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| **ENLISTED VACANCY ANNOUNCEMENT** | |
| **NEW YORK AIR NATIONAL GUARD**  **105 Airlift Wing**  **Stewart ANGB**  **One Maguire Way**  **Newburgh, NY 12550** | ANNOUNCEMENT #: FY25- |
| **DATE: 01 DEC 2025** |
| **CLOSING DATE:** UNTIL FILLED |
| **UNIT:** 105 AW / 105 OSS | **AFSC:** 1C052 |
| **MIN GRADE**: E2 **MAX GRADE**: E5 | **AREA OF CONSIDERATION:**  Nationwide – Must currently hold 1C052 AFSC and skill level. |
| **POSITION TITLE:** Aviation Resource Management  (Traditional / Drill Status Guardsman (DSG)) |
| **SPECIALTY SUMMARY**  Manages and coordinates aviation operations, including scheduling aircrew flying and ground training, maintaining mission information and planning data, and preparing reports and authorizations. | |
| **DUTIES AND RESPONSIBILITIES**   * Supervise and manage the day-to-day operations of the Aviation Resource Management section, including scheduling, planning, and coordinating aviation activities. * Develop, implement, and enforce policies and procedures to ensure compliance with regulations and directives, and to improve the efficiency and effectiveness of aviation operations. * Analyze complex problems and develop solutions to improve aviation operations, resource utilization, and personnel management, and provide recommendations to senior leaders. * Train and mentor junior personnel in the skills and knowledge required to perform their duties, and provide guidance and oversight to ensure that they are meeting the standards and expectations of the career field. | |
| **SPECIALTY QUALIFICATIONS**   * Must have the ability to speak distinctly and be able to effectively communicate. Be highly motivated, have strong analytical and problem-solving skills, and be able to work independently and in a team environment. * Critical thinking and strong analytical/ problem-solving skills, with the ability to analyze complex data and develop solutions to improve aviation operations and resource utilization. * Excellent communication and interpersonal skills, with the ability to work effectively with senior leaders, peers, and junior personnel, and to communicate complex information in a clear and concise manner. * Familiarity with aviation resource management systems, including the Aviation Resource Management System (ARMS), and experience with data analysis and reporting. | |
| **CLEARANCE**  Must be able to obtain/ maintain Secret Security Clearance | |
| **APPLICATION PROCEDURES**   * Applications, at minimum, will include vMPF (RIP), current physical fitness report, and last 2 EPRs. * Submit applications before the closeout date to MSgt Grand Drumgold: [grant.drumgold.1@us.af.mil](mailto:grant.drumgold.1@us.af.mil) | |
| **INTERVIEW**   * Applicants will be informed in writing or telephonically of date and time to appear. * Selecting Official is Lt Col James Cartica, 105 OSS/CC | |