

## TRADITIONAL OFFICER VACANCY ANNOUNCEMENT

### NEW YORK AIR NATIONAL GUARD

174TH ATTACK WING

6001 EAST MOLLOY ROAD

SYRACUSE NY 13211-7099

**ANNOUNCEMENT:** HF FY 26-06

**POSTING DATE:** 09 OCTOBER 2025

**CLOSING DATE:** 30 SEPTEMBER 2026

**UNIT:** 224<sup>TH</sup> AIR DEFENSE GROUP

ROME, NY

**AFSC:** 51J

**GRADE:** O-1 to O-4

**POSITION TITLE:** JUDGE ADVOCATE

**AREA OF CONSIDERATION:** NATIONWIDE

**This is not a new commissioning opportunity.**

### SPECIALTY SUMMARY

(As outlined in the current AFOCD)

Manages and provides legal services to preserve prerogatives of the Department of the Air Force and its commanders. Performs duties prescribed by the Uniform Code of Military Justice (UCMJ) pursuant to the Manual for Courts-Martial, United States, (MCM), and prepares and provides legal opinions and decisions necessary for efficient and effective discharge of the mission of the Department of the Air Force. Specialty encompasses administration of military justice, including counsel on disciplinary matters, pretrial advice, preparation for trial, trials by courts-martial, post-trial actions, and appellate review. Renders legal advice to commanders on all phases of Air Force and Space Force operations, including international law, operations law, ethics, procurement, claims, environmental law, military and civilian personnel issues, patents, litigation, military affairs, legal assistance and preventive law, taxes, and allied legal matters. Related DoD Occupational Group: 250600.

### QUALIFICATIONS AND SELECTION FACTORS

- Selection for this position will be made without regard to race, religion, color, creed, gender or national origin.
- Applicants are subject to review by the MPF, and as mandatory requirements are met, as outlined in applicable regulations and applicants must meet an Officer Screening and Interview Board (OSIB).
- The requirements and qualifications prescribed in this announcement are minimum for nomination for appointment consideration. Appointment is not assured merely by meeting these requirements. Persons considered must further qualify with requirements outlined in applicable regulations.
- Appointment is not assured merely by meeting these requirements, applicants must meet an Officer Screening and Interviewing Board (OSIB).

### KNOWLEDGE:

Knowledge military and civilian law is mandatory.

### EXPERIENCE:

For award of AFSC 51J3, a minimum of 3 months experience in legal assignments, after designation as a judge advocate by Judge Advocate General, is mandatory. Experience must include serving as trial or defense counsel in courts-martial; preparing legal briefs or rendering advice relating to interpreting laws, regulations, directives, status, rights, liabilities, and duties of military personnel and dependents.

### EDUCATION:

For entry into this specialty, a Bachelor of Laws or Juris Doctor degree in law issued by an accredited law school is mandatory.

## **DUTIES AND RESPONSIBILITIES:**

Formulates legal policies. Plans and studies methods and procedures used to process military justice and civil law actions. Advises and develops plans for operation and implementation of federal statutes, executive orders, and DoD and Air Force and Space Force directives. Manages legal information systems. Manages acquisition, designation, certification, and assignment of judge advocate personnel according to Article 6, UCMJ.

Monitors, coordinates, and directs legal activities. Inspects administration and function of military justice at subordinate echelons to ensure uniformity in administration of laws, directives, and instructions. Administers claims program. Maintains liaison with agencies of DoD, Department of Justice, and other federal, state, and local jurisdictions to ensure accurate and correct administration of Air Force and Space Force policies and operations. Maintains liaison with local, state, and national bar associations to keep informed of current legal trends.

Prepares and renders legal advice and opinions. Advises commanders and senior staff. Prepares and renders legal advice and opinions on matters relating to interpreting laws, directives, status, rights, liabilities, and duties of personnel. Prepares and renders legal advice on disciplinary matters, including admonitions, reprimands, non-judicial punishment, and statutory pretrial advice in prospective court-martial cases. Prepares statutory post-trial advice and actions of convening authority. Prepares and renders legal advice on issues of international and operations law, environmental law, fiscal law, constitutional law, ethics and military and civilian personnel law. Renders legal assistance to military personnel and dependents on personal civil matters such as wills and estates, powers of attorney, consumer affairs, taxes, domestic relations, insurance, exceptional family member programs, and execution of legal documents. Reviews and renders legal opinions on claims and incidents which may result in claims in favor of, or against the United States. Renders legal opinions regarding drafting, negotiating, and administering government contracts. Reviews and renders opinions on courts-martial records of trial and board proceedings. Conducts inspections relating to administration and function of military justice and recommends improvements.

