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JFHQ-NY Joint Training Plan

TY22



1 October 2021

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DEPARTMENTS OF THE ARMY AND THE AIR FORCE

JOINT FORCE HEADQUARTERS – NEW YORK
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

MNAG-TAG

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Force Headquarters – New York (JFHQ-NY) Joint Training Plan
Training Year (TY) 22

1. References and Abbreviations. See Enclosure 1.
2. Applicability. This document is applicable to all New York Military Forces (NYMF). The primary application of this document is for the JFHQ-NY Joint Staff and each Joint Task Force (JTF) Headquarters. Enclosure 2 depicts the JFHQ-NY Joint Staff and regional JTF Staff Task Organization in the event of Civil Support Operations (CSO). All JTFs are aligned in Joint Operations Areas (JOAs) as shown in Enclosure 3. Joint Mission Essential Tasks (JMETs) are depicted in Enclosure 4.
3. Purpose. The Joint Training Plan (JTP) provides guidance for joint training exercises, CSO training requirements and a JTF Headquarters in each JOA, in order to build readiness for the establishment of CSO missions.
4. Mission. On order, New York Military Forces will be prepared to alert, establish JTFs and deploy, in order to save lives, mitigate human suffering and protect property in support of civil authorities.
5. Commander's Intent. The New York National Guard (NYNG) maintains a functional and competent Joint Staff. Regional JTFs maintain a functional and competent staff in order to execute CSO. The New York Army National Guard (NYARNG), New York Air National Guard (NYANG), New York Naval Militia (NYNM) and New York Guard (NYG) will be manned, trained and equipped to execute CSO.
 - a. Key Tasks:
 - (1) Conduct CSO-specific individual and collective education and training for Joint Staff's to build readiness.
 - (2) Conduct CSO training annually utilizing JMETs to build readiness.
 - (3) Conduct After Action Reviews (AARs) following CSO exercises and events, in order to capture lessons learned and improve training.
 - b. End State: NYMF are prepared to respond effectively and timely for CSO.

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6. Concept of Joint Training & Exercises.

a. Joint Mission Essential Tasks. The standardized Joint Mission-Essential Task List (JMETL) drives proficiency and CSO readiness levels at JFHQ-NY in accordance with CNGBN, NGJFHQ-State Joint Mission-Essential Task List Standardization Endorsement, dated 25 October 2019. JFHQ-NY began assessing these tasks in accordance with the Defense Readiness Reporting System-Strategic in TY21.

UJTL	JMETL TASK
Operational Task 5	Provide Command and Control
Strategic Theater Task 7.2	Maintain Force Readiness
Civil Support Task 30.9.3	Establish Joint Task Force
Strategic Theater Task 2.6	Maintain Situational Awareness
Strategic Theater Task 4	Sustain Forces
Civil Support Task 30.3.3	Direct Civil Support Operations

b. Priorities.

(1) Conduct one Civil Support focused training TTX/CPX per year and incorporate federal, state, local first responders as well as non-governmental organizations whenever possible.

(2) Conduct individual training and education for the JFHQ-NY Joint Staff and regional JTF Staffs utilizing the JMETs. Focused JTF training will include J8 sections within all Joint Staffs.

c. Training Principles. Joint training supports the Joint Staff core competencies based on joint doctrine. Training should be mission focused and prepare the Joint Staff for CSO. All training exercises will incorporate AARs and implement recommendations to improve readiness.

(1) Individual Training. CSO require a unique set of knowledge and skills in order to understand our role in support of civil authorities. Individual joint training is designed for the JFHQ-NY Joint Staff and JTF Staff. Individual joint training requirements for JFHQ-NY Staff and JTF Staff are outlined in Enclosure 5.

(2) Collective Training. CSO require joint staffs to maintain proficiency. Collective training requirements for staffs are outlined in Enclosure 6. United States Northern Command (USNORTHCOM) provides collective joint training using Mobile Training Teams (MTTs). Courses are conducted annually and are coordinated by the

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JFHQ-NY J37 (Joint Training and Exercises Division). Enclosure 7 (Joint Staff Training Calendar) provides tentative course dates for FY22.

(3) Exercises. In order to build readiness JFHQ-NY Staff and JTF Staff must conduct annual training exercises guided by established JMETs. Ensure all training to include exercises involving two or more force providers, other governmental agencies, civilian entities, or any foreign personnel are coordinated at earliest planning stage possible with the JFHQ-NY J37 (ideally 270 days in advance). This will ensure training objectives are clearly defined and necessary resources are available. Events not coordinated with the JFHQ-NY J37 in advance may be cancelled or postponed.

(4) Credit for Activations. JTF commanders are encouraged to the greatest extent possible, to use low operations tempo and/or steady state CSO missions as opportunities to train and exercise with interagency partners. These missions may meet the annual exercise requirement as per line 5.a.2, with approval from the J3, JFHQ-NY. All requests for approval must be submitted to JFHQ-NY J3 Readiness, Joint Training and Exercises Division using the attached form (see Enclosure 8).

(5) Joint/Multi Component/Interagency Training. Events will be reviewed to ensure that they are conducted within legal, fiscal and regulatory frameworks. Additionally, events may be reported to State authorities to ensure proper situational awareness. If you are planning to conduct any training with an external organization, such as another service force provider, another component (active/reserve) or a civil/private/non-governmental organization, or agency partner (local/regional/national) then you must inform the JFHQ-NY J3.

d. Assessments. The NYNG current joint mission assessment is maintained in the Joint Training Information Management System (JTIMS) and DRRS-S. JTIMS depicts the overall assessment of our training proficiency while DRRS-S depicts the overall readiness with regards to training/execution of JMETs. JFHQ-NY Joint Staff will utilize these systems to report training proficiency and overall joint readiness.

7. Tasks to Joint Staff.

a. Participate in an annual CSO exercise coordinated by the JFHQ-NY J3. The Staff exercise will be a minimum of a seminar or CPX. Activations may meet the annual exercise requirement as per line 5.a.2, with approval from the DJS, JFHQ-NY.

b. JFHQ-NY Staff Officers and NCOs attend individual and collective education training in accordance with Individual and Collective Joint Training Requirements (see Enclosures 5 & 6).

c. Participate in annual JFHQ-NY Continuity of Operations (COOP) Plan exercises.

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d. Each Staff directorate will conduct monthly assessment report (between the 1st & 8th of each month) in DRRS-S. The inputs will be reviewed by the JFHQ-NY J3 to ensure accuracy in reporting.

e. Conduct a JMETL review and revision no later than 31 October each year to ensure Staff tasks are aligned with JFHQ-NY tasks.

8. Tasks to Regional JTFs 1-5.

a. Conduct annual CSO exercises. The JTF exercise will be a minimum of a seminar or CPX. Upon exercise completion, conduct formal AAR and report results thru J37 to J5, within 30 days. Enclosure 7 provides tentative exercises dates for FY21. Coordinate exercise at the earliest planning stage possible with the JFHQ-J3 (ideally 270 days in advance). Enclosure 9 provides the joint exercise directive to JTFs.

b. JTF Staff Officers and NCOs attend individual and collective education training in accordance with Individual and Collective Joint Training Requirements (Enclosures 5 & 6).

c. Nominate one O-6 or above to attend the Joint Commanders Training Course (JCTC), held at U.S. Northern Command, NLT 30 June of each TY for the following TY. Nominations will be sent to J37 for OTAG approval. O-5s may be considered based on duty position.

