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Jones Leander A

Guide No.

USE FOR ENLISTMENTS AS FOLLOWS:-

FOR 3 YRS. IN 1936 1940 | FOR 1 YR. IN 1938 1942

(1) NAME (Print full name, LAST NAME FIRST)

68 LENOX AVE.

(2) ADDRESS (House Number & Street) New York (City) New York (State)

(3) ~~Re~~Enlisted Jan, 24th 19 40 for (3) ~~(1)~~ Yrs. In ~~Company~~ Bat. "C" By Capt. W.H. Hume (Name of Officer)

(4) OCCUPATION	AGE	WHERE BORN City or County	WHERE BORN State	HEIGHT Feet	HEIGHT Inches	COLOR OF Eyes	COLOR OF Hair	COLOR OF Complexion
Clerk	19	Petersburg	Va.	5	8	Brown	Black	Dark

(5) Prior Service (See instructions for form) None

(6) Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?

Prior N.C.O. Grades , R.S.O. dated 19 . , R.S.O. dated 19 . W.C.F.?

(7) Appointed / Reduced / Transferred To Date P.P. R.S.O.

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Appointed / Reduced / Transferred To Date P.P. R.S.O.

Appointed / Reduced / Transferred To Date P.P. R.S.O.

(8) Commissioned Rank Date P.P. S.O. A.G.O., N.Y.

(9) Discharge Date Authority

INSTRUCTIONS:—This form shall be known as a "REGIMENTAL PERSONNEL CARD." One of these cards shall be prepared with typewriter at Regimental Headquarters for every man enlisting or re-enlisting in the regiment. Necessary data will be obtained from copies of enlistment papers immediately after completion of an enlistment or re-enlistment. Only the data called for will be shown. In filling in name put LAST NAME FIRST, and Print full name. On line (3) if an enlistment strike out "Re" before the word "En-listment" and (3) or (1) as the case may be. Show all "Prior Service" in the space provided viz "Co. K. 23d Inf. N.Y.N.G. (106th Inf.) Oct. 19-14 to Apr. 5-19" "Co. M. 23d Inf. N.Y.N.G., Feb. 27-20 to Feb. 26-21," etc. On line (6) show all N.C.O. grades attained in prior service only. On line (7) strike out words not applicable. Tabs across top mean month in which enlistment expires, 1 for Jan. etc. Trim off all other tabs. File cards alphabetically. Color and tabbing of card will show when enlistment expires. When expiration takes effect, pull card out of active file and put in casual group alphabetically.

Small Arms Qualifications

Miscellaneous Data

Record of 100% Attendance

Discharge Issued _____

Returned by Unit for Sig. _____

Returned to Unit Completed _____

Date Enlistment Papers forwarded to A.G.O. JAN 24 1940

Duplicate Copy: _____

Completed Copy: _____

Warrants Issued _____

Returned by Unit for Sig. _____

Returned to Unit Completed _____