

DMNA Regulation Number 672-1

DECORATIONS, AWARDS, AND HONORS
STATE MILITARY AWARDS



Division of Military and Naval Affairs
330 Old Niskayuna Road
Latham New York 12110-3514

2 September 2008
UNCLASSIFIED

Summary of Revisions

DMNA Regulation Number 672-1, 2 September 2008
Decorations, Awards, and Honors – State Military Awards

- This publication is substantially revised, and supersedes DMNA Regulation Number 672-1, 31 January 2007
- **Summary.** The purpose of this regulation is to provide State of New York Awards Program recognition to individuals for acts of valor and exceptional accomplishments
- **Applicability.** New York Army National Guard (NYARNG) New York Air National Guard (NYANG), New York Naval Militia (MNNM), and New York Guard (NYG)
- The most significant change in this regulation was missing procedures, which are now in chronological order The following procedures that have been added are
- Changes to Medal for Meritorious Service – New York Guard personnel eligible recipients of Award, How Awarded, Approval Authority, Sample Memorandum for Award (Page 2-9)
- Changes to Military Commendation Medal – New York Guard personnel eligible recipients of Award, How Awarded, Approval Authority, Sample Memorandum for Award (Page 2-12)
- Added Defense of Liberty Medal (Page 2-18)
- Added NYS Outstanding Enlisted Leader of the Year Ribbon (Page 2-35)
- Changes to Recruiting Medal – To Whom Awarded and Standards (Page 2-39)
- Changes to Duty in Aid to Civil Authority Medal – New York Guard personnel eligible recipients of Award (Page 2-43)
- Changes to New York State Exercise Support Ribbon – New York Guard personnel eligible recipients of Award (Page 2-50)
- Changes to Medal for Humane Service to NYS Medal – New York Guard personnel eligible recipients of Award (Page 2-54)
- Added NYS First Sergeant Service Ribbon. (Page 2-58)

- Added New York Guard Achievement Medal (Page 2-67)
- Added New York Guard Good Conduct Medal (Page 2-70)
- Added New York Guard Commander's Citation Ribbon (Page 2-72)
- Added New York Guard Service Ribbon (Page 2-75)
- Added New York Guard Distinguished Graduate Ribbon (Page 2-77)
- Changes to Certificates of DMNA Commendation/Achievement/Appreciation – How Awarded (Page 3-1)
- Changes to Brevet Promotions Enlisted Personnel procedure to include eliminating all boards (Page 5-1 thru 5-3)
- Changes to Brevet Promotions Commissioned and Warrant Officer Personnel (Page 6-1 thru 6-13)
- Revised forms See Appendix A

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STATE OF NEW YORK
DIVISION OF MILITARY AND NAVAL AFFAIRS
330 Old Niskayuna Road
Latham New York 12110-3514

DMNA Regulation
Number 672-1

2 September 2008

Decorations, Awards, and Honors

STATE MILITARY AWARDS

This revision places emphasis on the proper issuance of state awards appropriate for the individual's achievement. The Format of this regulation has been revised to incorporate procedures and samples to improve efficiency within the award request process.

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CHAPTER 1

GENERAL

1-1 PURPOSE The purpose of the State of New York Awards Program is to provide recognition to individuals for acts of valor and exceptional accomplishments, as well as long and faithful service. Those awards eligible to civilians are so identified in the "to whom award" portion of the award procedure, if applicable. This regulation has been devised for sole use by the membership of the New York State Organized Militia which is comprised of the New York Army and Air National Guard, Naval Militia and New York Guard.

1-2 AWARDS BOARDS Awards may be requested in accordance with the procedures outlined in Chapter 2 of this regulation. Individual state military awards can be processed at the appropriate major component level by appointed awards boards as outlined below. Selected award requests will be forwarded through appropriate command channels to this headquarters, ATTN: MNHS, for consideration as outlined below.

a New York Army National Guard (NYARNG) The "Army" board will review all NYARNG federal award recommendations and recommendations for the New York State Conspicuous Service Medal, the Medal for Meritorious Service, and the Military Commendation Medal. Once a recommendation is made on an award, it will be provided to MNAG for decision by The Adjutant General.

b New York Air National Guard (NYANG) The "Air" board will review all NYANG federal award recommendations and recommendations for the New York State Conspicuous Service Medal, the Medal for Meritorious Service, and the Military Commendation Medal. Once a recommendation is made on an award, it will be provided to MNAG for decision by The Adjutant General.

c Adjutant General Military Awards Board The Adjutant General Military Awards Board will review the following state military awards, as well as any criteria or procedural changes requested affecting any state award, providing a recommendation to The Adjutant General for decision.

- > Medal for Valor - Conspicuous Service Medal - for New York Naval Militia, New York Guard, and Civilians
- > Medal for Meritorious Service - for New York Naval Militia and New York Guard
- > Military Commendation Medal - for New York Naval Militia and New York Guard
- > Colonel Gouverneur Morris Citizen/Soldier Award
- > DMNA Certificates of Commendation, Achievement, and Appreciation
- > The Adjutant General Award
- > Brevet Promotions

1-3 MEDAL REPLACEMENT A person issued any medal by the State of New York in accordance with this regulation may be issued a replacement for a lost or stolen medal. Applications for a replacement medal shall be made in writing through command channels to the appropriate major component area of responsibility for awards with a copy of the supporting award order, if applicable. Applications for replacement DMNA award certificates shall be made in writing to MNHS-AD.

1-4 MEDAL DESIGN The state decorations, service ribbons and devices authorized by this regulation shall be of the design approved and in use on the effective date of this regulation.

1-5 DECORATIONS AND SERVICE AWARDS

a Army Commanders and The Adjutant General Military Awards Board will review the applicable portions of this regulation on a continuing basis to ensure that members of their command will be considered for the appropriate level of award. Each representative on the Awards Board will carefully review the criteria for each state award just prior to the convening of an awards board meeting. Chapter 2 of this regulation, New York State Awards application procedures, is a guide. Criteria for federal awards are outlined in Army Regulation 600-8-22.

b Air Members of the New York Air National Guard, while participating in authorized periods of training or while in an inactive status, may be considered for all military decorations providing the act, achievement or service was in furtherance of an Air Force mission or function, and meets the established criteria. Acts, achievements or service performed by the member as a private citizen when they are of principal benefit to private citizens are not the basis for military decorations (AFM 900-3).

c Navy Members of the New York Naval Militia, while participating in authorized United States Navy or Marine Corps Reserve periods of training, or while serving in an active status in the United States Navy or Marine Corps, may be considered for decorations and service awards authorized in SECNAVINST Instructions 1650 1 F, the Navy and Marine Corps Awards Manual, United States Coast Guard COMDT INST M1650 25B.

d New York Guard Members of the New York Guard may be considered for decorations and service awards authorized in New York Guard Regulation 672-1, for the New York State Counterdrug Ribbon, New York State Physical Fitness Ribbon and certificate outlined in Chapter 2 of this regulation, and for the Certificates of Commendation, Achievement, and Appreciation authorized in Chapter 3 of this regulation. The New York Guard state awards order of precedence differs from those shown in Chapter 4 of this regulation. Reference New York Guard Regulation 672-1 for state awards order of precedence.

e In peacetime, military decorations recognize achievements which have significantly contributed to the readiness or effectiveness of a unit or organization, or have made notable contribution to the morale or esprit de corps of units or organizations. Exceptional command or leadership of a crew, team, section, squad or similar unit may be considered meritorious achievement or service. Recommendations for awards must be based on specific achievements.

f The decision to award an individual a decoration, and the decision as to which award is appropriate, is both subjective decisions made by the commander having award approval authority. Awards for meritorious achievement or service will not be based upon the grade of the intended recipient except in those cases where selected grades are ineligible for a particular award. Rather, the award will reflect both the individual's level of responsibility and his or her manner of performance. The degree to which an individual's achievement or service enhanced the readiness or effectiveness of his or her organization will be the predominant factor.

g No individual is automatically entitled to an award upon departure from an assignment. Awards presented in conjunction with a permanent change of station will be limited to exceptional cases. Certificates of Achievement and Letters of Commendation or Appreciation are appropriate means to recognize departing personnel.

h No preconditions for an award may be established, for example, when individuals should not be informed in advance that attainment of specific goals will result in the automatic award of a given decoration. Military decorations will not be used as prizes in contests.

i Commanders and DMNA civilian personnel are encouraged to make maximum use of the New York State Awards Program

j Once an award is received by the requesting official, it must be issued in a timely fashion to ensure that the recognition for an outstanding accomplishment is not made less significant

k **Special Awards** Major component commanders are authorized to issue awards in recognition of service performed within their respective commands. Approval of The Adjutant General is required for the establishment of any award not authorized as of the date of this regulation

1-6 ISSUANCE

a Recommendations for all awards outlined in Chapter 1 of this regulation will be submitted through appropriate major component command channels to this headquarters ATTN MNHS-AD, in accordance with Chapters 2 and 3 of this regulation

b Commanders will recognize that sufficient lead time (six weeks) must be provided to allow for the conduct of board action and approval process. This is especially critical when making recommendations for the Medal for Valor and the Colonel Gouverneur Morris Citizen Soldier Award, both of which can take from six or more weeks to process

1-7 ANNUAL FORECAST OF STATE AWARD SUPPLIES Annually on August 31st each major component commander will be responsible for ensuring MNHS-AD is provided with an annual forecast of state award supplies needed for the state fiscal year (March 31 – April 1). The forecast will include number of medal sets, certificates (where applicable), ribbons, and devices (shields), for each state award. MNHS-AD will provide to MNB existing inventory roster and a request for funds with justification for additional awards no later than 15 September each state fiscal year

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CHAPTER 2

NEW YORK STATE AWARDS
PROCEDURES

2-1 GENERAL The following awards will be issued based on the application instructions and examples furnished in Procedures 2-1 through 2-22. Once received, all requests will be scheduled for consideration by the appropriate major component or The Adjutant General Military Awards Board. Upon receipt of the board's recommendation, the approving authority will render final approval or disapproval for awards. The approved request for award will direct the issuance of the award and announcement in permanent orders, if applicable. A certificate of award and service ribbon will accompany each initial decoration with the appropriate device utilized for subsequent awards.

2-2 AWARD REQUEST PROCEDURES A series of procedures addressing the request for individual state awards is provided. Each procedure is designed to show who is eligible for each award, the particular standards, and how each award request is processed. Each procedure is followed by a sample memorandum of request and a sample citation where applicable. Each major component area of responsibility is identified as follows:

New York Army National Guard – MNHS-AD
New York Air National Guard - MNAF-DP
New York Naval Militia - MNNM
New York Guard - MNSG-PA-AD

The address for all components is New York State Division of Military and Naval Affairs, 330 Old Niskayuna Road, Latham, New York 12110-3514. This address will also be used for all major component commanders.

2-3 TIME LIMITATION Any recommendation for a state military award must be entered administratively into command channels within two years of the act, achievement, or service to be honored. The only exceptions are recommendations made on behalf of current or former members of the New York State Organized Militia for the awards of the New York State Conspicuous Service Cross, New York State Medal for Merit, New York State Conspicuous Service Star or the New York State Medal for Valor.

2-4 LOST AWARD RECOMMENDATIONS

a In accordance with the procedures outlined in paragraphs 2-1 and 2-2, conclusive evidence must be submitted through command channels within two years after the report of the act or the achievement or the service award recommendation was either lost or inadvertently was not acted upon.

b Conclusive evidence will consist of a copy of the original recommendation, or at a minimum, the recommendation will be accompanied by statements or affidavits corroborating the events reported. The person signing a reconstructed award recommendation must be identified clearly in terms of his or her official relationship to the intended recipient at the time of the act or during the period of service to be recognized.

2-5 PRIVACY ACT INFORMATION

a Certain forms ask for information of a personal nature that is protected by the Privacy Act of 1974 and the New York State Personal Privacy Protection Law of 1984. Specifically, an individual's Social Security number and Home of Record are information that the agency has to protect from release to third parties, including members of the government who do not have a need to know.

b The purpose for asking for this information is to index or separate personal information from others, and to enable this agency to forward the award to the recipient.

c Providing this information is optional. The impact on not providing this information will be to slow or even prevent the agency from processing the award request.

MEDAL FOR VALOR

PROCEDURE 2-1

a To whom awarded The **Medal for Valor** may be awarded to any member of the New York State Organized Militia who displayed a conspicuous act of valor, heroism, courage or gallantry either in a military or civilian capacity

b Standards Proof of the performance of the act will accompany each recommendation. The act performed must have been one displaying personal bravery or self-sacrifice above and beyond the call of duty, so conspicuous as to clearly distinguish the individual for gallantry and intrepidity above all comrades. Additionally, it must have involved personal risk of life or a performance of more than ordinarily hazardous service, the omission of which would not justly subject the person to censure for shortcoming or failure in the performance of duty.

c How awarded Recommendations for the award of the **Medal for Valor** will be submitted using **DMNA Form Letter 48-R (see Figure 2-1)** and accompanied by a **citation** in accordance with the sample and guidelines outlined in **Figure 2-2**. Requests will be forwarded through command channels to The Adjutant General, ATTN: MNP-ARB. Evidence to support the award will be attached, such as signed witness statements, letters and/or newspaper clippings. Each intermediate commander will provide appropriate recommendation in forwarding endorsement. MNP-ARB will refer the recommendation to The Adjutant General Military Awards Board for review, recommendation, and approval, prior to subsequent submission to the governor's office.

d For each succeeding award, a silver metal device (shield) will be attached to the suspension ribbon and the service ribbon.

e Approving authority The approving authority for this award is the governor.

HEADQUARTERS
1st Battalion, 15th New York Militia
2356 Fifth Avenue
New York, New York 10037-1028

MNSG-1/15-CDR

8 March 2006

MEMORANDUM THRU

Commander, 88th Bde, NYG, 643 Park Ave , New York, NY 10021

Commander, HQ New York Guard, ATTN MNSG-PA-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNP-ARB, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the New York State Medal for Valor

1 Recommend the award of the New York State Medal for Valor to

2 NAME Ivan Jones GRADE SFC SSN 000-00-0000

ORGANIZATION 1st Bn 15th New York Militia, 2356 Fifth Ave , New York, NY 10037-1028

3 The following narrative describes the details supporting this recommendation

SFC Ivan Jones without any thought for his own safety used himself to protect two New York City female police officers during a robbery and shooting SFC Jones struggled with the robber, who had drawn his weapon, and two shots were fired One of the shots struck the robber as SFC Jones ended the struggle This act reflected the bravery of SFC Jones and is of great credit to himself, the New York Guard, and the State of New York

4 Documents in support of this recommendation and a citation are enclosed No other awards for this act have been requested from DMNA A presentation date has been planned for 15 June 2006 POC for this request is either the undersigned or MAJ William Adams, (212) 926-5555

Encls


EMORY SEYMORE
COL, IN, NYG
Commanding

**DMNA Form Letter 48-R
(2 September 2008)**

Figure 2-1 Sample Memorandum of Recommendation, Medal for Valor,

***Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details**

CITATION

In the name of the people of the State of New York, by direction of the Governor, under the provisions of the Division of Military and Naval Affairs Regulation 672-1, the **NEW YORK STATE MEDAL FOR VALOR** for conspicuous gallantry and courage at the risk of life, above and beyond the call of duty, is awarded by the Division of Military and Naval Affairs to

SERGEANT FIRST CLASS IVAN JONES

Social Security Number

NEW YORK GUARD

who distinguished himself by exceptional heroism

On January 15 2006, SERGEANT FIRST CLASS IVAN JONES distinguished himself during a robbery and shooting. Without any thought for his own safety, he used himself to protect two New York City female police officers during a robbery and shooting. The robber was pointing his weapon at the two female police officers. SERGEANT FIRST CLASS IVAN JONES struggled with the robber, who had drawn his weapon, and two shots were fired. One of the shots struck the robber as SERGEANT JONES ended the struggle.

SERGEANT FIRST CLASS IVAN JONES' utter disregard for his own safety, his extraordinary gallantry, courage and valor are in keeping with the highest traditions of the military service and reflect great credit upon himself, the **New York Guard** and the military forces of the State of New York.

CONSPICUOUS SERVICE MEDAL**PROCEDURE 2-2**

a To whom awarded The **Conspicuous Service Medal** may be awarded to any individuals who shall have distinguished themselves by exceptionally meritorious service in a capacity of great responsibility. The service can be performed while in an active status by a member of the New York State Organized Militia, by a civilian in support of the New York State Organized Militia, or to other individuals who have provided support to the New York State Organized Militia and who are deemed appropriate for recognition by The Adjutant General.

b Standards The term "duty of great responsibility" will be interpreted to mean duty of such character that the exceptionally meritorious service performed has contributed in a high degree to the success of a command, installation or project. Superior performance of normal duty will not in itself constitute justification for the award of the Conspicuous Service Medal.

c How awarded Recommendations for the award of the **Conspicuous Service Medal** will be submitted using **DMNA Form Letter 48-R (see Figure 2-3)** and accompanied by a **citation** in accordance with sample **Figure 2-4**. Requests will be forwarded through command channels to the appropriate major component commander and each intermediate commander will provide appropriate recommendation in forwarding endorsement. Recommendations will be forwarded to the major component awards board for review, recommendation, and subsequent approval/disapproval by the commander. Recommendations for this award to civilians will be submitted to The Adjutant General, ATTN: MNP-ARB using DMNA Form Letter 48-R and accompanied by a citation in accordance with sample **Figure 2-4**. Recommendations for civilian personnel will be reviewed by The Adjutant General Military Awards Board and a recommendation will be forwarded to The Adjutant General for subsequent approval/disapproval.

d For each succeeding award a silver metal device (shield) will be attached to the suspension ribbon and the service ribbon.

e Approving authority The approving authority for this award is the commander of each respective major component of the New York State Organized Militia.

2 September 2008

DMNA Reg 672-1

DEPARTMENT OF THE ARMY
Battery B 1st Battalion 156th Field Artillery
New York Army National Guard
355 South Williams St , Newburgh, NY 12550

PAXBO

1 February 2007

MEMORANDUM THRU

Commander, HQ 1-156 FA, Kiersted Ave , Kingston, NY 12401-2023

Commander, HQ 27th Bde, 6900 Thompson Rd , Syracuse, NY 13211

FOR Commander, NYARNG, ATTN MNP-ARB, 330 Old Niskayuna Rd ,
Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the New York State Conspicuous Service Medal

1 Recommend the award of the New York State Conspicuous Medal to

2 NAME HENRY A SEYMOUR GRADE SSG SSN 000-00-0000

ORGANIZATION Btry B, 1-156 FA
355 South Williams St
Newburgh, NY 12550

3 The following narrative describes the details supporting this recommendation

SSG SEYMOUR distinguished himself while serving as the supply sergeant for Bravo Battery SSG SEYMOUR, while serving as the unit full time readiness NCO, has simultaneously taken on the responsibility as the acting supply sergeant SSG SEYMOUR s supply section performed superbly during the maintenance and logistics accountability portions of the REMOBE exercise that occurred on 4-5 November 2007 The REMOBE team took special notice of his supply section's high attention to detail and operational readiness

4 Documents in support of this recommendation and a citation are enclosed A presentation date of 25 March 2007 is planned POC for this action is the undersigned, (914) 555-5555

Encls



PAUL R. CONTE
CPT, FA, NYARNG
Commanding

**DMNA Form Letter 48-R
(2 September 2008)**

Figure 2-3 Sample Memorandum of Recommendation, Conspicuous Service Medal

***Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details**

CITATION

For meritorious service during the period 4 November 2007 to 5 November 2007 the **NEW YORK STATE CONSPICUOUS SERVICE MEDAL** is awarded to

STAFF SERGEANT HENRY A. SEYMOUR

Social Security Number

NEW YORK ARMY NATIONAL GUARD

STAFF SERGEANT HENRY A SEYMOUR distinguished himself while assigned to Bravo Battery, 156th Field Artillery, New York Army National Guard

For outstanding achievement during the FORSCOM Mobilization Deployment Exercise conducted on 4-5 November 2007 in Battery B, 1st Battalion, 156th Field Artillery in Newburgh, New York STAFF SERGEANT HENRY A SEYMOUR performed superbly during the maintenance and logistics accountability portions of the exercise with no major deficiencies noted The REMOBE team took special notice of STAFF SERGEANT SEYMOUR and his supply section's high attention to detail and operational readiness

The success of the battery is a direct result of STAFF SERGEANT HENRY A SEYMOUR'S efforts which reflect great credit upon himself, the 1st Battalion, 156th Field Artillery, and the **New York Army National Guard**

Figure 2-4. Sample Citation for New York State Conspicuous Service Medal

MEDAL FOR MERITORIOUS SERVICE

PROCEDURE 2-3

a To whom awarded The Medal for Meritorious Service shall be awarded to any member of the New York State Organized Militia who, while serving in any capacity in the organized militia after 17 April 1979 distinguished themselves by heroism, exceptionally meritorious achievement or exceptionally meritorious service. Awards may be made to persons who are members of the Armed Forces of the United States, but only under exceptional circumstances and with the approval of The Adjutant General. This award is not authorized for civilian personnel.

b Standards

(1) Heroism Awards may be made for acts of heroism which were performed under circumstances which are of a lesser degree than that required for award of the Medal for Valor. The act of heroism must have involved personal hazard or danger and the voluntary risk of potential injury. Awards will not be made solely on the basis of having saved a life.

