



Position ID: 246339

Supporting Command: USAREUR

Request Type: COADOS

Detail Type: Other

Soldier Category: ARNG,USAR,IMA,IRR

FTN:

Priority Level: 2

Reference #: E1-OAR-ERI 9018

Special Instructions: Applicants must upload the following documents to the "Special Notes" section of your profile in Tour of Duty:

- Last 3 Evaluations (NCOER/OER)
- ERB/ORB
- Military Bio or Resume (optional)
- DA Photo
- A current security clearance verification memo from the S-2 or security manager
- A current DA 705 (w/ corresponding DA 5500 if applicable)
- A current Retirement Points Worksheet (RPAS) or NGB 23A and B (if ARNG)
- Individual Medical Readiness (IMR) report

Start Date: Sat Aug 15 2020

End Date: Sat Aug 14 2021

Tour Length: 365

Mission Date Spec: + 90 Days

Mission Location: WIESBADEN, GERMANY

Location Description: G5 EXECUTIVE

Supporting Unit/Agency: USAREUR

Supporting UIC: WATLAA

Unit Name: HHBN, UNITED STATES ARMY EUROPE

Paragraph:

Line:

MOBTDA: No

DMD: No

WIAS:

Classified: No

Duty Title: G5 Administrative NCO

MOS: 42A

Rank: SSG E6

Clearance Level: Secret

Mission Description: Serves as an Administrative NCO for the G5 Staff Directorate. Responsible Human Resource support to the G5 command group; coordinates all personnel and administrative functions; responsible for the integration of all aspects of personnel accountability, personnel actions, financial and personnel records review; reviews Soldiers in-processing; types all correspondence in draft and final form; prepares and processes enlisted actions; prepares and processes operational orders for tasking of planning divisions. Serves as the primary point of contact and advisor on a variety of HR related programs including personnel and finance management. This is an unaccompanied PCS tour without HHG or POV shipment. A valid Government Travel Credit Card (GTCC) is required for this tour. For information regarding an ADOS tour in USAREUR, please visit

<https://www.eur.army.mil/Portals/19/documents/ADOSInfoPacket20190128.pdf?ver=2019-01-30-085313-433>

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Extension:

Force Requestor: USAREUR

Sub-Command: