



**New York State Division of Military and Naval Affairs  
Office of Budget and Finance  
Accounting Bulletins**

<b>Bulletin Number:</b>	B103		
<b>Date Issued:</b>	8 July 2010	<b>Bulletin issued by:</b>	Maria Gallerie
<b>Bulletin Name:</b>	Minority and Women Owned Business Guidance		

1. This bulletin serves as a reminder that all programs should access the data contained in the Empire State Development's Minority and Women owned Business website <http://www.nylovesmwbe.ny.gov/cf/search.cfm> to search for vendors to provide quotes when products and services are not available through preferred sources.
2. Once the above link is accessed, there are further links to follow that allow you to search for a specific vendor, or to search by Federal Identification Number, Company Name, Telephone Number, Fax Number, Contact Name, City, State, or Zip Code. There is a separate link that will assist you to find vendors who offer specific products & services. This will help you locate vendors doing business in the market areas you need, who provide the products and services you wish to acquire.
3. Guidance contained in FPM P-003, dated July 2007 still applies to all purchases of commodities and services as defined by State Finance Law.
4. If you have questions, please contact Maria Gallerie at [maria.gallerie@us.army.mil](mailto:maria.gallerie@us.army.mil).