(2) Exceptionally meritorious achievement or exceptionally meritorious service Awards may be made to recognize single acts of merit or meritorious service. The required achievement or service, while of a lesser degree than that required for the award of the Conspicuous Service Medal must nevertheless have been meritorious and accomplished with distinction beyond that normally expected while serving in a position of responsibility. An award for meritorious service will not normally be made for periods of service less than six months.

c How awarded A sample award issuance memorandum and award citation is enclosed. See **Figure 2-5** and **Figure 2-6**. Approved awards will be forwarded through command channels.

(1) Approved awards will be forwarded through command channels to this Headquarters, ATTN MNHS-AD. MNHS-AD will prepare the certificate and the medal set and device if appropriate.

(2) Once completed, MNHS-AD will provide the award certificate and medal set and/or device to New York Army National Guard (NYARNG-MNP), the New York Air National Guard (NYANG), the New York Naval Militia (MNNM), or the New York Guard (NYG), for provision to the award approval authority.

d Succeeding awards For each succeeding award a metal device (shield) will be attached to the suspension ribbon and the service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards.

e Approving authority The award approval authority is a brigadier general within the organized militia.

DEPARTMENT OF THE ARMY
Headquarters 342d Forward Support Battalion
New York Army National Guard
42 Patriot Way, Rochester, New York 14624-5102

TFTS-CD (672)

1 August 2007

MEMORANDUM THRU Commander, 42d IN Div, 137 Glenmore Rd , Troy, NY 12180-8398
FOR Commander, NYARNG, ATTN MNP-ARB, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Award of the New York State Medal for Meritorious Service

1 The New York State Medal for Meritorious Service is Awarded to

NAME Gerald C Perry GRADE MSG SSN 000-00-0000

ORGANIZATION HHD, 342 FSB, NYARNG,
42 Patriot Way
Rochester, NY 14624-5102

2 The following narrative describes the details to support his award

MSG Perry distinguished himself through his devotion to duty and tireless efforts to improve his unit. He contributed both improved Section Plans and was the co-author of an improved TACSOP. MSG Perry spent personal time to improve unit items to enable his unit to pass a successful REMOBE. He was the author of other valuable training documents. His efforts are a credit to himself, his unit, and the New York Army National Guard.

3 A citation to support this award issuance is enclosed. We would like to present this award during our annual training Awards Ceremony, 20 August 2007. POC for this action is the undersigned, (716) 555-5555.

Encls


LTC, OD, NYARNG
Commanding

DMNA Form Letter 48-R
(2 September 2008)

Figure 2-5 Sample Memorandum for Award of the Medal for Meritorious Service

***Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details**

C I T A T I O N

For outstanding meritorious service during the period 1 September 2007 to 1 October 2007, the NEW YORK STATE MEDAL FOR **MERITORIOUS SERVICE** is awarded to

MASTER SERGEANT GERALD C. PERRY

Social Security Number

NEW YORK ARMY NATIONAL GUARD

MASTER SERGEANT GERALD C PERRY distinguished himself while assigned to Headquarters and Headquarters Detachment, 342 Forward Support Battalion, New York Army National Guard

Through his devotion to duty, interest in the unit, and tireless efforts, MASTER SERGEANT GERALD C PERRY contributed materially to his unit's capability to complete assigned missions. He contributed to a successful improvement program for plans and operations documents during the period. He was the co-author of an upgraded Battalion TACSOP. MASTER SERGEANT PERRY was a member of the battalion team that contributed to a highly successful REMOBE in October 2007. He spent personal time ensuring that the Detachment Load Plans were improved. He was the main battalion assistant to the S2/S3 officer in preparation for the battalion 'Lanes Training' Program for FY 06 and 07. Throughout the period, he authored portions of the NCO Development Programs for his unit and served as an instructor. MASTER SERGEANT PERRY is a fine example of the NCO Corps.

MASTER SERGEANT GERALD C PERRY'S commendable achievements, loyalty, and devotion to duty are in keeping with the highest traditions of the NCO Corps and reflect great credit upon himself, the New York Army National Guard, and the military forces of the State of New York.

MILITARY COMMENDATION MEDAL**PROCEDURE 2-4**

a To whom awarded The Military Commendation Medal may be awarded to any member of the New York State Organized Militia who, while serving in any capacity, distinguished themselves by heroism, meritorious achievement or meritorious service. Awards may be made to individuals who are members of the Armed Forces of the United States, but only under exceptional circumstances and with the approval of The Adjutant General.

b Standards The Military Commendation Medal criteria, while of a lesser degree than that required for the award of the Medal for Meritorious Service, must nevertheless have been accomplished with distinction. To qualify for this medal, the achievements of the individual should have been such that it clearly places the individual above his/her peers. This medal may be awarded for acts of outstanding courage or humane service which do not meet the requirements for the award of the Medal for Meritorious Service.

c. How awarded A sample award issuance memorandum and award citation is enclosed. See **Figure 2-7** and **Figure 2-8**. Approved awards will be forwarded through command channels.

(1) Approved awards will be forwarded through command channels to this Headquarters, ATTN: MNHS-AD. MNHS-AD will prepare the certificate and provide the medal set and device if appropriate.

(2) Once completed, MNHS-AD will provide the award certificate and medal set and/or device to New York Army National Guard (NYARNG-MNP), the New York Air National Guard (NYANG), the New York Naval Militia (MNNM), or the New York Guard (NYG), for provision to the award approval authority.

d Succeeding awards For each succeeding award a metal device (shield) will be attached to the suspension ribbon and the service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards.

e Approving authority The award approval authority is a colonel within the organized militia.

2 September 2008

DMNA Reg 672-1

DEPARTMENT OF THE ARMY
HQ and HQ Detachment STARC (-)
New York Army National Guard
330A Old Niskayuna Road
Latham, New York 12110-2225

HHD STARC (-)

31 January 2008

MEMORANDUM THRU Commander, HHD STARC (-), NYARNG, 330A Old Niskayuna Rd ,
Latham, NY 12110-3514

FOR Commander, NYARNG, ATTN MNP-ARB, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Award of the New York State Military Commendation Medal

1 The New York State Military Commendation Medal is awarded to

NAME Robert G Shaffer GRADE LTC SSN 000-00-0000

ORGANIZATION HHD STARC (-), USP&FO

2 The following narrative describes the details supporting this award LTC Shaffer demonstrated exemplary performance of his duties from 1 March 2007 to 31 December 2007 as Division Chief of the Operations and Programming Division of the United States Property and Fiscal Office Directorate of HHD STARC (-) TDA With his expertise and knowledge of the data processing arena, LTC Shaffer contributed significantly to the future development and enhancement of automation in the New York National Guard

3 A citation to support the issuance of this award is enclosed. Listed are all previous awards of the award which is being requested in this recommendation

4 Request award be provided for a presentation date of 28 February 2008



FREDERICK MONIES
Colonel, NGB
USP&FO for New York

Encl(s)

DMNA Form Letter 48-R
(2 September 2008)

Figure 2-7 Sample Memorandum for Military Commendation Medal

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

CITATION

For meritorious service during the period 1 March 2007 to 31 December 2007 the **New York State Military Commendation Medal** is awarded to

LIEUTENANT COLONEL ROBERT G. SHAFFER

Social Security Number

NEW YORK ARMY NATIONAL GUARD

LIEUTENANT COLONEL ROBERT G. SHAFFER distinguished himself while assigned to Headquarters State Area Command, New York Army National Guard

LIEUTENANT COLONEL SHAFFER demonstrated exemplary performance of his duties from 1 March 2007 to 31 December 2007. Through his expertise and knowledge of the data processing arena LTC SHAFFER has contributed significantly to the future development and enhancement of automation in the New York National Guard. LTC Shaffer played a major role in the development of Division and Military Naval Affairs automation architecture plans for the future. This plan sets the stage for the automation future of the New York National Guard in a logical, systematic, and all encompassing manner. This plan will serve as the basis for the automation architecture that will support the National Guard into the 21st century.

LIEUTENANT COLONEL SHAFFER'S outstanding achievements and exceptional performance of duty are in keeping with the finest traditions of military service and reflect great credit upon himself, the New York Army National Guard and the military forces of the State of New York.

LONG AND FAITHFUL SERVICE AWARD AND DECORATIONS

PROCEDURE 2-5

a To whom awarded Certificates and decorations for **Long and Faithful Service** will be awarded to all military personnel who have completed specified periods of honorable, satisfactory active service in the New York Army National Guard, New York Air National Guard, New York Naval Militia and New York Guard. Long and Faithful Service awards will only be issued if the award was part of the State Awards Program at the time eligibility criteria were met.

b Standards An individual must have attended an average of at least 90% of scheduled training assemblies. Each conviction by courts-martial or receipt of non-judicial punishment shall cause deduction of one year from the individual's total satisfactory service for which the award is considered. Time spent in a reserve, retired or inactive status shall not be considered in the computation of service, except for such periods when the applicant may have been detailed to active duty by The Adjutant General. Active federal service will not be computed in determining eligibility for Long and Faithful Service awards, unless the applicant was a member of the New York State Organized Militia at the time of entry into such service and subsequently returned directly to a military status in the organized militia of the state. An individual's long and faithful service may be recognized in cumulative years when transferring from one component of the New York State Organized Militia to another component of the New York State Organized Militia.

c How awarded The revised program was initiated with an administrative issue in 1995, and will subsequently be administratively issued by each major component awards area of responsibility. When requesting recognition for cumulative long and faithful service years, an individual must provide the component, where transferred, with a copy of the last award certificate issued by the previous component or a copy of his/her military service record which reflects years of service as a member of the New York State Organized Militia. These requests and requests for replacement awards will be submitted on **DMNA Form 106D-R** to the respective major component awards area of responsibility. The Format of the award will be as follows:

- (1) **Five Years Service** A certificate and plain ribbon will be issued.
- (2) **Ten Years Service** A certificate, medal set, and one silver shield will be issued. A ribbon with one silver shield will be worn.
- (3) **Fifteen Years Service** A certificate and silver shield will be issued. A ribbon with two silver shields will be worn.
- (4) **Twenty Years Service** A certificate and silver shield will be issued. A ribbon with three silver shields will be worn.

(5) Twenty Five Years Service A certificate and gold shield and ribbon will be issued. A ribbon with a gold shield will be worn.

(6) Thirty Years Service A certificate and silver shield will be issued. A ribbon with one gold and one silver shield will be worn.

(7) Thirty Five Years Service A certificate and silver shield is issued. A ribbon with one gold shield and two silver shields will be worn.

(8) Forty Years Service A certificate, ribbon, and two gold shields will be issued. A ribbon with two gold shields will be worn.

7 May 2010

C-1, DMNA Reg 672-1

**NEW YORK STATE
DESERT STORM SERVICE MEDAL**

PROCEDURE 2-6

a To whom awarded Awarded to members of the New York State Organized Militia who served on federal active duty in the Persian Gulf in support of Operation Desert Shield/Storm only from August 1990 through June 1991. Eligible members would have received the Kuwait Liberation Medal given by the government of Kuwait.

b How awarded Medal has been and will continue to be administratively issued by this agency MNHS-AD. Documentation, such as a copy of orders or a copy of **DA Form 2-1 (Personnel Qualification Record)** is required to support the request.

DEFENSE OF LIBERTY MEDAL

PROCEDURE 2-7

a Criteria The Defense of Liberty (DOL) is a campaign medal created in 2002 to recognize members of the New York State Organized Militia who performed homeland defense duty in any status in response to an order by the Governor. This medal may be awarded to civilians who worked in support of the New York State Organized Militia which is deemed appropriate by The Adjutant General. Additionally

b Award Period and Duty Location Requirements The DOL will be awarded for homeland defense missions during the period of 11 September 2001 through a future date to be determined (TBD). This includes duty at Ground Zero and in any other location in New York State where homeland defense missions are performed on the order of the Governor.

(1) Initial Issue Militia members or civilians must have performed a minimum of seven days (7) in the borough of Manhattan, New York, during the period 11 September 2001 to 28 June 2002, to receive the DOL with the World Trade Center (WTC) device. Those that performed the minimum of seven (7) days in a homeland defense mission, not in the borough of Manhattan, but within the borders of New York State, will receive the DOL without a WTC device.

(2) Issue from 29 June 2002 to a date TBD Militia members or civilians must perform a minimum of seven (7) days Homeland Defense Duty in any status, within the borders of New York State, to receive the DOL without a WTC device.

c Award Format This medal is a one-time award. Subsequent awards are not authorized.

d Precedence This medal follows the New York State Desert Storm Medal in order of precedence with other state military awards.

e Approving Authority The approving authority is The Adjutant General.

f How Requested Individual requests and/or rosters will be forwarded through command channels to each respective major component's awards section. Once verified, all requests for militia members and/or supporting civilians will be certified by the major component commander or representative, and forwarded to this Headquarters, ATTN MNHS-AD for approval and issue. Recommendations for civilian and/or volunteer personnel will also be forwarded to The Adjutant General, ATTN MNHS-AD for approval and issue.

g Supporting Documentation Each request must contain a copy of the order(s) to duty by the Governor, and a comprehensive narrative description of the duties performed.

CONSPICUOUS SERVICE CROSS

PROCEDURE 2-8

a To whom awarded

- (1) Current New York State citizen or
- (2) New York State citizen while serving on federal active duty and
- (3) Current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than annual training since 6 April 1917, Active Guard/Reserve (AGR) excepted and
- (4) Who is currently serving under honorable conditions or has been honorably discharged from active duty

b Criteria The **Conspicuous Service Cross** may be awarded to any current New York State citizen or person who was a New York State citizen while serving on federal active duty whose entire service was honorable subsequent to the time of receipt of the citation while serving in the U S Army, Air Force, Navy, Marine Corps, or Coast Guard, and who has received one or more of the decorations listed below. The Conspicuous Service Cross may also be awarded to any citizen of New York State, who while serving with the allied forces, received a citation or decoration published in an order issued by a brigade or equivalent higher headquarters

- (1) Medal of Honor
- (2) Distinguished Service Cross
- (3) Navy Cross
- (4) Air Force Cross
- (5) Defense Distinguished Service Medal
- (6) Distinguished Service Medal (Army)
- (7) Distinguished Service Medal (Navy-Marine Corps)
- (8) Distinguished Service Medal (Air Force)
- (9) Distinguished Service Medal (Coast Guard)
- (10) Silver Star
- (11) Defense Superior Service Medal
- (12) Legion of Merit
- (13) Distinguished Flying Cross
- (14) Soldier's Medal
- (15) Navy and Marine Corps Medal
- (16) Airman's Medal
- (17) Coast Guard Medal
- (18) Bronze Star Medal
- (19) Purple Heart
- (20) Defense Meritorious Service Medal
- (21) Meritorious Service Medal
- (22) Air Medal

or as prescribed by New York State Military Law, individual was a prisoner of war, served at Pearl Harbor on December 7, 1941, directly participated in the D-Day Invasion of Normandy on June 6, 1944, or has been declared by the Department of Defense as killed or missing in action

c Standards This medal shall be awarded only to those persons whose entire service, subsequent to the time of receipt of the citation, shall have been honorable. The Conspicuous Service Cross may be awarded posthumously to a designated survivor of the deceased. Not more than one Conspicuous Service Cross shall be awarded to any one person. For each succeeding award a metal device (cross) will be attached to the suspension ribbon and/or ribbon bar. These devices shall be silver to represent one additional award and gold to represent five additional awards.

d How awarded Applications for the **New York State Conspicuous Service Cross** will be made by using **DMNA Form 106A-R**, Application for New York State Conspicuous Service Cross, **(Figure 2-9)**, or by letter request to this agency, ATTN: MNHS-AD. All requests will be forwarded with substantive documentation. Documentation will include a copy of applicant's Report of Separation from Active Duty, (i.e. WD AGO Form 53-55, DD Form 214, etc.). Documentation must include Honorable Discharge, list of awards/certificates/permanent orders for awards and indicate current New York State citizenship or New York State citizenship while serving on federal active duty. Acceptable documentation for veterans who served at Pearl Harbor on December 7, 1941, is a certified copy of an application form for the Pearl Harbor Commemorative Medal or a copy of the Pearl Harbor Survivors Association, Inc. membership card. If you do not have in your possession the required documentation necessary for eligibility or require confirmation of your federal award entitlements, it is suggested you write to: National Personnel Records Center, Veterans Special Actions Division, 9700 Page Boulevard, St. Louis, MO 63132.

