

# TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT

(New Commission or Commissioned)

## NEW YORK AIR NATIONAL GUARD

107th Airlift Wing  
9910 Blewett Avenue  
Niagara Falls, NY 14304-6001

UNIT: 107 Medical Group

POSITION TITLE: Public Health Officer

MAX AVAILABLE GRADE: **TBD**

ANNOUNCEMENT #: NF 15-11

DATE: 14 April 2015

CLOSING DATE: 14 July 2015

AFSC 43EX

AREA OF CONSIDERATION: **NATIONWIDE**

All candidates may apply who meet the basic qualifications for this position and who are eligible for membership in the NYANG.

## SPECIALTY SUMMARY

(As outlined in AFOCD Dated 30 April 2015)

Applies public health and preventative medicine knowledge, techniques, and skills to promote health and reduce the incidence of communicable diseases, occupational illnesses, food borne diseases, and disease/non-battle injuries while at home base as well as in deployed and field conditions. Promotes public health and Airman medical readiness through epidemiological surveillance of health and disease trends in populations, monitoring of food safety practices, sanitation in public and food service facilities, administering/monitoring various aspects of occupational health, and ensuring Airmen are medically ready to deploy. Related DoD Occupational Group: 260803.

## QUALIFICATION AND SELECTION FACTORS

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin.
- Applications are subject to review by the MPF and as mandatory requirements are met, applicants must meet an Officer Screening and Interview Board (OSIB).
- The requirements and qualifications prescribed in this announcement are the minimum for this position. Appointment is not assured merely by meeting these requirements. Applicants considered must qualify with the requirements outlined in ANGI 36-2005 and AFI 36-2005

## DUTIES AND RESPONSIBILITIES:

- Develops, plans, and implements public health activities. Conducts preventive medicine communicable disease control, occupational health, food safety, force health management, and disaster response programs. Establishes and maintains liaison with other medical treatment facility personnel and local public health agencies to ensure an integrated public health program. Advises on public health issues, including manning, and training. Identifies required facilities, personnel, funding, and other resources. Prepares regulations and operating instructions, acquires technical bulletins, and presents training programs to support public health. Evaluates existing public health programs and recommends changes in policies and procedures. Supports

Reserve and Guard component units assisting with the determination of program effectiveness and compliance with standards.

- Initiates, directs, and conducts preventive medicine and communicable disease control programs. Applies epidemiological and statistical methods to identify and evaluate factors increasing disease morbidity and mortality. Collects and reviews beneficiary morbidity data to establish baseline data and identify trends. Compares data to local, state, and federal morbidity reports. Notifies the Chief of Aerospace Medicine about trends or outbreaks that may adversely affect the Air Force population. Directs and conducts epidemiological investigations of communicable diseases and food borne disease outbreaks, and makes recommendations to curb and prevent their recurrence. Conducts contact investigations of patients with sexually transmitted infections and active or latent tuberculosis. Monitors the medical facility employee health program and reports compliance to facility leaders. Plans and develops disease vector surveillance program, coordinating efforts with local community programs where possible. Provides communicable disease education to all beneficiaries.
- Directs and conducts food safety and public facility sanitation programs. Evaluates food preparation and storage facilities, distributors, equipment, and sanitary practices to assess compliance with public health standards for construction, cleanliness, personal hygiene, and food safety. Conducts/oversees periodic vulnerability assessments of on-base facilities and food supplies, as well as off-base distributors delivering food to Air Force installations. Supervises inspection of government owned and retail sales food to determine origin and wholesomeness. Advises procurement, contracting, and accountable property officers on proper disposition of nonconforming and unwholesome food supplies. Collects food samples for laboratory analyses, ensures appropriate testing is completed, interprets test results, and recommends appropriate food disposition actions. Ensures hazardous or suspect foods identified through federal recall systems are removed from service and are appropriately processed for final disposition. Supervises or conducts courses in food safety for food service personnel and facility managers to prevent food borne diseases. Reviews and coordinates plans for renovation or construction of food serving facilities, commissaries, and warehouses. Inspects or supervises inspections of public facilities such as childcare centers, barber and beauty shops, and gymnasiums
- Participates in the base Occupational Health Program along with members of Flight Medicine, Bioenvironmental Engineering, Primary Care, Ground Safety, as well as workplace supervisors and individual workers. Establishes procedures to identify personnel requiring pre-placement, periodic, and termination medical examinations. Participates in formulating occupational health examination requirements for workers at risk for hazardous exposures. Maintains close liaison with other agencies to develop procedures for prompt identification, investigation, evaluation, mitigation, and reporting of occupational illnesses. Serves as technical advisor to shop supervisors for planning and presenting occupational health education programs. Manages administrative aspects of the Fetal Protection program for active duty and civilian workers.
- Serves as the Installation Medical Intelligence Office and provides medical intelligence to members deploying to exercises and contingencies to reduce disease incidence and promote

