

**THE NEW YORK ARMY NATIONAL GUARD  
WARRANT OFFICER PROCUREMENT GUIDE**

**NEW YORK ARMY NATIONAL GUARD  
PREDETERMINATION PACKET CHECKLIST  
(FOR WARRANT OFFICER MOS TRAINING ELIGIBILITY)**

*(REFERENCE: NYARNG Reg 611-2, 1 Dec 01)*

**THIS CHECKLIST WILL BE USED AS A COVER SHEET FOR ALL  
PREDETERMINATION REQUESTS  
(Proponent MNAR-MP(AWR))**

**NAME:** \_\_\_\_\_ **RANK:** \_\_\_\_\_  
**UNIT:** \_\_\_\_\_ **SUC:** \_\_\_\_\_  
**MOS REVIEW REQUESTED:** \_\_\_\_\_ **DATE PREPARED:** \_\_\_\_\_  
**PREPARED BY AND PHONE:** \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ **COMMANDER'S RECOMMENDATION. Must include the following:**  
"I certify that (Name & Rank) successfully passed the Army Physical Fitness Test consisting of push-ups, sit-ups and the two mile run with a score of score on date: The verified height is (feet & inches) and the verified weight is lbs.

\_\_\_\_\_ **CERTIFIED COPY OF DA FORM 2-1 (must be certified by Chief, PSB)**

\_\_\_\_\_ **RESUME (IAW format, dated and signed)**

\_\_\_\_\_ **TRANSCRIPTS documenting college level training and, specifically, those that are *related* to the MOS applied for.**

\_\_\_\_\_ **OERs/NCOERs covering the period of service in the feeder MOS and leader experience relating to that period of service.**

\_\_\_\_\_ **MILITARY EDUCATION: Related DA Form 1059, NGB Form 22, ASD, DD Form 214**

\_\_\_\_\_ **CIVILIAN DOCUMENTATION which supports training or experience directly related to the MOS, to include performance evaluations, position descriptions, licenses, etc.**

\_\_\_\_\_ **AWARDS AND DECORATIONS (performance/achievement)**

\_\_\_\_\_ **DA FORM 705 (within 6 months)**

\_\_\_\_\_ **RECOMMENDATION From CW3 to CW5 who holds the MOS, the soldier is requesting.**

\_\_\_\_\_ **DA Form 5500/5501 (Body Fat Worksheet - if applicable)**

\_\_\_\_\_ **SECURITY CLEARANCE VERIFICATION STATEMENT IF AVAILABLE (Secret Clearance required prior to WOBC attendance. Secret w/SBI or SSBI for Military Intelligence WO MOS's**

# ***THE NEW YORK ARMY NATIONAL GUARD WARRANT OFFICER PROCUREMENT GUIDE***

## ***NEW YORK ARMY NATIONAL GUARD WARRANT OFFICER APPOINTMENT SCREENING CHECKLIST (Reference: NGR 600-101 and NYARNG Pam 611-2)***

*(1 December 2001 edition)*

**THIS CHECKLIST WILL BE USED AS A COVERSHEET FOR ALL  
WARRANT OFFICER APPOINTMENT SCREENING REQUESTS**

### **ADMINISTRATIVE DATA**

**NAME:** \_\_\_\_\_ **RANK:** \_\_\_\_\_ **MOS:** \_\_\_\_\_

**UNIT:** \_\_\_\_\_ **SUC:** \_\_\_\_\_

**STATUS: IDT:** \_\_\_\_\_ **TECH:** \_\_\_\_\_ **AGR:** \_\_\_\_\_

**DATE PREPARED:** \_\_\_\_\_ **PREPARED BY:** \_\_\_\_\_

\_\_\_ **NGB Form 62, Application for Federal Recognition**

\_\_\_ **Birth Certificate**

\_\_\_ **Verification of security clearance from DA Form 873 (statement ILO DA Form 873)  
or Interim Clearance**

\_\_\_ **SF 88/SF 93 ,medical examination, within 24 months at a federal facility.  
(flight physicals require Fort Rucker approval)**