APPLICATION FOR THE NEW YORK STATE CONSPICUOUS SERVICE CROSS
(For use of this form, see DMNA Reg 672-1 Proponent is MNHS-AD)

SECTION 1
PERSONAL DATA

Date

FROM _____
(first name) (middle initial) (last name)

(current/former rank, Social Security number, and unit)

HOME ADDRESS _____

PHONE NUMBER/E-MAIL ADDRESS _____

If you are currently a member of one of the following, please place a check mark next to the appropriate component

- Army National Guard (ARNG)
- Air National Guard (ANG)
- Naval Militia (NM)
- New York Guard (NYG)

Request I be issued the New York State **Conspicuous Service Cross** This is to certify I have reviewed the eligibility criteria in SECTION II I am forwarding herewith substantive documentation to support this request Attached is a copy of Report of Separation from Active Duty (i.e. WD AGO 53-55, DD Form 214, etc) This documentation will include my Honorable Discharge, list of awards or certificates or permanent orders for awards and will indicate current New York State citizenship or New York State citizenship while serving on federal active duty

Signature of Applicant or Posthumously Requested By

REPLY TO The Adjutant General
Division of Military and Naval Affairs
ATTN MNHS-AD
330 Old Niskayuna Road
Latham, New York 12110-3514

Figure 2-9 Sample Request for Conspicuous Service Cross

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

SECTION II ELIGIBILITY CRITERIA

The general criteria for the New York State Conspicuous Service Cross require an individual to be

- 1 A current New York State citizen or
- 2 A New York State citizen while serving on federal active duty AND
- 3 A current or former full-time military person serving in the Armed Forces of the United States for purposes other than training since 1917, Active Guard/Reserve AGR excepted, AND
- 4 Currently serving under honorable conditions or honorably discharged from active duty

An individual must be the recipient of at least one of the following

- 1 Medal of Honor
- 2 Distinguished Service Cross
- 3 Navy Cross
- 4 Air Force Cross
- 5 Defense Distinguished Service Medal
- 6 Distinguished Service Medal (Army)
- 7 Distinguished Service Medal (Navy-Marine Corps)
- 8 Distinguished Service Medal (Air Force)
- 9 Distinguished Service Medal (Coast Guard)
- 10 Silver Star
- 11 Defense Superior Service Medal
- 12 Legion of Merit
- 13 Distinguished Flying Cross
- 14 Soldier's Medal
- 15 Navy and Marine Corps Medal
- 16 Airmen's Medal
- 17 Coast Guard Medal
- 18 Bronze Star Medal
- 19 Purple Heart
- 20 Defense Meritorious Service Medal
- 21 Meritorious Service Medal
- 22 Air Medal

OR

As prescribed by New York State Military Law, was a prisoner of war, served at Pearl Harbor on December 7, 1941, directly participated in the D-Day Invasion of Normandy on June 6, 1944, or has been declared by the Department of Defense as killed or missing in action

NOTE: Acceptable documentation for veterans who served at Pearl Harbor on December 7, 1941, is a certified copy of the application form for the Pearl Harbor Commemorative Medal or the Pearl Harbor Survivors Association, Inc membership card

MEDAL FOR MERIT**PROCEDURE 2-9****a To whom awarded**

- (1) Current New York State Citizen or
- (2) New York State citizen while serving on federal active duty and
- (3) A current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than training since 6 April 1917, Active Guard/Reserve (AGR) excepted, and
- (4) Who is currently serving under honorable conditions or who has been honorably discharged from active duty
- (5) A non-New York State Citizen, who is an active member in the New York State organized militia, and as an active member in the New York State organized militia served with units of the New York State organized Militia while on federal active duty for purposes other than training and/or annual training

b Criteria The **Medal for Merit** may be awarded to any current New York State citizen or person who was a New York State citizen while serving on federal active duty, or, a non-New York State citizen, who is an active member in the New York State organized militia, and as an active member in the New York State organized militia served with units of the New York State organized militia while on federal active duty for purposes other than training and/or annual training, whose entire service was honorable and who were the recipients of a valor, achievement, commendation, or meritorious service decoration, of a lesser degree than required for the award of the Conspicuous Service Cross, or whose service was in direct support of combat operations while serving in the United States Army, Air Force, Navy, Marine Corps, or Coast Guard. The award of the New York State Medal for Merit is based on prior award of at least one of the following federal decorations

- (1) Joint Service Commendation Medal
- (2) Army Commendation Medal
- (3) Navy-Marine Corps Commendation Medal
- (4) Air Force Commendation Medal
- (5) Coast Guard Commendation Medal
- (6) Aerial Achievement Medal
- (7) Joint Service Achievement Medal
- (8) Army Achievement Medal
- (9) Navy-Marine Corps Achievement Medal
- (10) Air Force Achievement Medal
- (11) Coast Guard Achievement Medal
- (12) Gold Lifesaving Medal
- (13) Silver Lifesaving Medal
- (14) American Campaign Medal
- (15) Asiatic-Pacific Medal
- (16) European-African-Middle-Eastern Campaign Medal
- (17) Korean Service Medal
- (18) Vietnam Service Medal
- (19) Southwest Asia Service Medal
- (20) Combat Action Ribbon
- (21) Armed Forces Expeditionary Medal
- (22) Armed Forces Service Medal
- (23) Combat Infantryman Badge
- (24) Combat Medical Badge
- (25) Navy Submarine Combat Patrol Insignia
- (26) Mariner's Medal (Merchant Marine- World War II)
- (27) Merchant Marine Combat Bar (World War II)
- (28) Kosovo Service Medal
- (29) Global War on Terrorism Expeditionary Medal

- (30) Marine Corps Expeditionary Medal
- (31) Navy Expeditionary Medal
- (32) Iraq Campaign Medal
- (33) Afghanistan Campaign Medal
- (34) Combat Action Badge
- (35) Army of Occupation Medal
- (36) Navy Occupation Service Medal
- (37) Korean Defense Service Medal

c Standard This medal shall be awarded only to those persons whose entire service subsequent to the time of receipt of the citation, shall have been honorable. All of the aforementioned qualifying awards must have been earned while serving on federal active duty in the Armed Forces of the United States. The New York State Medal for Merit may be awarded posthumously to a designated survivor of the deceased. Not more than one New York State Medal for Merit shall be awarded to any one person, nor shall this medal be awarded to any person who was previously awarded the New York State Conspicuous Service Cross. For each succeeding award a metal device (New York State Shield) will be attached to the suspension ribbon and/or ribbon bar. These devices shall be silver to represent one additional award and gold to represent five additional awards.

d How awarded Applications for the New York State **Medal for Merit** will be made by using **DMNA Form 106B-R** or by letter request to this agency, (DMNA) ATTN: MNHS-AD. All requests will be forwarded with substantiating documentation (e.g. DD Form 214, WD AGO Form 53-55). Documentation must include Honorable Discharge, list of awards/certificates/permanent orders and indicate current New York State residency or New York State citizen while serving on federal active duty. If you do not have in your possession the required documentation necessary for eligibility or require confirmation of your federal award entitlements, it is suggested you write to: National Personnel Records Center, Veterans Special Actions Division, 9700 Page Boulevard, St. Louis, MO 63132.

2 September 2008

DMNA Reg 672-1

APPLICATION

(For use of this form, see DMNA Reg 672-1 Proponent is MNHS-AD)

SECTION I
PERSONAL DATA

From _____ (date)

(first name) (middle initial) (last name)

(current/former rank, Social Security number, and unit)

Home Address _____

Phone Number/E-mail Address _____

If you are currently a member of one of the following, please place a check mark next to the appropriate component

- Army National Guard (ARNG)
- Air National Guard (ANG)
- Naval Militia (NM)
- New York Guard (NYG)

Please place a check mark along side of the award(s) you are requesting

- NEW YORK STATE CONSPICUOUS SERVICE STAR
- NEW YORK STATE MEDAL FOR MERIT

Have you previously been awarded the New York State Conspicuous Service Cross?
Yes _____ No _____ If yes, when? Date _____

This is to certify I have reviewed the eligibility criteria in SECTION II for the award(s) I am requesting. I am forwarding herewith substantive documentation to support this request. Attached is a copy of Report of Separation from Active Duty (i.e. WD AGO 53-55, DD Form 214, etc.) This documentation will include my Honorable Discharge, list of awards or certificates or permanent orders for awards and will indicate current New York State citizenship while serving on federal active duty.

Signature of Applicant or Posthumously Requested By

REPLY TO The Adjutant General
Division of Military and Naval Affairs
ATTN: MNHS-AD
Latham New York 12110-3514

DMNA Form 106B-R
(2 September 2008)

(Front)

Figure 2-10 Sample Request, Medal for Merit

*Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details

SECTION II ELIGIBILITY CRITERIA

The general criteria for both awards require an individual to be

- 1 A current New York State citizen OR
- 2 A New York State citizen while serving on federal active duty AND
- 3 A current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than training since 1917, Active Guard/Reserve (AGR) excepted, AND
- 4 Currently serving under honorable conditions or honorably discharged from active duty

NEW YORK STATE MEDAL FOR MERIT

Recipient of at least one of the following

- 1 Joint Service Commendation Medal
- 2 Army Commendation Medal
- 3 Navy-Marine Corps Commendation Medal
- 4 Air Force Commendation Medal
- 5 Coast Guard Commendation Medal
- 6 Aerial Achievement Medal
- 7 Joint Service Achievement Medal
- 8 Army Achievement Medal
- 9 Navy-Marine Corps Commendation Medal
- 10 Air Force Achievement Medal
- 11 Coast Guard Achievement Medal
- 12 Gold Lifesaving Medal
- 13 Silver Lifesaving Medal
- 14 American Campaign Medal
- 15 Asiatic-Pacific Campaign Medal
- 16 European-African-Middle Eastern Campaign Medal
- 17 Korean Service Medal
- 18 Vietnam Service Medal
- 19 Southwest Asia Service Medal
- 20 Combat Action Ribbon
- 21 Armed Forces Expeditionary Medal
- 22 Armed Forces Service Medal
- 23 Combat Infantryman Badge
- 24 Combat Medical Badge
- 25 Navy Submarine Combat Patrol Insignia
- 26 Mariner's Medal (Merchant Marine-World War II)
- 27 Merchant Marine Combat War (World War II)
- 28 Kosovo Service Medal
- 29 Global War on Terrorism Expeditionary Medal
- 30 Marine Corps Expeditionary Medal
- 31 Navy Expeditionary Medal
- 32 Iraq Campaign Medal
- 33 Afghanistan Campaign Medal
- 34 Combat Action Badge
- 35 Army of Occupation Medal
- 36 Navy Occupation Medal
- 37 Korean Defense Service Medal

NEW YORK STATE CONSPICUOUS SERVICE STAR

Recipient of at least one of the following

- 1 Distinguished Unit citation/Presidential Unit citation (Army/Navy Air Force)
- 2 Joint Meritorious Unit Award
- 3 Valorous Unit Award
- 4 Meritorious Unit Commendation (Navy-Marine Corps)
- 5 Navy Unit Commendation
- 6 Meritorious Unit Commendation (Navy-Marine Corps)
- 7 Coast Guard Unit Commendation
- 8 Air Force Outstanding Unit Award
- 9 Air Force Organizational Excellence Award
- 10 Coast Guard Meritorious Unit Commendation
- 11 Air Force Gallant Unit Citation
- 12 Air Force Meritorious Unit Award

NOTE All awards listed above with the exception of the Presidential Unit Citation and Valorous Unit Award require additional evidence that award was made for combat participation

- 13 French Fourragere
- 14 French Croix de Guerre (World War 1 and World War II)
- 15 French Medal Militaire
- 16 Belgian Fourragere
- 17 Belgian Croix de Guerre
- 18 Luxembourg Croix de Guerre
- 19 Netherlands ORANGE lanyard
- 20 Military Order of William (Netherlands)
- 21 Croce al Merito de Guerre (Italy)
- 22 Orden de Torre E Espada (Portugal)
- 23 Philippine Republic Presidential Unit Citation (awarded prior to 1945)
- 24 Republic of Korea Presidential Unit Citation
- 25 Chysson Ariston Andrias (Greece)
- 26 Republic of Vietnam Gallantry Cross Unit Citation

NOTE Specifically excluded are the Army Superior Unit Award, Navy "E" Award Ribbon, and the United States Merchant Marine Gallant Ship Citation Ribbon

STANDARDS If you have already been awarded the New York State Conspicuous Service Cross, you are not authorized to receive the New York State Medal for Merit

CONSPICUOUS SERVICE STAR

PROCEDURE 2-10

a To whom awarded

- (1) Current New York State citizen or
- (2) New York State citizen while serving on federal active duty and
- (3) A current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than training since 6 April 1917, Active Guard/Reserve (AGR) excepted, and
- (4) Who is currently serving under honorable conditions or who has been honorably discharged from active duty

b Criteria The **Conspicuous Service Star** may be awarded to any current New York State citizen or person who was a New York State citizen while serving on federal active duty and whose entire service was honorable and who were recipients of unit commendations arising from combat while serving in the United States Army, Air Force, Navy, Marine Corps, or Coast Guard. The award of the New York State Conspicuous Service Star is based on prior award of at least one of the following unit commendations:

- (1) Distinguished Unit Citation/Presidential Unit Citation (Army/Navy/Air Force)
- (2) Joint Meritorious Unit Award
- (3) Valorous Unit Award
- (4) Meritorious Unit Commendation (Army)
- (5) Navy Unit Commendation
- (6) Meritorious Unit Commendation (Navy-Marine Corps)
- (7) Coast Guard Unit Commendation
- (8) Air Force Outstanding Unit Award
- (9) Air Force Organizational Excellence Award
- (10) Coast Guard Meritorious Unit Commendation
- (11) Air Force Gallant Unit Citation
- (12) Air Force Meritorious Unit Award

NOTE: All awards listed above with the exception of the Presidential Unit Citation and Valorous Unit Award requires additional evidence that award was made for combat participation

- (13) French Fourragere
- (14) French Croix de Guerre (World War I and World War II)
- (15) French Medal Militaire
- (16) Belgian Fourragere
- (17) Belgian Croix de Guerre
- (18) Luxembourg Croix de Guerre
- (19) Netherlands Orange Lanyard
- (20) Military Order of William (Netherlands)

- (21) Croce al Merito di Guerra (Italy)
- (22) Orden de Torre E Espada (Portugal)
- (23) Philippine Republic Presidential Unit Citation (awarded prior to 1945)
- (24) Republic of Korea Presidential Unit Citation
- (25) Chyssoun Aristion Andrias (Greece)
- (26) Republic of Vietnam Gallantry Cross Unit Citation

NOTE: Specifically excluded are the Army Superior Unit Award, Navy award Ribbon, and the United States Merchant Marine Gallant Ship Citation Ribbon

c. Standard This medal shall be awarded only to those persons whose entire service was honorable and who were recipients of a unit commendation arising from combat. The New York State Conspicuous Service Star may be awarded posthumously to a designated survivor of the deceased. Not more than one Conspicuous Service Star shall be awarded to any one person. For each succeeding award, a metal device (New York State Shield) will be attached to the suspension ribbon and/or ribbon bar. These devices shall be silver to represent one additional award and gold to represent five additional awards.

d. How awarded Applications for the **New York State Conspicuous Service Star** will be made by using **DMNA Form 106B-R** (Sample of Application for New York State Conspicuous Service Star) (**Figure 2-11**) or by letter request to this agency, ATTN: MNHS-AD. All requests will be forwarded with substantiating documentation (i.e. Report of Separation from Active Duty -- WD AGO Form 53-55, DD Form 214, etc.). Documentation must include Honorable Discharge, list of awards and indicate current New York State citizenship or New York State citizenship while serving on federal active duty. If you do not have in your possession the required documentation necessary for eligibility or require confirmation of your federal award entitlements, it is suggested you write to: National Personnel Records Center, Veterans Special Actions Division, 9700 Page Boulevard, St. Louis, MO 63132.

APPLICATION

(For use of this form, see DMNA Reg 672-1 Proponent is MNHS-AD)

SECTION I
PERSONAL DATA

From _____ (date)

(first name) (middle initial) (last name)

(current/former rank, Social Security number, and unit)

Home Address _____

Phone Number/E-mail _____

If you are currently a member of one of the following, please place a check mark next to the appropriate component

- Army National Guard (ARNG)
- Air National Guard (ANG)
- Naval Militia (NM)
- New York Guard (NYG)

Please place a check mark along side of the award(s) you are requesting

NEW YORK STATE CONSPICUOUS SERVICE STAR

NEW YORK STATE MEDAL FOR MERIT

Have you previously been awarded the New York State Conspicuous Service Cross?

Yes _____ No _____ If yes, when? Date _____

This is to certify I have reviewed the eligibility criteria in SECTION II for the award(s) I am requesting I am forwarding herewith substantive documentation to support this request Attached is a copy of Report of Separation from Active Duty (i.e. WD AGO 53-55, DD Form 214, etc.) This documentation will include my Honorable Discharge, list of awards or certificates or permanent orders for awards and will indicate current New York State citizenship while serving on federal active duty

(signature) of Applicant or Posthumously Requested By

REPLY TO The Adjutant General
Division of Military and Naval Affairs
ATTN MNHS-AD
Latham New York 12110-3514

DMNA Form 106B-R
(2 September 2008)

(Front)

Figure 2-11. Sample Request for, NYS Conspicuous Service Star

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

**SECTION II
ELIGIBILITY CRITERIA**

The general criteria for both awards require an individual to be

- 1 A current New York State citizen OR
- 2 A New York State citizen while serving on federal active duty AND
- 3 A current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than training since 1917, Active Guard/Reserve (AGR) excepted AND
- 4 Currently serving under honorable conditions or honorably discharged from active duty

NEW YORK STATE MEDAL FOR MERIT

NEW YORK STATE CONSPICUOUS SERVICE STAR

Recipient of at least one of the following

Recipient of at least one of the following

- 1 Joint Service Commendation Medal
- 2 Army Commendation Medal
- 3 Navy-Marine Corps Commendation Medal
- 4 Air Force Commendation Medal
- 5 Coast Guard Commendation Medal
- 6 Aerial Achievement Medal
- 7 Joint Service Achievement Medal
- 8 Army Achievement Medal
- 9 Navy-Marine Corps Commendation Medal
- 10 Air Force Achievement Medal
- 11 Coast Guard Achievement Medal
- 12 Gold Lifesaving Medal
- 13 Silver Lifesaving Medal

- 14 American Campaign Medal
- 15 Asiatic-Pacific Campaign Medal
- 16 European-African-Middle Eastern Campaign Medal
- 17 Korean Service Medal
- 18 Vietnam Service Medal
- 19 Southwest Asia Service Medal
- 20 Combat Action Ribbon
- 21 Armed Forces Expeditionary Medal
- 22 Armed Forces Service Medal
- 23 Combat Infantryman Badge
- 24 Combat Medal Badge
- 25 Navy Submarine Combat Patrol Insignia
- 26 Mariner's Medal (Merchant Marine-World War II)
- 27 Merchant Marine Combat War (World War II)
- 28 Kosovo Service Medal
- 29 Global War on Terrorism Expeditionary Medal
- 30 Marine Corps Expeditionary Medal
- 31 Navy Expeditionary Medal
- 32 Iraq Campaign Medal
- 33 Afghanistan Campaign Medal
- 34 Combat Action Badge
- 35 Army of Occupation Medal
- 36 Navy Occupation Service Medal
- 37 Korean Defense Service Medal

- 1 Distinguished Unit citation/Presidential Unit citation (Army/Navy Air Force)
- 2 Joint Meritorious Unit Award
- 3 Valorous Unit Award
- 4 Meritorious Unit Commendation (Navy-Marine Corps)
- 5 Navy Unit Commendation
- 6 Meritorious Unit Commendation (Navy-Marine Corps)
- 7 Coast Guard Unit Commendation
- 8 Air Force Outstanding Unit Award
- 9 Air Force Organizational Excellence Award
- 10 Coast Guard Meritorious Unit Commendation
- 11 Air Force Gallant Unit Citation
- 12 Air Force Meritorious Unit Award

NOTE All awards listed above with the exception of the Presidential Unit Citation and Valorous Unit Award require additional evidence that award was made for combat participation

- 13 French Fourragere
- 14 French Croix de Guerre (World War 1 and World War II)
- 15 French Medal Militaire
- 16 Belgian Fourragere
- 17 Belgian Croix de Guerre
- 18 Luxembourg Croix de Guerre
- 19 Netherlands ORANGE lanyard
- 20 Military Order of William (Netherlands)
- 21 Croce al Merto di Guerra (Italy)
- 22 Orden de Torre E Espada (Portugal)
- 23 Philippine Republic Presidential Unit Citation (awarded prior to 1945)
- 24 Republic of Korea Presidential Unit Citation
- 25 Chyssoun Ariston Andrias (Greece)
- 26 Republic of Vietnam Gallantry Cross Unit Citation

NOTE Specifically excluded are the Army Superior Unit Award, Navy "E" Award Ribbon, and the United States Merchant Marine Gallant Ship Citation Ribbon

STANDARD If you have already been awarded the New York State Conspicuous Service Cross, you are not authorized to apply for the New York State Medal for Merit

GUARD HELP RIBBON

PROCEDURE 2-11

a Award established 1 October 1999

b To whom awarded The **Guard Help Ribbon** may be awarded to individuals of the New York State Organized Militia who perform duty in any status in support of local or state governments, communities, and organizations identified by The Adjutant General's Office as authorized "Guard Help" programs. The Guard Help Ribbon may not be awarded in conjunction with missions for whom the New York State Aid To Civil Authority Medal or Medal for Humane Service to New York State is authorized.

c How awarded Applications will be submitted using **DMNA Form 106D-R (see Figure 2-12)** through command channels to each respective major component awards area of responsibility who will be the awarding authorities. Applications for groups of individuals receiving this award for participating on the same "Guard Help" project may be supported by a single citation along with a roster of eligible personnel.

d Succeeding awards Only one award is authorized for issue per calendar year. The **Guard Help Ribbon** is given for a "first time" award. For each succeeding award, a metal device (shield) will be attached to the suspension ribbon and service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards.

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

MEMORANDUM THRU

Date _____

FOR

Approval

Disapproval

Award Recommended By _____ Tel No _____

Request consideration of the indicated State award for the following individual

Unit _____
(Requesting Unit)

Name _____
(Last, First, Middle) (SSN)

Rank/Duty Position _____ Presentation Date _____

DMNA Form 106D-R
(2 September 2008)

Figure 2-12

Sample Request, for Guard Help Ribbon

(Pg 1)

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

APPLICATION FOR AWARD

Check applicable award and enter required information

LONG AND FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

X GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

Table with 3 columns: Recruit Name, Unit, Date of Enlistment

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Table with 4 columns: Unit, From, To, Award Number

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Table with 4 columns: Unit, From, To, Award Number

NEW YORK STATE PHYSICAL FITNESS RIBBON: Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON: Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

Table with 4 columns: Unit, From, To, Award Number

DMNA Form 106D-R (2 September 2008)

Figure 2-12

Sample Request, for Guard Help Ribbon

(Pg 2)

*Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details.

