

# NEWLY COMMISSIONED OFFICER VACANCY ANNOUNCEMENT

**NEW YORK AIR NATIONAL GUARD  
STEWART AIR NATIONAL GUARD BASE  
1 MAGUIRE WAY  
NEWBURGH, NY 12550-5075**

**ANNOUNCEMENT: FY21-07**

**OPEN: 21 May 2021**

**CLOSE: 19 July 2021**

**UNIT: 105<sup>TH</sup> AIRLIFT WING  
POSITION TITLE: PUBLIC AFFAIRS  
AFSC: 35PX (ENTRY LEVEL)  
AUTH GRADE: Major**

**AREA OF CONSIDERATION  
NATIONWIDE**

## **DUTIES AND RESPONSIBILITIES (AS OUTLINED IN AFOCD DATED 31 October 2020)**

**DUTIES AND RESPONSIBILITIES:** Delivers candid and timely communication counsel and guidance to Air Force leaders on the communication and public perception implications of key decisions, policies, and operations and their potential impact on mission success. Participates in the development of plans and policies and monitors operations to assure consideration of such implications. Researches, plans, executes, and assesses communication strategies and activities. Ensures all public affairs efforts adhere to applicable federal law, DOD principles governing the release of information, and Air Force policies. Advocates for and manages funds, manpower, training, and equipment to effectively execute public affairs operations to support the mission. Plans, directs, and leads public affairs deployments. Ensures a free flow of releasable information to the news media. Establishes and maintains relationships with news media representatives, facilitates media access, prepares Air Force subject matter experts for media interviews, and evaluates media coverage. Supports DOD-approved entertainment industry, documentary, and publication requests. Promotes public knowledge and understanding of Air Force missions, organizations, and capabilities. Fosters coordination, cooperation, and mutual appreciation between the Air Force, local communities, state and federal agencies, and DOD/inter-agency components. Evaluates requests for Air Force support to public events, and coordinates appropriate participation to achieve the commander's communication objectives. Manages environmental public affairs issues and events and ensures legal mandates for community involvement are met. Assists Air Force recruiting efforts. Advises on capabilities, employment, and limitations of Air Force bands and their use in achieving strategic effects based on the commander's priorities, initiatives, and intent. Establishes the means to link Airmen and their leaders through a robust command information program. Advises about content, propriety, timing, and relative importance of information for internal release through all available means. Contributes to the morale, readiness, productivity, and retention typical of a well-informed force. Plans for and manages visual information requirements and directs the centralized collection, management, and distribution of imagery for planning, operational, documentation, public affairs, and historical use. Plans for, directs, and leads Combat Camera Airmen in the visual documentation of exercises and combat, contingency, and peacetime operations.

**QUALIFICATION AND SELECTION FACTORS:** Selection for this position will be made without regard to race, religion, color, creed, sex or National origin. Applications are subject to review by the MPF and as mandatory requirements are met, as Outlined in applicable regulations, applicants must meet an Officer Screening and Interviewing Board (OSIB). The requirements and qualifications prescribed in this announcement are minimum for Nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in AFMAN 36-2032.

**MINIMUM QUALIFICATIONS:** Must be 18 years or older and commissioned prior to his/her 40<sup>th</sup> birthday. All applicants must submit proof of citizenship and be citizens of the United States IAW Title 32, U.S.C., Section 313. A valid state driver's license. A baccalaureate or higher degree from an educational institution listed in the current Accredited Institutions of Post Secondary Education is required for all appointment. AFOQT: For non-flying duties is at least in the 15<sup>th</sup> percentile in the verbal composite and at least in the 10<sup>th</sup> percentile in the quantitative composite.

**EDUCATION:** The following education is required for entry into AFSCs 35PX as indicated: A Bachelors degree specialization is mandatory in Communication, Journalism and Related Programs. A Bachelors degree in Political Science, Government or Marketing is desirable.

**APPLICATION PROCEDURES:** Applicants will prepare and forward a cover letter, or a copy of this vacancy announcement, Resume, Air Force Form 24 (Application for Appointment as Reserve of the Air Force or USAF Without Component) and Official Transcripts with raised seal. The following items are for current or prior service; vRIP, AFOQT Scores, Fitness Score and copy of DD 214 (for prior service members if applicable).

**MAIL PACKAGE TO:** 105th Airlift Wing, ATTN: MSgt Brittany Levy, 1 MAGUIRE WAY, NEWBURGH NY 12550-5075.

For more information call: MSgt Levy @ 845-563-2193 or EMAIL: Brittany.Levy.2@us.af.mil

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