

New York ANG AGR Application Instructions

ELIGIBILITY CRITERIA: Applications will be accepted from individuals who meet the prerequisites of ANG 36-101, AFI 48-123 and AFI 36-2905, as outlined in the announcement. Individual must be able to serve at least 5 years in AGR status prior to completing 18 years of Active Federal Service (AFS). Positions are a three-year active duty tour with career potential.

TOUR CONTINUATION: Applicants are advised that consideration for continuation of their tour beyond the initial period is dependent upon approval through the Air Continuation Board, which includes satisfactory performance, successful completion of required course of instruction, and continued compliance with fitness standards of AFI 36-2905. Approval of initial tour as well as request for tour renewal is at the discretion of the Adjutant General.

EQUAL OPPORTUNITY: The New York National Guard is an Equal Opportunity Employer. Personnel on Title 32 Tours will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin.

SUPPLEMENTAL PREREQUISITES:

1. Applicants should be able to acquire a minimum of 20 years of active duty prior to his/her mandatory separation date (MSD) for officers; age 60 for enlisted members.
2. Must have a current calendar year passing score of 75 or above on the AF Fitness Assessment.
3. Must be medically qualified under the provisions of AFI 48-123. An Induction physical must be conducted not more than 24 months prior to entry on AGR duty. An AF Form 895 must be completed if physical is more than 30 days old. HIV Test cannot be more than six (6) months old prior to the tour start date. Personnel Age 40 or older are required to have a Risk Index calculated, if it exceeds 10,000 a stress EKG is required. **Retention Physicals (Every five years) and Flight Physicals are not valid physicals for accession into the AGR Program.**
4. Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
5. Officers must meet the entry-level AFSC qualification criteria outlined in AGNI 36-2105 Chapter 2; enlisted members must meet entry-level requirements outlined in ANGI 36-2108.
6. The intent of the AGR program is to assess AFSC qualified individuals. However, any applicant selected who does not possess the AFSC, must sign an agreement to retrain to include the statement, "I acknowledge that I will attend the first available course that would qualify me in the new AFSC. I will complete the course successfully and progress in training to skill-level compatible with my UMD assignment. Failure to do so will result in the termination of my AGR tour." Supervisory positions, at the discretion of the selecting official, may require a 7-level in the AFSC.
7. Individuals may not be selected for an initial AGR tour in the following controlled grades (E-8, E-9, O-4, O-5, O-6) without approval by MNHF-AGR.
8. Individuals must not be eligible for, or receiving, an immediate Federal (military or civilian) annuity.

9. If enlisted applying for officer positions. Applicant must be commissioned prior to filling position. Must satisfactorily complete an appointment physical. When approved for appointment by HQ NYANG and NGB attendance at the Academy of Military Science (AMS), Maxwell Air Force Base in Montgomery, Alabama for 6 weeks is mandatory.

10. AGR Airman Responsibilities: Responsible for maintaining a current security clearance; acquiring and/or maintaining the skill level commensurate with assigned grade and AFSC; completing necessary periodic physical examination requirements; maintaining physical fitness standards, and completing Professional Military Development commensurate with grade.

INSTRUCTIONS FOR APPLYING:

Interested airmen must submit the following mandatory documents (applications received without these documents will be returned without action):

All pages must be printed or scanned **1 side** only.

- 1. NGB Form 34-1** – Application for Active Guard/Reserve (AGR) Position dated 20131111(previous editions are obsolete)
- 2. Records Review (RIP)** – (may be obtained through the Air Force Portal under Virtual MPF (vMPF))
- 3. DMNA Form 10** – Notification of Results for NY National Guard AGR Position
- 4. Copy of current calendar year Fitness Assessment** (may be obtained from AF Portal)
- 5. DD Form 214** (Statement of Active Service). Must submit all Member Copy 4 of DD Form 214's from all Active Duty service. Not required for On Board NYANG AGR Personnel.
- 6.** If enlisted applying for officer position: **AF Form 24** (Application of Appointment as Reserves of AF/USAF without component), AFQT Scores, Current Official College Transcripts.

COMPLETION OF APPLICATION: Applicants must type and digitally sign or print in legible dark ink and sign and date each application. Failure to sign and date these forms in ORIGINAL SIGNATURE or ELECTRONICALLY will result in return of the application without action. Applications will only be accepted if they are physically received in the Human Resource Office by 1630 hours on the closing date of the vacancy announcement. **A separate application is required for each vacancy announcement.**

Emailed applications must be complete and received prior to 1630 hours on the closing date of the announcement. Subject of the email will include the AGR Vacancy Announcement number and the title of the announcement. **Please scan your application into 1-3 PDF attachments.** MNHF-AGR will not accept paperwork to be added to original packet previously received or accept packets after established closing date. There are NO EXCEPTIONS to this policy.

ng.ny.nyarng.mbx.air-agr-apps-emo@mail.mil

MAILING APPLICATIONS: Submit your application to: DMNA, ATTN: MNHF-AGR (AIR), 330 OLD NISKAYUNA ROAD, LATHAM, NEW YORK 12110-3514. Federal law prohibits the use of government envelopes, postage, or facsimile for submission of applications or resume for this vacancy announcement.

PRIVACY ACT STATEMENT. Authority: Title 32 Section 502 (f), United States Code.

DEFINITION OF CATEGORIES OF CONSIDERATION:

NATIONWIDE – An AGR asset is available for a new hire. All applicants will be forwarded for interviews to include retrainees (unless announcement stipulates otherwise). This includes Sister Service Branch applicants and civilians as long as they meet the prerequisites of ANGI36-101, AFI 48-123, and AFI 36-2905, as outlined in the announcement.

STATEWIDE – An AGR asset is available for a new hire. All applicants (statewide NYANG members) will be forwarded for interviews to include retrainees. All members of the New York Air National Guard.

On Board AGR Only – The unit does not have any available AGR authorizations and must fill position from current on-board AGR members at the unit. Category 1 AGR members may apply for On Board Category 1 vacancies with their own program element (i.e. Security Forces, Recruiters, Retention Office Managers, Civil Support Team, 174 ATKW Det 1 & 2, NSF and EADS members) and installation. Category 2 AGR members (State AGRs) may apply for On Board Category 2 Vacancies on their installation.

On Board (Category 2) AGR Personnel – Must be a permanent (Category 2) AGR resource at (advertised unit).

On Board (Category 1) AGR Personnel-Must be a permanent (Category 1) AGR resource at (advertised unit).

All Eligible (A/E) – All members at the advertised Wing, (to include AGR, Technician, and Drill Status Guardsman). Technicians and Drill Status Guardsman must have the AFSC to be eligible to apply.