9. Tasks to Dual Status Command (42d ID). Ensure service members assigned to the DSC complete the following training: JSTC, ICS online courses (IS 100.c, IS 200.c, IS 700.b, IS 800.d). Refer to Enclosure 7. Within funding constraints, Commanders and Deputies will complete ICS 300 and ICS 400 resident courses, two personnel will complete the NGB JOCTC. Training completion will be reported and tracked by the JFHQ-NY J37.

10. Tasks to HRF.

a. Participate in a minimum of one full scale collective exercise annually. The HRF will submit an annual training plan to the JFHQ-NY J35 NLT 31 JAN annually, for approval, support, de-confliction and guidance.

b. Conduct monthly assessment report (between the 1st & 8th of each month) in DRRS-S. The inputs will be reviewed by the JFHQ-NY J3 to ensure accurate reporting.

c. Conduct a JMETL review and revision no later than 31 October each year to ensure NYNG JMETs are aligned with mission requirements.

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d. Conduct a JMETL assessment and evaluation of self-selected subtasks. The assessments should be submitted with measures of performance and measures of effectiveness NLT 8 February each year.

11. Tasks to 2nd & 24th CST.

a. Participate in a minimum of one full scale collective joint interagency exercise annually.

b. Conduct training IAW NGB Yearly Weapons of Mass Destruction (WMD) CST Training Guidance.

c. Assess your individual and collective training plan and submit your Commander's MET assessment NLT September 15, annually.

12. Tasks to JTF-ES. (In addition to all tasks in paragraph 8)

a. JTF-ES will submit an annual training plan to the JFHQ-NY J37 NLT January 31, annually for approval and guidance.

b. Train and maintain at least two personnel who have completed the NGB JOCTC.

c. Coordinate all exercise support through the JFHQ-NY J37.

d. Assess your individual and collective training plan and submit your Commander's MET assessment NLT September 15, annually.

13. Tasks to NYG.

a. Coordinate all exercise support through the JFHQ-NY J37.

b. Assess your individual and collective training plan. Submit your Commander's METL assessment, training plan and training calendar NLT September 15, annually.

14. Tasks to NYNM.

a. Coordinate all exercise support through the JFHQ-NY J37.

b. Assess your individual and collective training plan. Submit your Commander's METL assessment, training plan and training calendar NLT September 15, annually.

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15. Point of Contact. The point of contact is the Joint Training and Exercises Division Chief, Lt Col Chuck Longlois, at (518) 786-6175 or charles.longlois@us.af.mil.

RAYMOND F. SHIELDS
Major General, NYARNG
The Adjutant General

9 Enclosures

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2. Task Organization
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4. Joint Mission Essential Tasks
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7. Joint Staff Training Calendar (TY22)
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9. Joint Exercise Directive to JTFs

DISTRIBUTION:

NYARNG
NYANG
NYNM
NYG

Enclosure 1: References and Abbreviations to JFHQ-NY Joint Training Plan TY22

1. References:

Air Force Policy Directive (AFPD) 10-8, Defense Support of Civil Authorities, dated 04 June 2018 - https://static.e-publishing.af.mil/production/1/af_a3/publication/afpd10-8/afpd10-8.pdf

Chairman of the Joints Chiefs of Staff Manual (CJCSM) 3500.03e, Joint Training Manual for the Armed Forces of The United States, dated 20 April 2015 – <https://www.jcs.mil/Portals/36/Documents/Library/Manuals/m350003.pdf?ve>

Chief, National Guard Bureau Notice (CNGBN) 7101, Year Training Guidance for Joint Force Headquarters-State Fiscal Years 2016-2019

Chief, National Guard Bureau (CNGBN), National Guard Joint Force Headquarters – State Joint Mission – Essential task List Standardization Endorsement, dated 25 October 2019

Department of Homeland Security Homeland Security Exercise and Evaluation Program Overview, dated January 2020 - <https://www.fema.gov/sites/default/files/2020-04/Homeland-Security-Exercise-and-Evaluation-Program-Doctrine-2020-Revision-2-2-25.pdf>

JFHQ-NY CONPLAN 7.x, current version available on DLAN. - <https://dmna.disasterlan.org/RefLib2/RefLibBrowser.aspx?initialFolderID=6027>

JFHQ-NY, Letter of Instruction (DJS), Defense Readiness Reporting System-Strategic (DRRS) dated 4 November 2020

Joint Publication (JP) 3-0, Joint Operations with change 1, revision, dated 22 October 2018. - https://www.jcs.mil/Portals/36/Documents/Doctrine/pubs/jp3_0ch1.pdf

JP 3-28, Defense Support of Civil Authorities, dated 29 October 2018 - https://www.jcs.mil/Portals/36/Documents/Doctrine/pubs/jp3_28.pdf

JP 3-41, Chemical, Biological, Radiological, and Nuclear Consequence Management, revision, dated 9 September 2016 https://www.jcs.mil/Portals/36/Documents/Doctrine/pubs/jp3_41.pdf

JP 3-33, Joint Task Force Headquarters, dated 31 January 2018 - https://www.jcs.mil/Portals/36/Documents/Doctrine/pubs/jp3_33.pdf

National Guard Regulation (NGR) 350-1, Army National Guard Training, dated 4 August 2009 - <https://www.ngbpmc.ng.mil/Portals/27/Publications/ngr/ngr%20350-1.pdf?ver=2018-09-07-082540-017>

NGR 500-1, National Guard Domestic Operations, dated 18 August 2010 – <https://www.ngbpmc.ng.mil/Portals/27/Publications/ngr/ngr%20500-5.pdf?ver=2018-09-07-082540-767>

New York Army National Guard (NYARNG) TY21 UTG, dated 30 August 2019

Enclosure 1: References and Abbreviations to JFHQ-NY Joint Training Plan TY22

New York State Comprehensive Emergency Management Plan, dated December 2018
- <http://www.dhSES.ny.gov/planning/ceMP/>

Universal Joint Task List Database, dated 15 July 2021 –
https://www.jcs.mil/Portals/36/Documents/Doctrine/training/ujtl_tasks.pdf?ver=0UQ4c2SQQO6uTOb10XLT7A%3d%3d

Universal Joint Task Manual, CJCSM 3500.04f, dated 1 June 2011 –
<https://www.jcs.mil/Portals/36/Documents/Doctrine/training/m350004.pdf?ver=2020-06-22-132121-103>