APPLICATION FOR AWARD

Check applicable award and enter required information

NYS Outstanding Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a onetime award

**NEW YORK STATE OUTSTANDING
ENLISTED LEADER OF THE YEAR RIBBON**

PROCEDURE 2-12

- a Ribbon established 1 July 2004 (retroactive to 1 January 1994)
- b **To whom awarded** The **New York State Outstanding Enlisted Leader of the Year Ribbon** may be awarded to current members of the New York Army National Guard or New York Air National Guard who meet the standards as defined in paragraph c below
- c **Standards** Members of the New York Army National Guard (NYARNG) and New York Air National Guard (NYANG) are eligible NYARNG Soldiers who are selected as the New York State Outstanding Soldier, NCO, or First Sergeant of the Year are eligible NYANG Airmen who are selected as the New York State Outstanding Airman, First Sergeant, NCO, or Senior NCO are eligible
- d **How awarded.** Recommendations for the **Outstanding Enlisted Leader of the Year Ribbon** will be submitted **DMNA Form 106-D-R**, through command channels and forwarded to this headquarters, ATTN MNP-ARB for NYARNG personnel and MNAF/DP for NYANG personnel
- e **Succeeding awards** For each succeeding award, a silver (shield) device will be attached to the ribbon These devices shall be silver to represent one additional award and gold to represent five additional awards
- f **Approving authority.** The approving authority for this award is The Adjutant General

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

MEMORANDUM THRU

Date _____

FOR

Approval

Disapproval

Award Recommended By _____ Tel No _____

Request consideration of the indicated State award for the following individual

Unit _____
(Requesting Unit)

Name _____
(Last, First, Middle) (SSN)

Rank/Duty Position _____ Presentation Date _____

Figure 2-13 Sample Request for NYS Outstanding Enlisted Leader of the Year Ribbon

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

APPLICATION FOR AWARD

Check applicable award and enter required information

LONG AND FAITHFUL SERVICE AWARD for _____ Years
Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____
Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed
Recruit Name Unit Date of Enlistment

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc
Unit From To Award Number

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc
Unit From To Award Number

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)
Unit From To Award Number

APPLICATION FOR AWARD

Check applicable award and enter required information

NYS Outstanding Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a onetime award

RECRUITING MEDAL

PROCEDURE 2-13

a To whom awarded The **Recruiting Medal** may be awarded to a member of the New York State Organized Militia who refers three new members for any unit of the organized militia. Members of the Full Time Recruiting and Retention Force (RRF) who have an assigned recruiting mission are not eligible for award of the Recruiting Medal.

- (1) Requests will be prepared using DMNA Form 106D-R
- (2) Name, grade, SSN and unit of assignment of recipient
- (3) Date of award

b Standards New members are defined as initial appointments for officers/warrant officers and initial enlistments for enlisted personnel into the New York State Organized Militia. Individuals appointed from enlisted status (graduates of Officer Candidate School) in the organized militia are not considered new members. If an individual separates from the New York State Organized Militia and later returns to the New York State Organized Militia, the member referring this individual may be credited with a new member for award consideration purposes.

c How awarded Commanders will certify and forward **DMNA Form 106D-R** through command channels to each respective major component awards area of responsibility.

d Succeeding awards When the holder of a Recruiting Medal obtains two additional new members, a device for attachment to the service ribbon bearing the inscription "5 RECRUITS" will be awarded. An additional bar will be awarded for each five additional new members obtained until twenty-five new members have been recruited. Each device will bear the respective totals of "10," "15," "20," and "25 RECRUITS."

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

MNP

Date _____

MEMORANDUM THRU

Commander, HQ 1 Bn, 156 FA, North Manor Ave , Kingston NY 12401

Commander, HQ 27 Bde, 10 Mt Div (LI), 6900 Thompson Rd, Syracuse NY 13210

FOR Commander, NYARNG, ATTN MNP-ARB, 330 Old Niskayuna Rd, Latham NY 12110-3514

Approval

Disapproval

Award Recommended By _____ Telephone No _____

Request consideration of the indicated State award for the following individual

Unit Btry A 1 Bn 156 FA

(Requesting Unit)

Name Fusco, Alice Marie 000-00-0000
(Last, First, Middle) (SSN)

Rank/Duty Position SFC Presentation Date 25 Sep 07

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years
 Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____
 Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
<u>Johnson, Albert</u>	<u>HHS 1 Bn 156 FA</u>	<u>9 July 06</u>
<u>Siracusa, Howard</u>	<u>HHS 1 Bn 156 FA</u>	<u>19 July 06</u>
<u>Davidson, Lester</u>	<u>Btry C 1 Bn 156 FA</u>	<u>2 Aug 06</u>
<u>Rosenberg, Daniel</u>	<u>Btry B 1 Bn 156 FA</u>	<u>5 Aug 06</u>
<u>McKay, Charles</u>	<u>HHS 1 Bn 156 FA</u>	<u>30 Aug 06</u>

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Unit _____ From _____ To _____ Award Number _____

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Unit _____ From _____ To _____ Award Number _____

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

Unit _____ From _____ To _____ Award Number _____

Figure 2-14

Sample Request for Recruiting Medal/Bar

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a onetime award

**DUTY IN AID TO CIVIL
AUTHORITY MEDAL**

PROCEDURE 2-14

a To whom awarded The **Duty in Aid to Civil Authority Medal** may be awarded to individuals in the New York State Organized Militia who perform duty in any status in response to an order by the Governor to assist civil authorities. The Duty in Aid to Civil Authority Medal will be awarded for participation in support of a police agency or government authorities. This award encompasses searches for missing persons, civil disturbances, and protection of properties. The Duty in Aid to Civil Authority Medal will not be awarded for participation or in conjunction with the Medal for Humane Service to New York State or the Guard Help Ribbon.

b How awarded Applications will be submitted using **DMNA Form 106D-R**, through command channels to each respective major component awards area of responsibility. Applications will be accompanied by a copy of the Division of Military and Naval Affairs orders directing the individual to the duty concerned or a certified roster of personnel for NYARNG, NYANG, and NYG who participated.

c Succeeding awards For each succeeding award, a metal device (shield) will be attached to the suspension ribbon and service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards.

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

Date _____

MEMORANDUM THRU

Commander, 105 Spt Gp, Stewart ANG Base, One Militia Way, Newburgh NY 12550-5043

Commander, HQ 105 Alft Wg, Stewart ANG Base, Newburgh NY 12550-5043

FOR Commander, NYANG, ATTN MNAF/DP, 330 Old Niskayuna Rd, Latham NY 12110-3514

Approval

Disapproval

Award Recommended By TSgt Patrick Hayward

Telephone No (914) 563-2002

Request consideration of the indicated State award for the following individual

Unit 05 Spt Gp

(Requesting Unit) _____

Name Walton, Jeffrey W
(Last, First, Middle)

000-00-0000
(SSN)

Rank/Duty Position Airman

Presentation Date 25 Sep 06

Figure 2-15 Sample Request for Duty in Aid to Civil Authority Medal

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details.

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

<u>105 Spt Gp NYANG</u>	<u>7 Jun 06</u>	<u>21 Jun 06</u>	<u>3</u>
Unit	From	To	Award Number

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

_____	_____	_____	_____
Unit	From	To	Award Number

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

_____	_____	_____	_____
Unit	From	To	Award Number

Figure 2-15

Sample Request for Duty in Aid To Civil Authority Medal

*Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a onetime award

NEW YORK STATE COUNTERDRUG SERVICE RIBBON

PROCEDURE 2-15

a Ribbon established 1 March 1994 (retroactive to 1 January 1989)

b To whom awarded

(1) The **New York State Counterdrug Service Ribbon** may be awarded to any member of the New York State Organized Militia who is ordered to duty in support of a New York National Guard Counterdrug mission for thirty cumulative days in one fiscal year

(2) Any military member serving less than 30 days but who has significantly impacted the Counterdrug program by providing administrative, technical or other noteworthy support that furthers the program's mission. Service must be in direct support of the New York National Guard Counterdrug program and deemed an authorized counterdrug mission by the Counterdrug Directorate J3-DO (CD)

c Standard The entire period of service must be satisfactory

d How awarded A copy of the individual's orders indicating the Counterdrug mission will accompany the Counterdrug Service Ribbon Certificate of Eligibility (**DMNA Form 107-R**) **See Figure 2-15** If submitting an individual for an impact award, the recommender, normally the region commander/Counterdrug supervisor, will annotate on DMNA Form 107-R outlining any significant contributions to the Counterdrug program and forward to J3-DO (CD). The Counterdrug coordinator will forward to DMNA Headquarters, ATTN: MNP-ARB for NYARNG and MNAF-DP for NYANG for processing of award

e Succeeding awards This is now a one time award. Personnel previously issued devices as subsequent awards are authorized to continue their wear

COUNTERDRUG SERVICE RIBBON CERTIFICATE OF ELIGIBILITY (FOR USE OF THIS FORM SEE DMNA REG 672-1) [Proponent is J3-DO (CD)]		
1 Name	2 Rank	3 SSN
4 Counterdrug Duty Position/Title/Mission Number		
5 Current Unit of Assignment and Address		
6, Periods of Duty (Attach Copy of Orders)		
7 () Service (Period of Duty) or		
() Impact Award (Narrative)		
8 Recommender	Signature	Date
9 Approving Authority	Signature	Date
10 Issuing Headquarters		11 Distribution
DMNA Form 107-R (1February 2006)		

Figure 2-16 Sample Certificate of Eligibility for New York State Counterdrug Service Ribbon

Note This form is used exclusively by Counterdrug - OIC

INSTRUCTIONS FOR COMPLETING DMNA FORM 107-R

- 1 Name of individual being recommended for Counterdrug Service Ribbon
- 2 Current rank
- 3 Social security number
- 4 Position to which individual is assigned Mission Number in accordance with current Counterdrug Personnel/Mission Support Plan
- 5 Counterdrug unit to which soldier is assigned to and unit address
- 6 Inclusive dates of Counterdrug Duty
- 7 Check appropriate block if award is for service (duty over 30 days) or impact (if individual's contributions positively impacted the Counterdrug Program) If impact award, brief narrative describing individual's contributions
- 8 Recommender (normally the region commander or Counterdrug supervisor)
- 9 Approving authority (Counterdrug Coordinator)
- 10 Issuing Headquarters (MNP-ARB for NYARNG and MNAF-DP for NYANG)
- 11 Distribution Soldier's record, Soldier's unit, Airman's MPF Counterdrug

NEW YORK STATE EXERCISE SUPPORT RIBBON

PROCEDURE 2-16

a To whom awarded Awarded to individuals who performed service as members of the Army or Air National Guard or Naval Militia of New York after 1 January 1979 in the field for not less than 3 consecutive days while participating in an exercise directed by the Joint Chiefs of Staff, either as a member of a participating Army or Air National Guard or Naval Militia unit or as an individual volunteer or augmented to an active force unit

b How awarded Recommendations for award of the **New York State Exercise Support Ribbon** will be submitted using **DMNA Form 106D-R** (sample Figure 2-6) through command channels to DMNA headquarters ATTN MNP-ARB for NYARNG, MNAF/DP for NYANG, MNNM FOR NYNM

c Authority. The awarding authorities for the New York State Exercise Support Ribbon are each respective major component commander. A certified copy of orders attesting performance for not less than 3 days will be attached to the DMNA Form 106D-R, and, if possible, a copy of the Joint Chiefs of Staff directive

d Succeeding awards For each succeeding award, a metal device (E) will be attached to the service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards

14 February 2011

C-2, DMNA Reg 672-1

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

Date _____

MEMORANDUM THRU

Commander, HHC 1 Bn 69 IN, NYARNG 68 Lexington Ave, NYC, NY 10010-1897

Commander, HHC 3 Bde 42 IN Div, NYARNG, 27 Masten Ave, Buffalo, NY 14204-1097

FOR Commander, NYARNG, ATTN MNP, Bldg 25, 1 Buffington St, Watervliet NY 12189-400

Approval

Disapproval

Award Recommended By 1 Lt Paul A Ramsey Telephone No (718) 969-9099

Request consideration of the indicated State award for the following individual

Unit HHC 1 Bn 69 INF _____
(Requesting Unit)

Name Walton, Jeffrey Walter 000-00-0000
(Last, First, Middle) (SSN)

Rank/Duty Position SFC Presentation Date 30 Jul 08

DMNA Form 106D-R
(2 September 2008)

(Pg 1)

Figure 2-17 Sample Request for New York State Exercise Support Ribbon

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

<u>105 Spt Gp NYANG</u>	<u>7 Jun 08</u>	<u>21 Jun 08</u>	<u>3</u>
Unit	From	To	Award Number

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

_____	_____	_____	_____
Unit	From	To	Award Number

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

<u>HHC 1 Bn 69 IN</u>	<u>1 Jun 08</u>	<u>19 Jul 08</u>	<u>4</u>
Unit	From	To	Award Number

DMNA Form 106D-R
(2 September 2008)

(Pg 2)

Figure 2-17 Sample Request for New York State Exercise Support Ribbon

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO, or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a one time award

**MEDAL FOR HUMANE SERVICE
TO NEW YORK STATE**

PROCEDURE 2-17

a Medal established 19 April 1979

b To whom awarded The **Medal for Humane Service** may be awarded to individuals in the New York State Organized Militia who perform duty in any status in response to an order by the Governor to participate in a humanitarian operation. The Medal for Humane Service will be awarded to individuals in the New York State Organized Militia who distinguished themselves by sustained meritorious service in a humane operation as a result of a natural disaster, such as floods, snow storms, hurricanes, and tornadoes. The Medal for Humane Service to New York State will not be awarded for participation or in conjunction with the Duty in Aid to Civil Authority Medal or the Guard Help Ribbon.

c How awarded Applications will be submitted using **DMNA Form 106D-R (see Figure 2-17)** through command channels to each respective major component awards area of responsibility who will be the awarding authorities. Applications will be accompanied by a copy of the Division of Military and Naval Affairs orders directing the individual to the duty concerned or a certified roster of personnel for NYARNG, NYANG, and NYG who participated.

d Succeeding awards For each succeeding award, a metal device (shield) will be attached to the suspension ribbon and service ribbon. These devices shall be silver to represent one additional award and gold to represent five additional awards.

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

Date _____

MEMORANDUM THRU

Commander, Co A 152 Engr Bn, NYARNG, 2366th 5th Ave, New York, NY 10037

Commander, HQ Engr Bde, NYARNG, 184 Connecticut St, Buffalo, NY 14213

Commander, 42 IN Div, NYARNG, 137 Glenmore Rd, Troy, NY 12180

FOR Commander, NYARNG, ATTN MNP, Bldg 25, 1 Buffington St, Watervliet NY 12189-4000

Approval

Disapproval

Award Recommended By 1Lt Paul A Ramsey Telephone No (718) 887-2113

Request consideration of the indicated State award for the following individual

Unit Btry A 152 Engr _____
(Requesting Unit)

Name Daniels, James C _____ 000-00-0000
(Last, First, Middle) (SSN)

Rank/Duty Position SGT _____ Presentation Date 13 Sep 07

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

_____	_____	_____	_____
Unit	From	To	Award Number

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

<u>Co A 152 Engr Bn</u>	<u>5 Jun 07</u>	<u>18 Jun 07</u>	<u>1</u>
Unit	From	To	Award Number

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

_____	_____	_____	_____
Unit	From	To	Award Number

Figure 2-18 Sample Request for Medal for Humane Service to New York State

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO, or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a one time award

NEW YORK STATE FIRST SERGEANT SERVICE RIBBON

PROCEDURE 2-18

- a Ribbon established 1 July 2004 (retroactive to 1 January 1994)
- b. **To whom awarded** The **New York State First Sergeant Service Ribbon** may be awarded to current members of the New York Army National Guard or New York Air National Guard who meet the standards as defined in paragraph c below
- c **Standards** Members of the New York Army National Guard (NYARNG) or New York Air National Guard (NYANG) must be graduates of their respective component First Sergeant Course and have served successfully for a period not less than 24 continuous months as First Sergeant. The award of this ribbon is only retroactive provided the First Sergeant is a current and active member of the New York State Organized Militia
- d **How awarded** Recommendations for the **New York State First Sergeant Ribbon** will be submitted using **DMNA Form 106D-R (see sample, Figure 2-18)** and forwarded to this headquarters, ATTN: MNP-ARB for NYARNG personnel and MNAF/DP for NYANG personnel. A copy of the Appointment Order to First Sergeant and a First Sergeant Course completion certificate must be enclosed
- e **Succeeding awards** This is a one time issued award
- f **Approving authority** The approving authority for this award is the respective major component commander

14 February 2011

C-2, DMNA Reg 672-1

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

Date _____

MEMORANDUM THRU

Commander, Co A 152 Engr Bn, NYARNG, 2366th 5th Ave, New York, NY 10037

Commander, HQ Engr Bde, NYARNG, 184 Connecticut St, Buffalo, NY 14213

Commander, 42 IN Div, NYARNG, 137 Glenmore Rd, Troy, NY 12180

FOR Commander, NYARNG, ATTN MNP, Bldg 25, 1 Buffington St, Watervliet NY 12189-4000

Approval

Disapproval

Award Recommended By 1Lt Paul A. Ramsey Telephone No (718) 887-2113

Request consideration of the indicated State award for the following individual

Unit Btry A 152 Engr _____
(Requesting Unit)

Name Daniels, James C _____ 000-00-0000
(Last, First, Middle) (SSN)

Rank/Duty Position SGT _____ Presentation Date 13 Sep 07

DMNA Form 106D-R
(2 September 2008)

(Pg 1)

Figure 2-19 Sample Request for New York State First Sergeant Service Ribbon

*Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
_____	_____	_____	_____

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE. Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
<u>Co A 152 Engr Bn</u>	<u>5 Jun 07</u>	<u>18 Jun 07</u>	<u>1</u>

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
_____	_____	_____	_____

Figure 2-19. Sample Request for Medal for Humane Service to New York State

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO, or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a one time award.

