARY OF PA	VMENT	r
14Jun DEP 14Jun ARR	Fort Blie	s, TX 79916	(DEMOR	Station)			01	TE				(1) Per			
26Jul DEP		5, 17, 75510	(DEMOD)	Station			GP	IL	_				al Expense A	llowance	
26Jul ARR	Utica, N	Y 13501 (Di	ity Station)					TD)			(3) Milea			_
16. POC TRAV	EL (X one)	OWN/	OPERATE		PASS	SENGE	R	17	7. DUI	RATION OF TRA	VEL	(4) Dep	endent Travel		
18. REIMBURS	ABLE EXPE	NSES								12 HOURS OR I	500	(5) DLA			
a. DATE		b. NATURE O	F EXPENSE		c. AMOU	NT	d. ALLOW	ED		12 HOURS OR I	.E99	(6) Reimbursable Expenses			
15Jun11		DRY (\$2.00		s)	72	2.00				MORE THAN 12		(7) Tota			0.00
167.14		11-22 Jul 1				0.00		-+	_	BUT 24 HOURS	UR LESS	(8) Less			
15Jun11	-	\$5.00 x 35			180	0.00				MORE THAN 24	HOURS	(9) Amo			0.00
23Jul 11	-	11-22 Jul 1 \$3.50 x 31			1,095	5 50		4	9.60	VERNMENT/DE		(10) Amo	um Due		
2550111		1-14 Jun 1			1,093	5.50		-["		a. DATE		F MEALS	a. D	ATE	b. NO. OF MEALS
15Jun12		DRY (\$2.00		s)	82	2.00		+							
		12- 26 Jul 1			1			-							
15Jun12		\$5.00 x 41	days)		20	5.00									
20.a. CLAIMAN	IT SIGNATUI	RE													b. DATE
c. REVIEWER	S PRINTED	NAME			d. SIGNATU	JRE						e. TELE	PHONE NUM	BER	f. DATE
21.a. APPROV	ING OFFICIA	L'S PRINTED	NAME		b. SIGNATU	JRE						c. TELE	PHONE NUM	BER	d. DATE
22. ACCOUNT	ING CLASSIF	ICATION													
23. COLLECTI	ON DATA														
24. COMPUTE	D BY	25. AUDITED	ВҮ	26. TRA	VEL ORDER/ DRIZATION PO	STED	8Y 27. RE	CEIVE	D (Pay	vee Signature an	d Date or C	heck No.)		28.	AMOUNT PAID
DD FORM	1351-2	MAY 2	011		PR	EVIO	US EDITIO	N IS O	BSO	LETE.		Exce	ption to SF 1	012 app	roved by GSA/IRMS 12-91

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. Section301; Departmental Regulations; 37 U.S.C. Section 404, Travel and Transportation Allowances, General; DoD Directive 5154.29, DoD Pay and Allowance Policy and Procedures; Department of Defense Financial Management Regulation (DoDFMR) 7000.14.R., Volume 9; and E.O. 9397 (SSN), as amended.

PRINCIPAL PURPOSE(S): To provide an automated means for computing reimbursements for individuals for expenses incurred incident to travel for official Government business purposes and to account for such payments. Applicable SORN: T7333 (http://privacy.defense.gov/notices/dfasT7333.shtml).

ROUTINE USE(S): Certain "Blanket Routine Uses" for all DoD maintained systems of records have been established that are applicable to every record system maintained within the Department of Defense, unless specifically stated otherwise within the particular record system notice. These additional routine uses of the records are published only once in each DoD Component's Preamble in the interest of simplicity, economy, and to avoid redundancy. Applicable SORN: <u>http://dpclo.defense.gov/pr/vacy/SORNs/component/dfas/preamble.html</u>.

DISCLOSURE: Voluntary; however, failure to furnish the requested information may result in total or partial denial of the amount claimed. The Social Security Number is requested to facilitate the possible collection of indebtedness or cred to the DoD traveler's pay account for any residual or shortage.

PENALTY STATEMENT

There are severe criminal and civil penalties for knowingly submitting a false, fictitious, or fraudulent claim (U.S. Code, Title 18, Sections 287 and 1001 and Title 31, Section 3729).
INSTRUCTIONS

15c.