2. Abbreviations:

AAR	After Action Review
AFPD	Air Force Policy Directive
CBRN TF	Chemical Biological Radiological Nuclear Task Force
CEMP	Comprehensive Emergency Management Plan
CERF-P	CBRN Enhanced Response Force - Package
CIMS	City Incident Management System
CIP-MAA	Critical Infrastructure Protection – Mission Assurance Assessments
CJCSM	Chairman of the Joints Chiefs of Staff Manual
CONPLAN	Contingency Plan
COP	Common Operating Picture
COOP	Continuity of Operations
CPX	Command Post Exercise
CRE	CBRN Response Element
CSO	Civil Support Operations
CST	Civil Support Team
CTE	Collective Training Event
DHSES	Division of Homeland Security and Emergency Services
DJS	Director, Joint Staff
DLAN	Disaster Local Area Network

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Enclosure 1: References and Abbreviations to JFHQ-NY Joint Training Plan TY22

DOMS	Director of Military Support
DRRS-S	Defense Readiness Reporting System – Strategic
DSC	Dual Status Commander
DSCA	Defense Support of Civil Authorities
EXEVAL	Exercise Evaluation
FE	Functional Exercise
FEMA	Federal Emergency Management Agency
FM	Field Manual
FPC	Final Planning Conference
FSE	Full Scale Exercise
HRF	Homeland Response Force
HSEEP	Homeland Security Exercise and Evaluation Program
IPC	Initial Planning Conference
ICS	Incident Command System
JCTC	Joint Commanders Training Course
JECG	Joint Exercise Control Group
JFHQ	Joint Force Headquarters
JIPOE	Joint Intelligence Preparation of the Operational Environment
JISCC	Joint Incident Site Communications Capability
JLLIS	Joint Lessons Learned Information System
JMET	Joint Mission Essential Task
JMETL	Joint Mission Essential Task List
JOA	Joint Area of Operation
JOC	Joint Operations Center
JOCTC	Joint Operations Center Training Course
JRSOI	Joint Reception Staging Onward-movement Integration
JRSOITC	Joint Reception Staging Onward-movement Integration Training Course

Enclosure 1: References and Abbreviations to JFHQ-NY Joint Training Plan TY22

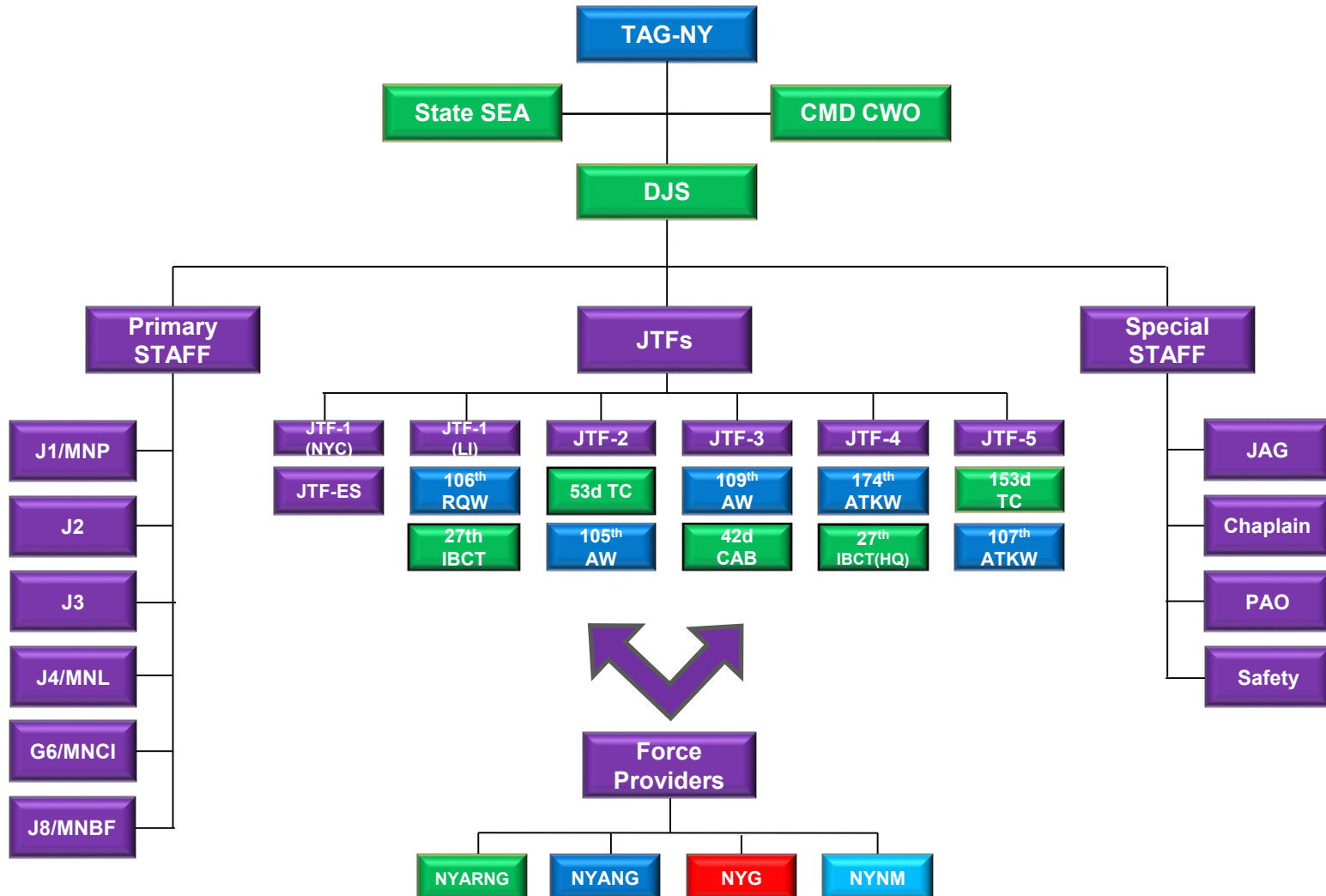
JSTC	Joint Staff Training Course
JTF	Joint Task Force
JTF-ES	Joint Task Force Empire Shield
JTIMS	Joint Training Information Management System
JTP	Joint Training Plan
JTR	Joint Training Requirements
JTS	Joint Training System
LNO	Liaison Officer
MPC	Mid Planning Conference
MSEL	Master Scenario Events List
MTOE	Modified Table of Organization & Equipment
MTT	Mobile Training Team
NGB	National Guard Bureau
NIMS	National Incident Management System
NORTHCOM	Northern Command
NYANG	New York Air National Guard
NYARNG	New York Army National Guard
NYG	New York Guard
NYMF	New York Military Forces
NYNM	New York Naval Militia
OP	Operational
TAG	The Adjutant General
TTP	Tactics, Techniques and Procedures
TTX	Table Top Exercise
TY	Training Year
UJTL	Universal Joint Task List
VG	Vigilant Guard

