

## AGR APPLICATION DATA

### SUPPLEMENTAL PREREQUISITES:

1. Applicants should be able to acquire a minimum of 20 years of active duty prior to his/her mandatory separation date (MSD) for officers; age 60 for enlisted members.
2. Must have a passing score of 75 or above on the AF Fitness Test.
3. Must be medically qualified under the provisions of AFI 48-123. An Induction physical must be conducted not more than 24 months prior to entry on AGR duty. An AF Form 895 must be completed if physical is more than 30 days old. HIV Test cannot be more than six (6) months old prior to the tour start date. Personnel Age 40 or older are required to have a Risk Index calculated, if it exceeds 10,000 a stress EKG is required. **Retention Physicals (Every five years) and Flight Physicals are not valid physicals for accession into the AGR Program.**
4. Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
5. Officers must meet the entry-level AFSC qualification criteria outlined in ANGI 36-2105 Chapter 2; enlisted members must meet entry-level requirements outlined in ANGI 36-2108.
6. Enlisted grades must possess an awarded 3 or higher skill level in the AFSC. Supervisory positions, at the discretion of the selecting official, may require a 7-level in the AFSC. **EXCEPTION:** On Board AGR personnel must agree to retrain and successfully upgrade to the 3 level within 9 months of assignment to the AGR position.
7. Individuals may not be selected for an initial AGR tour in the following controlled grades (E-8, E-9, O-4, O-5, O-6) without approval by MNHF-AGR.
8. Individuals must not be eligible for, or receiving, an immediate Federal (military or civilian) annuity.
9. **If enlisted applying for officer position.** Applicant must be commissioned prior to filling position. Must satisfactorily complete an appointment physical. When approved for appointment by HQ NYANG and NGB attendance at the Academy of Military Science (AMS), McGhee-Tyson ANGB, TN for 6 weeks is mandatory.

### INSTRUCTIONS FOR APPLYING: Interested applicants must submit the following mandatory documents (packets received without these documents will **not** be considered): Note: Any other allied documents (EPR's/OPR's, Resume, etc.) are **optional**.

1. **NGB FORM 34-1** (APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION). Announcement number and position title must be annotated on this form. (Please Sign)
2. **HRO Form 10** (NYANG AGR NOTIFICATION OF RESULTS) (Please fill in your mailing address)
3. **Copy of most current Records Review RIP** (may be obtained from your Personnel Records at your unit Military Personnel Flight). (Army applicants use DA Form 2-1)
4. **Copy of current calendar year fitness test** (may be obtained from your unit fitness monitor)
5. **DD Form 214**-submit only if prior active duty or previously on an AGR tour
6. **If enlisted applying for officer position:** AF Form 24 (Application of Appointment as Reserves of AF/USAF without component), AFQT Scores, Current Official College Transcripts

**COMPLETION OF APPLICATION:** Applicants must type or print in legible dark ink and SIGN AND DATE each application. Failure to sign and date these forms in ORIGINAL SIGNATURE will result in non-consideration. **Facsimiles will not be accepted** unless you are currently deployed overseas. Applications will only be accepted if they are physically received in the Human Resource Office by **1630 hours** on the closing date of the vacancy announcement. No exceptions will be made. **A separate application is required for each vacancy announcement.**

**Applications are now scanned and emailed to the hiring Unit. This scan will be black and white. Color copies will not be seen by the selecting Unit. To make the scanning process more efficient keep applications loose leaf and single sided. Please do not staple or put in individual page protectors. No three ring binders or spiral bond packages.**

**MAILING APPLICATIONS:** Submit your applications to: **DIVISION OF MILITARY AND NAVAL AFFAIRS, ATTN: MNHF-AGR (AIR), 330 OLD NISKAYUNA ROAD, LATHAM, NEW YORK 12110-2224.** Federal law prohibits the use of government envelopes, postage, or facsimile for submission of applications or resume' for this vacancy announcement.

**EQUAL OPPORTUNITY:** The New York National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin. **Selection process will be IAW DMNA Pam 690-4, Civilian Personnel, Merit Promotion and Placement Plan, Chapter 6, Referral and Selection Procedures. Refer to this Pamphlet for specific procedures. This policy applies only to those positions that are advertised Technician and AGR (Simultaneously).**