STATE OF NEW YORK
DIVISION OF MILITARY AND NAVAL AFFAIRS
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PATRICK A. MURPHY
MAJOR GENERAL
THE ADJUTANT GENERAL

MNHS

5 July 2012

MEMORANDUM FOR ALL DMNA State Employees

SUBJECT: Designation of Floating Holidays in Lieu of Election Day and Lincoln's Birthday for Contract Year 2012-2013

1. State Human Resources Management has been advised that the Governor's Office of Employee Relations has designated Election Day, 6 November 2012 and Lincoln's Birthday 12 February 2013 as floating holidays; therefore, all state offices will be open.

2. The guidelines and eligibility criteria applicable to these floating holidays are the same as those governed for Election Day 2011 and Lincoln's Birthday 2012.

3. Subject to agency procedures in requesting time off, eligible employees may use their floating holiday beginning 6 November 2012 and ending with 4 November 2013 and beginning 12 February 2013 and ending with 11 February 2014.

4. Please see attached Advisory Memorandum No. 2012-03 from the New York State Department of Civil Service for further guidance. Any questions should be directed to Ms. Aimee Hommel at (518) 786-4437 or Aimee.M.Hommel@us.army.mil or Ms. Holly Richardson at (518) 786-6051 or Holly.P.Richardson@us.army.mil.

Attachment

MARILYN HARTLEY
Director, State Human Resources
Management