



**New York State Division of Military and Naval Affairs
Office of Budget and Finance**

State Financial System Information

SFS Bulletin Number: 25

Date Issued: 6/24/13

Bulletin Issued by: Rob Martin

Subject: SFS EMERGENCY DEPARTMENT CODE

1. It has been discovered that state personnel within DMNA have been using the SFS Emergency Department code in error relating to their SFS credit card reconciliation process.
2. Effective immediately, the following SFS emergency department code: **1260363**, is not to be used for any agency procurement requisition unless otherwise specifically directed.
3. Use of this code, will stop payment to a vendor or negatively affect credit card transactions.
4. If you should have any questions relating to this bulletin, please contact Mr. Tom Halabuda at 518-786-4538 or Jane Sherwood at 518-786-4512.