**MEDAL FOR MILITARY SUPPORT OF THE
1980 WINTER OLYMPICS**

PROCEDURE 2-19

a To whom awarded Awarded to individuals of the New York State Organized Militia who performed service during the period **1 December 1979 – 3 June 1980**, while performing duty in support of the 1980 Winter Olympics

b How awarded Medal was administratively issued by this agency

**NEW YORK STATE
PHYSICAL FITNESS
RIBBON AND CERTIFICATE**

PROCEDURE 2-20

a To whom awarded Awarded to any member of the NYARNG, NYANG or NYG who scores 290 or above on or after 1 October 1992, while taking the Army Physical Fitness Test (APFT), or, 96 or above on or after 9 April 2004, while taking the NYANG Physical Fitness Assessment

b How awarded Recommendations for this award will be submitted through command channels to DMNA headquarters, ATTN MNP-ARB for NYARNG personnel, MNAF/DP for NYANG personnel, MNSG-PA-AD for NYG personnel, and submitted on **DMNA Form 106D-R**, with a copy of the score card certified by the unit commander (**See sample Figure 2-20**) For NYANG personnel, submit one copy of the ANGfitness.com Fitness Assessment Results sheet signed by the unit commander One physical fitness award will be issued per training year (1 Oct – 30 Sep)

c Responsibility All eligible members will follow the test standards established for the NYARNG or the NYANG as applicable The unit commander will be responsible for identifying the award due on requested memorandum i.e. 1st, 2nd, 3rd award etc NYANG members will, after receiving the certificate, provide a copy to their servicing Military Personnel Flight with request to update their personnel records

d Authority The awarding authorities for the **New York State Physical Fitness Ribbon** are the NYARNG commander, the NYANG commander, and the NYG commander

e Initial award A ribbon and certificate will be issued

f Succeeding awards For each succeeding award, a metal device (shield) will be attached to the service ribbon These devices shall be silver to represent one additional award and a gold shield to represent five additional awards

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1. Proponent is MNP-ARB)

Date 26 Jul 07

MEMORANDUM THRU

Commander, HQ 1 Bn 69 IN, NYARNG 68 Lexington Ave, NYC, NY 10010

Commander, HQ 42 IN Div, NYARNG, 137 Glenmore Rd, Troy, NY 12180

FOR Commander, NYARNG, ATTN MNP-ARB, 330 Old Niskayuna Rd, Latham NY 12110-3514

Approval

Disapproval

Award Recommended By MSG Richard K. Swift Telephone No (718) 344-1176

Request consideration of the indicated State award for the following individual

Unit HQ 1 Bn 69 IN
(Requesting Unit)

Name Werth Gregory, T 000-00-0000
(Last, First, Middle) (SSN)

Rank/Duty Position SGT Presentation Date 28 Aug 07

DMNA Form 106D-R
(2 September 2008)

Figure 2-20 Sample Request for New York State Physical Fitness Ribbon

*Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details

Check applicable award and enter required information

LONG & FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Unit	From	To	Award Number
------	------	----	--------------

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd, award, etc

Unit	From	To	Award Number
------	------	----	--------------

NEW YORK STATE PHYSICAL FITNESS RIBBON Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd, award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd, award, etc being recommended (Must be a Joint Chiefs of Staff directed exercise)

Unit	From	To	Award Number
------	------	----	--------------

Figure 2-20. Sample Request for New York State Physical Fitness Ribbon

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a onetime award

NEW YORK GUARD ACHIEVEMENT MEDAL

PROCEDURE 2-21

a To whom awarded The **New York Guard Achievement Medal** will be awarded to members of the New York Guard

b Standards. The NYG-ACH may be awarded to those members of the New York Guard whose performance of duty sets them apart from their peers

c How awarded For recommendation, use memorandum Format **(Figure 2-21)** with citation **(Figure 2-22)** Do not submit more than one recommendation for award for a specific action or actions in a simple memorandum, however the recommendation may be written for more than one person Requests will be forwarded to the NYSG-J1 (AD), at the New York Guard Headquarters, Latham, NY 12110-3514

d Initial Award The award consists of a medal set with ribbon, and companion certificate

e Succeeding awards For each succeeding award, a metal device (shield) will be attached to the service ribbon These devices shall be silver to represent one additional award and a gold shield to represent five additional awards

f Order of Precedence Both new and old New York Guard Army Achievement ribbons may be worn at the same time side by side with the new taking precedence over the old

g Approving authority Award authority is Commander, NYG

(Office Symbol)

Date

MEMORANDUM FOR Commander, New York Guard, ATTN NYSG-J1 (AD), 330 Old Niskayuna Road,
Latham, New York 12110-3514

SUBJECT Recommendation for the New York Guard Achievement Medal

1 I hereby recommend the New York Guard Achievement Medal to

Name, B5678, Chief Warrant Officer, WOC, NYG, HHC NYG, 330 Old Niskayuna Road, Latham, NY
12110-3514

2 Name of individual, first award of this medal, or has # previous award(s) of this medal

3 See enclosed proposed Citation (**Figure 2-22**)

Encls

SIGNATURE BLOCK
Rank, GS or Air, NYG
Your title

Figure 2-21

Sample Memorandum Format for New York Guard Achievement Medal

CITATION

For extraordinary performance of duty on 10 October 2007, the New York Guard Achievement Medal is awarded to

LIEUTENANT NAME, NYANG

MAJOR NAME, NYARG

FIRST LIEUTENANT NAME, NYANG

TECHNICAL SERGEANT NAME, NYANG

TECHNICAL SERGEANT NAME, NYANG

SERGEANT NAME, NYANG

of the 106TH RESCUE WING, NEW YORK AIR NATIONAL GUARD, 150 River Head Road, Francis S Gabreski Airport [ANG], Westhampton Beach, NY 11978-1201

THE RESCUE TEAM has made a significant contribution to the New York Guard annual training for 2002

THE team, through their unique expertise and in an outstanding display of professionalism, gave an eye-popping Helo-Rescue Demonstration which materially contributed to an exceptionally exciting Search and Rescue training program at the NYG Army Division's AT-02 AS a result, the success of the overall AT-02 program was enhanced

THE teams' willingness to assist this component of the New York State Military Force Structure, clearly indicates the outstanding leadership of their parent organization, the 106th Rescue Wing, New York Air National Guard

THE teams' actions are in keeping with the finest traditions of the military service and reflect great credit upon himself, the New York Guard and the military forces of the State of New York

NEW YORK GUARD GOOD CONDUCT MEDAL

PROCEDURE 2-22

a To whom awarded The **New York Guard Good Conduct Medal** will be awarded to members of the New York Guard. The Soldier must have performed credibly at three consecutive annual trainings during the period, must have participated in at least 75% of regular drill as shown by unit 1379 reports, have demonstrated proper military bearing and attitude, have worn the uniform correctly, have a knowledge of and use the chain of command, be within NYG weight limits, have a current physical on file with HQNYG, and have Unit and MACOM Commander's written recommendation.

b Standards The NYG-GCM is awarded for exemplary behavior, efficiency, and fidelity in active NYG enlisted service. It is awarded on a selective basis to soldiers who distinguish themselves from among their peers by the above criteria through out a period of continuous active NYG service of not less than three years.

(1) Specified service is limited to enlisted service in the NYG. Prior Federal military service, military service in other New York State components, military service in other states of the U S , or service in the military of a foreign country do not qualify.

(2) The effective date from which a three-year period may start is 1 January 94. No NYG-GCM will be awarded for earlier service.

c How awarded For recommendation, use memorandum Format without a citation (**See Figure 2-23**) and a written recommendation from unit and MACOM commander. No right or entitlement to the NYG-GCM exists until after the award has been announced in HQNYG permanent orders. Requests will be forwarded to the NYSG-J1 (AD), at the New York Guard Headquarters, Latham, NY 12110-3514.

d Initial award The award consists of a medal set with ribbon, and companion certificate.

e Succeeding awards For each succeeding award, a metal device (shield) will be attached to the service ribbon. These devices shall be silver to represent one additional award and a gold shield to represent five additional awards.

f Approving authority The award approval is delegated to MACOM Commander's subject to verification and review by HQNYG.

2 September 2008

DMNA Reg 672-1

(Office Symbol)

Date

MEMORANDUM FOR Commander, New York Guard, ATTN NYSG-J1(AD), 330 Old Niskayuna Road,
Latham, New York 12110-3514

SUBJECT Recommendation for the New York Guard Good Conduct Medal

1 I hereby recommend the New York Guard Good Conduct Medal to

Name, B5678, Chief Warrant Officer, WOC, NYG, HHC NYG, 330 Old Niskayuna Road, Latham, NY
12110-3514

2 Name of individual, first award of this medal, or has # previous award(s) of this medal

3 See enclosed written recommendation from Unit and MACOM Commander

Encls

SIGNATURE BLOCK
Rank, GS or Air, NYG
Your title

Figure 2-23

Sample Memorandum Format for New York Guard Good Conduct Medal

NEW YORK GUARD COMMANDER'S CITATION RIBBON

PROCEDURE 2-23

a To whom awarded The **New York Guard Commander's Citation Ribbon** will be awarded to members of the New York Guard

b Standards The NYG-CIT serves to recognize outstanding meritorious performance by groups of two or more soldiers, of a difficult and challenging mission under extra ordinary circumstances. Circumstances will be deemed to be extraordinary when they do not represent the typical day-to-day circumstances under which this group normally performs, or may be reasonably expected to perform. The award may be made in the areas of service, achievement or bravery.

c How awarded For recommendation, use memorandum Format **(Figure 2-24)** with citation **(Figure 2-25)**. Do not submit more than one recommendation for award for a specific action or actions in a simple memorandum, however the recommendation may be written for more than one person. Requests will be forwarded to the NYSG-J1 (AD), at the New York Guard Headquarters, Latham, NY 12110-3514.

d. Initial Award The award consists of a medal set with ribbon, and companion certificate.

e Succeeding awards For each succeeding award, a metal device (shield) will be attached to the service ribbon. These devices shall be silver to represent one additional award and a gold shield to represent five additional awards.

f Approving authority Award authority is Commander, NYG.

2 September 2008

DMNA Reg 672-1

Office Symbol

Date

MEMORANDUM FOR Commander, New York Guard, ATTN NYSG-J1(AD), 330 Old Niskayuna Road,
Latham, New York 12110-3514

SUBJECT Recommendation for the New York Guard Commander's Citation Ribbon

1 I hereby recommend the New York Guard Commander's Citation Ribbon to

Name, Chief Warrant Officer, WOC, NYG, HHC NYG, 330 Old Niskayuna Road, Latham, NY
12110-3514

2 Name of individual, first award of this medal, or has # previous award(s) of this medal

3 See enclosed proposed Citation (**Figure 2-25**)

Encls

SIGNATURE BLOCK
Rank, GS or Air, NYG
Your title

Figure 2-24 Sample Memorandum Format for New York Guard Commander's Citation Ribbon

CITATION

For extraordinary performance of duty on 10 October 2007, the New York Guard Commander's Citation Ribbon is awarded to

LIEUTENANT NAME, NYANG

MAJOR NAME, NYARG

FIRST LIEUTENANT NAME, NYANG

TECHNICAL SERGEANT NAME, NYANG

TECHNICAL SERGEANT NAME, NYANG

SERGEANT NAME, NYANG

of the 106TH RESCUE WING, NEW YORK AIR NATIONAL GUARD, 150 River Head Road, Francis S Gabreski Airport [ANG], Westhampton Beach, NY 11978-1201

THE RESCUE TEAM has made a significant contribution to the New York Guard annual training for 2002

THE TEAM, through their unique expertise and in an outstanding display of professionalism, gave an eye-popping Helo-Rescue Demonstration which materially contributed to an exceptionally exciting Search and Rescue training program at the NYG Army Division's AT-02 AS a result, the success of the overall AT-02 program was enhanced

THE TEAM's willingness to assist this component of the New York State Military Force Structure, clearly indicates the outstanding leadership of their parent organization, the 106th Rescue Wing, New York Air National Guard

THE TEAM's actions are in keeping with the finest traditions of the military service and reflect great credit upon himself, the New York Guard and the military forces of the State of New York

NEW YORK GUARD SERVICE RIBBON

PROCEDURE 2-24

a To whom awarded The **New York Guard Service Ribbon** will be awarded to members of the New York Guard

b Standards Awarded to soldiers with six months consecutive creditable service with 90% attendance at scheduled drills during this period in their first year of service as a member of the New York Guard

c How awarded Commander, New York Guard will establish and maintain, a written policy on the process and procedures to issue the award using **DMNA Form 106D-GR (Figure 2-26)**

d Award This award consists of a ribbon only, with certificate, and is awarded once

e Approving authority. As delegated by commander, New York Guard in accordance with published policy

(For use of this form see DMNA Reg 672-1 or NYGD 1348, Proponent is NYSG-J1)

MEMORANDUM THRU

DATE _____

FOR COMMANDER, NEW YORK GUARD, ATTN NYSG-J1 (AWD), 330 OLD NISKAYUNA ROAD,
LATHAM, NY 12110-3514

Request consideration for the NY State or NY Guard award(s) for the following individual

NAME (Last) _____ (First) _____ (MI) _____ NYG ID _____

Battalion/Regiment _____ Brigade/Group _____ NYG MACOM _____

Duty Psn/Title _____ RANK _____ Presentation Date _____

NEW YORK GUARD AWARD REQUEST DATA

NEW YORK GUARD SERVICE RIBBON: for six months service
Dates of creditable service From _____ to _____

AUTHENTICATION

MSC REQUEST/RECOMMENDATION
RANK/NAME OF MSC CDR/D-CDR/S1/AWARDS OFFICER (Print _____

Signature

Date

NEW YORK GUARD DISTINGUISHED GRADUATE RIBBON

PROCEDURE 2-25

a To whom awarded The **New York Guard DISTINGUISHED GRADUATE RIBBON** will be awarded to members of the New York Guard

b Standards. Will be awarded in the name of the commander, New York Guard, to that single individual, who is at the top of his/her class, and is so designated, the distinguished graduate. Classes eligible to be recommended for a Distinguished Graduate Ribbon are limited to certain classes or schools given at annual training picked by the J-3, HQNYG

c How awarded For recommendation, use memorandum Format (**See Figure 2-27**) by the instructor, or supervising instructor, and endorsed by the school commander and sent to the appropriate MACOM commander, to be endorsed and submitted to the Commander New York Guard, ATTN NYSG-J3 for consideration. Upon approval, the recommendation will be forwarded to the NYSG-J1 (AD), at the New York Guard Headquarters, Latham, NY 12110-3514

d Initial Award The award consists of a ribbon, and companion certificate

e Succeeding awards For each succeeding award, a metal device (shield) will be attached to the service ribbon. These devices shall be silver to represent one additional award and a gold shield to represent five additional awards

g Approving authority Award authority is Commander, NYG

(Office Symbol)

Date

MEMORANDUM FOR Commander, New York Guard, ATTN NYSG-J1 (AD), 330 Old Niskayuna Road, Latham, New York 12110-3514

SUBJECT Recommendation for the New York Guard Distinguished Graduate Ribbon

1 I hereby recommend the New York Guard Distinguished Graduate Ribbon to

Name, B5678, Chief Warrant Officer, WOC, NYG, HHC NYG, 330 Old Niskayuna Road, Latham, NY 12110-3514

2 Name of individual, first award of this medal, or has # previous award(s) of this medal

3 Written recommendation, from instructor/supervising instructor, and endorsed by school commander and MACOM commander Enclose any supporting documentation

Encls

SIGNATURE BLOCK
Rank, GS or Air, NYG
Your title

Figure 2-27

Sample Memorandum Format for New York Guard Distinguished Graduate Ribbon

THE ADJUTANT GENERAL'S AWARD

PROCEDURE 2-26

a To whom awarded Awarded to individuals, both military and civilian who have distinguished themselves while serving in any capacity and have made a significant contribution in support of and/or has favorably enhanced the New York State Organized Militia or the Division of Military and Naval Affairs

b How awarded Recommendations for The Adjutant General's Award will be submitted through the appropriate major component awards area of responsibility, if applicable, to The Adjutant General, ATTN MNHS-AD using **DMNA Form Letter 50-R (see sample Figure 2-28)** and will be accompanied by a citation in accordance with the sample and guidelines outlined in **Figure 2-29** Recommendations will be forwarded to The Adjutant General Military Awards Board for review, recommendation, and subsequent approval/disapproval by The Adjutant General

C-2, DMNA Reg 672-1

14 February 2011

NEW YORK AIR NATIONAL GUARD
Headquarters 109 Airlift Group
1 Air National Guard Road
Scotia, New York 12302-9752

(109AG)

18 December 2007

Memorandum THRU Commander, NYANG, ATTN MNAF/DP, 330 Old Niskayuna Rd, Latham, NY 12110-3514

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD, 330 Old Niskayuna Road, Latham NY 12110-3514

SUBJECT Recommendation for The Adjutant General's Award

1 Recommend The Adjutant General's Award to

NAME FREDERICK SMITH

ORGANIZATION 109th Airlift Wing,
NYANG
1 Air National Guard Rd
Scotia, NY 12302-9751

2 The following is a brief narrative describing the details supporting this recommendation

In addition to his daily tasking, Mr Smith has been an outstanding supporter of two unit improvement initiatives, base cleanup and beautification, and our community youth services program. He has self-initiated many base cleanup and beautification projects, very often at his own expense and on his own time. He maintains the extensive base grounds here at Stratton Air National Guard Base as if they were his own. Each year he purchases bedding flowers and then prepares the ground, plants them and then maintains them at the base entry and at the flight line welcome sign. These two areas are very visible to members of the unit and visitors to the base. His efforts uplift the morale of all who work here and improve our image to the outside community. Mr Smith has also been a volunteer youth supervisor each of the past two summers working with our community youth services program. He provides counsel, leadership and a kind, firm hand of guidance to all of the young people who spend their summers working here. Every one of them thinks of Fred as their friend. I highly recommend this award for Mr Smith.

3 Enclosed is a citation to accompany this award

Encl

THOMAS C LINCOLN
Col, NYANG
Commander

DMNA Form Letter 50-R
(2 September 2008)

Figure 2-28.

Sample Request for The Adjutant General's Award

CITATION

For significant contribution to the military forces of the State of New York, The Adjutant General's Award is awarded to

MR FREDERICK SMITH

MR. FREDERICK SMITH, while assigned as Maintenance Engineer, 109th Airlift Wing, New York Air National Guard, 1 Air National Guard Road, Scotia, New York, has been providing outstanding services to the unit and all the military and civilian members of the unit by voluntarily enhancing the beauty and cleanliness of the base grounds and landscaping. MR SMITH volunteers his own time and very often purchases landscape items at his own expense and on his own initiative to help beautify the base. Each summer he purchases bedding flowers for both the front entry of the base and the flight line visitor sign area. He prepares the planting areas, plants the flowers and maintains them throughout the summer, completely on his own initiative. His efforts have for years added to the morale of all who work here at the 109th Airlift Group while also creating a positive, professional image to those who visit. During the summers of 2005 and 2006 he also volunteered to help develop the 109th Community Youth Program. This program brings economically disadvantaged youth to the base where they work under the direct supervision of unit employees. MR SMITH has volunteered each summer to be a critical part of the program, both as a youth supervisor and overall role model and friend to all the participants.

MR FREDERICK SMITH is truly an individual who would rather give of himself than receive from others. Whether it is planting and beautifying our base grounds or ensuring that the young people in our summer youth program have a friend and mentor they can rely on, MR SMITH finds ways to make the lives of those he comes in contact with richer and more meaningful. He is an inspiration to us all.

**COLONEL GOUVERNEUR MORRIS
CITIZEN/SOLDIER AWARD**

PROCEDURE 2-27

a To whom awarded Awarded to a member of the New York State Organized Militia who has distinguished himself/herself through outstanding support to the organized militia and his/her local community or the State of New York

b Eligibility All members of the New York State Organized Militia are eligible to be nominated for this award

c Minimum standards

(1) Must have been an active member of an organized militia unit during the year of consideration (1 January - 31 December)

(2) Must have attended all scheduled IDT assemblies and annual training days

(3) Must meet the height and weight standards of each major component's prescribed directive

(4) Must have made a significant contribution to the New York State Organized Militia

d Additional factors

(1) Must have made a significant contribution to the community or the State of New York, or

(2) Must be involved with a continuing community contribution as an active member of a fraternal organization, e g , Lions Club, Benevolent and Protective Order of Elks, Chamber of Commerce, etc , or

(3) Be an elected or appointed member of the local community, e g , City Council, School Board

e Nominations Nominations will be accomplished at unit level and will be forwarded through command channels to DMNA headquarters, ATTN MNHS-AD, refer to Nomination Form, Colonel Gouverneur Morris Citizen/Soldier Award DMNA Form 106C-R, 23 August 2007 (Figure 2-30) to reach this agency NLT 31 October of the year the award is to be presented. Nominations will include individual's name and scope of military assignment to include duties, tasks, and responsibilities, and a statement indicating that individual meets the minimum standards for the award. Additional factors will be addressed and supporting documentation will be attached, e g , newspaper clippings, photocopies of community or state awards

f Selection board A selection board consisting of at least three members of The Adjutant General Military Awards Board will convene prior to 30 November each year for the purpose of recommending the award recipient. The board will make recommendations based on the nominations submitted. The board will consider only those individuals who meet the minimum standards and have met the additional criteria listed in Procedure 2-26, paragraph d above

g Approving authority The approving authority for this award is The Adjutant General

h Award This award will be a plaque outline of New York State with a full engraving plate and will contain appropriate wording and the year of recognition. This award will be presented at an appropriate ceremony determined by The Adjutant General

**NOMINATION FORM
COLONEL GOUVERNEUR MORRIS CITIZEN/SOLDIER AWARD**

Date _____

Award Nominated by _____

Requesting Unit/Address

Telephone Number(s) _____

Name and Rank of Nominee _____ SSN _____

Nominee's Unit _____

Address of Unit _____

Please check the appropriate component of the organized militia

- NYARNG NYANG MNNM NYG

Circle as applicable

YES / NO Member was in an active status during the year of consideration 1 Jan – 31 Dec

YES / NO Member attended all scheduled IDT assemblies and annual training days

YES / NO Member meets component's standard for height and weight

Current Military Assignment _____ MOS/AFSC _____

Please indicate current duties, tasks, and responsibilities

Please indicate significant contributions made to the New York State Organized Militia

14 February 2011

C-2, DMNA Reg 672-1

Please indicate significant contributions made to the community and/or to the State of New York

Please indicate involvement or membership in community organizations and/or fraternal organizations, e g, the Lions Club, Chamber of Commerce, City Council, School Board, etc

Supporting documentation for this nomination is attached/enclosed, e g, newspaper clippings, photocopies of community or state awards, letters of commendation/appreciation, etc ,

Yes

I hereby certify this member meets all of the requirements, as prescribed in DMNA Reg 672-1, Procedure 2-17, and I highly recommend he/she be favorably considered for the Colonel Gouverneur Morris Citizen/Soldier Award

Unit/Squadron Commander's Signature/Date

Intermediate/Wing Commander's Signature/Date

Remarks

Component Commander's Signature/Date

Remarks

**DMNA Form 106C-R
(23 August 2007)**

(Back)

**Figure 2-30 Sample Request for Nomination Form for Colonel Gouverneur Morris
Citizen/Soldier Award**

**OPERATION ENDURING FREEDOM
SERVICE RIBBON**

PROCEDURE 2-28

a To whom awarded The **Operation Enduring Freedom Service Ribbon** will be awarded to members of the New York State Organized Militia who perform Title 10, federal active duty, while deployed in direct support of Operation Enduring Freedom (OEF), on or after 11 September 2001 to a date to be determined or the cessation of OEF

b Standard This award is authorized for service in support of OEF as indicated on the member's DD Form 214

c How awarded Major component personnel officers of the New York State Organized Militia will administratively issue this ribbon through their Major Commands to qualifying organized militia members. It will be accomplished upon the receipt of individual DD Form 214, Certificate of Release or Discharge from Active Duty, verifying Title 10 service. An application is included for those individuals who by administrative oversight are not issued the ribbon upon return.

d Administration No certificate is authorized or required to accompany this ribbon. Personnel officers will ensure each individual organized militia member receives proper credit for this ribbon within his/her individual military personnel record, IPERMS, and/or data-base.

e Succeeding awards A ribbon will be provided on initial issue. For each succeeding award a metal device (New York State shield) will be provided to be attached to the ribbon bar. These devices shall be silver to represent one additional award and gold to represent five additional awards.

f Precedence Precedence for the Operation Enduring Freedom Service Ribbon will be below the Desert Storm Service Medal and above the Operation Iraqi Freedom Service Ribbon.

