

HOFFMAN, CLAYTON P

USE FOR ENLISTMENTS AS FOLLOWS:-

Guide No.

FOR 3 YRS. IN 1939 | FOR 1 YR. IN 1941  
1943

(1) NAME (Print full name, LAST NAME FIRST)

(2) ADDRESS (House Number & Street)

(City)

(State)

(3) Re-Enlisted 19 for (3) (1) Yrs. In Company

By

(4) OCCUPATION	AGE	WHERE BORN		HEIGHT		(Name of Officer)		
		City or County	State	Feet	Inches	Eyes	HAIR	Complexion

(5) Prior Service  
(See instructions for form)

(6) Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?  
 Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?

(7) Appointed	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Transferred	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Appointed	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Transferred	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Appointed	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Transferred	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Appointed	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?
Transferred	To	Date	P.P.	R.S.O.	dated	19 .	W.C.F.?

(8) Commissioned Rank Date P.P. S.O. A.G.O., N.Y.

(9) Discharge **DROPPED** Date **5-4-42** Authority **A.G.O. S.O. 102**

**INSTRUCTIONS:**—This form shall be known as a "REGIMENTAL PERSONNEL CARD." One of these cards shall be prepared with typewriter at Regimental Headquarters for every man enlisting or re-enlisting in the regiment. Necessary data will be obtained from copies of enlistment papers immediately after completion of an enlistment or re-enlistment. Only the data called for will be shown. In filling in name put LAST NAME FIRST, and Print full name. On line (3) if an enlistment strike out "Re" before the word "En-listment" and (3) or (1) as the case may be. Show all "Prior Service" in the space provided viz "Co. K. 23d Inf. N.Y.N.G. (106th Inf.) Oct. 19-14 to Apr. 5-19" "Co. M. 23d Inf. N.Y.N.G., Feb. 27-20 to Feb. 26-21," etc. On line (6) show all N.C.O. grades attained in prior service only. On line (7) strike out words not applicable. Tabs across top mean month in which enlistment expires, 1 for Jan. etc. Trim off all other tabs. File cards alphabetically. Color and tabbing of card will show when enlistment expires. When expiration takes effect, pull card out of active file and put in casual group alphabetically.

Small Arms Qualifications

Miscellaneous Data

Record of 100% Attendance

Discharge Issued \_\_\_\_\_

Returned by Unit for Sig. \_\_\_\_\_

Returned to Unit Completed \_\_\_\_\_

Date Enlistment Papers forwarded  
to A.G.O.

Duplicate Copy: \_\_\_\_\_

Completed Copy: \_\_\_\_\_

Warrants Issued \_\_\_\_\_

Returned by Unit for Sig. \_\_\_\_\_

Returned to Unit Completed \_\_\_\_\_