

NEWLY COMMISSIONED OFFICER VACANCY ANNOUNCEMENT

NEW YORK AIR NATIONAL GUARD 106th RESCUE WING F.S. Gabreski Airport 150 Old Riverhead Road Westhampton Beach, NY 11978-1201	ANNOUNCEMENT #: 16-001
	DATE: 27 JAN 2016
	CLOSING DATE: 07 MAR 2016
UNIT: 106th Force Support Squadron	AFSC: 38P3 (Entry Level)
MAX AVAILABLE GRADE: Major	AREA OF CONSIDERATION: <u>Nationwide</u> All candidates may apply who meet the basic qualification for position and are eligible for membership in the NYANG.
POSITION TITLE: Operations Officer and Force Support Officer <i>(THIS IS A DRILL STATUS POSITION – 1 POSITION)</i>	

SPECIALTY SUMMARY

Define, develop, shape, sustain, and deliver mission-ready Airmen across the Total Force. Responsibilities include defining Air Force Manpower and Organization Requirements, managing Human Resources, managing and providing Education and Training Requirements, regenerating Airmen, feeding Airmen, developing Human Capital Strategies, applying Laws and Policies, compensating Airmen, providing Force Readiness and Quality of Service Programs, and serves as senior staff advisor to commanders.

QUALIFICATIONS AND SELECTION FACTORS:

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin.
- Applicants are subject to review by the FSS and as mandatory requirements are met, as outlined in applicable regulations, applicants must meet an Officer Screening and Interview Board (OSIB)
- The requirements and qualifications prescribed in this announcement are the minimum for nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in applicable regulations

MINIMUM QUALIFICATIONS:

Applicant must be less no more than 35 years old upon entering Total Force Officer Training. Must satisfactorily complete an appointment physical. Must qualify for a security clearance. Applicants must be able to meet all requirements PRIOR to interview, to include: obtaining a passing score on the Air Force Officer Qualifying Test (AFOQT), meeting the Air Force Fitness standards as well as the Weight and Body Fat standards.

MANDATORY SCHOOL & TRAINING:

Upon selection, candidate must attend Total Force Officer Training (TFOT), 40 training days at Maxwell AFB, then complete the Personnel Officer Initial Skills Training Course and Officer Field Education.

EDUCATION:

For entry into this specialty, an undergraduate degree is required prior to selection. Specialization in Business Management, Mathematics, Industrial Engineering, Management Engineering, Finance, Economics, Public Administration or Human Resource Management is desirable.

SEE REVERSE

DUTIES AND RESPONSIBILITIES:

Formulate personnel plans and programs and develop policy to guide their implementation and execution. Translates program policy into directives, publications, and training manuals.

Participate in total force adaptive planning and execution in support of combatant commanders from peacetime through mobilization, contingency operations and demobilization. Access manpower, personnel, and equipment availability for UTC posturing and management.

Leads and supervises contingency training and operations with an emphasis on specific capabilities and processes focused on expeditionary organizations and command relationships, feeding operations, lodgment of forces, mortuary affairs, casualty reporting, force accountability, fitness, recreation, learning resource centers, protocol, and NAF resale operations for both peace and wartime operations.

Develop and administer fitness programs designed to keep the Total Force fit and regenerate Airman and families.

KNOWLEDGE:

Knowledge of the following core competencies is mandatory: Force Development, Career Development, Force Management, Civilian Employee Management, Requirements Determination, Organization Principles, Performance Management, Manpower Resource Allocation, Customer Support, Readiness, Food Operations, Fitness Operations, Lodging Operations, Recreation, Protocol, Resource Management, Mortuary Affairs, Casualty, SAPR, EO, Resiliency and Quality of Service Programs.

EXPERIENCE:

For upgrade to AFSCs 38P3, Unit Commander determines proficiency based on performance, experience, and completion of minimum training requirements. For award of AFSC 38P3, a minimum of 24 months of experience is mandatory.

OSIB:

An Officer Screening and Interviewing Board (OSIB) will convene to interview all qualified applicants. Applicants will be informed in writing or telephonically of the date and time to appear.

APPLICATION PROCEDURES:

Applicants will prepare and forward one copy of the AF Form 24, Application of Appointment as Reserve of the Air Force or USAF Without Component, Copy of AFOQT Scores, Resume, Current Official College Transcripts, Record of Separation/Discharge from the US Armed Forces (if applicable), and a Records Review RIP (if applicable).

Questions may be directed to MSgt Matthew Repp at 631-723-7458 or send an e-mail to: matthew.a.repp2.mil@mail.mil.

Applications will be accepted by mail only and must be postmarked with a date on or before the close out date of this announcement. It is highly recommended that all applicants obtain a delivery verification receipt for their package.

MAIL APPLICATION TO:

106th FSS/CC

ATTN: CMSgt Dustin Lance

150 Old Riverhead Rd. Bldg 345

Westhampton Beach, NY 11978-1201

DISTRIBUTION:

- 1 – JF-HQ NYANG/DMNA
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