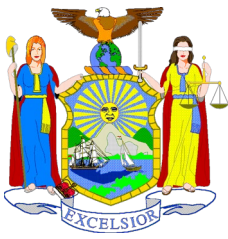


New York National Guard

Joint Force Task Organization

Civil Support Operations - Training





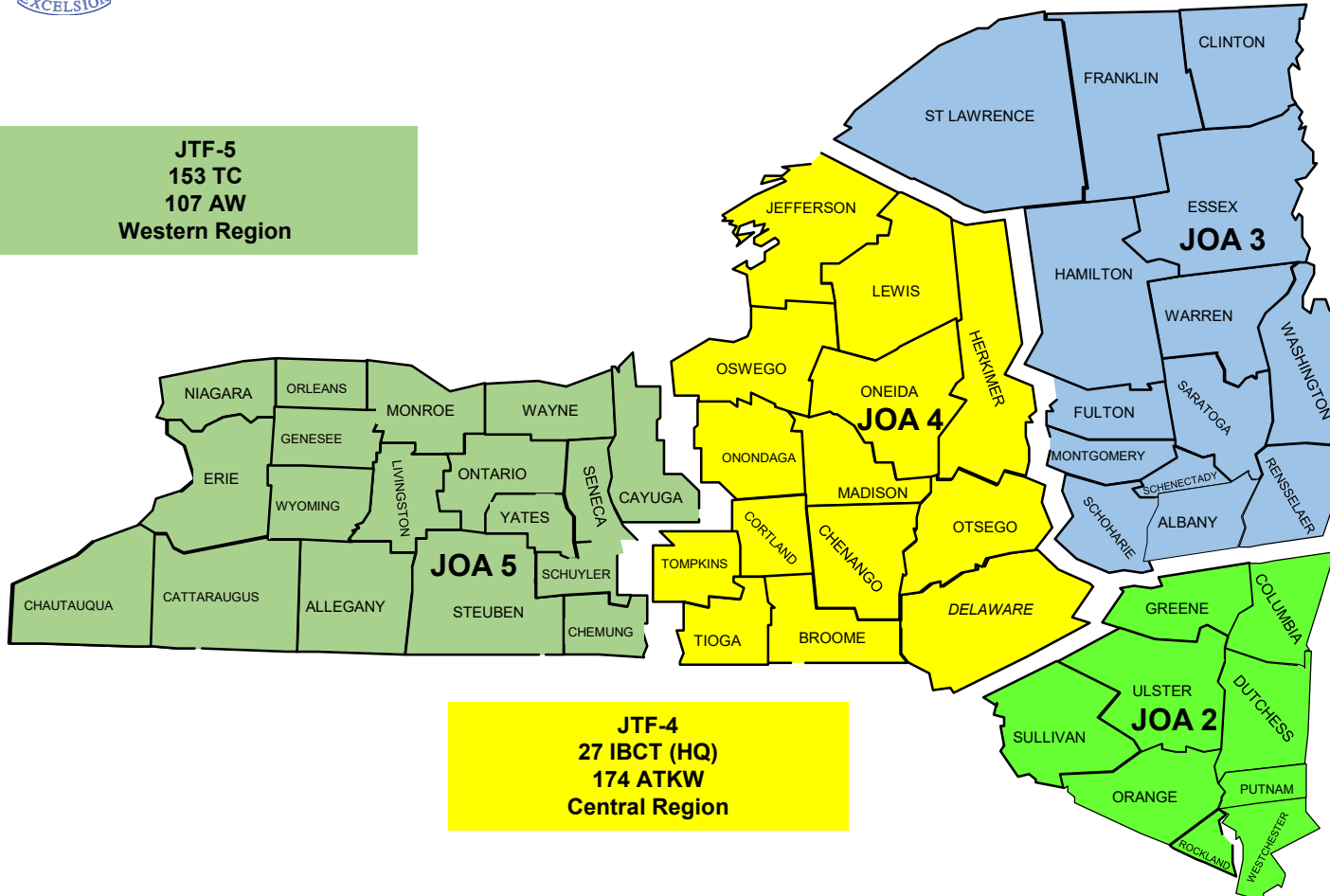
Joint Task Forces

New York National Guard



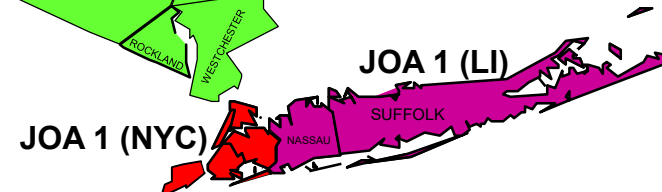
JTF-5
153 TC
107 AW
Western Region

JTF-3
42d ID
109 AW
Upper Hudson Region



JTF-4
27 IBCT (HQ)
174 ATKW
Central Region

JTF-2
53 TC
105 AW
Lower Hudson Region



JTF-1 (NYC)
JTF-ES
New York City

JTF 1 (LI)
106 RQW
27 IBCT
Long Island

Enclosure 4: Joint Mission Essential Tasks to JFHQ-NY Joint Training Plan TY22

1. The following JMETs are the key tasks for JFHQ-NY in accordance with CNGBN, NGJFHQ-State Joint Mission- Essential Task List Standardization Endorsement, dated 25 October 2019:

MET 1. OP 5 – Provide Command and Control OPR: **TAG**
 Description: Exercise authority and direction by a joint force commander over assigned and attached joint and multinational forces in the accomplishment of the mission.

- | | |
|--|----------------|
| (1) SN 7.5 – Ensure Command, Control, Communications, Computers, and Intelligence (C4I) Interoperability | G6 |
| (2) SN 5.4 – Provide Strategic Direction | TAG |
| (3) ST 6.6.5 – Execute Continuity of Operations (COOP) Plan | J3 |
| (4) OP 5.1.9 – Coordinate Cybersecurity Procedures | J3 |
| (5) OP 5.3 – Prepare Plans and Orders | J35 |
| (6) OP 5.4 – Command Subordinate Forces | ATAG(s) |
| (7) OP 5.5.7 – Conduct Joint Force Staff Operations | DJS |

MET 2. ST 7.2 – Maintain Force Readiness OPR: **J3**
 Description: Maintain force readiness of forces and deployable forces, units, weapon systems, and equipment to deliver the outputs for which they were designed in executing strategy and campaigns.

- | | |
|---|-----------------------|
| (1) SN 4.1 – Recruit Personnel | Recruiting CMD |
| (2) SN 6.5.3 – Cross level Resources | J1 / J4 |
| (3) ST 4.2.1 – Integrate Personnel Services | J1 |
| (4) ST 4.2.4 – Coordinate Joint Training | J3 |
| (5) OP 4.3 – Provide Equipment Maintenance | J4 |
| (6) OP 5.5.9 – Report Readiness | J5 |

Enclosure 4: Joint Mission Essential Tasks to JFHQ-NY Joint Training Plan TY22

MET 3. CS 30.9.3 – Establish a Joint Task Force or Civil Support Task **OPR: DJS**
Description: This capacity includes establishing, organizing, and operating a JTF/TF of designated and organized joint forces under the duly authorized, single, joint force command for effective planning, execution, and assessment of operations in response to natural and manmade disasters.

- (1) ST 5.4.3.1 – Augment the Joint Force Staff **DJS**
- (2) OP 5.5.1 – Develop a Joint Force Command and Control (C2) Structure **TAG**
- (3) OP 5.5.6 – Establish Task Force **TAG**

MET 4. ST 2.6 – Maintain Situational Awareness (SA) **OPR: J2/J3**
Description: Generate and maintain a shared awareness of the operational environment (OE), and comprehend the operational context.

