

USE FOR ENLISTMENTS AS FOLLOWS:--

FOR 3 YRS. IN ¹⁹³⁶1934 FOR 1 YR. IN 1928
1932

2 KEEN, ALBERT, T.

Guide No.

(1) NAME (Print full name, LAST NAME FIRST)

(2) ADDRESS (House Number & Street)

New York (City)

New York (State)

(3) Re-Enlisted

June 5th

19 24 for (3) Yrs. In Company

M. 369 Inf. N.Y. G. By Capt. S. H. Kaufman

(Name of Officer)

(4) OCCUPATION

AGE

WHERE BORN

HEIGHT

COLOR OF

City or County

State

Feet

Inches

Eyes

Hair

Complexion

Letter Carrier

27 years

Washington D. C.

Five Nine

Brown

Black

Brown

(5) Prior Service

(See instructions for form)

Inf. May 10th 1915 U. S. Navy. Hon. Dis. May 8th 1923 as a 1st class
mess attendant.

(6) Prior N.C.O. Grades

, R.S.O.

dated

19

, R.S.O.

dated

19

. W.C.F.?

Prior N.C.O. Grades

, R.S.O.

dated

19

, R.S.O.

dated

19

. W.C.F.?

(7) Appointed }
Reduced }
Transferred }
Appointed }
Reduced }
Transferred }
Appointed }
Reduced }
Transferred }
Appointed }
Reduced }
Transferred }
Appointed }
Reduced }
Transferred }
Appointed }
Reduced }
Transferred }

To }
To }
To }
To }
To }
To }

Date }
Date }
Date }
Date }
Date }

P.P. }
P.P. }
P.P. }
P.P. }
P.P. }

R.S.O. }
R.S.O. }
R.S.O. }
R.S.O. }
R.S.O. }

(8) Commissioned

(Rank)

Date

P.P.

S.O.

A.G.O., N.Y.

(9) Hon. Discharged

19

(E.T.E.)-(P.P.)

S.O.

A.G.O., N.Y.

INSTRUCTIONS:—This form shall be known as a "REGIMENTAL PERSONNEL CARD." One of these cards shall be prepared with typewriter at Regimental Headquarters for every man enlisting or re-enlisting in the regiment. Necessary data will be obtained from copies of enlistment papers immediately after completion of an enlistment or re-enlistment. Only the data called for will be shown. In filling in name put LAST NAME FIRST, and Print full name. On line (3) if an enlistment strike out "Re" before the word "Enlistment" and (3) or (1) as the case may be. Show all "Prior Service" in the space provided viz "Co. K. 23d Inf. N.Y.N.G. (106th Inf.) Oct. 19-14 to Apr. 5-19" "Co. M. 23d Inf. N.Y.N.G., Feb. 27-20 to Feb. 26-21," etc. On line (6) show all N.C.O. grades attained in prior service only. On line (7) strike out words not applicable. Tabs across top mean month in which enlistment expires, 1 for Jan. etc. Trim off all other tabs. File cards alphabetically. Color and tabbing of card will show when enlistment expires. When expiration takes effect, pull card out of active file and put in casual group alphabetically.

Recruits to his credit:-

This Space for Miscellaneous Data

Enl. Paper inspected

_____ by _____

Picked up on Morning Report dated

_____ by _____

Enl. Form Mailed to A.G.O. N.Y. on

_____ by _____

_____ Tabs cut and card filed by _____

WHEN DISCHARGED

Dropped on Morning Report dated

_____ by _____

Dropped on Monthly Report of Strength dated

_____ by _____

Filed in casual File by _____