APPLICATION FOR THE NEW YORK STATE
OPERATION ENDURING FREEDOM SERVICE RIBBON

SECTION 1
PERSONAL DATA

Date _____

FROM _____
(first name) (middle initial) (last name)

* _____
(current/former rank and unit)

*HOME ADDRESS _____

*PHONE NUMBER/E-MAIL ADDRESS:

If you are currently a member of one of the following, please place a check mark in the box next to the appropriate component

Army National Guard (ARNG)

Air National Guard (ANG)

Naval Militia (NM)

Request I be issued the New York State Operation Enduring Freedom Service Ribbon. This is to certify I have reviewed the eligibility criteria and have enclosed a copy of my DD Form 214 and a copy of my honorable discharge if applicable

Signature of Applicant

REPLY TO. Director, MNHS, ATTN: State Military Awards, 330 Old Niskayuna Road, Latham,
NY 12110-3514

DMNA Form 108
(1 January 2011) Blank Request for NYS Operation Enduring Freedom Service Ribbon

*Privacy Act and NY State Personal Privacy Protection Law Information See DMNA Reg 672-1 for details

**OPERATION IRAQI FREEDOM
SERVICE RIBBON**

PROCEDURE 2-29

a To whom awarded The **Operation Iraqi Freedom Service Ribbon** will be awarded to members of the New York State Organized Militia who performs Title 10, federal active duty, while deployed in direct support of Operation Iraqi Freedom (OIF) on or after 19 March 2003 through 31 August 2010. Qualifying New York State Militia members, who performed Title 10, federal active duty, are eligible effective 1 October 2008, for issuance of this award.

b Standard This award is authorized for service in support of OIF as indicated on the member's DD Form 214.

c How awarded Major component personnel officers of the New York State Organized Militia will administratively issue this ribbon through their Major Commands to qualifying organized militia members. It will be accomplished upon the receipt of individual DD Form 214, Certificate of Release or Discharge from Active Duty, verifying Title 10 service. An application is included for those individuals who by administrative oversight are not issued the ribbon upon return.

d Administration No certificate is authorized or required to accompany this ribbon. Personnel officers will ensure each individual organized militia member receives proper credit for this ribbon within his/her individual military personnel record, IPERMS and/or data-base.

e Succeeding awards A ribbon will be provided on initial issue. This is a one-time award, therefore no device is authorized.

f Precedence Precedence for the Operation Iraqi Freedom Service Ribbon will be below the Operation Enduring Freedom Service Ribbon and above the Operation New Dawn Service Ribbon.

APPLICATION FOR THE NEW YORK STATE
OPERATION IRAQ FREEDOM SERVICE RIBBON

SECTION 1
PERSONAL DATA

Date _____

FROM _____
(first name) (middle initial) (last name)

* _____
(current/former rank and unit)

*HOME ADDRESS. _____

*PHONE NUMBER/E-MAIL ADDRESS

If you are currently a member of one of the following, please place a check mark in the box next to the appropriate component

Army National Guard (ARNG)

Air National Guard (ANG)

Naval Militia (NM)

Request I be issued the New York State Operation Iraqi Freedom Service Ribbon. This is to certify I have reviewed the eligibility criteria and have enclosed a copy of my DD Form 214 and a copy of my honorable discharge if applicable.

Signature of Applicant

REPLY TO Director, MNHS, ATTN State Military Awards, 330 Old Niskayuna Road, Latham,
NY 12110-3514

DMNA Form 108
(1 January 2011) Blank Request for NYS Operation Iraqi Freedom Service Ribbon

*Privacy Act and NY State Personal Privacy Protection Law Information See DMNA Reg 672-1 for details

**OPERATION NEW DAWN
SERVICE RIBBON**

PROCEDURE 2-30

a To whom awarded The **Operation New Dawn Service Ribbon** will be awarded to members of the New York State Organized Militia who perform Title 10, federal active duty, while deployed in direct support of Operation New Dawn in Iraq, on or after 1 September 2010 to a date to be determined or the cessation of Operation New Dawn

b Standard This award is authorized for service in support of Operation New Dawn in Iraq as indicated on the member's DD Form 214

c How awarded. Major component personnel officers of the New York State Organized Militia will administratively issue this ribbon through their Major Commands to qualifying organized militia members. It will be accomplished upon the receipt of individual DD Form 214, Certificate of Release or Discharge from Active Duty, verifying Title 10 service. An application is included for those individuals who by administrative oversight are not issued the ribbon upon return.

d Administration No certificate is authorized or required to accompany this ribbon. Personnel officers will ensure each individual organized militia member receives proper credit for this ribbon within his/her individual military personnel record, IPERMS and/or data-base.

e Succeeding awards A ribbon will be provided on initial issue. For each succeeding award a metal device (New York State shield) will be attached to the ribbon bar. These devices shall be silver to represent one additional award and gold to represent five additional awards.

f Precedence Precedence for the Operation New Dawn Service Ribbon will be below the Iraqi Freedom Service Ribbon and above the Defense of Liberty Medal.

APPLICATION FOR THE NEW YORK STATE
OPERATION NEW DAWN SERVICE RIBBON

SECTION 1
PERSONAL DATA

Date _____

FROM _____
(first name) (middle initial) (last name)

* _____
(current/former rank)

and unit)

*HOME ADDRESS. _____

*PHONE NUMBER/E-MAIL ADDRESS

If you are currently a member of one of the following, please place a check mark in the box next to the appropriate component

Army National Guard (ARNG)

Air National Guard (ANG)

Naval Militia (NM)

Request I be issued the New York State Operation New Dawn Service Ribbon. This is to certify I have reviewed the eligibility criteria and have enclosed a copy of my DD Form 214 and a copy of my honorable discharge if applicable

Signature of Applicant

REPLY TO. Director, MNHS, ATTN: State Military Awards, 330 Old Niskayuna Road, Latham,
NY 12110-3514

DMNA Form 108
(1 January 2011) Blank Request for NYS Operation New Dawn Service Ribbon

*Privacy Act and NY State Personal Privacy Protection Law Information. See DMNA Reg 672-1 for details.

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CHAPTER 3

DMNA CERTIFICATES OF COMMENDATION/ ACHIEVEMENT/APPRECIATION

3-1 CERTIFICATE OF COMMENDATION

a To whom awarded Awarded to individuals, both military and civilian, who have made a praiseworthy contribution to the overall operation of the Division of Military and Naval Affairs (DMNA)

b How awarded The Certificate of Commendation can be approved by a lieutenant colonel (05), Commander (05), or above. The award certificate will be requested from The Adjutant General, ATTN MNHS-AD, utilizing DMNA Form Letter 51-R (**Figure 3-1**) and accompanied by a citation in accordance with the sample, **Figure 3-2**

3-2 CERTIFICATE OF ACHIEVEMENT

a General The Certificate of Achievement may be awarded to individuals, both military and civilian for periods of faithful service and significant acts or achievements exceeding normal operating standards, which do not meet the standards required for other awards

b How awarded The Certificate of Achievement can be approved by a lieutenant colonel (05), Commander (05), or above. The Award certificate will be requested from The Adjutant General, ATTN MNHS-AD, utilizing DMNA Form 49-R (**Figure 3-3**) and accompanied by a citation in accordance with sample **Figure 3-4**

3-3 CERTIFICATE OF APPRECIATION

a. General The Certificate of Appreciation may be awarded to individuals, both military and civilian, for periods of faithful service or noteworthy acts deserving of special recognition, which do not meet the standards required for other awards, and are of a lesser degree than that required for issue of a Certificate of Achievement

b How Awarded The Certificate of Appreciation can be approved by a lieutenant colonel (05), Commander (05), or above. The award certificate will be requested from The Adjutant General, ATTN MNHS-AD, utilizing DMNA Form 49-R (**Figure 3-5**) and accompanied by a citation in accordance with sample and guidelines in **Figure 3-6**

NOTE: Be sure to underline award being requested, on DMNA Form Letter 49-R

DMNA Reg 672-1

2 September 2008

OIC&C

3 August 2007

MEMORANDUM FOR The Adjutant General, DMNA, ATTN MNHS-AD, 330 Old Niskayuna Road,
Latham, NY 12110-3514

SUBJECT Award of the Division of Military and Naval Affairs Certificate of Commendation

1 The Division of Military and Naval Affairs Certificate of Commendation is awarded to

NAME Kenneth Lerner

2 The following is a brief narrative describing the details supporting this award

During the period of February-July 2006, Mr Kenneth Lerner volunteered to be the acting superintendent of the Latham Complex His extra efforts kept the complex in an outstanding operational condition and emergency repairs were accomplished in a timely fashion He did this willingly while asking for no extra compensation During the many snowstorms of 2006, he put in the extra time and effort ensuring accessibility to the complex during the peak use periods

3 A citation is enclosed to accompany this award POC for this action is the undersigned,
(518) 786-4000

Encl
as

GEORGE A WASHINGTON
Officer in Charge and Control
Latham Complex

**DMNA Form Letter 51-R
(2 September 2008)**

Figure 3-1 Sample Request for DMNA Certificate of Commendation

CITATION

For significant contribution to the military forces of the State of New York, the Division of Military and Naval Affairs **Certificate of Commendation** is awarded to

MR KENNETH LERNER

MR KENNETH LERNER'S timely reaction to the many snowstorms of 2006 resulted in continuous access to the Latham Complex so that employees could work to support any emergencies that might have arisen and allowed maximum employee attendance for ongoing operations. This was accomplished while he was acting complex superintendent from February-July 2006. He willingly volunteered to take charge of the complex and supervision of the maintenance and security staff to ensure continuity of operations. Potential facility problems were corrected in a timely fashion before they could escalate into major facility shutdown problems.

MR LERNER'S dedication to ensure the continuous operation and upkeep of the complex in support of the employees and the many mission support activities of the organization reflect his personal dedication and commitment to the Division's Total Quality Management efforts.

DEPARTMENT OF THE ARMY
Headquarters, New York Army National Guard
330 Old Niskayuna Road
Latham, New York 12110-3514

MNAR

5 January 2006

MEMORANDUM THRU Commander, NYARNG, ATTN MNP, 330 Old Niskayuna Rd , Latham, NY 12110-3514

FOR The Adjutant General, ATTN MNHS-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Award of the Division of Military and Naval Affairs Certificate of Achievement

1 Recommend the award of the Division of Military and Naval Affairs Certificate of Achievement to

NAME KATI HANOVER GRADE CPT SSN 000-00-0000

ORGANIZATION PSB, HHD STARC (-) NYARNG, Latham, NY 12110-3514

2 The following narrative describes the details of this award

CPT KATI HANOVER, during the 2006 Soldier Readiness Workshop, was responsible for serving as an instructor in several critical areas. This workshop was conducted for one hundred and ninety full-time personnel and administrative support assets in seven different locations throughout the state. Her instruction provided invaluable information to full-time support personnel, enhancing their ability to manage New York Army National Guard Soldiers, thereby improving overall personnel management.

3 Documents in support of this citation are enclosed

4 POC for this request is the undersigned, (518) 555-5555

- 3 Encls
- 1 DA Fm 1069
- 2 Memo, Chief Pat
- 3 Proposed Citation



JOHN R. MACKERT
COL, AG, NYARNG
Director, Military Personnel

DMNA Form Letter 49-R
(2 September 2008)

Figure 3-3 Sample Request for DMNA Certificate of Achievement

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details.

2 September 2008

DMNA Reg 672-1

CITATION

For outstanding achievement during the period 3 October through 15 December 2006 the Division of Military and Naval Affairs **Certificate of Achievement** is awarded to

CAPTAIN KATI HANOVER

Social Security Number

NEW YORK ARMY NATIONAL GUARD

CAPTAIN KATI HANOVER distinguished herself while assigned to the Personnel Service Branch, New York Army National Guard

CAPTAIN HANOVER, during the 2005 Soldier Readiness Workshop, was responsible for serving as an instructor in several critical areas. This workshop was conducted for one hundred and ninety one full-time personnel and administrative support assets in several different locations throughout the state. Her instruction provided invaluable information to full-time support personnel, enhancing their ability to manage New York Army National Guard Soldiers, thereby improving overall personnel management.

CAPTAIN HANOVER'S efforts, attention to detail, and "can do" attitude are in keeping with the finest traditions of the military service and reflect great credit upon herself, the New York Army National Guard, and the State of New York.

MNP

5 January 2006

MEMORANDUM THRU Commander, NYARNG, 330 Old Niskayuna Rd, Latham, NY 12110-3514

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the Division of Military and Naval Affairs Certificate of Achievement/Appreciation

1 The Division of Military and Naval Affairs Certificate of Appreciation is awarded to

NAME GERTRUDE A MALONEY GRADE SGT SSN 000-00-0000

ORGANIZATION HHD STARC (-)
330 Old Niskayuna Rd
Latham, NY 12110-3514

2 The following narrative describes the details supporting this award

On 5 December 2006, **SGT Maloney** volunteered to participate in a memorial ceremony for President Martin VanBuren. The ceremony was conducted in a professional manner and was successful, in large part, because of SGT Maloney's participation. The willingness to sacrifice personal time in order to support community based activities is in keeping with our desire to enhance the New York Army National Guard's image, and should be recognized.

3 A citation is enclosed. POC for this award to the undersigned, (518) 786-4100

Encl

William G Barnett
Colonel, AR, NYARNG
Director, Army Personnel

DMNA Form Letter 49-R
(2 September 2008)

Figure 3-5 Sample Request for Certificate of Appreciation

*Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

CITATION

For significant contribution to the military forces of the State of New York, the Division of Military and Naval Affairs Certificate of Appreciation is awarded to

SERGEANT GERTRUDE A MALONEY

Social Security Number

NEW YORK ARMY NATIONAL GUARD

On December 5, 2006, **SERGEANT GERTRUDE A MALONEY** volunteered her time to participate in a memorial ceremony for President Martin VanBuren. **SERGEANT MALONEY'S** willingness to devote extra time to support community activities reflects the degree of personal and professional dedication that enhances the image of the New York Army National Guard, and supports its role as a community based organization.

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CHAPTER 4

WEARING OF DECORATIONS, SERVICE MEDALS AND BADGES

4-1 GENERAL

a United States and foreign decorations, service medals and badges will be worn as prescribed in regulations for appropriate branch of service of the Armed Forces of the United States

b State decorations, medals and badges authorized for wear while not in the service of the United States will follow all decorations awarded by the United States or by a foreign government, but will precede unit medals or badges

c National Guard personnel are authorized to wear state/territory awards under applicable state/territory law and regulation when assigned under the command and control of the governor under provisions of Title 32, USC, and state/territory code This includes the following personnel statuses authorized under Title 32, USC Active Guard Reserve (AGR), Active Duty Special Work (ADSW), attached to active/USAR unit for training, annual training, and inactive duty training (weekend drill) These awards will be worn in state order of precedence after federal and foreign awards Soldiers on active federal service under provision of Title 10, USC, are authorized to accept but not wear state/territory awards

d The unauthorized wearing of insignias, decorations, badges, ribbons, devices or lapel buttons is a violation of Military Law, Section 130 115, subjecting the Soldier or Airman to prosecution under the New York State Code of Military Justice

4-2 PRECEDENCE

a State Awards New York State decorations are to be worn in the following order

- (1) Medal for Valor
- (2) Conspicuous Service Medal
- (3) Medal for Meritorious Service
- (4) Military Commendation Medal
- (5) Long and Faithful Service Award and Decorations
- (6) New York State Desert Storm Service Medal
- (7) Defense of Liberty
- (8) Conspicuous Service Cross
- (9) Medal for Merit

- (10) Conspicuous Service Star
- (11) Guard Help Ribbon
- (12) New York State Outstanding Enlisted Leader of the Year Ribbon
- (13) Recruiting Medal
- (14) Duty In Aid To Civil Authority Medal
- (15) New York State Counterdrug Service Ribbon
- (16) New York State Exercise Support Ribbon
- (17) Medal for Humane Service to New York State
- (18) New York State First Sergeant Service Ribbon
- (19) Medal for Military Support of the 1980 Winter Olympics
- (20) New York State Physical Fitness Ribbon and Certificate
- (21) New York Guard Achievement Medal
- (22) New York Guard Good Conduct Medal
- (23) New York Guard Commander's Citation Ribbon
- (24) New York Guard Service Ribbon
- (25) New York Guard Distinguished Graduate Ribbon

b New York Guard awards follow New York State awards. For the order of precedence, reference New York Guard Regulation 672-1

c NYARNG Circular 672-1, Soldier Awards and Decorations Ribbon and Device Guide is available through the DMNA Publications activity. This guide is intended to be used as a reference for wear of military ribbons for NYARNG Soldiers. It will be used in conjunction with AR 670-1, Wear and Appearance of Army Uniforms and Insignia, AR 600-8-22, Military Awards, DMNA Reg 672-1

d State awards issued by other states. New York State awards will be first, State awards from other states in which a Soldier was a previous member will follow in order of that state's order of precedence, State awards from other states awarded to a New York State Military Member, will follow in order of the date of issue of the award

4-3 WHEN WORN Occasions when it is proper to wear decorations, medals, badges and corresponding service ribbons are prescribed in the appropriate regulations of the Armed Forces of the United States. The order and precedence of the wear of State awards/decorations is at the discretion of the respective State Adjutants General (TAG). Each TAG will determine the wear of previous awards/decorations from other States

4-4 HOW TO WEAR CERTAIN MEDALS

a. The New York State Medal for Valor is worn at the neck. A decoration worn at the neck is so placed that the ribbon will be inside the collar of the coat, and will fall so as to just cover the point of the opening of the coat. The New York State Long and Faithful Service Medal worn at the neck is obsolete and no longer authorized for wear.

b. When the full size version of the New York State Medal for Valor is worn around the neck, neither the miniature version nor ribbon bar will be worn.

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CHAPTER 5

BREVET PROMOTIONS ENLISTED PERSONNEL

5-1 APPLICABILITY A policy has been established by The Adjutant General regarding brevet promotions for enlisted personnel. This policy applies to all components of the New York State Organized Militia.

