

**STATEWIDE**

TITLE 32 ADOS VACANCY ANNOUNCEMENT  
DIVISION OF MILITARY & NAVAL AFFAIRS  
ATTN: MNHF-HRF  
330 OLD NISKAYUNA ROAD  
LATHAM, NEW YORK 12110-3514  
Army: (518) 786-4702  
[christopher.e.gerardi.mil@army.mil](mailto:christopher.e.gerardi.mil@army.mil)

**\*SUBMIT PACKET AS ONE PDF FILE\***

**ANNOUNCEMENT NUMBER:** ADOS26-006  
**OPENING DATE:** 21 APRIL 2026  
**CLOSING DATE:** 21 MAY 2026  
**MOS:** 01A

**Minimum Grade:** O3/CPT  
**Maximum Grade:** O5/LTC  
**Number of Positions:** 1

**POSITION TITLE:** OIC AMAAT (T-32 ADOS; AMAAT)

**SALARY:** Full Military Pay and Allowances, depending on rank and longevity of Soldier.

**TOUR INFO:** Start: 01 JUNE 2026; **End:** 30 September 2026 (with expectation of continuance)

**UNIT & LOCATION:** 330 Old Niskayuna Rd, Latham, NY 12010

**SELECTING OFFICIAL:** Selection Board

**Minimum Grade Required to Apply for Position:** CAPTIAN/O3

**Maximum Grade Required to Apply for Position:** LIEUTENANT COLONEL/O5

**Required Security Clearance:** Secret

**APPOINTMENT FACTORS:** Applicants must be fully eligible to come on board an ADOS tour as stated in AR 135-200. If selected, the same ADOS packet submitted for application must also be uploaded through the unit via ETL for proper approval processing.

**ADDITIONAL INFORMATION:**

- Must be able to work on Microsoft applications in an office environment.
- Must be proficient with scheduling, coordinating, and operating services.

**\*\* Filling this ADOS position is dependent on funding limitations, anticipated tour is FY26 \*\***

## **APPLICATION INSTRUCTIONS:**

Application packets must be complete with all required documentation when received; packets received without required, completed forms will go forward incomplete. Applicants must include the referenced job announcement number and position applied for in their email; all applicable questions must be answered correctly with signature and date included.

Emailed applications must be complete and received prior to the established closing date. MNHF-AGR will not accept paperwork to be added to original packet previously received or accept packets after established closing date. There are NO EXCEPTIONS to this policy. Please send applications to alex.v.hammond.mil@army.mil.

## **PACKET DOCUMENTS:**

### **Required Documents:**

- **ADOS Checklist** signed by Unit Commander
- **DA 1058-R** signed by Unit Commander and Records Custodian
- **DA 4856** signed by Unit Representative
- **NGB Form 1058-1R**
- **NGB Form 23A**
- **Individual Medical Readiness (IMR) Printout**
- **DA Form 705 & DA 5500** (as Applicable). APFT, HT/WT results must be within 6 months of application date.
- **DA 1506** (Statement of Service)

### **Additional Documents for the Board (Suggested):**

- **Solider Talent Profile**
- **Copies of any NCOERS/OERs.**
- **Any Letters of Recommendation as desired**
- **Civilian Resume**

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