

**STATEWIDE**

**DIVISION OF MILITARY AND NAVAL AFFAIRS  
FEDERAL HUMAN RESOURCES DIRECTORATE  
ATTN: MNHF-AGR (AIR)  
330 OLD NISKAYUNA ROAD  
LATHAM, NEW YORK 12110-3514**

**NEW YORK AIR NATIONAL GUARD**

**VACANCY ANNOUNCEMENT (AIR)  
ANNOUNCEMENT NUMBER A26-**

**OPENING DATE:**

**CLOSING DATE:**

**POSITION TITLE:**

**LOCATION:** \_\_\_\_\_

\_\_ POSITION(S) AVAILABLE

**AUTH GRADE:** \_\_\_\_\_ **(Subject to Control Grade availability- if applicable)**

**AFSC:** \_\_\_\_\_ **SALARY:** IAW Current Rank & Active Duty Pay Documents

**ADDITIONAL REQUIREMENTS:** Provide Unit Verification of meeting Air Force Fitness standards. Must meet minimum ASVAB requirements.

**ASVAB REQUIREMENT:**

**AREA OF CONSIDERATION:** AOC 4 - STATEWIDE – All current members of the New York Air National Guard to include STAT members affiliated with New York, are eligible to apply.

**TO APPLY EMAIL APPLICATIONS TO:** [ng.ny.nyarnng.list.air-agr-applications@army.mil](mailto:ng.ny.nyarnng.list.air-agr-applications@army.mil)

**\*\*Please visit NY DMNA website for AGR Application procedures\*\***

**MNHF-AGR POC:** Comm.: (518) 786-4736, DSN: 489-4736

**UNIT POC:**

**SELECTING OFFICIAL:**

## **BAO ADDITIONAL INFORMATION**

### **POSITION OVERVIEW:**

The BAO provides the link between the partner country and the State. The BAO is a National Guard (NG) officer selected by their State to serve in their partner country. The BAO is a key officer of the U.S. Embassy Country Team and can leverage the full breadth and depth of U.S. joint, interagency, and intergovernmental capabilities. The BAO provides the in-country conduit for the State Partnership Program (SPP). The BAO plans, coordinates, and supports execution and follow-on actions for all SPP activities. The BAO is the SPP point of contact and maintains communication with partner State NG forces. The BAO ensures that all SPP activities remain in accordance with the USAFRICOM Country Campaign Plan and the U.S. Embassy Mission Strategic Resources Plan.

The NG is the BAO force provider in support of USSOUTHCOM. The BAO is an authorized command sponsored tour in accordance with Service Secretary guidance for accompanied tours. A BAO tour is 24 months. The respective State Adjutant General, in coordination with USSOUTHCOM, is authorized to grant a one-time six-month extension but total tour length will not exceed 30 months. At the completion of their tour, BAOs return to their State's control.

National Guard personnel on active duty under the Active Guard Reserve (AGR) Title 10 Program are authorized to be assigned as BAOs. The BAO is selected by the State Adjutant General with USSOUTHCOM endorsement of suitability and must be a member of the Army National Guard (ARNG). BAO requirements documented on the USSOUTHCOM will not reflect a Joint Duty Assignment List position.

USSOUTHCOM will provide the administrative, logistical, international Cooperative Administrative Support Services (ICASS) embassy support and other country support on a non-reimbursable basis. Base operations support will be provided without reimbursement by the applicable U.S. Embassy Country Team at the Common Level of Support (CLS). Support above the CLS will be negotiated between USSOUTHCOM and the U.S. Embassy Country Team.

NGB will provide approved Permanent Change of Station (PCS) transportation and travel service from the BAO's State to and from USSOUTHCOM. PCS travel will include Family members and household goods when authorized. USSOUTHCOM will provide the BAO all other transportation and travel as required for normal Temporary Duty (TDY). BAOs will be granted leave in accordance with DOD and specific service secretary guidance.

