



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
JOINT FORCE HEADQUARTERS - NEW YORK  
330 OLD NISKAYUNA ROAD  
LATHAM, NY 12110-3514

S: 8 May 2014  
S: 2 December 2014

MNHF

9 April 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Technician Performance Awards Guidance Update

1. References:

a. NGB-J1-TN memorandum, Fiscal Year 2013 Awards closeout and Fiscal Year 2014 Awards Guidance, 30 January 2014.

b. NGB-J1-TN memorandum, FY14 Revised Monetary Award Spending Limit, 25 March 2014.

c. NYNG memorandum, New York National Guard Military Technician Performance Awards, 9 December 2013.

d. DMNA Regulation 451, New York National Guard Federal Technician Performance Awards Program, 14 October 2011.

2. NGB-J1-TN has provided states limited authority to reinstate some discretionary monetary (i.e. On-The-Spot) and non-monetary (i.e. Quality Step Increases (QSI), Time-Off) awards for the FY-13 and FY-14 performance rating cycles.

3. Per reference 1(a) we cannot use current year (FY-14) funds for Sustained Superior Performance (SSP) awards based on a technician's FY-13 performance rating. Therefore, previous SSP nominations submitted based on a technician's FY-13 performance rating cannot be considered and will be returned without action. However, we may consider technicians for SSP awards based on their FY-14 evaluation cycle (rating period October 2013 to September 2014). The FY-14 Performance Awards Board is tentatively scheduled for 15 December 2014. SSP nominations for the 15 December 2014 Performance Awards Board are due to MNHF NLT 2 December 2014.

4. Previously submitted QSI nominations based on a technician's FY-13 performance rating will be considered. Therefore, we will hold an Off-Cycle Performance Awards Board on 20 May 2014 to consider those QSI nominations submitted based on a

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technician's FY-13 performance rating. JFHQs Directors, GOCOM's and Wings who desire to nominate technicians for a QSI based on their FY-13 performance rating must submit the nomination to MNHF NLT 8 May 2014. QSI nominations based on FY-14 technician performance appraisals may be submitted for consideration at the 15 December 2014 Performance Awards Board. These are due to MNHF NLT 2 December 2014. All are reminded that QSI awards have a lasting effect on payroll costs.

5. IAW with reference 1(d), JFHQs Directors, GOCOM's and Wings may submit employees for Time-Off awards and On-The-Spot awards IAW DMNA Regulation 451. MNHF will conduct monthly Performance Award Boards for these nominations.

6. Supervisors must review DMNA Regulation 451 prior to submitting any performance award. Performance awards are not intended to reward routine work. They are designed to award our exceptional high performing employees. All awards are subject to the availability of funds.

7. Point of contact for this memorandum is CW3 Priscilla Burnah at DSN 489-4782 or (518) 786-4782.

FOR THE ADJUTANT GENERAL:



CURTIS B. WILLIAMSON

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Director, Federal Human Resource Office

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