



DEPARTMENT OF THE ARMY  
HEADQUARTERS NEW YORK ARMY NATIONAL GUARD  
330 OLD NISKAYUNA ROAD  
LATHAM NY 12110-3514

MNL

15 October 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change 1 to Memorandum dated 13 January 2014 - Accountability of Subsistence

1. References:
  - a. Army Regulation 30-22, The Army Food Program, paragraph 3-44.
  - b. Department of the Army Pamphlet 30-22, Appendix F.
  - c. Army Food Management System (AFMIS) and Reserve Component Subsistence System (RCSS) Requirements, Memorandum, 23 April 2014.
2. Effective 15 November 2014, all New York Army National Guard units, operating under the Army Food Management Information System (AFMIS), will no longer be required to utilize the DA Form 5914 (Ration Control Sheet) to account for A-Rations meals. The DA Form 5914 will only be used to account for operational rations purchased for Subsistence In Kind (SIK) Soldiers during IDT and AT.
3. Operational rations include but are not limited to Meals Ready to Eat (MRE's), UGR-A Rations HS/UGR-A, and Heater Meals.
4. The DA Form 5914 is the only authorized document used for accountability and control of all operational rations. A separate DA Form 5914 will be maintained for each type ration used for IDT and AT as appropriate. The 1SG or senior NCO is responsible for the receipt all food items required to support all SIK Soldiers present for duty and will ensure that the authorized individual(s) properly use and sign the DA Form 5914.
5. The DA Form 5914 will be updated as MRE's are issued or laterally transferred to other units and DSCA sites on a DA Form 3161 to reflect the on most current on hand balance. All DA Form 5914 will be closed out. Once the on hand balance reaches zero the document is considered closed out.

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6. Any discrepancies in meal count or any reason for discarded meals will be explained in block 5, the remarks block. All units will follow Appendix F of the DA PAM 30-22 example with instruction on how to utilize DA Form 5914.

7. Point of contact is 1LT Brendan Jones 518-786-4840  
[brendan.w.jones2.civ.@mail.mil](mailto:brendan.w.jones2.civ.@mail.mil),

FOR THE COMMANDER:

Encl

Distribution  
BA

  
SCOTT A DOUST  
COL, LG, NYARNG  
Director of Logistics

RATION CONTROL SHEET									
For the use of this form, see DA PAM 30-22, the proponent agency's DCS, G4.									
2. UNIT HHC 734th Chem BN		3. TYPE OF RATION <input type="checkbox"/> UGR-H&S <input type="checkbox"/> UGR-A <input type="checkbox"/> MRE <input checked="" type="checkbox"/> OTHER    A-Rations (Breakfast)						4. PERIOD 200603	
a. DATE (YYYYMMDD)	b. MODULES DRAWN	c. MEALS DRAWN	d. MEALS RETURNED	e. MEALS ISSUED	f. CUM BAL MEALS ON HAND	g. NO. OF PERSONS SUPPORTED	h. UNIT, INDIVIDUAL ACTIVITY ISSUED TO	i. SIGNATURE OF INDIVIDUAL RECEIVING MEAL	j. ISSUED BY
20060307		621			621			SFC Henry Lee, FOS	
20060307				312	309	131	HHC 734th Chem BN	SSG Tim Jones	SSG Lee, FOS
20060307						75	CO A 734th Chem BN	ISG Jesse Williams	SSG Lee, FOS
20060307						60	CO B 734th Chem BN	SFC Scott Anderson	SSG Lee, FOS
20060307						40	CO C 734th Chem BN	SFC Carlton Coon	SSG Lee, FOS
20060308				309	0	139	HHC 734th Chem BN	SSG Tim Jones	SSG Lee, FOS
20060308						75	CO A 734th Chem BN	ISG Jesse Williams	SSG Lee, FOS
20060308						60	CO B 734th Chem BN	SFC Scott Anderson	SSG Lee, FOS
20060308						40	CO C 734th Chem BN	SFC Carlton Coon	SSG Lee, FOS
5. REMARKS *07 Mar, 6 cash meal failed to eat, discard 6 meals  *08 Mar, 5 unanticipated cash meals sold								6a. REVIEWED BY  1LT Lawson, FSO  6b. DATE (YYYYMMDD)  20060308	

DA FORM 5914, JUL 2002

REPLACES DA FORM 5914-R, JUN 1990, AND CA FORM 5309-R, AUG 1984.

