



STATE OF NEW YORK
DIVISION OF MILITARY AND NAVAL AFFAIRS
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

ANDREW M. CUOMO
GOVERNOR
COMMANDER IN CHIEF

PATRICK A. MURPHY
MAJOR GENERAL
THE ADJUTANT GENERAL

MNHS

9 December 2011

MEMORANDUM FOR ALL DMNA State Employees

SUBJECT: Christmas Day 2011 and New Year's Day 2012 Holiday Observance

1. State Human Resources Management (MNHS) has been advised by the New York State Department of Civil Service that because Christmas and New Year's Day fall on Sunday this fiscal year, they will both be observed as legal holidays on Monday, December 26, 2011 and Monday, January 2, 2012 respectively.
2. However, contract provisions provide that when Christmas Day and New Year's Day fall on Sunday, employees for whom that day is a regularly scheduled work day will observe the holiday on Sunday instead of Monday.
3. Any questions should be directed to Ms. Aimee Hommel at (518)786-4437/DSN 489-4437 or email at aimee.m.hommel@us.army.mil or Ms. Holly Richardson at (518)786-6051/DSN 489-6051 or email at holly.p.richarson@us.army.mil.

FOR THE ADJUTANT GENERAL:


MARILYN HARTLEY
Director, Human Resources
Management