- (1) ST 2.1.7 – Provide Administrative Intelligence Services and Support **J2**
- (2) OP 2.1.1 – Establish Intelligence Enterprise Interoperability **J2**
- (3) OP 2.3.2.2 – Manage Requests for Information (RFIs) **J2/J3**
- (4) OP 5.1– Integrate Information **J2/J3**
- (5) OP 5.1.3 – Determine Commanders Critical Information Requirements **J2/J3**
- (6) OP 5.1.4 – Process Information **J2/J3**
- (7) CS 30.2.2 – Assess Operational Situation **J2/J3**
- (8) OP 5.1.14 – Establish Collaborative Environment **DJS**
- (9) CS 30.3.6 – Establish and Maintain a Joint Operations Center **J3**

MET 5. Deleted.

Enclosure 4: Joint Mission Essential Tasks to JFHQ-NY Joint Training Plan TY22

MET 6. ST 4 – Sustain Forces

OPR: **DJS**

Description: Provide logistics functions necessary to maintain and prolong operations until mission accomplishment and redeployment of the force.

- | | |
|--|-----------------|
| (1) SN 4.3.1 – Provide Personnel Management | J1 |
| (2) SN 4.5.1 – Provide Integrated Business Sustainment Support | J4/J8 |
| (3) SN 7.1.4 – Document Requirements | J3 |
| (4) ST 6.6 – Perform Mission Assurance (MA) | J3 |
| (5) OP 4.4.2 – Provide Personnel Services | J1 |
| (6) OP 4.4.7 – Provide Legal Services | SJA |
| (7) OP 4.8 – Acquire, Manage and distribute Funds | J8/USPFO |
| (8) OP 5.1.6 – Preserve Historical Documents | J1/J6 |
| (9) OP 5.1.15 – Conduct Freedom of Information Act (FOIA) Requirements | CoS |
| (10) OP 5.1.16 – Sustain Life Cycle Records Management | DJS |

Enclosure 4: Joint Mission Essential Tasks to JFHQ-NY Joint Training Plan TY22

MET 7.CS 30.3.3 – Civil Support Operations

OPR: **J3**

Description: The capability includes coordinating and directing all operational efforts, maintaining close coordination with joint staff, subordinate units, as well as Federal, State, and local agencies, managing the Joint Operations Center, and ensuring the development of and adherence to policies and procedures for civil support.

- | | |
|--|------------|
| (1) CS 30.1.0 – Manage Personnel and Administrative Support Functions | J1 |
| (2) CS 30.2.0 – Manage Incident Awareness and Analysis Functions | J2 |
| (3) CS 30.3.0 – Manage Operational Support Functions | J3 |
| (4) CS 30.3.4 – Plan and Direct Joint Reception, Staging, Onward Movement and Integration Operations | J3 |
| (5) CS 30.4.0 – Manage Logistical Support Functions | J4 |
| (6) CS 30.5.0 – Manage Plans, Policies, and Integration Support Functions | J5 |
| (7) CS 30.6.0 – Manage Automation and Information Systems Functions | J6 |
| (8) CS 30.7.0 – Manage Training Assessment and Evaluation Functions | J3 |
| (9) CS 30.8.0 – Manage Fiscal and Resource Management Functions | J8 |
| (10) CS 30.9.0 – Manage Command and Control, and Staff Functions | DJS |

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Enclosure 5: Individual Joint Training to JFHQ-NY Joint Training Plan TY22

This training model uses a Level system (1-5) to distinguish training based on various factors (rank, position, experience). Go to https://dmna.ny.gov/training_and_exercises/ to request training, additional information or coordination.

Individual Joint Training Level 1			
Level 1 courses outlined below are required training for all assigned JFHQ-NY Joint Staff and JTF Staff in order to be fully qualified to serve during Civil Support Operations in New York. These one-time courses are to be completed within 6 months of being assigned to the Joint Staff or a JTF.			
Course Name	Course Description	Instruction Method	Course Length
FEMA IS 75	Military Resources in Emergency Management	Distance Learning	8 hours
FEMA IS 100.c	Intro to the Incident Management System, ICS 100	Distance Learning	2 hours
FEMA IS 200.c	Basic Incident Command for Initial Response	Distance Learning	3 hours
FEMA IS 700.b	An Introduction to the National Incident Management System (NIMS)	Distance Learning	3 hours
FEMA IS 800.d	National Response Framework Introduction, An Introduction	Distance Learning	3 hours
DSCA - Phase I	Orientation to develop DSCA awareness, comprehension and competence.	Distance Learning	6 hours
DLAN Training *	Provides instruction on how to navigate and communicate using the Disaster Local Area Network system.	MTT / Classroom	8 hours
* Request training through J3 (Joint Training & Exercises Division)			

Individual Joint Training Level 2			
Level 2 courses outlined below are required for senior enlisted (E7-E9) and all officers assigned JFHQ-NY Joint Staff and JTF Staff. These courses are offered by Mobile Training Teams (MTT) or distance learning. These one-time courses should be completed within 9 months of being assigned to the Joint Staff or JTF.			
Course Name	Course Description	Instruction Method	Course Length
FEMA IS-230.d	Fundamentals of Emergency Management	Distance Learning	6 hours
FEMA IS-860.c	The National Infrastructure Protection Plan, An Introduction	Distance Learning	2 hours
LNO Training *	Liaison Officer training is designed to train individuals who will serve as LNOs at any level within the NYNG organization and NYS agencies.	MTT / Classroom	8 hours

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Enclosure 5: Individual Joint Training to JFHQ-NY Joint Training Plan TY22

Joint Domestic Operations Course (JDOC) *	JDOC is a Joint Service, Interagency (local, state and federal) -focused course providing students an introduction to Joint Service and Interagency Civil Support Operations. <i>Prerequisites: IS-100, 200, 700, 800</i>	Distance Learning	50 hours
* Request training through J3 (Joint Training & Exercises Division)			

Individual Joint Training Level 3			
Level 3 courses outlined below are required for personnel designated to serve as Joint Staff Directors, Joint Staff Deputy Directors, JTF Commanders, or JTF Deputy Commanders . J3 Plans / J3 Operations personnel may also attend these courses. These one-time resident courses should be completed within 1 year of being assigned to the Joint Staff or JTF.			
Course Name	Course Description	Instruction Method	Course Length
FEMA ICS-300	Incident Command System. <i>Prerequisites: IS-100, 200, 700, 800</i>	Resident	3 days
FEMA ICS-400	Advanced Incident Command System. <i>Prerequisites: IS-100, 200, 700, 800, ICS-300</i>	Resident	2 days
J3/DOMS *	An introduction to the multiple programs and capabilities for which the J3/DOMS has full or partial responsibility, including Counterdrug Operations, Antiterrorism/Force Protection, Civil Support Team Operations, CBRNE Enhanced Response Force Package (CERF-P), Homeland Response Force (HRF), the Joint Operations Center, CSO Planning and Execution, and the roles and responsibilities (and functional areas of responsibility) of the NGB J3/7 in support of JFHQ-State. <i>Prerequisites: JDOC or Exec JDOC</i>	Resident	5 days
J2 NGCS Course **	J2 National Guard Civil Support Course is a 5 day (40 hour) course designed to train the new state J2 on critical programs, functions and capabilities for which they are responsible for. Focus areas include Intelligence Oversight, JIPOE process, and Intelligence Collection Tools. <i>Prerequisites: IS-75, 100, 200, 700, 800</i>	Resident	5 days
* This course is designed specifically for the J3 Director, J3 Deputy Director, JTF J3s and JTF Deputy J3s and requires coordination with the J3 (Joint Training & Exercises Division).			
** This course is designed specifically for the J2 Director and requires coordination with the J3 (Joint Training & Exercises Division).			