5-2 STATUTORY AUTHORITY The authority for this policy resides in New York State Military Law, Section 92. New York State Military Law does not authorize the transfer of enlisted personnel to the State Reserve or Retired lists. The effective date of a brevet promotion must be the effective date of discharge, which is the last day the individual remains under the authority of The Adjutant General.

5-3 ELIGIBILITY Noncommissioned officers in the pay grades E7 or E8 who have given outstanding service in assignments of great responsibility, or who have singularly distinguished themselves, may be considered for brevet promotion to the next higher grade upon retirement. They must have served in the New York State Organized Militia for at least 25 years, or in the New York State Organized and the Armed Forces of the United States (as defined in the New York State Military Law, Section 1) for a combined period of 25 years (minimum of 5 years in the organized militia) to be eligible.

5-4 STANDARD Effective 1 May 2008, all enlisted Soldiers who receive a brevet promotion are not authorized to wear the brevetted rank on their military uniform.

5-5 PROCEDURE Using the sample Format (**see Figure 5-1**), submit recommendations through command channels, by service component commanders with their recommendation forwarded through the component Military Personnel officer, to the Director, MNHS, ATTN: State Military Awards. NYARNG requests will be forwarded through MNP. NYANG requests will be forwarded through MNAF. Naval Militia requests will be forwarded through MNNM. Once received, MNHS will

(1) Review the application for nomination for correct Format/proper completion and adequate supporting documentation.

(2) For those meeting standards and all supporting documentation enclosed, the recommendation will be sent by DMNA Form 1077 to The Adjutant General Military Awards Board for review and submission to The Adjutant General for decision.

(3) Applications requiring correction or additional documentation. For "those" recommendations improperly completed and/or for those nominated that do not meet minimum standards, the brevet recommendation will be returned to the component commander with a memorandum of explanation. For those recommendations without adequate supporting service documentation, coordination will be accomplished by MNHS direct with MNP, Inactive Records, for Army or Air National Guard and the Naval Militia (MNNM) for Navy or Marine personnel.

5-6 IG SCREENING PRIOR TO FEDERAL RECOGNITION, AWARDS AND BREVET PROMOTION BOARDS

a All candidates for New York State awards and brevet promotions will be screened by the JFHQ-NY/IG prior to submission to the TAG for concurrence or non-concurrence of board recommendations

b Service component military personnel sections will submit candidate's name by E-mail to the Inspector General (IG) office prior to convening a board. Upon receipt, the IG will respond with a note indicating "NO OUTSTANDING IG ISSUES" or a note of "OUTSTANDING IG ISSUES". Additionally, the Chief of Staff (COS) and Director, Joint Staff (DJS) will be "copy furnished" when "OUTSTANDING IG ISSUE" is noted. This E-mail trail will accompany candidate's package to The Adjutant General Military Awards Board.

5-7 APPROVING AUTHORITY The Adjutant General is the approving authority for all brevet promotions to the grade of E8 and E9.

2 September 2008

DMNA Reg 672-1

(Office Symbol)

(DATE)

MEMORANDUM THRU (Commander, New York Component)

FOR MNAG-TAG

SUBJECT Request for Brevet Promotion to (GRADE), (RANK, NAME, SSN)

1 Reference McKinney's Consolidated Laws of New York, Book 35, Military Law, Section 92

2 (RANK,NAME) meets all requirements for promotion to (RANK) A narrative description of this noncommissioned officer's assignments and accomplishments is enclosed General or Flag officer concurrence/nonconcurrence is indicated below

Encl

(SIGNATURE BLOCK OF
RECOMMENDING COMMANDER)

GENERAL/FLAG OFFICER CONCURRENCE

CONCUR NONCONCUR

(SIGNATURE BLOCK OF
COMPONENT COMMANDER)

MNAG-TAG

FOR MNHS-AD

APPROVED DISAPPROVED

JOSEPH J TALUTO
Major General, NYARNG
The Adjutant General

Figure 5-1 Sample Nomination Form for Brevet Promotions for Enlisted Personnel

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CHAPTER 6

BREVET PROMOTIONS COMMISSIONED AND WARRANT OFFICER PERSONNEL

6-1 APPLICABILITY Commissioned officers and warrant officers of the New York State Organized Militia are eligible for consideration for brevet promotion in accordance with the authority, criteria and procedures established by this chapter

6-2 DEFINITIONS

a Organized Militia. includes active status personnel in the New York Army National Guard, New York Air National Guard, New York Naval Militia and New York Guard Personnel who are in inactive status in the Organized Militia are not eligible for consideration for brevet promotion

b Armed Forces of the United States full time duty in the Army, Navy, Marine Corps, Air Force or Coast Guard of the United States Does not include service auxiliaries

c Component Commanders. includes the Commander, New York Army National Guard, Commander, New York Air National Guard, Commander, New York Naval Militia, and Commander, New York Guard

6-3 STATUTORY AUTHORITY New York State Military Law, subsections 20 and 21, authorizes brevet promotions The law states that upon recommendation by The Adjutant General any commissioned or warrant officer who has served at least 25 years in the New York State Organized Militia, or in the New York Organized Militia and the Armed Forces of the United States combined, is eligible for consideration for a brevet promotion If approved, the Governor transfers the commissioned officer or warrant officer to the State Reserve List or the State Retired List in the rank one grade higher than the highest grade previously held The law also states that once a person receives a brevet promotion and is placed on the reserve list or retired list, he or she is not eligible to be considered for promotion to a higher brevet grade at a future time

6-4 LEGAL STATUS

a Brevet promotion is a state "award" that is honorary in nature and carries no military authority under either state or federal law

b. Brevet promotion bears no entitlements with regard to pay or retirement benefits

c. Officers or Warrant Officers who have received a brevet promotion are not authorized to wear the brevet rank on their military uniform

6-5. ELIGIBILITY

a Individuals considered for brevet promotion to ranks other than general/flag officer must have

(1) Military Qualifications Army and Air National Guard officers recommended for the next higher grade must meet all prerequisites for federal recognition to the next grade at the time of retirement or when the recommendation is submitted

(2) 25 years of service in the New York State Organized Militia or 25 years combined service with the New York State Organized Militia and the Armed Forces of the United States For brevet promotions on the State Reserve List the officer must have had at least 5 years in the New York State Organized Militia

(3) Distinguished military service

(4) Officers in a selected reserve status are not eligible for brevet promotion

b Individuals considered for brevet promotion to general/flag officer must have

(1) Completed Senior Service College

(2) 25 years of service in the New York State Organized Militia or 25 years combined service with the New York State Organized Militia and the Armed Forces of the United States For brevet promotions on the State Reserve List the officer must have had at least 5 years in the New York State Organized Militia

(3) Distinguished military service clearly demonstrating potential for service as a general/flag officer

(4) Officers in a selected reserve status are not eligible for brevet promotion

(5) Successful assignments in positions of great responsibility such as

(a) Army Guard battalion or brigade commander (or equivalent 05/06 command), Chief of Staff, or Director

(b) Air Guard wing commander, vice wing commander, group commander or equivalent

(c) New York Naval Militia commanding officer, executive officer or Chief of Staff at regiment or equivalent level commands

c. Submission of the recommendation for brevet promotion should be submitted in a timely manner consistent with other "retirement" awards customarily provided to quality and productive officers

d Requests submitted more than six (6) months after retirement must include a letter of justification from the service component commander explaining the delay in submission (See Figure 6-3)

e Requests received later than 12 months after retirement will be returned without action

6-6. SUBMISSION PROCEDURES

a Nomination packet requirements Submit only the following documents

(1) Component commander's nomination Follow the Format shown in Figure 6-1

(2) A comprehensive narrative that provides a chronological overview of the officer's career, specifically noting distinguished service in both achievements and assignments Follow the Format shown in Figure 6-2

(3) Copies of service verification document(s) to verify the 25 year service requirement has been met

b Submission of Packets for Brevet Promotion to O6 and Below Recommendations must be submitted by service component commanders with their recommendation forwarded through the component Military Personnel Officer to the Director, MNHS, ATTN State Military Awards NYARNG requests will be forwarded through MNP NYANG requests will be forwarded through MNAF Naval Militia requests will be forwarded through MNNM Once received, MNHS-AD will

(1) Review the application for Officer/Warrant Officer Brevet Promotion Nomination for correct Format/proper completion and adequate supporting documentation

(2) For those meeting standards, the next step is to review utilizing the Checklist for Officer/Warrant Officer Brevet Promotion, **see Figure 6-6** If the nominee meets the basic requirements and all supporting documentation is enclosed, the recommendation should be sent by DMNA Form 1077 to The Adjutant General for decision

(3) Applications Requiring Correction or Additional Documentation For those recommendations improperly completed and/or for those nominated that do not meet minimum standards, the Brevet Recommendation will be returned to the component commander with a memorandum of explanation For those recommendations without adequate supporting service documentation, coordination will be accomplished by MNHS directly with MNP, Inactive Records, for Army or Air National Guard and the Naval Militia (MNNM) for Navy, Marine Corps or Coast Guard personnel

c. Submission of Packets for Brevet Promotion to General/Flag Officer Applications must be submitted by component commanders through the component Military Personnel Officer, to the Director, MNHS, ATTN State Military Awards NYARNG requests will be forwarded through MNP NYANG requests will be forwarded through MNAF Naval Militia requests will be forwarded through MNNM Once received, MNHS-AD (Awards and Decorations) will

(1) Review the application for correct Format/proper completion and adequate supporting documentation

(2) For those with meeting standards, the next step is to review utilizing the Checklist for General Officer Brevet Promotion, **see Figure 6-7** If the nominee meets the basic requirements and all supporting documentation is enclosed, the recommendation should be sent by DMNA Form 1077 to The Adjutant General for decision

(3) Applications Requiring Correction or Additional Documentation For those recommendations improperly completed and/or for those nominated that do not meet minimum standards, the Brevet Recommendation will be returned to the component commander with a memorandum of explanation For those recommendations without adequate supporting service documentation, coordination will be accomplished by MNHS-AD direct with MNP, Inactive Records, for Army or Air National Guard and the Naval Militia (MNNM) for Navy, Marine Corps or Coast Guard personnel

d Approved Recommendation MNHS-AD will forward a request for orders to MNP for approved brevet promotions Once the brevet promotion order is completed, MNP will provide the order to MNHS-AD for distribution of the order and preparation of the brevet selection letter stating the requirements of the honorary award The brevet promotion packet will be provided to the Office of the Adjutant General for presentation

e Disapproved Recommendation Written notification will be forwarded to the component commander by MNHS-AD

6-7 APPEAL PROCESS

a There is no appeal process for denials of brevet promotion requests and/or brevet promotion boards

b If an administrative error or omission is discovered in the recommendation for brevet promotion, it will be forwarded through command channels to MNHS-AD for processing to The Adjutant General. MNHS-AD will provide the results of the review to the requesting officer.

2 September 2008

DMNA Reg 672-1

(Office Symbol)

(Date)

MEMORANDUM THRU (Commander, New York Component)

FOR MNAG-TAG

SUBJECT Request for Transfer to the State Reserve List or Retired List with Brevet Promotion to (Rank), (Officer's Current Rank, Name, SSN)

1 Reference McKinney's Consolidated Laws of New York, Book 35, Military Law, Section 20 (State Reserve List) and 21 (State Retired List)

2 (Officer's Rank/Name) meets all requirements for transfer to the State Reserve List or State Retired List with promotion to (grade) A narrative description of this officer's assignments and accomplishments is enclosed

3 The following pertinent information is provided for publication of orders

- a. Effective Date
- b. Date of Retirement
- c. Date of Birth
- d. Home of Record

Encl
Narrative

Signature Block of Recommending Officer

(Office Symbol) 1st End

FOR MNP

CONCUR NONCONCUR

Encl

Signature Block of Component Commander

(Office Symbol)

(Date)

MEMORANDUM FOR The Adjutant General

SUBJECT Recommendation for Brevet Promotion to Brigadier General on the State (Reserve/Retired) List

1 Recommend Colonel Hard R. Charger for Brevet Promotion to Brigadier General on the State (Reserve/Retired) List. The following narrative is provided to support the approval of this request.

a Colonel Hard R. Charger's distinguished career began in 1974 as an enlisted member of the New York Army National Guard. Colonel Charger was commissioned a 2LT on 15 August 1977.

b Colonel Charger served in a variety of staff positions with the 1st Battalion 127th Armor and 1st Battalion 108th Infantry. He later served as Executive Officer, 3d Infantry Brigade, and G-3, Assistant Chief of Staff, 42d Infantry Division. Colonel Charger served as Chief of Staff for the 42d Infantry Division.

c Colonel Charger, while serving as G3 and Chief of Staff in the 42d Infantry Division, was a key player in the reorganization and move of the 42d Infantry Division Headquarters from New York City to Troy, NY. He was instrumental in bringing the level of training management throughout the Division to a high standard. Colonel Charger was directly responsible for overseeing five highly successful unit deployments and training missions.

d Colonel Charger, in his full-time technician capacity as the Director of Operations and Training, was responsible for coordinating and overseeing critical support for six state disaster response missions. These operations resulted in the saving of lives, critical rescues, law enforcement support, cleanup and recoveries.

e Colonel Charger, during his final assignment as the Director of the New York Army National Guard Counterdrug Program, consistently demonstrated outstanding leadership, professionalism, and management skills. He provided outstanding support to Federal, State, and local law enforcement agencies, resulting in over 60 million dollars of seizures.

f Colonel Charger's outstanding achievements, dedication to duty, executive management skills, and meritorious service make him deserving of receiving a brevet promotion to Brigadier General.

Figure 6-2

Sample Narrative for Brevet Promotions for Commissioned and Warrant Officer Personnel

(Front)

2 September 2008

DMNA Reg 672-1

(Office Symbol)

SUBJECT Recommendation for Brevet Promotion to Brigadier General on the State(Reserve/Retired) List

2 Personnel Information

a HOR 1217 State Street, Clifton Park, NY 12065

b. Current Rank Colonel

c Date of Rank 6 Jun 02

d Retirement Date 3 Oct 08

e Retirement awards ceremony date 20 Nov 08

3 Point of contact for this request is Colonel Roger Peckinpaugh at (518) 786-1111

Signature Block of Requesting Official

Figure 6-2. Sample Narrative for Brevet Promotions for Commissioned and Warrant Officer Personnel (Back)

DMNA Reg 672-1

2 September 2008

(Office Symbol)

(Date)

FOR MNAG-TAG

SUBJECT Letter of Justification for Late Submission of Brevet Promotion Requests

- 1 Reference DMNA Reg 672-1
- 2 The request for transfer to the State Reserve List or State Retired List with promotion to (grade) on (officer's rank/name) was not completed six (6) months prior to his/her retirement due to (explain circumstances)
- 3 Request your favorable consideration

Signature Block of Recommending Officer

2 September 2008

DMNA Reg 672-1

(DMNA Letterhead)

September 16, 2008

BG (SRL) New Guy
111 2d Street
Albany, NY 12110

Dear General Guy

Congratulations on your recent transfer to the State Reserve List and on your selection and promotion to Brigadier General on the State Retire List (SRL) This is an award that truly reflects your dedication and distinguished military service to the New York Guard and the State of New York

Please be advised that this brevet promotion is honorary in nature and carries no military authority under either state or federal law The brevet promotion also bears no entitlements in regard to pay or retirement benefits

Enclosed, for your use, is a Letter of Instruction outlining the protocol, policy on movement between statuses, and uniform restrictions for your brevet grade

Again, congratulations and best wishes in your future endeavors

Sincerely,

Enclosure

Joseph J Taluto
Major General, New York Army
National Guard
The Adjutant General

Figure 6-4 Sample Notification Letter for Brevet Promotions to General Officer Ranks.

LETTER OF INSTRUCTION**PROTOCOL AND UNIFORM REQUIREMENTS
FOR BREVET PROMOTION GENERAL OFFICER RANKS****1 Protocol**

a Authority Brevet promotion is honorary in nature and carries no military authority under either state or federal law. Since officers promoted by brevet are retired (on the State Reserve/Retired List), have no command authority, and are not "superior commissioned officers" to any service member (officer or enlisted), they never "outrank" a serving officer of any grade. However, they are entitled to customary military courtesies but never to the authority or privileges of rank. For example, a brevet brigadier general (BG) would be treated as senior to an actual (federally recognized National Guard officer or, in the case of the NYG/MNNM, actively serving) colonel but junior to an actual, actively serving brigadier general. It would be equivalent to treating a brevet BG as a "senior" colonel (since his/her date of rank would likely be earlier than still-serving colonels).

b Pay and Benefits. The brevet promotion bears no entitlements in regard to pay or retirement benefits.

c Signature Block Signature blocks will reflect rank followed by the abbreviation "SRL" in parentheses for State Retired/Reserve List, e.g., BG (SRL)

2 Policy on Movement between Statuses.

a. Recall to active service In the event an officer with a brevet promotion on the State Reserve List or on the State Retired List is recalled by the Governor from the State Reserve List or the State Retired List to active service in the brevetted officer's former militia component, the recalled officer must serve on active duty in the highest rank held prior to placement on the State Reserve List or the State Retired List, not in the grade to which the recalled officer was brevetted.

b Subsequent Appointment to another Component of the State Organized Militia In the event an officer with a brevet promotion on the State Reserve List or on the State Retired List subsequently accepts an appointment to another major force (e.g., The New York Guard or the New York Naval Militia) within the State Organized Militia, the brevetted officer's entry grade of appointment must be based on the brevetted officer's highest rank held prior to placement on the State Reserve List or the State Retired List, not in the grade to which the newly appointed officer was brevetted. For example, the appointment in grade in the New York Guard of a colonel retired from the New York Army National Guard who is placed on the State Retired List in the brevet grade of brigadier general must be based on the newly appointed officer's former grade of colonel at the time of placement on the State Reserve List or the State Retired List. A newly appointed officer's brevet promotion does not automatically follow the officer into active status pursuant to the new appointment. The major force of the State Organized Militia gaining the brevetted officer may recommend to The Adjutant General that the Governor appoint the new officer at the highest grade held while in active status or higher if justified. For example, The New York Guard may recommend that a brevetted New York Army National Guard colonel, whose highest grade held during active service in the New York Army National Guard was lieutenant colonel and who is accepting an appointment in the New York Guard, be appointed at the grade of either lieutenant colonel or, if justified, colonel.

c. Limit of Brevet Promotion An officer may be awarded only one brevet promotion. In the event that a brevetted officer subsequently returns to active duty service from the State Reserve List or from the State Retired List and subsequently receives an official promotion to the next higher grade, that officer may not be awarded a second brevet promotion when placed back on the State Reserve List or on the State Retired List. For example, a New York Guard lieutenant colonel that, after 25 years of service, is placed on the State Reserve List with a brevet promotion to the grade of colonel, is recalled to active duty service in The New York Guard and is promoted to the grade of colonel. When that officer returns to the State Reserve List or is placed on the State Retired List, the officer may not be awarded a second brevet promotion to, in this case, the grade of brigadier general.

3 Uniform Effective 2 September 2008, officers or warrant officers who have received a brevet promotion are not authorized to wear the brevet rank on their military uniform.

CHECKLIST FOR OFFICER/WARRANT OFFICER BREVET PROMOTION

(Reference DMNA Regulation 672-1, State Military Awards)

NAME _____

RANK _____ DOR _____ DOB _____

COMPONENT _____ RETIREMENT/SEPARATION DATE _____

*SUBMISSION DATE _____ **TRANSFER TO Reserve List ___ Retired List _____

*Request must be submitted within six (6) months of date of officer's retirement. If request is received more than 6 months after the officer's retirement date, a letter of justification must be included with request. No request beyond 12 months from date of retirement will be considered.

** Check which list for transfer. Review the appropriate column below and indicate qualifications under nominee qualifications.

