**STATEWIDE**

TITLE 32 ADOS VACANCY ANNOUNCEMENT

DIVISION OF MILITARY & NAVAL AFFAIRS

ATTN: MNHF-HRF

330 OLD NISKAYUNA ROAD LATHAM, NEW YORK 12110-3514 Army: (518) 812-8090

[mitchell.p.royraia.mil@army.mil](mailto:ng.ny.nyarng.mbx.army-agr-apps-emo@mail.mil)

**\*SUBMIT PACKET AS ONE PDF FILE\***

**ANNOUNCEMENT NUMBER**: ADOS25-002 **Minimum Grade**: O1/2LT

**OPENING DATE**: 16 April 2025 **Maximum Grade**: O3/CPT

# CLOSING DATE: 16 May 2025 Number of Positions: 1

# MOS: 00F

**POSITION TITLE: Outreach Liaison Officer**

**SALARY**: Full Military Pay and Allowances, depending on rank and longevity of Soldier.

**TOUR INFO:** Start: 20 May 2025 – End: 30 September 2025

**UNIT & LOCATION**: 153rd Troop Command, 184 Connecticut St, Buffalo, NY 14213

**SELECTING OFFICIAL**: Selection Board

**Minimum Grade Required to Apply for Position**: SECOND LIEUTENANT / O1

**Maximum Grade Required to Apply for Position**: CAPTAIN / O3

**Required Security Clearance:** Secret

**APPOINTMENT FACTORS**: Applicants must be fully eligible to come on board an ADOS tour as stated in AR 135-200. If selected, the same ADOS packet submitted for application must also be uploaded through the unit via ETL for proper approval processing. Soldiers must not reach 18 years Active Federal Service (AFS) during this tour or reach mandatory removal from an active status based on age or service (without any extensions) under any provisions of law or regulation as prescribed be current directives. This position operates out of Buffalo and requires transfer to the 153rd Troop Command as a condition of hire.

**ADDITIONAL INFORMATION:** Responsible for planning and coordinating with local, state, regional and federal agencies on the use of National Guard CBRN Response Enterprise (CRE) during Defense Support to Civil Authorities (DSCA) operations and exercises. Must be able to function in an operations capacity and generate shared understanding. This position will require creating products that must communicate situational awareness, likely through remote or virtual means. Must be proficient in the Microsoft Office suite to fulfill requirements working alongside the J-3 to include planning training, writing operations orders, managing spreadsheets, and creating and executing executive level briefs. Will be responsible for management of CBRN Response Enterprise Network (CREN) accounts and devices. Experience in DRRS-A, JTIMS, MARRS-N, DTS, DAMPS, RFMSS are desired but not required.

# \*\* Filling this ADOS position is dependent on funding limitations, anticipated tour is FY25 \*\*

# APPLICATION INSTRUCTIONS:

Application packets must be complete with all required documentation when received; packets received without required, completed forms will go forward incomplete. Applicants must include the referenced job announcement number and position applied for in their email; all applicable questions must be answered correctly with signature and date included.

Emailed applications must be complete and received prior to the established closing date. MNHF- AGR will not accept paperwork to be added to original packet previously received or accept packets after established closing date. There are NO EXCEPTIONS to this policy. Please send applications to mitchell.p.royraia.mil@army.mil.

# PACKET DOCUMENTS:

**Required Documents:**

* **ADOS Checklist** signed by Unit Commander
* **DA 1058-R** signed by Unit Commander and Records Custodian
* **DA 4856** signed by Unit Representative
* **NGB Form 1058-1R**
* **NGB Form 23A**
* **Individual Medical Readiness (IMR) Printout**
* **DA Form 705 & DA 5500** (as Applicable). APFT, HT/WT results must be within 6 months of application date.
* **DA 1506** (Statement of Service)

**Additional Documents for the Board (Suggested):**

* **ERB**
* **Copies of any NCOERS/OERs.**
* **Any Letters of Recommendation as desired**
* **Civilian Resume**

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