Enclosure 5: Individual Joint Training to JFHQ-NY Joint Training Plan TY22

Individual Joint Training Level 4			
Level 4 courses outlined below are required for personnel designated to serve as Dual Status Commander, Title 32 Deputy, JTF Commander, or JTF Deputy Commander . Individuals must be O5 or above and have 18 months remaining on their Mandatory Removal Date (MRD). These one-time courses should be completed within 1 year of being assigned to one of the roles previously stated.			
Course Name	Course Description	Instruction Method	Course Length
Executive JDOC *	JDOC is a Joint Service, Interagency (local, state and federal) -focused course providing students an introduction to Joint Service and Interagency Civil Support Operations. <i>Prerequisites: IS-100, 200, 700, 800</i>	Distance Learning	6 hours
JTF Commander's Training Course (JCTC)	Provides a compilation of current policy, directives, guidance and lessons learned regarding the domestic Joint Task Force (JTF) / Dual Status Commander (DSC) and State Joint Task Force (JTF) in the United States, Territories, and the District of Columbia. <i>Prerequisites: JDOC or Exec JDOC</i>	Resident	5 days
DSCA Phase II (Optional)	Interactive course focusing on inter-governmental and inter-agency response. <i>Prerequisites: DSCA Phase I</i>	Resident	3.5 days
* This course is designed specifically for O5s and above who will enroll in JCTC and requires coordination with the J3 (Joint Training & Exercises Division).			

Individual Joint Training Level 5			
Level 5 courses outlined below are required for personnel designated to serve as Dual Status Commander or Title 32 Deputy . Individuals must be O6 or above and have 18 months remaining on their Mandatory Removal Date (MRD). This one-time course should be completed within 1 year of being identified as a DSC or Title 32 Deputy.			
Course Name	Course Description	Instruction Method	Course Length
Dual Status Commander (DSC) Orientation Course*	Provides an understanding of the USNORTHCOM Commander's Dual-Status Commander (DSC) and cultivates the DSC concept. <i>Prerequisites: JCTC</i>	Resident	3 days
* This course requires coordination with the J3 (Joint Training & Exercises Division).			

Enclosure 5: Individual Joint Training to JFHQ-NY Joint Training Plan TY22

Distance Learning Course Links:

FEMA Courses:

FEMA IS-75: <https://training.fema.gov/is/courseoverview.aspx?code=IS-75>

- Course Code: IS-75
- Title: Military Resources in Emergency Management

FEMA IS-100.C: <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

- Course Code: IS-100.c
- Title: Introduction to Incident Command System, ICS-100

FEMA IS-200.C: <https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

- Course Code: IS-200.c
- Title: ICS for Single Resources and Initial Action Incidents

FEMA IS-230.E: <https://training.fema.gov/is/courseoverview.aspx?code=IS-230.e>

- Course Code: IS-230.e
- Title: Fundamentals of Emergency Management

FEMA IS-700.B: <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

- Course Code: IS-700.b
- Title: An Introduction to the National Incident Management System

FEMA IS-800.D: <https://training.fema.gov/is/courseoverview.aspx?code=IS-800.d>

- Course Code: IS-800.d
- Title: National Response Framework, An Introduction

FEMA IS-860.C: <https://training.fema.gov/is/courseoverview.aspx?code=IS-860.c>

- Course Code: IS-860.c
- Title: The National Infrastructure Protection Plan, An Introduction

DSCA Phase I:

https://jkodirect.jten.mil/html/COI.xhtml?course_prefix=J3S&course_number=T-US010

- Course Number: T-US010
- Title: Defense Support of Civil Authorities (DSCA) Phase I Course – (6 hrs)

Enclosure 6: Collective Joint Training to JFHQ-NY Joint Training Plan TY22

Collective Joint Training			
These collective training courses outlined below are recommended for senior enlisted (E7-E9) and all officers assigned to JFHQ-NY Joint Staff and JTF Staff. E5-E6 will be considered based on position and seniority. These courses are offered by Mobile Training Teams (MTT) and are coordinated through the J3 (Joint Training & Exercises Division). These one-time courses should be completed within 1 year of being assigned to the Joint Staff or JTF.			
Course Name	Course Description	Instruction Method	Course Length
Joint Operations Center Training Course (JOCTC)	JOCTC is designed to train host State personnel in the three critical focus areas for a JOC operator: Civil Support Operations, Knowledge Management, and Operations Management.	MTT / Classroom	4 days
Joint Reception Staging Onward movement Integration Training Course (JRSOITC)	The Course takes a doctrinal approach to JRSOI tempered with practical application of JRSOI Tactics Techniques and Procedures (TTPs) unique to Domestic Operations in the states.	MTT / Classroom	3 days
Joint Staff Training Course (JSTC)	JSTC uses facilitated discussion and table top exercises (TTXs) in order to analyze, synthesize, and apply Joint Service and Interagency doctrine in the civil support operations environment. <i>Prerequisite: JDOC</i>	MTT / Classroom	3 days
<i>* Request training through J37 (Joint Training & Exercises Division)</i>			

