DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS - NEW YORK
330 OLD NISKAYUNA ROAD
LATHAM, NY 12110-3514

MNHF

29 July 2014

MEMORANDUM FOR All New York National Guard (NYNG) Federal Employees

SUBJECT: NYNG Guidance for Attendance and Transportation to Private Organization/Association Conferences (NGAUS,EANGUS, MANY, EANG)

1. References:

   a. DoDD 5500.7-R, Joint Ethics Regulation (JER), November 2007.

   b. AFI 36-3002, Military Leave Program, October 2009.

   c. AR 600-8-10, Leaves and Passes, February 2008.

   d. TPR 990-2, Hours of Duty, Pay, and Leave, July 1984.

   e. CNGBI 9100.01, Financial Administration, National Guard Conference Policy, July 2012.

2. The purpose of this memorandum is to outline leave policies for Federal NYNG members attending private organization/association meetings or conferences, such as NGAUS, EANGUS, MANY and EANG.

3. All NYNG members may be authorized to attend private organization and/or association conferences/meetings as private association members at their own expense in a leave or permissive temporary duty (PTDY) status. Supervisory approval is required, and the following provisions apply:

   a. Military Technicians – May request an excused absence for the period of the conference to include travel to and from the conference site. Each Wing/Directorate/GOCOM must submit a roster to this office for consideration.

   b. AGR's – May be authorized permissive TDY for the period of the conference to include travel to and from the conference site, and must comply with the service guidance outlined in References 1b. and 1c. above.

4. In addition, personnel specifically designated by The Adjutant General may attend the NGAUS/EANGUS general conference at the government's expense to perform official duties in support of the state's participation in the general conference. The respective Army/Air National Guard staff officer will individually notify those selected.

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5. POC for Military Technicians is CW3 Priscilla Burnah at (518) 786-4782; for AGRs is CW4 Jacqueline O'Keefe at (518) 786-4732.

FOR THE ADJUTANT GENERAL:

CURTIS B. WILLIAMSON
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