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| **ENLISTED VACANCY ANNOUNCEMENT** | |
| **NEW YORK AIR NATIONAL GUARD**  **105 Airlift Wing**  **Stewart ANGB**  **One Maguire Way**  **Newburgh, NY 12550** | ANNOUNCEMENT #: FY25-117 |
| **DATE: 01 APR 2025** |
| **CLOSING DATE:** UNTIL FILLED |
| **UNIT:** 105 AW | **AFSC:** 5R0X1 |
| **MIN GRADE**: E4 **MAX GRADE**: E5 | **AREA OF CONSIDERATION:**  Statewide – Open to all AFSC’s |
| **POSITION TITLE:** RELIGIOUS AFFAIRS  (Traditional / Drill Status Guardsman (DSG)) |
| **SPECIALTY SUMMARY (DAFECD, 31 Oct 24)**  The Chaplain Corps‘ core capabilities are Religious Accommodation, Spiritual Fitness and Advising Leaders. The Religious Affairs Career Field builds a culture of spiritual fitness and facilitates the free exercise of religion for assigned service members, their families, and other authorized personnel. As experts in principles of religious diversity, religious accommodation, major faith group requisites, privileged communication, religious program management, and the spiritual domain within Comprehensive Airmen Fitness Religious Affairs Airmen advise leaders at all levels on religious accommodation, ethical, moral and morale issues, especially for the enlisted force. Religious Affairs Airmen meet the diverse needs of military communities through religious program management, administrative, financial, and facility support. They recruit, train, and organize volunteers for Chaplain Corps programs and events. As the enlisted component of Religious Support Teams (RST), Religious Affairs Airmen are uniquely trained in crisis intervention to include intervention counseling in moments of crisis, response to crises, and suicide prevention, intervention and postvention. In addition, Religious Affairs Airmen are actively engaged and intentionally integrated into unit engagement plans to include unit meetings, commander calls, training with the unit and other unit activities. They also are trained to equip one’s self and teammates to perform religious support and coordinate force protection functions to successfully operate in any given environment or Area of Responsibility (AOR). In combat settings, Religious Affairs Airmen are responsible for coordinating the force protection of their non-combatant Chaplain counterparts. Religious Affairs conduct themselves in a manner that brings credit, pride and honorable distinction to the United States Air Force and its Chaplain Corps. | |
| **Duties and Responsibilities (DAFECD, 31 Oct 24)**  2.1.1. Manage religious and spiritual programs. Religious Affairs Airmen partner with chaplains to develop, manage, control, and evaluate religious programs to ensure effectiveness. This capability is critical to Airmen, Guardians, and their dependents in contingency and steady state environments.  2.1.2. Resource and manage support of religious observances to include worship, liturgies, rites, and other religious requirements for all faith groups.  2.1.3. Manage, in conjunction with Chaplain Corps personnel (e.g., Chaplains, GS [General Service] employees) manage manpower positions, personnel, volunteers, appropriated funds, Chapel Tithes and Offerings Funds (CTOF), non-appropriated and MWR funds, religious facilities, supplies and equipment.  2.1.4. Manage chapel administration to include records management, forms, publications, publicity, professional correspondence, background checks, operating instructions, suspense actions and other administrative needs of the Chaplain Corps mission.  2.2. Spiritual Fitness:  2.2.1. Conduct crisis intervention counseling. The Chaplain Corps is the only function with 100% privileged communication (see 10 U.S.C. Chapter 47A, Military Rules of Evidence, Rule 503) and Religious Affairs Airmen are commonly the first line of care for Airmen and Guardians in need. Facilitating care for Airmen and Guardians early in a crisis enhances resiliency, mission readiness and capability.  2.2.1.1. Crisis intervention counseling is an immediate, interventional approach to providing mental and moral support with the aim of restoring the person to the level of functioning prior to the crisis. This capability includes counseling in moments of crisis, response to crises and suicide prevention and intervention.  2.2.1.2. While every NCO performs counseling, Religious Affairs Airmen possess the occupational competency to care for Airmen and Guardians at the point of crisis. They are specially trained to identify potential problems and assist individuals get the professional help they need. Through crisis intervention counseling, Religious Affairs Airmen mitigate crises such as suicide, grief, traumatic stress, or other forms of crisis.  2.2.1.3. Religious Affairs Airmen will not, at any time, conduct spiritual counseling and will immediately refer people in need of spiritual counseling to a Chaplain. Religious Affairs Airmen may make referrals to other agencies for issues not of a spiritual nature as appropriate.  2.2.2. Conducts Unit Engagement. Intentionally integrate, as part of the RST, into unit ministry and engagement plans as a resource for meeting the spiritual needs of Airmen, Guardians, and their families. Unit Engagement is best defined when unit members embrace Religious Affairs Airmen as “one of them” through participation in unit meetings, commander calls and other unit activities. Religious Affairs Airmen conduct unit engagement jointly with their RST partner(s) or independently.  