BAOs work for the Security Assistance Cooperation Office in country. The BAO's gaining command is USSOUTHCOM. The BAO is transferred from State Authority (Title 32) to Federal Authority (Title 10) for command and control and Uniform Code of Military Justice authority. NGB assigns the BAO to the NYNG State Joint Force Headquarters. BAOs are

assigned to USSOUTHCOM with duty at the U.S. Embassy Office of Security Cooperation (OSC). The BAO reports to the OSC Chief, a USSOUTHCOM assigned Title 10 field grade officer. While assigned for administrative command and control purposes to the OSC, USAFRICOM recognizes the unique role of the BAO as a representative and liaison of the respective State Partner.

The BAO is a unique position, with primary responsibility to ensure a fully coordinated, successful SPP. As such, the BAO serves the interest of several organizations in promoting a successful SPP (i.e. State, USSOUTHCOM, Ambassador, and NGB).

#### **APPOINTMENT FACTORS:**

Applicants must meet selection criteria referenced in National Guard Regulations as applicable. All applicants must possess a Secret security clearance. Soldier and dependents must pass Exceptional Family Member (EFM) Screening to work and live in South Africa. This is a Title 10 STAT. Limited to 3 years

#### **DUTIES AND RESPONSIBILITIES:**

The Bilateral Affairs Officer (BAO) oversees the State Partnership Program which is co-located with the Office of Security Cooperation (OSC) in the U.S. Embassy, Brazil. The mission of the OSC is to enhance the long-term bilateral defense relationship between Brazil and the United States. It accomplishes this by managing several programs under the Security Assistance umbrella. These include International Military Education and Training (IMET); and Foreign Military Sales (FMS) and Foreign Military Financing (FMF). The office also manages Humanitarian and Civic Assistance (HCA) projects, and plans and conducts Military to Military (M2M) events. The SPP conducts military to military events utilizing the New York Air and Army National Guard and State Agencies and non-DOD civilians either strictly as SPP events or as a Force Provider with US Army Africa or US Air Force Africa.

#### **Principal duties of the BAO include:**

- Plan, coordinate, and oversee the execution of M2M and SPP events, ensuring they meet the Ambassador's mission strategic plan, USSOUTHCOM's theater strategic objectives, the NYNG strategic plan, and the needs of the Ghana Armed Forces.
- Maintain liaison relationship between US Embassy, National Defense Management Organization, and USSOUTHCOM Disaster Preparedness Program.
- Act as the liaison between the U.S. Department of State Bureau of Africa Affairs and Brazil.
- Coordinate Africa Deployment Assistance Partner Training (ADAPT).
- Maintain a schedule of all M2M, SPP, ADAPT, and ACOTA events.
- Supervise the BAO Assistant.

- Maintain communication with other USSOUTHCOM BAO's, the NYNG SPP Coordinator, and the USSOUTHCOM desk officer as well as the service desk officers.
- Country clearance approver (APACS) for all TDY personnel.
- Maintain event database in ARTIMS and TSCMIS programs for funding and higher HQ approvals.
- Coordinate all in country lodging and transportation for TDY personnel.
- Conduct regular face to face coordination with Brazilian Armed Forces.
- Maintain relationships with US Army Africa, US Air Forces Africa, Marine Forces Africa and USSOUTHCOM theater desk officers.
- Coordinate with USSOUTHCOM for travel orders and Consular Section for visas.
- Attend regular planning conferences outside of Brazil
- Reacts immediately to the Ambassador's guidance, the Senior Defense Official and Chief, OMC's direction, and evolving USSOUTHCOM priorities in this country.
- Serves as National Guard expert with unique knowledge of NYNG capabilities, enhancing opportunities for NYNG involvement in exercises, operations and engagements.
- Works directly with Brazilian counterparts to conduct detailed training planning and coordination is absolutely essential to the success of our bilateral peacekeeping and MoD programs.