6

Guide No.

USE FOR ENLISTMENTS AS FOLLOWS:-

FOR 3 YRS. IN 1939 1943 | FOR 1 YR. IN 1937 1941

(1) NAME (Print full name, LAST NAME FIRST) Litkett James W.

(2) ADDRESS (House Number & Street) 117 WEST 135 ST. (City) New York (State) N.Y.

Bty Hq 1st Bn

(3) Re-Enlisted June 18th 19 39 for (3) (1) Yrs. ~~In Company~~ ~~"H"~~ By Floyd H. McDonal (Name of Officer)

(4) OCCUPATION	AGE	WHERE BORN		HEIGHT		COLOR OF		
		City or County	State	Feet	Inches	Eyes	Hair	Complexion
Clerk	21	New York	N.Y.	5	11	Black	Black	Brown

(5) Prior Service (See instructions for form) Enl in Co H. 369th Inf 6/18/36. H.D. 6/17/39

(6) Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?

Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?

(7) ~~Appointed~~ ~~Reduced~~ Transferred To Service Co. Date 1/1/40 P.P. 3 R.S.O. 1

Appointed Reduced Transferred To Date P.P. R.S.O.

Appointed Reduced Transferred To Date P.P. R.S.O.

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Appointed Reduced Transferred To Date P.P. R.S.O.

(8) Commissioned Rank Date P.P. S.O. A.G.O., N.Y.

(9) Discharge Date Authority

INSTRUCTIONS:—This form shall be known as a "REGIMENTAL PERSONNEL CARD." One of these cards shall be prepared with typewriter at Regimental Headquarters for every man enlisting or re-enlisting in the regiment. Necessary data will be obtained from copies of enlistment papers immediately after completion of an enlistment or re-enlistment. Only the data called for will be shown. In filling in name put LAST NAME FIRST, and Print full name. On line (3) if an enlistment strike out "Re" before the word "En-listment" and (3) or (1) as the case may be. Show all "Prior Service" in the space provided viz "Co. K. 23d Inf. N.Y.N.G. (106th Inf.) Oct. 19-14 to Apr. 5-19" "Co. M. 23d Inf. N.Y.N.G., Feb. 27-20 to Feb. 26-21," etc. On line (6) show all N.C.O. grades attained in prior service only. On line (7) strike out words not applicable. Tabs across top mean month in which enlistment expires, 1 for Jan. etc. Trim off all other tabs. File cards alphabetically. Color and tabbing of card will show when enlistment expires. When expiration takes effect, pull card out of active file and put in casual group alphabetically.

Small Arms Qualifications	Miscellaneous Data	Record of 100% Attendance
Discharge Issued _____	Date Enlistment Papers forwarded to A.G.O. JUN 7 1939	Warrants Issued _____
Returned by Unit for Sig. _____	Duplicate Copy: _____	Returned by Unit for Sig. _____
Returned to Unit Completed _____	Completed Copy: _____	Returned to Unit Completed _____