



**New York State Division of Military and Naval Affairs
Office of Budget and Finance**

State Financial System Information

SFS Bulletin Number: SFS09 (Rescinded)

Date Issued: April 17, 2012

Bulletin Issued by: Tom Halabuda

Subject: SFS Travel Authorization and Travel Expense Reports

1. This Bulletin has been **rescinded**. For updated information regarding:

SFS Travel Expense; please see the latest versions of **SFS 15** "Travel and Expense Reports" and **SFS 17** "Agency Travel Expense Procedures".

Travel Guidance; please refer to MNBF Bulletins/Memorandums and view the latest versions of Fiscal Policy Memorandum **VP 004** "Agency Travel Policy and Procedures" and MNBF Accounting Bulletin **B 78** "Updated State Travel Requirements".

2. If you have any questions regarding the above, please feel free to contact Mr. Thomas Halabuda at 518-786-4538 or 489-4538DSN. More information will be issued on e-mail account documentation.