

SAD VACANCY ANNOUNCEMENT
DIVISION OF MILITARY & NAVAL AFFAIRS
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

ANNOUNCEMENT NUMBER: SAD 20-01
OPENING DATE: 6 January 2020
CLOSING DATE: open until filled

Minimum Grade: E4
Maximum Grade: E6
Number of Positions: 1

Position funded thru 30 September 2020 with potential for extension

POSITION TITLE: State Active Duty (SAD) Joint Operations Center (JOC) Watch Controller - Air

AFSC: All Considered (3E9 preferred)

SALARY: Military pay equivalent to active duty of corresponding grade, rating and length of service.

UNIT & LOCATION: Joint Force Headquarters New York (JFHQ-NY), J3 Civil Support, 330 Old Niskayuna Road, Latham, NY 12110

SELECTING OFFICIAL: Panel Interview

ELIGIBLE CANDIDATES: Applicants must be a member in good standing in the New York Air National Guard (NYANG)

POSITION DESCRIPTION: Airman will primarily be responsible for maintaining and providing current situational awareness through a live Common Operating Picture (COP) by monitoring multiple open source sites, phone and email traffic in support of ongoing and on-demand State Active Duty (SAD) operations. Airman must have excellent communication skills, experience working with computer applications, and live within commuting distance. The selected Airman will work as a member of a team that provides 24/7 coverage at the JOC on a rotating schedule and will be required to perform occasional night and weekend duty. Daily duties will include collection of data from multiple sources to prepare, update, create and distribute products such as Daily and Weekly Briefings, Incident Reports, SITREPS, OPSUMS, EXORDS, WARNOS, EXSUMS, and Requests for Action or Information. Some travel will be required.

QUALIFICATION: Applicants must be and remain "in good standing" with their home units. "In good standing" includes:

- Permission from Unit Commander to serve on State Active Duty
- Not flagged for any reason, medically or otherwise
- Current and passing Physical Fitness test if applicable

APPLICATION INSTRUCTIONS:

Applicants must submit all of the required documents below thru email to NG.NY.NYARNG.MBX.JTFES-JLOC@MAIL.MIL

Applicants receive notification once application is received and notified of interview time and date. Interviews will be conducted at JFHQ.

REQUIRED DOCUMENTS:

- Application to perform State Active Duty (Application on main SAD jobs page)
- SAD letter of good standing (Template can be found on main SAD jobs page)

RECOMMENDED DOCUMENTS:

- Resume and Cover Letter
- Letter of Recommendation

POINT OF CONTACT:

For questions regarding position details contact:

MAJ Robert Crudden
robert.l.crudden.mil@mail.mil

For questions regarding application process or administrative requirements contact:

TSgt Kimberly Decker
Kimberly.b.decker.mil@mail.mil