ITEM 1 - PAYMENT

Member must be on electronic funds (EFT) to participate in split disbursement. Split disbursement is a payment method by which you may elect to pay your official travel card bill and forward the remaining settlement dollars to your predesignated account. For example, \$250.00 in the "Amount to Government Travel Charge Card" block means that \$250.00 of your travel settlement will be electronically sent to the charge card company. Any dollars remaining on this settlement will automatically be sent to your predesignated account. Should you elect to send more dollars than you are entitled, "all" of the settlement will be forwarded to the charge card company. Notification: you will receive your regular monthly billing statement from the Government Travel Charge Card contractor; it will state: paid by Government, \$250.00, 0 due. If you forwarded less dollars than you owe, the statement will read as: paid by Government, \$250.00, \$15.00 now due. Payment by check is made to travelers only when EFT payment is not directed.

REQUIRED ATTACHMENTS

1. Original and/or copies of all travel orders/authorizations and

amendments, as applicable.

- 2. Two copies of dependent travel authorization if issued.
- 3. Copies of secretarial approval of travel if claim concerns parents

who either did not reside in your household before their travel and/or

- will not reside in your household after travel.
- Copy of GTR, MTA or ticket used.
 Hotel/motel receipts and any item of expense claimed in an
- amount of \$75.00 or more

6. Other attachments will be as directed.

29. REMARKS

Adobe Professional 8.0

a. INDICATE DATES ON WHICH LEAVE WAS TAKEN: (24 Jan 12- 07 Feb 12) DA Form 31 Attached

b. ALL UNUSED TICKETS (including identification of unused "e-tickets") MUST BE TURNED IN TO THE T/O OR CTO.

he requested information may re

MEANS/MODE OF TRAVEL (Use two letters)		
GTR/TKT or CBA (See Note)	- T	Automobile	- A
Government Transportation	- G	Motorcycle	- M
Commercial Transportation		Bus	- B
(Own expense)	- C	Plane	- P
Privately Owned		Rail	- R
Conveyance (POC)	- P	Vessel	- V

Note: Transportation tickets purchased with a CBA must not be claimed in Item 18 as a reimbursable expense.

15d. REASON FOR STOP

ITEM 15 - ITINERARY - SYMBOLS

Authorized Delay	- AD	Leave En Route	- LV
Authorized Return	- AR	Mission Complete	- MC
Awaiting Transportation	- AT	Temporary Duty	- TD
Hospital Admittance	- HA	Voluntary Return	- VR
Hospital Discharge	- HD		

ITEM 15e. LODGING COST

Enter the total cost for lodging

ITEM 19 - DEDUCTIBLE MEALS

Meals consumed by a member/employee when furnished with or without charge incident to an official assignment by sources other than a government mess (see JFTR, par. U4125-A3g and JTR, par. C4554-B for definition of deductible meals). Meals furnished on commercial aircraft or by private individuals are not considered deductible meals.

Print Reset

DD Form 1351-2C

		TRAVEL V		PAGE	3	OF	3	PAGES				
4 NA		ast, First, Middle Initial) (Pri	nt or type)									
DOE,			in or type)									
15. ITII								3. FOR D	.O. USE	ONLY		
a. DATE		b. PLAC	ctivity City and	C. MEANS/	d. REASON	e. LODGING COST	f. POC					
2012		(Home, Office, Base, A State; City and Co		MEANS/ MODE OF TRAVEL	REASON FOR STOP	COST	MILES					
26Jul	DEP	Utica, NY 13501 (Duty	Station)	PA	240		1.10					
26Jul	ARR DEP	Rochester, NY 14619 (HOR)		MC		140					
	ARR				_							
	DEP											
	ARR											
	DEP											
	ARR DEP											
	ARR											
	DEP											
	ARR											
	DEP											
	ARR											
	DEP ARR											
	DEP											
	ARR											
	DEP											
	ARR											
	DEP ARR											
	DEP											
	ARR											
	DEP											
	ARR											
	DEP ARR											
	DEP											
	ARR											
18. RE	імви	RSABLE EXPENSES										
	DATE			URE OF EXPEN	SE			c. AM	OUNT	d	ALL	OWED
	Jun1									_		
26	Jul1	2 Tolls (If applicab	le)							_		
										_		
10.00												
13. 60		a. DATE	b. NO. OF	MEALS		a. DATE			b. NO	OF ME	ALS	
29. RE		(e										
DD F	ORM	1351-2C, AUG 1997	PI	REVIOUS EDITI	ON MAY	BE USED		Exception	to SF 1012	A annrove	thy GS	VIDMS 12

