

PROCEDURE 13

EMPIRE PASSPORT PROGRAM

1. Reference: Executive Order 125, Governor, State of New York.
2. This Executive Order directed New York State Parks, Recreation and Historic Preservation Office, to provide Empire Passports to reservists and their families, allowing admission to all state parks, beaches, and other natural resources free of charge.
3. Service members and/or their dependents are eligible for a free 2007 Empire Passport if they served on active duty orders (State or Federal) on or after, 11 September 2001, and meet the following criteria.
 - a. The service member must have been ordered to active duty service as a member of the member or reserve of the Army, Marine Corps, Navy, Air Force, Coast Guard, New York Army or Air National Guard, New York State Guard or New York Naval Militia.
 - b. New York Army and Air National Guard members on Title 32 active duty orders are eligible with the following exceptions: Initial Active Duty for Training (IADT), School Day orders, annual training or special training orders that don't specifically state that the member was home station support of Operation World Trade Center or that directed the member to proceed to New York City during the period.
 - c. New York National Guard Counter drug personnel on Title 32, active duty orders are eligible with "Type duty code: 40X" and "Purpose" MSCA-CS NY01-XXXX" encompassing the period of 11 September 2001 through 28 October 2001.
 - d. For State Active Duty, the orders must cite NYS Military Law, Section 6.
 - e. If a dependent of a service member is applying, he or she must have a military dependent identification card.
4. Eligible service members or their dependents can obtain a free Empire Passport.
 - a. Complete an application available by going to www.nysparks.com/passport.
 - b. Do not mail the application to the address on the form. Mail the complete application and a copy of the service member's orders indicating dates of duty to:

NYS Office of Parks, Recreation & Historic Preservation
ATTN: Empire State Passport Processing
Empire State Plaza, Agency Building 1
Albany, NY 12238