

STATE OF NEW YORK
DIVISION OF MILITARY AND NAVAL AFFAIRS
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110

VACANCY ANNOUNCEMENT #26-67

VACANCY ANNOUNCEMENTS CAN BE CLOSED 15 DAYS AFTER THE ORIGINAL POSTING DATE

This position is not in the Classified Service of New York State but is covered under New York State Military Law. If selected, current Civil Service employees will lose their seniority within the Classified Service, thereby exempting them from applying for promotional exams within Civil Service.

POSITIONS TO BE FILLED PENDING AVAILABILITY OF FUNDING.

Title:	Environmental Analyst 2
Locations:	New York State Division of Military and Naval Affairs (DMNA): Latham Headquarters: • Directorate of Facilities Management and Engineering – (1 vacancy) ○ Estimated start date October 23, 2026
Salary Grade:	Management Confidential (MC)
Salary Range:	Expected salary: \$86,773
Duties and Responsibilities:	Environmental Analyst 2 is generally second in charge of analysis units involved in the full range of environmental analysis matters, or unit heads in main office settings involved in significant specific program areas of environmental analysis. They supervise subordinates and may personally coordinate, assess and perform the most complex environmental analysis. Environmental Analyst 2 coordinates the efforts of the environmental and other regional staff in environmental impact analysis and regulatory activities including the agency's permit program. The Environmental Analyst 2 is responsible for a major segment of the office's environmental responsibilities. Such responsibility may include coordination of office effort, drafting rules and regulations, and directing and coordinating environmental review and analysis of various projects and proposals under their jurisdiction. Environmental Analyst 2 has verbal and written communication with a wide variety of groups and individuals. The ability to communicate effectively at each level is very important since the many laws, rules and regulations operating in the environmental area have an effect on project applicants, local, State and Federal government officials and the public. The issues involved are often sensitive and conflict-producing. Incumbents supervise lower-level Environmental Analysts or other professional positions engaged in environmental analysis by assigning work, reviewing it, and

providing guidance and consultation on more complex or difficult assignments. They may also work on the more difficult and complex cases.

Environmental Analyst 2 reports to the Environmental Branch Chief and may refer highly sensitive or major policy matters to him/her, although they for the most part operate with considerable independence and under general supervision.

The position performs responsibilities in accordance with all current and amended, DMNA policies and procedures, federal and state statutes, and where applicable, the contract bargaining agreement and requirements of the National Guard Bureau (NGB), specifically the Master Cooperative Agreement (MCA) and supporting regulations. The position may report to state and/or federal supervisory personnel.

Duties and responsibilities include but are not limited to:

- Coordinates the review of environmental documents required by federal, local and state agencies and prepares agency comments.
- Oversees agency noise management program to include assessment of military noise modeling results.
- Oversees active and former NYARNG remediation and restoration programs.
- Coordinates the review of projects, to include rehabilitation of National Landmark and Historic Installations, with the NYS and NYC Historic Preservation Offices.
- Oversees agency Natural and Cultural Resource Management Program.
- Requests funds from the National Guard Bureau and develops projects to obligate those funds.
- Serve as a member of various outside agency working groups.
- Conducts Native American Consultation for NYARNG construction projects.
- Conducts wetland delineations for all activities that may affect wetlands and have a thorough understanding of wetland mitigation design and procedures.
- Prepares Federal and State wetland permits for project implementation.
- Conducts inventories and environmental assessments of ecological communities with respect to military operations.
- Identifies permit requirements, environmental issues, overall application content and format for proposals requiring environmental permits and recommends action on permit issuance and drafts permit conditions.
- Conducts field studies, analysis and inventories of physical, biological, natural and manmade resources under state jurisdiction.
- Reviews the preparation of applications for Tidal Wetlands, Freshwater Wetlands, and Protection of Waters permits.
- Ensures compliance with the State Environmental Quality Review Act (SEQRA); resolves project issues within the Department and all interested parties.
- Assists in the preparation or review of environmental impact documents per SEQRA, National Environmental Policy Act (NEPA) and Army Regulations.
- Assesses the effects of environmental projects on human and natural resources and ecological relationships.

- Assists in developing rules, regulations and procedures for the implementation of environmental laws as pertains to natural/cultural resources.
- Under the direction of the Environmental Branch Chief, performs the full range of supervisory duties such as developing, training, and evaluating staff.
- Perform other duties as assigned.

