

# TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT

## (New Commission or Commissioned)

**NEW YORK AIR NATIONAL GUARD**  
**STEWART AIR NATIONAL GUARD BASE**  
**1 MAGUIRE WAY**  
**NEWBURGH, NY 12550-5075**

**ANNOUNCEMENT 15-02**

**OPEN: 4 Feb 2015**

**CLOSE: 9 Mar 2015**

**UNIT: 105<sup>TH</sup> LOGISTICS READINESS SQ**  
**POSITION TITLE: LOGISTICS READINESS OFFICER**

**AREA OF CONSIDERATION**  
**All eligible 105<sup>th</sup> and 213th members**

**AFSC: 21RX (ENTRY LEVEL)**  
**AUTH GRADE: Major**

### **DUTIES AND RESPONSIBILITIES**

#### **(AS OUTLINED IN AFMAN 36-2105)**

Directs distribution management operations to include managing cargo distribution functions such as receiving inspecting, tracing, tracking, packaging, and shipping of supplies, equipment and war readiness spares. Responsible for logistics pipeline management and time-sensitive delivery of materiel in support of peace, contingency, and wartime operations. Maintains accountability for supplies and equipment. Responsible for the safe and efficient organic ground transportation of personnel and cargo within and between installations in support of daily and contingency operations. Resolves problems related to storage, safety, and fire hazards. Manages storage space utilization and develops and maintains a storage facility and mechanized material handling equipment modernization program to include maintenance, future upgrades, and working stock requirements. Determines readiness requirements, including emergency supply support plans, tactical and strategic movement of personnel, materiel, and units. Schedules and coordinates movement of cargo, personnel, and personal property by commercial or military modes using systems which interface with defense total asset visibility systems. Uses in-transit visibility systems. Maintains liaison with US Transportation Command (USTRANSCOM), other services and federal agencies to schedule and coordinate movements of cargo and personnel. Ensures proper allocation and effective use of transportation resources. Establishes and administers an effective packaging and preservation program. Evaluates movement forecasts and flow of personnel and cargo into the transportation system, movement capabilities, and efficiency of modes used. Directs materiel management operations such as, direction and management of retail or wholesale supply activities. Included are environmental compliance and inventory management. Determines, computes, and analyzes current and projected materiel requirements; applies authorizations and allowances; establishes and maintains stock levels; manages asset positioning; inspects, reviews, and evaluates work methods and procedures. Ensures accountability is maintained for supplies, equipment, and War Reserve Materiel (WRM). Determines effectiveness of functional data systems. Manages assigned information systems and applies approved standards and criteria to ensure proper implementation, operation, and results. Develops plans, programs, policies and procedures to manage materiel management activities, including systems design and analysis, determination and computation of requirements, plans for activation and inactivation plans for activation and inactivation, facility requirements, equipment allowances, and materiel accounting. Develops working capital fund operating programs and determines operating budget. Provides guidance on handling of readiness materiel stocks, including location, type of storage, protection, security, and quality control. Directs contingency operations such as logistics planning, deployment command and control, Logistics Readiness Centers, logistics command and control, Combat Support Center activities, deployment, bed-down, and redeployment activities. Integrates Agile Combat Support planning efforts, conducts readiness assessment of logistics activities, conducts war and contingency planning, base support and expeditionary site planning, WRM management, support agreement management, manages logistics time phased force deployment data and unit type codes. Enables international theater security cooperation and interoperability, operating in coalition or Joint environments often working with contractors, host-nations, etc. Directs aerial port operations such as management of fixed and mobile air terminals through various sub-processes to include: Fleet Services, Aerial Delivery, Passenger Terminals, Freight, and the Air Terminal Operations.

**QUALIFICATION AND SELECTION FACTORS:** Selection for this position will be made without regard to race, religion, color, creed, sex or National origin. Applications are subject to review by the MPF and

as mandatory requirements are met, as outlined in applicable regulations, applicants must meet an Officer Screening and Interviewing Board (OSIB). The requirements and qualifications prescribed in this announcement are minimum for Nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in AFI 36-2005 and ANGI 36-2005.

**MINIMUM QUALIFICATIONS:** Must be 18 years or older and commissioned prior to his/her 35<sup>th</sup> birthday. All applicants must submit proof of citizenship and be citizens of the United States IAW Title 32, U.S.C., Section 313. A baccalaureate or higher degree from an educational institution listed in the current Accredited Institutions of Post Secondary Education is required for all appointment.

**EDUCATION**

For entry into this specialty, undergraduate academic specialization in logistics management, economics, management, business administration, computer science, information management systems, finance, accounting, petroleum engineering, chemical engineering, or industrial management is desirable

**APPLICATION PROCEDURES:** Applicants will prepare and forward a cover letter, or a copy this vacancy announcement, Resume, and Air Force Form 24, (Application for Appointment as Reserve of the Air Force or USAF Without Component), Official Transcripts, AFOQT Scores, fitness test and copy of DD 214 (for prior service members if applicable) to: 105<sup>th</sup> FSS/CC, ATTN: MSGT SILENO, 1 MAGUIRE WAY, NEWBURGH NY 12550-5075.

**For more information call: MSGT SILENO @ 845-563-2194 or EMAIL: john.sileno@ang.af.mil**

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**DISTRIBUTION:**

ALL 105<sup>TH</sup> AW SQUADRONS  
213<sup>TH</sup> EIS