

Air AGR Application Checklist

Applicant Name: _____

Email Address: _____

Position Title Applying For: _____

Vacancy Announcement Number: _____ Closing Date: _____

Required document checklist: Check each boxes

1. Air AGR Application Checklist, found on DMNA Jobs Website
2. NGB Form 34-1 (**signed-last page**) – Application for Active Guard/Reserve (AGR) Position. Found on DMNA Jobs Website. Must be completed with signature.
3. vMPF Records Review (RIP) – Must include all pages, and should be no more than 90 days old. MILPDS or RAW Records Review are also acceptable. Career Data Briefs (CDB) will NOT be accepted in lieu of your Records Review (RIP) (log onto vMPF-->Record Review Update-->View/Print All Pages)
4. If security clearance is not current on RIP applicant must provide a clearance verification memo from Unit Security Manager
5. Copy of current Physical Fitness Assessment- all pages. (myFitness [https://myfss.us.af.mil/-->fitness tracker report](https://myfss.us.af.mil/-->fitness-tracker-report))
6. DD Form 214 (Statement of Active Service), if applicable. Must submit all Member Copy 4 of DD Forms 214's from all Active Duty service. Not required for On Board NYNG AGR Personnel.
7. If enlisted applying for new commissioning position: AF Form 24 (Application of Appointment as Reserves of AF/USAF without component), AFQT Scores, Current Official College Transcripts.
8. Officer applicants must provide AFOQT scores and copy of college transcript or degree if applying for a cross training announcement.
9. Army applicants must provide Enlisted Record Brief, Red Report and NGB-23A (RPAM)
10. Optional forms: OPR/EPR, cover letter, biography, resume, references etc. If submitting to selection board, they must be included with application package prior to close out.

(initial) I acknowledge failure to submit required documentation will result in my application being returned without action, and deemed ineligible for consideration.

**** Once all forms are combined, verify the NGB 34-1 is signed****

**** Late applications or submission of supporting documentation after closeout will not be accepted.****

To APPLY: Chose one of the 3 options below:

--Email application requirements in one attachment (PDF Preferred) to:

ng.ny.nyarnng.list.air-agr-applications@army.mil

(Emailed PDFs should be named :VA#-LNAME,FINITIAL example: A22-001A-SMITH,D)

--Mail to: DMNA, ATTN: MNHF-AGR (AIR), 330 OLD NISKAYUNA ROAD, LATHAM NY 12110-3514 (must be postmarked by closing date.)

--Hand deliver to address above