JOB REQUIREMENTS

- Knowledge of principles and practices of environmental analysis.
- Knowledge of the effects of environmental projects on human and natural resources and ecological relationships.
- Knowledge of Federal, State and local environmental legislation, rules and regulations.
- Ability to verbally communicate for the purpose of obtaining, imparting or exchanging information.
- Ability to interpret material including maps, plans, charts and graphs.
- Ability to prepare written material in clear, concise form.
- Ability to read and analyze technical environmental material and draw conclusions.
- Ability to direct and coordinate the work of others.
- Ability to read and write in English.
- Ability to train and supervise subordinates.
- Demonstrate reliability and trustworthiness.
- Complete and attend training as required.
- Periodic overtime may be required.
- Periodic travel may be required using various modes of transportation.
- Performs other duties as assigned.

Minimum Qualifications:

Bachelor's Degree from a regionally accredited college or university in a related field of study. As well as four (4) years of full-time experience in the field of environmental impact analysis.

OR

Associate's degree from a regionally accredited college or university in a related field of study. As well as six (6) years of full-time experience in the field of environmental impact analysis. Two years of the qualifying experience must have been at the supervisory level.

AND

Additional preferred experience:

Two years' experience in active or reserve component military membership, Department of Defense (DOD) civilian work, or other related experience with DOD environmental contracts is desirable.

Must be at least 18 years old and have a High School Diploma or GED.

Must be able to read and write in English.

Must be proficient in and able to independently use Microsoft Office software – MSWord and Excel. Ability to use PowerPoint and/or Access also preferred.

Must possess a valid driver's license to operate a motor vehicle in the State of New York. Must report any changes to supervisory chain and State Human Resources (MNHS).

Required to have or successfully complete within 90 days of receiving computer access, all training associated with assigned data systems such as SFS and the Statewide Learning Management System (SLMS) and/or other computer training as related to duty assignments.

In accordance with NGB standards, will be required to obtain and maintain a favorable background investigation, and have an appropriate clearance to allow access to computer networks and restricted areas to determine suitability, loyalty, and trustworthiness. Minimally a National Agency Check with Inquiry (NACI) will be completed - dependent on current regulation, a SECRET clearance may be required – especially at Air Bases when flight line access requires SECRET.

* Other combinations of education and work experience, including military, may be considered, however, candidate must demonstrate direct relevance and comparable combined years of experience/education to the job duties and abilities noted above.

At all times, the employee MUST maintain minimum standards in accordance with current, and as amended, agency, statutory and NGB requirements and directives; failure to do so will subject the individual to disciplinary action, including possible termination.

NOTE: Position standards illustrate the nature, extent and scope of duties and responsibilities of the position described. Standards cannot and do not include all the work that might be appropriately performed by the incumbent. The minimum qualifications above are those which were required for appointment at the time the Position Standards were written. Please contact State Human Resources Management for any further information regarding the position requirements.

How to Apply:

To be considered for an interview, please submit your cover letter and resume to one of the following:

BY E-MAIL (PREFERRED METHOD):

Send to: ng.ny.nyarnq.mbx.mnhs-job-posting@army.mil

Subject line to say: Job Title and Location

BY MAIL:

New York State Division of Military and Naval Affairs
State Human Resources Management
330 Old Niskayuna Road
Latham, New York 12110-3514
Attn: Classifications

BY FAX:

(518) 786-6085

Fax Cover sheet to say: Job Title and Location

In your submission, please be sure to indicate **what position and location you are applying to.**

Ensure to **CLEARLY note how you meet the minimum qualifications** for the position.

Be sure to include any specific licenses and/or certification in a skilled trade.

Vagueness and omissions will not be resolved in your favor.

For questions, please reach out to State Human Resources at (518) 786-4830.

Vacancy announcements can be closed 15 days after the original posting date.

Subject of
Interview:

ALL CURRENT DMNA STATE EMPLOYEES WHO MEET THE MINIMUM QUALIFICATIONS ARE ENCOURAGED TO APPLY. INTERVIEWEES WILL BE EVALUATED BASED ON THEIR QUALIFICATIONS, EXPERIENCE, ABILITY TO MEET THE NEEDS OF THE DIVISION AND ABILITY TO PERFORM THE DUTIES AND REQUIREMENTS OF THE POSITION.

ALL OTHER CANDIDATES WHO MEET THE MINIMUM QUALIFICATIONS WILL BE CONSIDERED FOR INTERVIEW TO EVALUATE THEIR QUALIFICATIONS, TRAINING AND EXPERIENCE IN RELATION TO THE DUTIES AND REQUIREMENTS OF THE POSITION.

POSTED: AUGUST 21, 2026

STATE VACANCY ANNOUNCEMENT #26-67

New York State is an Equal Opportunity/Affirmative Action Employer.