Represents United States in civil proceedings. Represents United States before judicial and administrative tribunals. Assists Department of Justice in preparation and litigation of cases in which the Department of the Air Force has an interest.

Reviewed evidence and renders charging decisions for covered offenses under the UCMJ. Acts as trial counsel on general and special courts-martial and counsel for United States on appeal. Upon certification by Judge Advocate General as trial and defense counsel, prepares and presents case for United States. Directs preparation of record of trial and forwards to convening authority. Administers collection and analysis of data concerning substantive offenses and procedural matters for management and decision making within the military justice system. Prepares and presents briefs and oral arguments on behalf of the United States before Air Force Court of Criminal Appeals, the United States Court of Appeals for the Armed Forces and the United States Supreme Court.

When assigned as a defense counsel by The Judge Advocate General, certified counsel represents individual service members facing a wide range of adverse actions, including non-judicial punishment, involuntary discharge, and courts-martial.

Acts as appellate defense counsel. When assigned as an appellate defense counsel by The Judge Advocate General, certified counsel represents individual Airmen and Guardians who seek appellate review of their court-martial conviction before the Air Force Court of Criminal Appeals, the Court of Appeals for the Armed Forces, and the United States Supreme Court.

Acts as Victim's Counsel. When assigned as a Victim's Counsel by the Judge Advocate General, certified counsel represents individual Airmen and Guardians who are victims of sexual assault, domestic violence, and interpersonal violence in courts-martial and administrative proceedings. Prepares and presents briefs and oral arguments on behalf of victims on matters permitted under the UCMJ before courts-martial, the Air Force Court of Criminal Appeals, the United States Court of Appeals for the Armed Forces, and the United States Supreme Court.

Acts as military judge. Upon certification by Judge Advocate General, performs primary duty as military judge on general and special courts-martial or appellate judge of the Air Force Court of Criminal Appeals.

Conducts legal courses. Instructs personnel in military justice procedures and legal issues. Directs and conducts legal training at the United States Air Force Academy and Air University.

## **OTHER QUALIFICATIONS:**

Current admission to the bar of a Federal Court or the highest court of a state, commonwealth, or territory of the United States, or the District of Columbia.

Designation by The Judge Advocate General as a judge advocate.

Must satisfactorily complete an appointment physical. When selectee is approved for appointment by NGB, attendance of eight weeks at Total Force Officer Training (TFOT) is mandatory.

## **OSIB:**

An officer Screening and Interviewing Board (OSIB) is projected to convene to interview and/all qualified applicants.

**APPLICATION PROCEDURES:**

Applicants will prepare and forward one copy of the:

- AF Form 24 Application of Appointment as Reserves of the Air Force or USAF Without Component
- Cover Letter
- Resume
- Current Official College Transcripts
- vMPF Record Review printout and Physical Fitness Evaluation report, if applicable
- DD Form 214 Record of Separation/Discharge from the US Armed Forces (if applicable)
- Last three (3) EPBs/EPRs, OPBs/OPRs as applicable

No later than close-of-business on closing date of vacancy announcement.

**APPLICATION SUBMISSION:**

**An application package will not be accepted if it is incomplete, if it is not in one PDF document/portfolio, or if it is received after the close out date.**

- Applicants will email their application package in one PDF document/portfolio to the Military Personnel Flight (MPF) customer service email: [174FSS.3F0-Personnel@us.af.mil](mailto:174FSS.3F0-Personnel@us.af.mil)
- Direct any submission process questions to the MPF customer service email: [174FSS.3F0-Personnel@us.af.mil](mailto:174FSS.3F0-Personnel@us.af.mil)
- Direct any position-specific questions to Col Jennifer King at [Jennifer.king.17@us.af.mil](mailto:Jennifer.king.17@us.af.mil)