\_\_\_ **Evidence of highest civilian education (diploma or transcripts)**

\_\_\_ **Approved predetermination and approval from MOS proponent for appointment and MOS**

\_\_\_ **DD Form 214, DD Form 220, or similar documents to substantiate prior service**

\_\_\_ **Copy of Social Security Card**

\_\_\_ **Copies of orders relating to awards, decorations, and citations**

\_\_\_ **Statement of understanding if unable to complete 20 yrs retirement service**

\_\_\_ **DA Form 705 (Army Physical Fitness Test Scorecard) within the last 12 months**

\_\_\_ **\*Written statement from technicians on compatibility, TPR 300**

\_\_\_ **\* Aeronautical aviation orders**

\_\_\_ **\* Statement of MSO IAW AR 135-91**

\_\_\_ **\* Conditional release from another component(NGB Form 61 or DD Form 368) or State Transfer Order**

**NYARNG Form 611-2-10, dated 1 Dec 01**

# ***THE NEW YORK ARMY NATIONAL GUARD WARRANT OFFICER PROCUREMENT GUIDE***

## ***WARRANT OFFICER REAPPOINTMENT/NEW APPOINTMENT CHECKLIST***

***(Reference: NGR 600-101 and NYARNG Pamphlet 611-2)***

***(1 December 2001 edition)***

**THIS CHECKLIST WILL BE USED AS A COVER SHEET FOR ALL WARRANT OFFICER  
REAPPOINTMENT/NEW APPOINTMENT REQUESTS**

### **Administrative Data**

NAME: \_\_\_\_\_ RANK: \_\_\_\_\_ MOS: \_\_\_\_\_ UNIT: \_\_\_\_\_  
SUC: \_\_\_\_\_ DATE PREPARED: \_\_\_\_\_ PREPARED BY: \_\_\_\_\_  
STATUS: IDT \_\_\_ TECH: \_\_\_ AGR: \_\_\_\_\_

- \_\_\_ NGB Form 62, Application for Federal Recognition
- \_\_\_ Birth Certificate
- \_\_\_ Copy of Reserve of the Army appointment & Reserve of Army promotion letters/orders
- \_\_\_ Verification of security clearance from DA Form 873 (Statement ILO DA Form 873)
- \_\_\_ SF 88/SF 93 IAW Chapter 2, AR 40-501 within 24 months at a federal facility.  
Flight physicals require FT Rucker approval./Annual Medical Certificate
- \_\_\_ Evidence of highest civilian education (diplomas or transcripts)
- \_\_\_ Approval predetermination and approval from MOS proponent for appointment and MOS
- \_\_\_ NGB Form 337 (plus DA Form 71 (Oath of Office) for CW2 and above)
- \_\_\_ DA Form 1059 from WOCS or required MEL course (WOBC,WOAC,etc.)
- \_\_\_ DD Form 214, DD Form 220 or similar documents to substantiate prior service
- \_\_\_ Copy of Social Security Card
- \_\_\_ Copies of orders relating to awards, decorations, and citations
- \_\_\_ Statement of understanding if unable to complete 20 years retirement service
- \_\_\_ Request for Orders WO Request for Appointment
- \_\_\_ SF 1199A, Direct Deposit
- \_\_\_ DD Form 93 (Record of Emergency Data)
- \_\_\_ SGLV Form 8286 (Servicemen's Group Life Insurance Election and Certificate)
- \_\_\_ DA Form 705 (Army Physical Fitness Test Scorecard) within the last 12 months
- \_\_\_ Statement of Understanding for Completion of WOBC within 24 months
- \_\_\_ \* Written statement from technicians on compatibility, para 7-10, TPR 300
- \_\_\_ \* Aeronautical aviation orders
- \_\_\_ \* Statement of MSO IAW AR 135-91
- \_\_\_ \* Conditional release from another component (NGB Form 61 or DD Form 368) or State Transfer order.  
\*NOTE: IF APPLICABLE

NYARNG Form 611-2-3, dated 1 Dec 01