

NEWLY COMMISSIONED OFFICER VACANCY ANNOUNCEMENT

NEW YORK AIR NATIONAL GUARD
224 Air Defense Group
366 Otis Street
Rome, New York, 13441

ANNOUNCEMENT #: FY 21-13

POSTING DATE: 03 MAY 2021

CLOSING DATE: 05 JULY 2021

UNIT: 224 AIR DEFENSE GROUP

AFSC: 35P3

POSITION TITLE: Public Affairs

AREA OF CONSIDERATION: NATIONWIDE
All candidates may apply who meet the basic qualification for this position and who are eligible for membership in the NYANG

SPECIALTY SUMMARY

(As outlined in AFOCD)

Provides public affairs advice, trusted counsel, and support to commanders, other senior leaders, and unit personnel. Leverages communication capabilities through an integrated approach to advance commanders' mission priorities by researching, planning, resourcing, executing, and evaluating public affairs operations. Communicates timely, truthful, accurate, and credible information about Air Force activities to internal and external military and civilian domestic and international audiences, while maintaining due regard for security, accuracy, privacy, and propriety. Builds, maintains, and strengthens public trust and support for the Air Force. Provides leaders with communication tools to build, maintain, and strengthen Airman morale and readiness. Contributes to U.S. global influence and deterrence through information engagement.

QUALIFICATIONS AND SELECTION FACTORS

Selection for this position will be made without regard to race, religion, color, creed, gender or national origin. Applications are subject to review by the FSS and as mandatory requirements are met, as outlined in applicable regulations, applicants must meet an Officer Screening and Interviewing Board (OSIB). The requirements and qualifications prescribed in this announcement are minimum for nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in AFI 36-2005.

KNOWLEDGE:

- Knowledge is mandatory of: missions, roles, functions, organizational structures, relationships, operational planning objectives, policies, customs and courtesies, and history of the Air Force; oral, written, and visual communication concepts and principles; traditional and emerging methods and techniques of disseminating information; basic communication theory; legal and ethical considerations surrounding the practice of communication; communication research and analysis; and joint expeditionary operating environments.

EXPERIENCE:

- For award of AFSC 35P3, a minimum of 18 months of commissioned experience in public affairs assignments is mandatory.

EDUCATION:

- For entry education requirements see [Appendix A, 35P CIP Education Matrix](#).

SEE REVERSED)

DUTIES AND RESPONSIBILITIES:

- Delivers candid and timely communication counsel and guidance to Air Force leaders on the communication and public perception implications of key decisions, policies, and operations and their potential impact on mission success. Participates in the development of plans and policies and monitors operations to assure consideration of such implications.
- Researches, plans, executes, and assesses communication strategies and activities. Ensures all public affairs efforts adhere to applicable federal law, DOD principles governing the release of information, and Air Force policies. Advocates for and manages funds, manpower, training, and equipment to effectively execute public affairs operations to support the mission. Plans, directs, and leads public affairs deployments.
- Ensures a free flow of releasable information to the news media. Establishes and maintains relationships with news media representatives, facilitates media access, prepares Air Force subject matter experts for media interviews, and evaluates media coverage. Supports DOD-approved entertainment industry, documentary, and publication requests.
- Promotes public knowledge and understanding of Air Force missions, organizations, and capabilities. Fosters coordination, cooperation, and mutual appreciation between the Air Force, local communities, state and federal agencies, and DOD/interagency components. Evaluates requests for Air Force support to public events, and coordinates appropriate participation to achieve the commander's communication objectives. Manages environmental public affairs issues and events and ensures legal mandates for community involvement are met. Assists Air Force recruiting efforts. Advises on capabilities, employment, and limitations of Air Force bands and their use in achieving strategic effects based on the commander's priorities, initiatives, and intent.
- Establishes the means to link Airmen and their leaders through a robust command information program. Advises about content, propriety, timing, and relative importance of information for internal release through all available means. Contributes to the morale, readiness, productivity, and retention typical of a well-informed force.
- Plans for and manages visual information requirements and directs the centralized collection, management, and distribution of imagery for planning, operational, documentation, public affairs, and historical use. Plans for, directs, and leads Combat Camera Airmen in the visual documentation of exercises and combat, contingency, and peacetime operations.

OTHER QUALIFICATIONS: Applicant must be less than age 40 at the time of commissioning. Must satisfactorily complete the AF Officer Qualifying Test (AFOQT) prior to selection board and (after selection) pass a Commissioning Physical. Applicant is encouraged to contact MSgt Breeana McDonald @ (315) 233-2147 ASAP to schedule a test. The results must be available prior to scheduling the OSIB. Applicant may apply for position prior to test taking. When selectee is approved for appointment by NGB, attendance of eight weeks at Total Force Officer Training (TFOT) is mandatory.

OSIB: An officer Screening and Interviewing Board (OSIB) is projected to convene TBA to interview and/all qualified applicants.

APPLICATION PROCEDURES: Packages must be received no later than close of business on vacancy announcement closing date. Applicants will prepare and email their application package in a PDF Portfolio to include all of the following:

- Cover Letter
- Resume
- One (1) copy of AF Form 24 - Application of Appointment as Reserves of the Air Force or USAF Without Component
- Unofficial college transcripts
- AFOQT scores
- Last three (3) EPRs if applicable

EMAIL APPLICATION TO BOTH:

rebecca.adamitis@us.af.mil and tracy.gallagher.1@us.af.mil

Please contact SSgt Rebecca Adamitis (315-233-2149) or TSgt Tracy Gallagher (315-233-2623) with any questions.