



DEPARTMENT OF THE ARMY
HEADQUARTERS NEW YORK ARMY NATIONAL GUARD
330 OLD NISKAYUNA ROAD
LATHAM, NY 12110-3514

MNHF

21 February 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Basic Allowance for Subsistence (BAS) Collection

1. Reference, DOD Financial Management Regulation, volume 7A, chapter 25, section 250105.
2. Per reference above an AGR service member being paid BAS must pay for all meals or rations received from a government mess or provided on behalf of the government. AGR Soldiers on field duty will be charged for all meals made available whether eaten or not, subject to approved missed meals. Field duty is defined as any maneuvers, war games, field exercises, or similar operations where a member is assigned to a unit being subsisted in a dining facility operated by or on behalf of the U.S. Government or with an organization drawing field rations. This includes, but not limited to Annual Training (AT), and schooling.
3. It is imperative that all AGR Soldiers understand that it is their responsibility for ensuring they submit DA Forms 4187, requesting meal collections for any period of orders that provide for rations.
 - a. Proper format for requesting meal collections is provided on the enclosed DA Form 4187 for schools and AT. Corresponding orders must accompany DA Form 4187.
 - b. Soldiers are required to submit DA Forms 4187 within 5 business days of completion of training.
4. This process will be inspected as part of the NYARNG Organizational Inspection Program.
5. Point of contact for this office is SSG Lydia Montiforte (518) 786-4926 or by email Lydia.f.montiforte.mil@mail.mil

FOR THE ADJUTANT GENERAL:

Encl


CURTIS B. WILLIAMSON
COL, LG, NYARNG
Director, Federal Human Resource Office

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