

COMMISSIONED OFFICER VACANCY ANNOUNCEMENT

NEW YORK AIR NATIONAL GUARD 106th RESCUE WING

F.S. Gabreski Airport
150 Old Riverhead Road
Westhampton Beach, NY 11978-1201

ANNOUNCEMENT #:

DATE: 20 August 2024

CLOSING DATE: 30 September 2024

UNIT: 106th Force Support Squadron

AFSC: 38F Force Support

MAX AVAILABLE GRADE: Captain

AREA OF CONSIDERATION: **Nationwide** All candidates may apply who meet the basic qualification for position and are eligible for membership in the NYANG.

POSITION TITLE: Force Support
(THIS IS A DRILL STATUS POSITION – 1 POSITIONS)

SPECIALTY SUMMARY

Define, develop, shape, sustain, and deliver mission-ready Airmen across the Total Force. Responsibilities include defining Air Force Manpower and Organization Requirements, managing Human Resources, managing and providing Education and Training Requirements, regenerating Airmen, feeding Airmen, developing Human Capital Strategies, applying Laws and Policies, compensating Airmen, providing Force Readiness and Quality of Service Programs, and serves as senior staff advisor to commanders.

QUALIFICATIONS AND SELECTION FACTORS:

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin.
- Applicants are subject to review by the FSS and as mandatory requirements are met, as outlined in applicable regulations, applicants must meet an Officer Screening and Interview Board (OSIB).
- The requirements and qualifications prescribed in this announcement are the minimum for nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in applicable regulations.
- Current Officers only may apply.

MINIMUM QUALIFICATIONS:

Must be a current commissioned O-3, this position is promotable up to O-4. Must satisfactorily complete an appointment physical. Must have a security clearance. Applicants must be able to meet all requirements PRIOR to interview, to include: obtaining a passing score on the Air Force Officer Qualifying Test (AFOQT), meeting the Air Force Fitness standards as well as the Weight and Body Fat standards.

MANDATORY SCHOOL & TRAINING:

Must have completed Total Force Officer Training (TFOT) to apply for this position. Must have completed or are able to complete Force Support Officer initial Skills Training Course upon selection.

KNOWLEDGE:

Knowledge of the following core responsibilities are mandatory: Force Development, Career Development, Force Management, Civilian Employee Management, Workforce Analytics, Requirements Determination, Organization Principles, Performance Management, Manpower Resource Allocation, Customer Support, Readiness, Food Operations, Fitness Operations, Lodging Operations, Recreation, Resource Management, Mortuary Affairs, Casualty, and Quality of Service Programs.

DUTIES AND RESPONSIBILITIES:

- Manages and provides oversight of day-to-day unit readiness program operations.
- Ensures planning for installation emergency and incident response DAFI 10-2501, Emergency Management Program.
- Coordinates, reviews, and develops Force Support content in Adaptive, Crisis Action, and the Base Support and Expeditionary Plans.
- Oversees the unit Individual Mobilization Augmentee Program and ensures Individual Mobilization Augmentees are fully qualified to perform wartime duties.
- Briefs the FSS Commander/Director on Designed Operational Capability statements annually.
- Ensures annual budget and resources for readiness program management and execution are submitted to Resource Management.
- Provides management and oversight of UDM. (T-3). 2.46.8. Oversees all unit readiness training.
- Reviews Force Support Readiness and Capability reports for accuracy based on criteria established in AFI 10-201.
- Develops and implements home station military workload mitigation plans to maximize deployable capability during Air and Space Expeditionary Force rotational and surge operations.

EXPERIENCE:

For award of AFSC 38F3, a minimum of 24 months of experience is mandatory for Company Grade Officers and 12 months for Field Grade Officer crossflows.

OSIB:

An Officer Screening and Interviewing Board (OSIB) will convene to interview all qualified applicants. Applicants will be informed in writing, or telephonically, of date and time to appear.

APPLICATION PROCEDURES:

- Cover Letter, Resume, **no more than 3** Letters of Recommendation
- Last 3 OPR's (Required, ALL Candidates)
- AF Form 24 (Required, ALL Candidates)
- Current College Transcripts (Required, ALL Candidates)
- AFOQT Scores (Required, ALL Candidates)
- Record of Separation/Discharge from the US Armed Forces (if applicable)
- vMPF Records Review RIP or SURF or Career Data Brief (if applicable)

EMAIL APPLICATION **AS ONE PDF** FILE TO:
JOSEPH.CACOPERDO@US.AF.MIL

Contact TSgt Joseph Cacoperdo at 631-723-7343 or at the email above with any questions.

Applications accepted by EMAIL ONLY and must be received by closing date.

DISTRIBUTION:

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