



New York State Division of Military and Naval Affairs
Office of Budget and Finance
Accounting Bulletins

Bulletin Number:	B -145		
Date Issued:	08/30/12	Bulletin issued by:	Rob Martin
Bulletin Name:	Mail Delivery – Direct Deposit Payroll Advices		

This bulletin provides information in relation to the distribution of state employee direct deposit payroll advices.

Distribution of Direct Deposit Advices

Within the month of October, 2012 all DMNA state direct deposit advices will be mailed to employees at their home of record (HOR). Direct deposit advices will no longer be distributed at the employee's place of employment.

All state employees who utilize direct deposit must ensure that their HOR information is updated with State Human Resources. To update HOR information please contact Laurie Romer at (518) 786-4825.

Employees will be notified of the exact payroll date when this change occurs in a later bulletin.

Distribution of Paychecks

For state employees who do not utilize direct deposit, no change will occur in the distribution of paychecks. However, as always it is encouraged that those employees who do receive paychecks explore the possibility of participating in the State's Direct Deposit Program. To learn more contact Bill Bennett at (518) 786-4826.

Other Distribution

For individuals in State Active Duty status, no change will occur in the distribution of direct deposit advices and paychecks.

If you should have any questions regarding this bulletin please contact Jane Friess-Sherwood at (518) 786-4512.

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