Reset

TRAVEL VOU	CHER OR SUBVOUCHER	Read Privacy Act Statement, Penalty Statement, and Instructions on back before completing form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pencil. If more space is needed, continue in remarks.							
1. PAYMENT Electronic Fund Transfer (EFT)	SPLIT DISBURSEMENT: The Paying Office representing travel charges for transportation, lo to designate a payment that equals the total of the NOTE: A split disbursement is only need Pay the following amount of this rein	dging, and rental car it heir outstanding gover ecessary when a G	f you are a civilian employee, unless you nment travel card balance to the GTCC of GTCC is used while on official tra	elect a different amount. contractor. avel for the Governm	Military personnel are required				
2. NAME (Last, First, Middle	, ,	3. GRADE	4. SSN	5. TYPE OF PAYMEN	T (X as applicable) Member/Employee				

Block 1: PAYMENT (Check Box EFT)

Block 2: NAME (ex- DOE, JOHN S.)

Block 3: GRADE (ex- E-4)

Block 4: SSN (ex- 123-45-6789)

Block 5: TYPE OF PAYMENT (Check TDY Box)

b. CITY

Block 6: ADDRESS a. NUMBER and STREET b. CITY c. STATE d. ZIP CODE e. E-MAIL

(Ex- a. 1 MAIN ST b. ROCHESTER c. NY d. 14619

e. john.doe@us.army.mil (USE AKO)

ADDRESS MUST MATCH WHAT IS ON MOB ORDERS / AMMENDMENT

FOR OFFICIAL USE ONLY - PRIVACY ACT

080-088 HO NY NG, OTAG, 21 March 2011 ORDERS Additional instructions (cont): (k) FOR UNRESOLVED PAY ISSUES, CONTACT THE ARNG Fay Ombudsman at toll-free 1-877-ARNGFAY or by email at ARNG-MILPAY@ARNG-FSC.NGB.ARMY.MIL FOR ARMY USE Auth: 10 USC 12302 FUSA Perm Order #1A-10-321-001, dated 17 Nov 2010 Acct clas: Enl pay/alw: 211/2/3 2010.0000 01-1100 P2A200 11**/12** VFRE F1201 5570 01ENGU S12120 Enl tv1/pd: 2112020.0000 B1 B1TC 135197 21T1/T2 VFRE F4209 A2VA2E 12161 SAF Enl pay/alw: 212/2/3 2010.0000 01-1100 P2A200 11**/12** VFRE F1201 5570 01ENGU 512 En1 tv1/pd: 2122020.0000 B1 BITC 135197 21T1/T2 VFRE F4209 AZVAZE 12161 SAF SDN: SUR4393T080086 Sex: M MDC: PM PMOS/AOS/ASI/LIC: 19D2 HOR: DOR: 17-DEC-07 PEBD: 15-MAR-04 Security Clearance: S Comp: ARNGUS Format: 165 FOR THE ADJUTANT GENERAL: 11 HQ, NYARNG 11 11 OFFICIAL 11 DISTRIBUTION: THERESA VANCORT MOB Orders COL, AG, NYARNG Director Military Personnel

	AYTIME TELEPHONE NUMBER & REA CODE (518) 555-5555		AVEL ORDER/	authorization Jumbers		REVIOUS (DVANCES	GOVER	NMENT PAYMENTS/
11. 0	RGANIZATION AND STATION							
12. D	EPENDENT(S) (X and complete as ap	plicabl	le)					DRESS ON RECEIPT OF
	ACCOMPANIED	×	UNACCOMPA	NIED		ORDERS (Ir	iclude 2	Zip Code)
a.	NAME (Last, First, Middle Initial)	b. RE	ELATIONSHIP	c. DATE OF BIRTH OR MARRIAGE	1			
					1			
						AVE HOUS	EHOLI	D GOODS BEEN SHIPPED?
						YES		NO (Explain in Remarks)

Block 7: Phone Number (ex- 555-555-5874)

Block 8: Travel Order/ Auth Number (ex- 174-0025/178-036/080-088) ** Since there are many different orders and the order numbers will not all fit, just put the MOB order/amendment and REFRAD order numbers.