QUALIFICATIONS

REQUIREMENTS

<u>Requirements</u>	<u>Reserve List</u>	<u>Retired List</u>	Yes or No
Component Cdr Recommendation with Brevet Promotion Nomination Form	X	X	_____
Honorable Discharge for other than age	X		_____
Honorable Discharge for Retirement		X	_____
25 years of service in NYS Organized Militia or 25 years combined service with the NYS Organized Militia and Armed Forces of the U S (Enclose copies of service verification docs)		X	_____
Must have had 5 years in the NYS organized Militia, of 25 years of service in NYS organized Militia/ or 25 years combined with the NYS Organized Militia and Armed Forces of the U S (Enclose copies of service verification documents)	X	X	_____
Distinguished military service and education which clearly demonstrate qualifications for next grade	X	X	_____

Certification by Component Military Personnel Officer

CHECKLIST FOR GENERAL OFFICER BREVET PROMOTION

(Reference DMNA Regulation 672-1, State Military Awards)

NAME _____

RANK _____ DOR _____ DOB _____

COMPONENT _____ RETIREMENT/SEPARATION DATE _____

*SUBMISSION DATE _____ **TRANSFER TO Reserve List ___ Retired List _____

*Request must be submitted within six (6) months of date of officer's retirement. If request is received more than six (6) months after retirement, a letter of justification must be included with request. No request beyond 12 months from date of retirement will be considered.

** Check which list for transfer. Review the appropriate column below and indicate qualifications under nominee qualifications.

QUALIFICATIONS

REQUIREMENTS

<u>Requirements</u>	<u>Reserve List</u>	<u>Retired List</u>	<u>Yes or No</u>
Component Cdr Recommendation with Brevet Promotion Nomination Form	X	X	_____
Honorable Discharge for other than age	X		_____
Honorable Discharge for Retirement		X	_____
25 years of service in NYS Organized Militia or 25 years combined service with the NYS Organized Militia and Armed Forces of the U S (Enclose copies of service verification docs)		X	_____
Must have had five (5) years in the NYS organized Militia, of 25 years of service in NYS organized Militia/ or 25 years combined with the NYS Organized Militia and Armed Forces of the U S (Enclose copies of service verification documents)	X	X	_____
Completion of Senior Service College	X	X	_____
Distinguished military service and education which clearly demonstrate qualifications for General/Flag Officer	X	X	_____

Army Battalion or brigade commander, or equivalent 05/06 command Chief of Staff, director
Air Wing commander, vice wing commander, group commander or equivalent
NY Guard Brigade cdr or equivalent 06 commander, Chief of Staff, 06 assignments on general/Joint Staff
NY Naval Militia Commanding officer, executive officer or Chief of Staff at regiment or equivalent level command

 Certification by Component Military Personnel Officer

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APPENDIX A

"R" FORMS/LETTERS

DMNA "R" Forms/Letters, which can be reproduced locally or requested from the Publication Services MNAS-IS are located at the back of this regulation

The awards area of responsibility in each major component of the New York State Organized Militia is responsible for the following items for initial issuance and/or replacement awards

Table E-1 "R" FORMS/LETTERS AND PRINTING DATA

<u>FORM NUMBER</u>	<u>TITLE</u>	
DMNA Form 106A-R (2 Sep 08)	Application for New York State Conspicuous Service Cross	8 ½ x 11 inch cut sheet
DMNA Form 106B-R (2 Sep 08)	Application for New York State Medal for Merit	8 ½ x 11 inch cut sheet
DMNA Form 106B-R (2 Sep 08)	Application for New York State Conspicuous Service Star	8 ½ x 11 inch cut sheet
DMNA Form 106C-R (2 Sep 08)	Nomination Form – Colonel Gouverneur Morris Citizen/Soldier Award	8 ½ x 11 inch cut sheet
DMNA Form 106D-R (2 Sep 08)	Application for various New York State Awards	8 ½ x 11 inch cut sheet
DMNA Form 106D-R (2 Sep 08)	Application for NYG Awards	8 ½ x 11 inch cut sheet
DMNA Form Letter 48-R (2 Sep 08)	Untitled New York State Award Recommendation	8 ½ x 11 inch cut sheet
DMNA Form Letter 49-R (2 Sep 08)	Untitled (Certificate of Achievement/ Appreciation Application)	8 ½ x 11 inch cut sheet
DMNA Form Letter 50-R (2 Sep 08)	Untitled (The Adjutant General's Award)	8 ½ x 11 inch cut sheet
DMNA Form Letter 51-R (2 Sep 08)	Certificate of Commendation	8 ½ x 11 inch cut sheet
DMNA Form 106 DGR (2 Sep 08)	Request for NYG Service Ribbon	8 ½ x 11 inch cut sheet

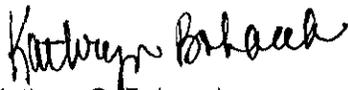
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2 September 2008

DMNA Reg 672-1

The proponent of this regulation is the State Human Resources Management Directorate. Users are invited to send comments and suggested improvements and changes on DA Form 2028 (Recommended Changes to Publications and Blank Forms), directly to The Adjutant General, Division of Military and Naval Affairs, ATTN: MNHS-AD, 330 Old Niskayuna Road, Latham, New York 12110-3514

OFFICIAL



Kathryn G. Bohacek
Director, Administrative Support

JOSEPH J. TALUTO
Major General, NYARNG
The Adjutant General

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AA Directors 1ea

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F1 thru F8 1ea

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APPLICATION FOR THE NEW YORK STATE CONSPICUOUS SERVICE CROSS

(For use of this form, see DMNA Reg 672-1 Proponent is MNHS-AD)

SECTION 1
PERSONAL DATA

Date

FROM _____
(first name) (middle initial) (last name)

(current/former rank, Social Security number, and unit)

HOME ADDRESS _____

PHONE NUMBER/E-MAIL ADDRESS _____

If you are currently a member of one of the following, please place a check mark next to the appropriate component

- Army National Guard (ARNG)
- Air National Guard (ANG)
- Naval Militia (NM)
- New York Guard (NYG)

Request I be issued the New York State Conspicuous Service Cross This is to certify I have reviewed the eligibility criteria in SECTION II I am forwarding herewith substantive documentation to support this request Attached is a copy of Report of Separation from Active Duty (i.e. WD AGO 53-55, DD Form 214, etc) This documentation will include my Honorable Discharge, list of awards or certificates or permanent orders for awards and will indicate current New York State citizenship or New York State citizenship while serving on federal active duty

Signature of Applicant or Posthumously Requested By

REPLY TO The Adjutant General
Division of Military and Naval Affairs
ATTN MNHS-AD
330 Old Niskayuna Road
Latham, New York 12110-3514

APPLICATION FOR THE NEW YORK STATE CONSPICUOUS SERVICE CROSS

SECTION II ELIGIBILITY CRITERIA

The general criteria for the New York State Conspicuous Service Cross require an individual to be

- 1 A current New York State citizen or
- 2 A New York State citizen while serving on federal active duty AND
- 3 A current or former full-time military person serving in the Armed Forces of the United States for purposes other than training since 1917, Active Guard/Reserve AGR excepted AND
- 4 Currently serving under honorable conditions or honorably discharged from active duty

An individual must be the recipient of at least one of the following

- 1 Medal of Honor
- 2 Distinguished Service Cross
- 3 Navy Cross
- 4 Air Force Cross
5. Defense Distinguished Service Medal
- 6 Distinguished Service Medal (Army)
- 7 Distinguished Service Medal (Navy-Marine Corps)
8. Distinguished Service Medal (Air Force)
- 9 Distinguished Service Medal (Coast Guard)
- 10 Silver Star
- 11 Defense Superior Service Medal
- 12 Legion of Merit
- 13 Distinguished Flying Cross
- 14 Soldier's Medal
- 15 Navy and Marine Corps Medal
- 16 Airmen's Medal
- 17 Coast Guard Medal
18. Bronze Star Medal
- 19 Purple Heart
- 20 Defense Meritorious Service Medal
- 21 Meritorious Service Medal
- 22 Air Medal

OR

As prescribed by New York State Military Law, were a prisoner of war, served at Pearl Harbor on December 7, 1941, directly participated in the D-Day Invasion of Normandy on June 6, 1944, or have been declared by the Department of Defense as killed or missing in action

NOTE: Acceptable documentation for veterans who served at Pearl Harbor on December 7, 1941, is a certified copy of the application form for the Pearl Harbor Commemorative Medal or the Pearl Harbor Survivors Association, Inc membership card

APPLICATION

(For use of this form, see DMNA Reg 672-1 Proponent is MNHS-AD)

SECTION I PERSONAL DATA

From _____ (date)

(first name) (middle initial) (last name)

(current/former rank, Social Security number, and unit)

Home Address _____

Phone Number/E-mail Address _____

If you are currently a member of one of the following, please place a check mark next to the appropriate component

- Army National Guard (ARNG)
- Air National Guard (ANG)
- Naval Militia (NM)
- New York Guard (NYG)

Please place a check mark along side of the award(s) you are requesting

- NEW YORK STATE CONSPICUOUS SERVICE STAR
- NEW YORK STATE MEDAL FOR MERIT

Have you previously been awarded the New York State Conspicuous Service Cross?

- Yes No If yes, when? Date _____

This is to certify I have reviewed the eligibility criteria in SECTION II for the award(s) I am requesting. I am forwarding herewith substantive documentation to support this request. Attached is a copy of Report of Separation from Active Duty (i.e. WD AGO 53-55, DD Form 214, etc.) This documentation will include my Honorable Discharge, list of awards or certificates or permanent orders for awards and will indicate current New York State citizenship while serving on federal active duty.

Signature of Applicant or Posthumously Requested By

REPLY TO The Adjutant General
Division of Military and Naval Affairs
ATTN: MNHS-AD
Latham New York 12110-3514

DMNA Form 106B-R
(2 September 2008)

(Front)

Privacy Act and NY State Personal Privacy Protection Law information. See DMNA Reg 672-1 for details

APPLICATION

SECTION II ELIGIBILITY CRITERIA

The general criteria for both awards require an individual to be.

- 1 A current New York State citizen OR
- 2 A New York State citizen while serving on federal active duty AND
- 3 A current or former full-time military person serving in the Armed Forces of the United States or allied forces for purposes other than training since 1917, Active, Active Guard/Reserve (AGR) excepted AND
- 4 Currently serving under honorable conditions or honorably discharged from active duty

NEW YORK STATE MEDAL FOR MERIT

Recipient of at least one of the following

- 1 Joint Service Commendation Medal
- 2 Army Commendation Medal
- 3 Navy-Marine Corps Commendation Medal
- 4 Air Force Commendation Medal
- 5 Coast Guard Commendation Medal
- 6 Aerial Achievement Medal
- 7 Joint Service Achievement Medal
- 8 Army Achievement Medal
- 9 Navy-Marine Corps Commendation Medal
- 10 Air Force Achievement Medal
- 11 Coast Guard Achievement Medal
- 12 Gold Lifesaving Medal
- 13 Silver Lifesaving Medal

- 14 American Campaign Medal
- 15 Asiatic-Pacific Campaign Medal
- 16 European-African-Middle Eastern Campaign Medal
- 17 Korean Service Medal
- 18 Vietnam Service Medal
- 19 Southwest Asia Service Medal
- 20 Combat Action Ribbon
- 21 Armed Forces Expeditionary Medal
- 22 Armed Forces Service Medal
- 23 Combat Infantryman Badge
- 24 Combat Medal Badge
- 25 Navy Submarine Combat Patrol Insignia
- 26 Mariner's Medal (Merchant Marine-World War II)
- 27 Merchant Marine Combat War (World War II)
- 28 Kosovo Service Medal
- 29 Global War on Terrorism Expeditionary Medal
- 30 Marine Corps Expeditionary Medal
- 31 Navy Expeditionary Medal
- 32 Iraq Campaign Medal
- 33 Afghanistan Campaign Medal
- 34 Combat Action Badge
- 35 Army of Occupation Medal
- 36 Navy Occupation Service Medal
- 37 Korean Defense Service Medal

NEW YORK STATE CONSPICUOUS SERVICE STAR

Recipient of at least one of the following

- 1 Distinguished Unit citation/Presidential Unit citation (Army/Navy Air Force)
- 2 Joint Meritorious Unit Award
- 3 Valorous Unit Award
- 4 Meritorious Unit Commendation (Navy-Marine Corps)
- 5 Navy Unit Commendation
- 6 Meritorious Unit Commendation (Navy-Marine Corps)
- 7 Coast Guard Unit Commendation
- 8 Air Force Outstanding Unit Award
- 9 Air Force Organizational Excellence Award
- 10 Coast Guard Meritorious Unit Commendation
- 11 Air Force Gallant Unit Citation
- 12 Air Force Meritorious Unit Award

NOTE All awards listed above with the exception of the Presidential Unit Citation and Valorous Unit Award require additional evidence that award was made for combat participation

- 13 French Fourragere
- 14 French Croix de Guerre (World War 1 and World War II)
- 15 French Medal Militaire
- 16 Belgian Fourragere
- 17 Belgian Croix de Guerre
- 18 Luxembourg Croix de Guerre
- 19 Netherlands ORANGE lanyard
- 20 Military Order of William (Netherlands)
- 21 Croce al Merito di Guerra (Italy)
- 22 Orden de Torre E Espada (Portugal)
- 23 Philippine Republic Presidential Unit Citation (awarded prior to 1945)
- 24 Republic of Korea Presidential Unit Citation
- 25 Chysson Aristion Andrias (Greece)
- 26 Republic of Vietnam Gallantry Cross Unit Citation

NOTE Specifically excluded are the Army Superior Unit Award, Navy "E" Award Ribbon, and the United States Merchant Marine Gallant Ship Citation Ribbon

STANDARD If you have already been awarded the New York State Conspicuous Service Cross, you are not authorized to apply for the New York State Medal for Merit

**DMNA Form 106B-R
(2 September 2008)**

(Back)

**NOMINATION FORM
COLONEL GOUVERNEUR MORRIS CITIZEN/SOLDIER AWARD**

Award Nominated by _____ Date _____

Requesting Unit/Address _____

Telephone Number(s) _____

Name and Rank of Nominee _____ SSN _____

Nominee's Unit _____

Address of Unit _____

Please check the appropriate component of the organized militia

- NYARNG NYANG NYNM NYG

Circle as applicable

YES / NO Member was in an active status during the year of consideration 1 Jan – 31 Dec

YES / NO Member attended all scheduled IDT assemblies and annual training days

YES / NO Member meets component's standard for height and weight

Current Military Assignment _____ MOS/AFSC _____

Please indicate current duties, tasks, and responsibilities

Please indicate significant contributions made to the New York State Organized Militia:

Please indicate significant contributions made to the community and/or to the State of New York

Please indicate involvement or membership in community organizations and/or fraternal organizations such as the Lions Club, Chamber of Commerce, City Council, School Board, etc

Supporting documentation for this nomination is attached/enclosed, i.e. newspaper clippings, photocopies of community or state awards, letters of commendation/appreciation, etc

YES

I hereby certify this member meets all of the requirements, as prescribed in DMNA Regulation 672-1, Procedure 2-17, and I highly recommend he/she be favorably considered for the Colonel Gouverneur Morris Citizen/Soldier Award

Unit/Squadron Commander's Signature and Date

Remarks

Intermediate/Wing Commander's Signature/Date

Remarks

Component Commander's Signature/Date

(Back)

APPLICATION FOR AWARD

(For use of this form, see DMNA Reg 672-1 Proponent is MNP-ARB)

MEMORANDUM THRU

Date _____

FOR

Approval

Disapproval

Award Recommended By _____ Tel No _____

Request consideration of the indicated State award for the following individual

Unit _____
(Requesting Unit)

Name _____
(Last, First, Middle) (SSN)

Rank/Duty Position _____ Presentation Date _____

APPLICATION FOR AWARD

Check applicable award and enter required information

LONG AND FAITHFUL SERVICE AWARD for _____ Years

Dates of creditable service From _____ To _____

GUARD HELP RIBBON Period of duty _____

Name of authorized Guard Help Program _____

RECRUITING MEDAL/BAR List names of recruits enlisted/appointed

<u>Recruit Name</u>	<u>Unit</u>	<u>Date of Enlistment</u>

DUTY IN AID TO CIVIL AUTHORITY Provide unit and dates of duty performed and indicate 1st, 2nd, 3rd award, etc

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
-------------	-------------	-----------	---------------------

MEDAL FOR HUMANE SERVICE TO NEW YORK STATE Provide unit and dates of duty performed and indicates 1st, 2nd, 3rd award, etc

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
-------------	-------------	-----------	---------------------

NEW YORK STATE PHYSICAL FITNESS RIBBON: Attach copy of (NYARNG, NYG and NYANG Physical Fitness Test Score Card) Indicate 1st, 2nd, 3rd award, etc being recommended

EXERCISE SUPPORT RIBBON Provide unit, dates of duty performed, and indicate 1st, 2nd, 3rd award, etc being recommended (Must be a Chief of Staff directed exercise)

<u>Unit</u>	<u>From</u>	<u>To</u>	<u>Award Number</u>
-------------	-------------	-----------	---------------------

APPLICATION FOR AWARD

Check applicable award and enter required information

Enlisted Leader of the Year Ribbon NYARNG members must be selected as New York State Outstanding Soldier, NCO, or First Sergeant NYANG members must be selected as New York State Outstanding Airman, First Sergeant, Senior NCO, or NCO Indicate 1st, 2nd, 3rd Awards, etc

First Sergeant Service Ribbon NYARNG and NYANG members must be graduates of their respective component First Sergeant Course and have served successfully for a period of not less than 24 continuous months as First Sergeant This is a one time award

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Date _____

MEMORANDUM THRU

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD,
330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the New York State _____

1 Recommend the award of the New York State _____ to

NAME	GRADE	SSN
------	-------	-----

ORGANIZATION

2 The following narrative describes the details supporting this recommendation
(Added are additional sheets as required)

3 Documents in support of this recommendation and a citation are enclosed Listed are all previous
awards of the awards of the award which is being requested in this recommendation

Encl(s)

 (signature block)

**DMNA Form Letter 48-R
(2 September 2008)**

**Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for
details**

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Date _____

MEMORANDUM THRU

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the Division of Military and Naval Affairs Certificate of Achievement/Appreciation

1 Recommend the award of the Division of Military and Naval Affairs Certificate of Achievement/Appreciation to

NAME	GRADE	SSN
------	-------	-----

*ORGANIZATION

* (If applicable)

2 The following narrative describes the details supporting this recommendation (Added are additional sheets as required)

3 Documents in support of this recommendation and a citation are enclosed

Encl(s)

(signature block)

**DMNA Form Letter 49-R
(2 September 2008)**

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

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(Office Symbol)

Date _____

MEMORANDUM THRU

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for The Adjutant General's Award

1 Recommend The Adjutant General's Award to

NAME

*ORGANIZATION

* (If applicable)

2 The following is a brief narrative describing the details supporting this recommendation

3 Enclosed is a citation to accompany this award

Encl(s)

(signature block)

**DMNA Form Letter 50-R
(2 September 2008)**

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

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(Office Symbol)

Date _____

MEMORANDUM THRU

FOR The Adjutant General, Division of Military and Naval Affairs, ATTN MNHS-AD, 330 Old Niskayuna Rd , Latham, NY 12110-3514

SUBJECT Recommendation for the Award of the DMNA Certificate of Commendation

1 Recommend the DMNA Certificate of Commendation to

NAME

*ORGANIZATION

* (If applicable)

2 The following is a brief narrative describing the details supporting this recommendation
(Added are additional sheets as required)

3 Enclosed is a citation to accompany this award

Encl(s)

(signature block)

**DMNA Form Letter 51-R
(2 September 2008)**

Privacy Act and NY State Personal Privacy Protection Law information See DMNA Reg 672-1 for details

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MEMORANDUM THRU

DATE _____

FOR COMMANDER, NEW YORK GUARD, ATTN NYSG-J1 (AWD), 330 OLD NISKAYUNA ROAD,
LATHAM, NY 12110-3514

Request consideration for the NY State or NY Guard award(s) for the following individual

NAME (Last) _____ (First) _____ (MI) _____ NYG ID _____

Battalion/Regiment _____ Brigade/Group _____ NYG MACOM _____

Duty Psn/Title

RANK

Presentation Date

NEW YORK GUARD AWARD REQUEST DATA

NEW YORK GUARD SERVICE RIBBON for six months service
Dates of creditable service From _____ To _____

AUTHENTICATION

MSC REQUEST/RECOMMENDATION

RANK/NAME OF MSC CDR/D-CDR/S1/AWARDS OFFICER (Print _____

Signature

Date