



DEPARTMENT OF THE ARMY
HEADQUARTERS NEW YORK ARMY NATIONAL GUARD
330 OLD NISKAYUNA ROAD
LATHAM, NY 12110-3514

S: 7 August 2026

MNP

7 July 2026

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Chief Warrant Officer Five (CW5) Vacancy Announcement #2026-03,
Human Resource Officer (AG/W420A)

1. References:

- a. AR 135-155 (Promotion of Commissioned Officers and Warrant Officers)
- b. AR 611-110 (Selection of Army Aviation Officers and Warrant Officers)
- c. NGR 600-101 (Warrant Officer – Federal Recognition and Related Actions) Personnel

2. This is a formal announcement for all qualified Active Guard Reserve (AGR) Warrant Officers (WOs) to apply for the following CW5 position vacancy:

- a. UIC: W8BNAA
- b. Unit: HHD, JFHQ, NYARNG
- c. Position Title: HUMAN RESOURCE OFF
- d. Para/Lin: 201/04
- e. IPPS-A POSN#: 03176750
- f. Grade/Rank: W5/CW5
- g. Branch/AOC: AG/420A

3. Application for this position is restricted to active service members of the New York Army National Guard (NYARNG) only. This is an AGR position, **application is reserved solely for current AGR Warrant Officers.**

4. Eligibility Requirements.

- a. Time in Grade (TIG). Must have $\geq$ 4-years' TIG as a CW4/W4

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b. MOS/ Branch: W420A/ Adjutant General

c. No suspension of favorable personnel actions (Flag)

d. Professional Military Education (PME). Upon selection for this position, the selected WO is required to agree, register for, attend and complete the Aviation WO Senior Course (AWOSC) or hold the equivalent PME.

5. Applications. The following documents should be included in the email:

a. Application (enclosed)

b. Last 4 OERs

c. Soldier Talent Profile (STP)

d. Letter to the Board (not required, but highly recommended)

6. Application Submission. All applications are to be submitted to the NYARNG Military Personnel Directorate – Officer Personnel Management (MNP-OPM) email distribution list at mn-opm-nyarng_annualofficerboards@army.mil upon the annotated suspense.

7. Interviewing Board. If there is more than one qualified candidate applying to the position, interviews must be conducted.

a. Interviews may be held in a board format. An interview board should consist of the three voting members: the NYARNG Command Chief Warrant Officer (CCWO) and at least two officers higher in rank/ date of grade than those being interviewed and a recorder who is a non-voting member.

(1) President of the Board: Senior Officer in rank will serve as the board president.

(2) Voting Board Members: At least two officers higher in rank or date of grade than those being interviewed meeting the appropriate demographics.

(3) Recorder: A non-voting member; should be $\geq$ the grade/rank of E7/SFC

b. Selection. Upon completion of interviews, the approved board results must be provided to MNP-OPM to ensure proper administrative action of the Senior Leader Selection is actioned appropriately and in a timely manner.

8. The point of contact for this action is CW4 Matthew J. Starr, OPM Human Resources Technician, at (518) 786-0441 or matthew.j.starr3.mil@army.mil.

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ENCL

JOSHUA L. HEIMROTH
LTC, AG, NYARNG
Director, Military Personnel

DISTRIBUTION:

CDR, HHD JFHQ (ATTN: OPS NCO)

CDR, RTI (ATTN: S1)

CDR, CSTS (ATTN: S1)

CDR, RRBN (ATTN: S1)

CDR, MEDCOM (ATTN: S1)

CDR, 42D ID (ATTN: G1)

CDR, 53TC (ATTN: G1)

CF:

CDR, NYARNG (ATTN: COS)

**APPLICATION
FOR CHIEF WARRANT OFFICER FIVE VACANCY**

ANNOUNCEMENT #2026-03

POSTION TITLE: Human Resource Officer, 420A

DATA REQUIRED BY THE FEDERAL PRIVACY ACT OF 1974

The information request is necessary to identify you as a NYARNG Member and will be used for applicant review and personal contact. It will not be released to interested third parties.

NAME: _____ RANK: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

I UNDERSTAND THAT I MUST MEET THE STANDARDS OF
AR 600-9 AND MUST HAVE A PASSING SCORE ON THE LAST ARMY FITNESS
TEST (AFT) TAKEN.

APPLICANTS SIGNATURE: _____

DATE: _____

SEND APPLICATION TO: OPM Annual Officer Boards Distro at
mnp-opm-nyarng_annualofficerboards@army.mil

Enclosures:
Last 4 OERs
Soldier Talent Profile (STP)
Letter to the Board