2.2.3. Manage RST functions, personnel readiness, and deployment taskings. Develops, coordinates and reviews operation plans and annexes. Coordinates religious and pastoral support requirements with base supporting agencies. Manages religious support during contingencies for combat or humanitarian relief operations. Coordinates religious and pastoral support requirements with base agencies. Prepares and presents religious customs and culture briefings. Responds to aircraft crash and mass casualty sites, hostage situations, casualty collection points, evacuation and deployment processing points and work centers. Conducts spiritual triage by applying listening, observation, and interviewing skills. Protects privileged communication obtained through chaplain pastoral counseling and intervention counseling. Coordinates and facilitates force protection and security measures for the RST.  2.3. Advising Leaders:  2.3.1. Advise leadership at all levels on religious accommodation, ethical, moral, morale issues and needs, primarily for, and regarding, the enlisted force. Commanders, Command Chiefs, group superintendents, first sergeants and supervisors at all levels should know the issues affecting their Airmen and Guardians and how to best address them. Religious Affairs are a trusted source for valid, real-time information.  2.3.2. As the faces and voices of our enlisted Airmen and Guardians, Religious Affairs Airmen integrate into units and appropriately advise leaders on the issues and challenges Airmen and Guardians face. | |
| **SPECIALTY QUALIFICATIONS (DAFECD, 31 Oct 24)**   * Knowledge of different philosophical systems and religions which includes people’s values, ethics, ways of thinking, customs, practices, and their impact on culture. Must have knowledge of business and management principles involving planning, resource allocation, human resource principles, leadership techniques, and coordination of people and resources. Must have a basic understanding in human behavior and performance to include individual differences in ability, personality, interests, learning and motivation. Must understand counseling principles and techniques to, triage, and help personnel. Lastly, comprehends contingency planning, deployment and mobilization procedures, personnel readiness, force protection and physical security of resources. * Training. For award of AFSC 5R031, successful completion of the Air Force Religious Affairs Apprentice Course is mandatory. * Ability to speak English clearly and distinctly. * ANG/HC Career Field Manager must approve all ANG Accessions. * Current qualification in any AFSC at the 5-skill level or higher (or 3-skill level if no 5-skill level exists). * An eligibility statement memorandum of record from the applicant’s commander, superintendent/SEL, and/or first sergeant stating that the Automated Military Justice Analysis and Management System (AMJAMS) and PIF have been reviewed and there is no record of disciplinary action (LOR or Article 15) within the last 3 years. Memo also confirms that applicant has no unresolved mental health problems, maintains local network access, and conducts themselves in a manner that brings credit, pride and honorable distinction to the United States Air Force and the United States Space Force. * Interview: The Superintendent/NCOIC, Religious Affairs, in partnership with the Wing Chaplain, and any additional Chaplain Corps members desired, will conduct a standardized entry interview using interview questions provided in the 5R0X1 Retraining Guidance. * Must complete mandatory 7-day shadowing period, coordinated by the Superintendent/NCOIC, Religious Affairs, and have a recommendation memorandum forwarded to the corresponding Religious Affairs MAJCOM/FLDCOM Functional Manager for the unit the applicant is assigned. * No unresolved mental health problems * No convictions by courts-martial or convictions by a civilian court except for minor traffic violations and similar infractions listed in DAFMAN36-2032, Military Recruiting and Accessions. * No record of disciplinary action for financial irresponsibility, sexual assault, sexual harassment, discrimination, domestic violence, or child abuse. * Never convicted in civil or UCMJ proceedings (to include judicial and nonjudicial punishment) for any type of drug abuse or drug-related offense. * No history of disciplinary action (Letter of Reprimand (LOR), Article 15) in the Personnel Information File (PIF) for displaying religious bias or unauthorized disclosure of privileged/confidential communication. * No history of disciplinary action (Article 15 or court-martial) for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships. * No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for lack of integrity, for violating ethical standards, or failure to exercise sound leadership with respect to morale or welfare of subordinates. * Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security. | |
| **APPLICATION PROCEDURES**  **•** Applications, at minimum, will include vMPF (RIP), current physical fitness report, and last 2 EPRs.  • Submit applications to SMSgt Anastasia Guard, anastasia.guard.1@us.af.mil | |
| **INTERVIEW**   * Applicants will be informed in writing or telephonically of date and time to appear.   Selecting Official is, 105th CoS | |