mission effectiveness. Ensures medical records of deploying members are reviewed and updated by their Primary Care Managers and all required medical tests and other preventive medicine measures are completed prior to deployment. Directs public health efforts in deployment settings and field conditions. Advises on issues relating to site selection, field sanitation, disease threats, physical threats such as heat and cold stress, vector and pest hazards, and contamination control procedures. Monitors disease trends and advises on interventions to mitigate endemic and epidemic morbidity. Monitors food procurement, storage and preparation, and training and hygiene of food handlers. Advises food service personnel on protection and disposition of food items subject to nuclear, biological, or chemical contamination, and effects of natural and other peacetime disasters.

- Directs and conducts the force health management program to ensure preventive health assessments are current for all active duty members. Serves as oversight for PIMR administration to accurately document/track medical requirements.

### **KNOWLEDGE:**

Knowledge of basic epidemiology, microbiology, food technology and hygiene, communicable diseases, and occupational health is mandatory.

### **EDUCATION:**

For entry into this specialty, it is mandatory to possess either: a Doctorate of Veterinary Medicine (DVM/VMD), or Master's Degree in Public Health (MPH/MSPH) plus a bachelor's degree in a biological science, or Enlisted Public Health Technicians applying to become a Public Health Officer must have a bachelor's degree in a biological science\*, a CCAF in Public Health/Environmental Medicine Technology or allied health sciences, and 7 years of experience in the Public Health career field with 3 years (AD-equivalent) of job experience in AFSC 4E071. (All degrees must be from accredited institutions/programs (e.g. Veterinary colleges are accredited by the American Veterinary Medical Association, MPH programs are accredited by the Council on Education for Public Health (CEPH) (<http://www.ceph.org/>). Applicants must have/maintain a 3.0 GPA or higher on a 4.0 scale. \*Bachelor's degree must be in nursing (BSN/RN), biology, entomology, microbiology, or zoology.

### **TRAINING:**

- For award of AFSC 43H3, completion of the Public Health Officer Basic course and the Public Health Officer Advanced course are mandatory.

### **EXPERIENCE:**

- For award of AFSC 43H3, a minimum of 24 months on active duty filling a Public Health Officer position is required. Specifically, for civilian new accessions, time count begins on the date of entry to active duty. For inter service transfers and accessions who are being commissioned from enlisted status, time count begins on the date officer reports to their first duty station. For Air Reserve Component Personnel filling a Public Health Officer position, a minimum of 48 months after assignment to the unit/IMA duty position is required.

**APPLICATION PROCEDURES:** For Newly Commissioned Officers: Applicants will prepare and forward a Cover letter, Resume, an AF Form 24, APPLICATION OF APPOINTMENT AS RESERVE OF THE AIR FORCE OR USAF WITHOUT COMPONENT AF 24, Current Official College transcripts (forward directly from the college to the address below), DD Form 214, RECORD OF SEPARATION/DISCHARGE FROM US ARMED FORCES (if applicable), VMPF Record Review Rip, current Physical Fitness Evaluation Report and DD Form 2807-2(filled out by applicant, not the copy from your medical records) MEDICAL PRESscreen OF MEDICAL HISTORY REPORT

Commissioned: Applicants will prepare and forward an Cover letter, Resume, an AF Form 24, Application of Appointment as Reserve of the Air Force or USAF Without Component, vMPF Records Review RIP, current Physical Fitness Evaluation Report and DD Form DD Form 2807-2(filled out by applicant, not the copy from your medical records) MEDICAL PRESscreen OF MEDICAL HISTORY REPORT

**NOTE: PLEASE DO NOT ATTACH MATERIAL IN A BINDER OR DOCUMENT PROTECTORS. ALL DOCUMENTS MUST BE INCLUDED IN ORIGINAL PACKAGE BEFORE THE DUE DATE.**

**Complete application package must be received no later than close of business on the closing date of the vacancy announcement, 14 July 2015. Incomplete packages will not be considered. For more information or questions contact MSgt Melissa N. Shenefiel at 716-236-3627 or by e-mail at [melissa.shenefiel@ang.af.mil](mailto:melissa.shenefiel@ang.af.mil)**

**MAIL APPLICATION TO:** 107<sup>TH</sup> AW FSS/FSM  
9910 Blewett Avenue  
Niagara Falls, NY 14304-6001  
ATTN: MSgt Melissa N. Shenefiel

Or emailed to : [107AW.FSS.Customer.Service@ang.af.mil](mailto:107AW.FSS.Customer.Service@ang.af.mil) **DISTRIBUTION:** 107 AW Home  
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