Block 11: Unit Name

Block 12: Dependents (Make sure unaccompanied is checked, this was an unaccompanied tour)

15. ITINE	RARY	SILI T	c. MEANS/	d. REASON	e.	f.
^a 2012		b. PLACE (Home, Office, Base, Activity, City and State; City and Country, etc.)	MODE OF TRAVEL	FOR	LODGING COST	POC MILES
	DEP	Insert Address (HOR)	PA			
	ARR	Insert Address (Duty Station)		TD		
	DEP		GP			
	ARR	Insert Address (MOB Station)		TD		
	DEP		GP			
	ARR	Insert Address (Deployment Location)		TD		
	DEP		GP			
	ARR	Insert Address (HOR)		LV		
	DEP	(R&R Leave, DA Form 31 Attached)	GP			
	ARR	Insert Address (Deployment Location)		TD		
	DEP		GP			
	ARR	Insert Address (DEMOB Station)		TD		
	DEP		GP			
	ARR	Insert Address (Duty Station)		TD		

Block 15: ITINERARY

** When filling in dates follow orders precisely

** The only things that you should add/change from above example is the DEP/ARR date and filling in HOR location (must match address at top)

** POC Miles can be calculated using google maps

** Individuals who did not take leave just take out the R&R and the return to GTMO Use MOB Orders, TCS Orders, DA 31, and DD 214

18. REIMBURSABLE EXPENSES							
a. DATE	b. NATURE OF EXPENSE	c. AMOUNT	d. ALLOWED				
DMY	LAUNDRY (\$2.00 x days)						
	DD MMM 11- DD MMM 11						
DMY	M&IE (\$5.00 x days)						
	DD MMM 11- DD MMM 11						
DMY	M&IE (\$3.50 x days)						
	DD MMM 11-DD MMM 12						
DMY	LAUNDRY (\$2.00 x days)						
	DD MMM 12- DD MMM 12						
DMY	M&IE (\$5.00 x days)						

Block 18: REIMBURSABLE EXPENSES

- These blocks you only need to add the correct dates/ number of days

EXAMPLE:

18. REIMBURS	ABLE EXPENSES		
a. DATE	b. NATURE OF EXPENSE	c. AMOUNT	d. ALLOWED
15Jun11	LAUNDRY (\$2.00 x 35 days)	72.00	
	18 Jun 11- 22 Jul 11		
15Jun11	M&IE (\$5.00 x 35 days)	180.00	
	18 Jun 11- 22 Jul 11		
23Jul 11	M&IE (\$3.50 x 313 days)	1,095.50	
	23 Jul 11-14 Jun 12		
15Jun12	LAUNDRY (\$2.00 x 41 days)	82.00	
	15 Jun 12- 26 Jul 12		
15Jun12	M&IE (\$5.00 x 41 days)	205.00	

20.a. CLAIMANT SIGNATURE			b. DATE
c. REVIEWER'S PRINTED NAME	d. SIGNATURE	e. TELEPHONE NUMBER	f. DATE

Block 20.a.b.: Sign Your Name/ Date

c.: Have someone in your chain of command review/sign/#/date

29. REMARKS

- a. INDICATE DATES ON WHICH LEAVE WAS TAKEN: (DD MMM YY- DD MMM YY) DA Form 31 Attached
- b. ALL UNUSED TICKETS (including identification of unused "e-tickets") MUST BE TURNED IN TO THE T/O OR CTO.

Second Page

Block 29:

a. Indicate dates on which leave was taken (Change the DD MMM YY to actual dates)

TRAVEL VOUCHER OR SUBVOUCHER (Continuation Sheet)					PAGE	3	OF	3	PAGES		
4. NAN	4. NAME (Last, First, Middle Initial) (Print or type)										
15. ITIN	IERA	RY					3. FOR D.	0. US	E ONLY		
a. DATE 2012		b. PLACE (Home, Office, Base, Activity, City and State; City and Country, etc.)	C. MEANS/ MODE OF TRAVEL	d. REASON FOR STOP	e. LODGING COST	f. POC MILES					
	DEP	Utica, NY 13501 (Duty Station)	PA								
	ARR	CITY STATE ZID Code (HOD)		MC							
	DEP	CITY, STATE ZIP Code (HOR)									
	ARR										

DD Form 1351-2C

Block 4: NAME

Block 15: ITINERARY (Same as block 15 on page 1) just add dates/ HOR/ POC Miles

Use REFRAD Orders for ARR to HOR date

18. REIMBURSABLE EXPENSES							
a. DATE	b. NATURE OF EXPENSE	c. AMOUNT	d. ALLOWED				
15Jun11	Tolls (If applicable)						
26Jul12	Tolls (If applicable)						

DD Form 1351-2C

Block 18: REIMBURSABLE EXPENSES (Tolls if applicable)

After Completion of Voucher:

Scan all documents as 1 PDF

Fax: 317-275-0334 or 0332

Or

Mail: DFAS-IN/Contingency Travel Dept. 3900 8899 E. 56th St. Indianapolis, IN 46249-3900

Or

Email: dfas-armytravel@mail.mil

To get travel voucher status contact DFAS at: 1-888-332-7411