Quarter	FIRST QUARTER						SECOND QUARTER					
Month/Dates	OCTOBER 2021		NOVEMBER 2021		DECEMBER 2021		JANUARY 2022		FEBRUARY 2022		MARCH 2022	
Army Staff	15-17		20-21		11-12		08-09		26-27		19-20	
Air Staff	2-3		6-7		4-5		8-9		5-6		5-6	
KEY EVENTS	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location
EXERCISES			4-5: JTF-1 (NYC) CPX	Ft Hamilton, NYC								
			6-7: JTF-1 (LI) CPX	Gabreski								
INDIVIDUAL & COLLECTIVE TRAINING							31 Jan-3 Feb: DSC-OC 22-01	Colorado Springs			1-4: DSC-OC 22-02	Colorado Springs
			03: LNO/DLAN Training	Gabreski			24-28: JCTC 22-01	Colorado Springs	LNO/DLAN Training	TBD		
CONFERENCES / WORKSHOPS												
OTHER EVENTS												
HOLIDAYS	11 - Columbus Day		11 - Veteran's Day		25 - Christmas Day		1 - New Year's Day		21 - Presidents' Day		17 - St. Patrick's Day	
			25 - Thanksgiving Day		31 - New Year's Eve		17 - Martin Luther King Jr. Day					
EVENT TYPES:	OCONUS	EXERCISES	MEETINGS / CONFERENCES		COLLECTIVE TRAINING		INDIVIDUAL TRAINING		OTHER TRAINING		OTHER EVENTS	
Quarter	THIRD QUARTER						FOURTH QUARTER					
Month/Dates	APRIL 2022		MAY 2022		JUNE 2022		JULY 2022		AUGUST 2022		SEPTEMBER 2022	
Army Staff	23-24		14-15		10-12		No Drill		13-14		10-11	
Air Staff	2-3		9-15		4-5		No Drill		6-7		10-11	
KEY EVENTS	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location	Event	Unit / Location
EXERCISES			Active Attacker	DMNA Staff / Latham			16-17: JTF-5	Buffalo	COOP Ex	JFHQ	8-10: Empire Challenge	Seneca Lake
					2-3: JTF-2 CPX	CSTS			6-7: JTF-3 CPX	Stratton	8-10: JTF-4 CPX	Syracuse
INDIVIDUAL & COLLECTIVE TRAINING			LNO/DLAN Training	TBD			TBD: LNO/DLAN Training	Buffalo	29-31: JSTC	Latham		
			JRSOI-TC	TBD	7-10: DSC-OC 22-03	Colorado Springs	11-15: JCTC 22-03	Colorado Springs				
	04-08: JCTC 22-02	Colorado Springs							16-19: DSC-OC 22-04	Colorado Springs		
CONFERENCES / WORKSHOPS	AIR NGREA Conference	TBD	CSO Conference	TBD							JMETL Review	Joint Staff / Latham
	Air DOMS Conference	TBD										
OTHER EVENTS												
							TBD: JTR Specialist Visit	J37 & HRF / Latham				
HOLIDAYS	17 - Easter Sunday		8 - Mother's Day		19 - Father's Day		4 - Independence Day				5 - Labor Day	
			30 - Memorial Day									
EVENT TYPES:	OCONUS	EXERCISES	MEETINGS / CONFERENCES		COLLECTIVE TRAINING		INDIVIDUAL TRAINING		OTHER TRAINING		OTHER EVENTS	

Enclosure 8: Exercise Waiver Request Form to JFHQ-NY Joint Training Plan TY22

New York National Guard (NYNG)
Joint Task Force (JTF) Civil Support Operations (CSO)
Exercise Waiver Request

1. JTF Requesting Waiver:

JTF-1 Long Island

JTF-1 New York City

JTF-2 Lower Hudson Region

JTF-3 Upper Hudson Region

JTF-4 Central Region

JTF-5 Western Region

2. Dates of CSO: Start Date: End Date:

3. CSO Event Name:

4. Number of Service Members assigned to JTF:

NYARNG:

NYANG:

NYG:

NYNM:

Other:

5. Number of approved missions performed by JTF:

6. Types of missions conducted:

Engineering

TCP / Presence Patrol

Logistics

Transportation

Wellness Checks

POD

Communications

Public Affairs

LNO

Others (please specify):

All JTF Commanders must identify the respective JMETs achieved through the CSO event conducted by marking the appropriate box if a JMET was conducted in concert with the CSO event. JTF Commander will also conduct a self-assessment of JMETs by rating each as "Trained (T)," "Partially Trained (P)," or "Untrained (U)" for each directed JMET.

Directed JMETs

- ☐ MET 1. OP 5 – Provide Command and Control
 - ☐ SN 7.5 – Ensure Command, Control, Communications, Computers, and Intelligence (C4I) Interoperability
- ☐ MET 2. ST 7.2 – Maintain Force Readiness
 - ☐ SN 6.5.3 – Cross level Resources
 - ☐ OP 5.5.9 – Report Readiness
- ☐ MET 3. CS 30.9.3 – Establish a Joint Task Force or Civil Support Task
 - ☐ OP 5.5.6 – Establish Task Force
- ☐ MET 4. ST 2.6 – Maintain Situational Awareness (SA)
 - ☐ ST 2.1.1 – Coordinate Intelligence Requirements
 - ☐ OP 2.3.2.2 – Manage Requests for Information (RFIs)
 - ☐ OP 5.1.3 – Determine Commanders Critical Information Requirements
 - ☐ OP 5.1.4 – Process Information

Enclosure 8: Exercise Waiver Request Form to JFHQ-NY Joint Training Plan TY22

- OP 5.1.2 – Assess operational Situation
- MET 6. ST 4 – Sustain Forces
 - SN 7.1.4 – Document Requirements
 - OP 4.4.7 – Provide Legal Services
- MET 7.CS 30.3.3 – Civil Support Operations
 - CS 30.1.0 – Manage Personnel and Administrative Support Functions
 - CS 30.2.0 – Manage Incident Awareness and Analysis Functions
 - CS 30.3.0 – Manage Operational Support Functions
 - CS 30.3.4 – Plan and Direct Joint Reception, Staging, Onward Movement and Integration Operations
 - CS 30.4.0 – Manage Logistical Support Functions
 - CS 30.5.0 – Manage Plans, Policies, and Integration Support Functions
 - CS 30.6.0 – Manage Automation and Information Systems Functions
 - CS 30.7.0 – Manage Training Assessment and Evaluation Functions
 - CS 30.8.0 – Manage Fiscal and Resource Management Functions
 - CS 30.9.0 – Manage Command and Control, and Staff Functions

UJTL	JMETL TASK	Beginning	End
Operational Task 5	Provide Command and Control	(T/P/U)	(T/P/U)
Strategic Theater Task 7.2	Maintain Force Readiness	(T/P/U)	(T/P/U)
Civil Support Task 30.9.3	Establish Joint Task Force	(T/P/U)	(T/P/U)
Strategic Theater Task 2.6	Maintain Situational Awareness	(T/P/U)	(T/P/U)
Strategic Theater Task 4	Sustain Forces	(T/P/U)	(T/P/U)
Civil Support Task 30.3.3	Direct Civil Support Operations	(T/P/U)	(T/P/U)

JTF Commander or Designated Representative Signature

Signature:

Date:

Name:

Rank:

Title:

Waiver request must be submitted to J3 Joint Training and Exercises Branch, within 30 days following the final day of State Active Duty for the JTF staff. Waiver will be submitted to the Director, J3-CSO for approval. If approved, the waiver will relinquish the annual joint training requirement, IAW the JFHQ-NY Joint Training Plan. If the JTF has already satisfied the training requirement for that training year, the waiver will relinquish the requirement for the following training year.

Do Not Write In This Box – For Official Use Only

Approval Authority – Director, J3

Approved:

☐

Denied:

☐

Reason:

Signature:

Date:

Name:

Rank:

Title:

UNCLASSIFIED



DEPARTMENTS OF THE ARMY AND THE AIR FORCE

JOINT FORCE HEADQUARTERS – NEW YORK
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

ENCLOSURE 9

JOINT EXERCISE DIRECTIVE TO JTFs

1. Description. The joint exercise directive is organized and constructed along the lines of a joint operations plan. Its purpose is to document a scheduled training event, align the event with Mission Essential Tasks (METs), state the measurable performance metrics, and state the overall responsibilities.