USE PREVIOUS EDITIONS

Figure F-6. Sample of DA Form 5914 (Ration Control Sheet), for multiple units under RCSS - continued

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## Figure F-6

### Instructions for preparing DA Form 5914, Ration Control Sheet, for multiple units under RCSS

Each unit providing food service support and receiving A-ration meals or operational rations will account for these meals or rations by using the DA Form 5914. The methods addressed below will provide an audit trail for meals or rations from receipt through final disposition.

1. **Page \_\_\_ of \_\_\_** Enter the page number of the individual sheet and the total number of pages used to provide meal accountability.
2. **Unit** Enter the official unit designation of the organization.
3. **Type of ration** Enter an X in the appropriate block of the type ration being accounted for on this form. See notes 1. and 2.
4. **Period** Enter the year and month of the IDT training period. A separate document will be prepared for each IDT month. For AT enter inclusive dates, month and calendar year.
  - a. **Date** Enter the date of each transaction. Transactions are receipts, issues, and returns when appropriate. These transactions can be from the supply source, from a unit, a turn-in to supply point, or transfer to garrison dining facility. See note 3.
  - b. **Modules drawn** Leave Blank. See note 3.
  - c. **Meals drawn** Enter the total number of meals received.
  - d. **Meals returned** See note 3.
  - e. **Meals issued** Enter the number of meals issued (either to the kitchen area or for remote feeding site) to support the feeding requirement as reflected in the "Grand Total" block of the DA Form 5913 (request).
  - f. **Cum bal meals on hand** This is the total number of meals currently on hand and under responsibility/control of the FOS. See note 4.
  - g. **No. of persons supported** Enter the total number of SIK persons paid on the DA Form 1379 and as documented on the cash meal payment sheet DD Form 1544. See note 5.
  - h. **Unit, individual activity issued to** Indicate the squad, platoon, company or organization to which subsistence support was requested and provided (information found on DA Form 5913 (request). See notes 6 and 7.

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Figure F-6. Instructions for preparing DA Form 5914 (Ration Control Sheet), for multiple units under RCSS

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**i. Signature of individual receiving meal** The person receiving meals will enter rank and signature in this column. The shift leader will sign for all meals used in the main kitchen to support consolidated feeding. The appointed person will sign in this column when rations are provided for remote feeding sites. See notes 8.

**j. Issued by** The person affecting the issue will enter their rank, last name, and duty position in this column.

**5. Remarks** Enter all relevant information clarifying any transactions or actions taken that are not clear in columns b through h or that will enhance management control of rations (discards, seconds served, difference between total meals issued and no. persons supported).

**6a. Reviewed by** The person reviewing the form will sign (name and rank) in this block.

**6b. Date** Enter the date that the reviewer signs the form.

**Notes:**

1. A separate DA Form 5914 will be used to account for each type ration.
2. When the "Other" block is checked, enter the nomenclature of the ration type and corresponding meal period in brackets on the blank line.
3. When operational rations (UGRs, MREs or Box lunches) are used for IDT or AT training, accounting (DA Form 5914) will be in accordance with Chapter 4, of this Pam.
4. When meals are issued from other than the food service section this column will be left blank.
5. When meals are issued from other than the food service section this column will be left blank.
6. If meals were transferred to another unit, or returned to a supply activity, the unit identification it will be noted here. When meals are required to be destroyed the word "Destroyed" will be noted here.
7. When meals are issued for airlift, the aircraft tail number will be entered here.
8. This column will contain the signature of the commander only if items were listed in column h as destroyed.

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Figure F-6. Instructions for preparing DA Form 5914 (Ration Control Sheet), for multiple units under RCSS - continued

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