

NEW YORK NAVAL MILITIA VACANCY ANNOUNCEMENT NYS
DIVISION OF MILITARY & NAVAL AFFAIRS
330 OLD NISKAYUNA ROAD LATHAM, N.Y.
12110

ANNOUNCEMENT NUMBER: MEBS 2025-2

OPENING DATE: 19 SEP 25

Minimum Grade: E7

Maximum Grade: W2

CLOSING DATE: Open until filled

Number of Positions: 1

POSITION TITLE:

Military Emergency Boat Service N4/Maintenance Supervisor

*This position is a NY Mil Law Section 6 State Active Duty position

DESIGNATOR/NEC/MOS: Any

SALARY: Daily federal military pay equivalent to active duty of corresponding grade, rating and length of service, or \$125 a day, whichever is greater. Service members cannot be paid for both State Active Duty and Federal Duty on the same day.

UNIT & LOCATION: MEBS Maintenance Facility, Leeds Armory, 2435 Route 23, Catskill, N.Y. 12451

SELECTING OFFICIAL: Naval Militia panel interview.

ELIGIBLE CANDIDATES: Must be a member or eligible to become a member of the New York Naval Militia and the Military Emergency Boat Service. Eligible candidates must have and maintain separate medical insurance or coverage. Must have a valid driver license.

POSITION DESCRIPTION:

The Maintenance Supervisor reports to the Commander of the New York State Military Emergency Boat Service and shall be a manager of maintenance. To this extent, the Maintenance Supervisor will supervise the maintenance team, develop plans that facilitate the efficient programming of boat, truck, and trailer maintenance.

The Maintenance Supervisor shall conduct procurement in an efficient, cost-effective manner.

The Maintenance Supervisor is expected to be proficient in repair and maintenance methodologies, proficient in communicating in English (both orally and in writing), proficient in the MS Office suite of products (Word and Excel). Significant travel across the State of New York in support of the maintenance mission can be expected.

QUALIFICATION: Applicants must be and remain “in good standing” with their parent unit. “In good standing” includes:

- Permission from Federal Unit Commander (if applicable) to serve on State Active Duty
- Medically and physically qualified.

Additional Notes:

- The location of this position is the Leeds Armory, located in Greene County, five miles west of the Village of Catskill. This site is a relatively quiet location in the scenic northern Catskill Mountains.

- Candidates with backgrounds in boat engine maintenance are particularly desired. Mercury Marine Outboard Technician certification is a plus.

- Part of the duties may include towing trailers on public roadways.

- Candidates may be either drilling Reservists of the U.S. Coast Guard, Marine Corps or Navy; or be veterans of those services. Service members cannot be paid both State Active Duty and Federal Duty on the same day.

- New York State funding for re-location is not available.

APPLICATION INSTRUCTIONS:

Applicants must submit all required documents listed below via email to:

ng.ny.nyarnng.mbx.nynavalmilitia@army.mil.

Applications and inquiries will only be accepted via email. Phone calls or faxes are not accepted unless you are instructed to do so by an Applicant Coordinator.

Each email file attachment must include rank, last and first name, type of attachment (application/resume) and announcement number listed above.

REQUIRED DOCUMENTS:

- Application to perform State Active Duty (SAD),
https://dmna.ny.gov/jobs/sad/files/1630592779--2. SAD Application_Oct_2020.pdf
- Resume.

Applicants are encouraged to submit RELEVANT documentation that will support their candidacy. The applicant coordinator will acknowledge receipt of all documents and will inform the service member of any issues or discrepancies with the application packet.

If a service member is selected to attend the interview panel, the applicant coordinator will contact them and provide additional information.