2. Exercise Format.

a. Record of Changes – This TY, Enclosure 10 consolidated all JTFs in tables below for operations to be conducted and joint exercise timelines.

b. Plan Summary:

(1) JFHQ Responsibilities: J37 will facilitate the exercise by conducting planning, coordination and event oversight. J37 will provide the event EXORD, Exercise CONOP Slides, Master Scenario Events List (MSEL) inject table, initial documentation and facilitate a post hot wash. All Joint Staff Directorates will provide a primary POC for each exercise and submit SME planning support to Joint Staff J37 as required. Based on the exercise concept and objectives, SMEs could participate in the exercise as participants, controllers, or observers. Each Directorate is also responsible for developing their own exercise specific objectives and Task Orders.

(2) JTF Responsibilities: Based on the exercise scenario and geographic locations involved, the commander will provide appropriate personnel to facilitate planning of the exercise. The JTF Commander will coordinate command exercise objectives, ensure proper staffing of the JTF Command Post, coordinate interagency participation, participate in training, and submit lessons learned into JLLS.

(3) Conditions for implementation: The exercise must not inhibit the ability of the organization to continue real world operations. The final authority of execution resides with the JFHQ-J3 within 48 hours of execution.

(4) Operations to be conducted:

	Event	Focus	Scenario
JTF-1(LI)	48 hr CPX	Crisis Action Planning	Winter Storm Disaster
JTF-1(NYC)	48 hr CPX	Crisis Action Planning	Winter Storm Disaster
JTF-2	48 hr CPX	Crisis Action Planning	Civil Disturbance
JTF-3	48 hr CPX	Crisis Action Planning	Civil Support Operation
JTF-4	48 hr CPX	Crisis Action Planning	Civil Support Operation
JTF-5	48 hr CPX	Crisis Action Planning	Civil Disturbance

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Enclosure 9: Joint Exercise Directive to JTFs to JFHQ-NY Joint Training Plan TY22

(5) Joint exercise constraints: JTFs operate with competing demands of real world operations and training time of units that man each JTF with forces.

(6) Joint exercise timeline: J37 will initiate final preparation and coordination of the exercise with JTF. After the scenario in brief the exercise will commence. Upon ENDEX, a hot wash will complete the exercise.

	Location	Final Prep	Start Ex	End Ex & Hot Wash
JTF-1(LI)	Gabreski ANGB	5 Nov 21	6 Nov 21	7 Nov 21
JTF-1(NYC)	Ft Hamilton	3 Nov 21	4 Nov 21	5 Nov 21
JTF-2	Camp Smith	1 Jun 22	2 Jun 22	3 Jun 22
JTF-3	Stratton ANGB	5 Aug 22	6 Aug 22	7 Aug 22
JTF-4	Thompson Rd Armory	7 Sep 22	8 Sep 22	10 Sep 22
JTF-5	Connecticut St Armory	15 Jul 22	16 Jul 22	17 Jul 22

(7) Command relationships: JTF will take all administrative instructions from the J37 on the ground and all operational training instructions from the J3 Joint Operations Center (JOC).

c. Training Objectives:

- (1) Conducting knowledge management and information management.
- (2) Building and maintaining situational understanding.
- (3) Controlling operations.
- (4) Assessing operations.
- (5) Coordinating with internal and external organizations.
- (6) Performing CP administration.

d. JMETs & Sub Tasks:

MET 1. OP 5 – Provide Command and Control

SN 7.5 – Ensure Command, Control, Communications, Computers, and Intelligence (C4I) Interoperability

Performance Measure: JTF ensures 75% systems are interoperable and can provide command, control, communications, computers, and intelligence (C4I) services. JTF is able to issue operational guidance, direction, and vision to assigned forces. Has establish communication with forces and conducts planning, and operational reporting within 24 hours of missions.

Enclosure 9: Joint Exercise Directive to JTFs to JFHQ-NY Joint Training Plan TY22

MET 2. ST 7.2 – Maintain Force Readiness
SN 6.5.3 – Cross-level Resources
OP 5.5.9 – Report Readiness

Performance Measure: 75% personnel and equipment established, validated and cross-leveled to meet deployment timelines. Conducts ability to produce internal OPODs to achieve JTF C2.

MET 3. CS 30.9.3 – Establish a Joint Task Force or Civil Support Task
OP 5.5.6 – Establish Task Force

Performance Measure: Establish a JTF within 24 hours of notice and be prepared to conduct operations within 24 hours of notification.

MET 4. ST 2.6 – Maintain Situational Awareness (SA)
ST 2.1.1 – Coordinate Intelligence Requirements
OP 2.3.2.2 – Manage Requests for Information (RFIs)
OP 5.1.3 – Determine Commanders Critical Information Requirements
OP 5.1.4 – Process Information
CS 30.2.2 – Assess Operational Situation

Performance Measure: JTF achieves 75% functionality of coordination of intelligence requirements (IRs) with the staff, supported/supporting Commanders (CCDRs), Services and functional component counterparts, government agencies, nongovernmental organizations (NGOs), intergovernmental organizations (IGOs), and/or other organizations, as required. Establish the organizational relationships necessary for bilateral information operations. A coordinated, coherent, target-specific strategy is developed to satisfy validated and prioritized RFI collection requirements. Establish CCIR and communicate all information within mission requirements.

MET 5. Deleted.

MET 6. ST 4 – Sustain Forces
SN 7.1.4 – Document Requirements
OP 4.4.7 – Provide Legal Services

Performance Measure: JTF ensures 75% of senior commander's inputs are integrated, with CCDR's operations categorize, prioritize, and document processes captured. Seventy-five percent of all logistics functions provided to maintain prolonged operations until mission accomplishment or re-deployment. Provide advice to joint task force (JTF) commanders, component commanders, and staffs on civil, acquisition, fiscal, military, international, and operational law issues. Provide personal legal assistance to military forces.

MET 7. CS 30.3.3 – Civil Support Operations

(1) CS 30.1.0 – Manage Personnel and Administrative Support Functions

Enclosure 9: Joint Exercise Directive to JTFs to JFHQ-NY Joint Training Plan TY22

- (2) CS 30.2.0 – Manage Incident Awareness and Analysis Functions
- (3) CS 30.3.0 – Manage Operational Support Functions
- (4) CS 30.3.4 – Plan and Direct Joint Reception, Staging, Onward Movement and Integration Operations
- (5) CS 30.4.0 – Manage Logistical Support Functions
- (6) CS 30.5.0 – Manage Plans, Policies, and Integration Support Functions
- (7) CS 30.6.0 – Manage Automation and Information Systems Functions
- (8) CS 30.7.0 – Manage Training Assessment and Evaluation Functions
- (9) CS 30.8.0 – Manage Fiscal and Resource Management Functions
- (10) CS 30.9.0 – Manage Command and Control, and Staff Functions