

TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT

NY AIR NATIONAL GUARD

109th Airlift Wing Stratton ANGB Scotia, NY 12302

Position Title	Equal Opportunity Officer	Announcement #	A26-11
Unit/AFSC	109th Airlift Wing / Any AFSC	Opening Date	01 September 2026
Minimum Grade	O-2	Closing Date	Until Filled
Maximum Grade	O-4	Area of Consideration	NATIONWIDE
		Selecting Official	Lt Col Ashley FitzGibbon

Specialty Summary

Specialty Summary. Implements, supervises, and manages all aspects of the Department of the Air Force (DAF) Equal Opportunity (EO) Program. Conducts administrative functions to support the DAF EO program. Related DoD Occupational Subgroup: 150100.

Duties and Responsibilities

EQUAL OPPORTUNITY OFFICER

Provide operational support to the Wing Equal Opportunity (EO) Program. Assist and advise leaders on climate and EO issues. Ensure prompt and thorough processing of EO complaints while ensuring that reasonable effort is made to resolve complaints at the lowest possible level in accordance with applicable laws, regulations and policies. Study and analyze employment laws, regulations, and policies to formulate and implement the ANG EO program. Develop and conduct equal opportunity training for personnel. Participates on the installation Community Action Team (CAT), Community Action Board (CAB), and serves as an EO liaison on working groups, advisory councils, integrated product teams, other forums to represent the EO Program and ensuring the EO perspective is integrated into broader initiatives. Collaborates with the integrated primary prevention workforce and other CAT members to support integrated prevention plans and activities where issues and topics are within the DAF EO purview. Conduct out and about visits within the organization and provide feedback to leaders. Duties will also include providing EO guidance in the field. Promptly and accurately complete correspondence and properly maintain data and files. Must possess the ability to work independently and efficiently on day-to-day activities. Must be able to professionally interact with ANG leadership and senior level ANG staff at all levels. Perform other duties as assigned. For additional guidance on the roles and responsibilities in executing EO duties, please refer to DAFI 36-2710, Equal Opportunity Program.

Specialty Qualifications and Education

Knowledge is mandatory of laws, principles, policies, and procedures for administering Air Force EO programs; regulations and procedures of other government and civilian agencies administering and providing services to prevent and eliminate equal opportunity/human relations issues; EO education and instruction programs; interviewing and counseling techniques; alternate dispute resolution techniques and preparing and maintaining military records and civilian personnel case files and records.

Education: Completion of the Defense Equal Opportunity Management Institute (DEOMI), Equal Opportunity Advisor Course (EOAC) or the Equal Opportunity Advisor Reserve Component Course (EOARCC) is mandatory.

CUI

**TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT
NY AIR NATIONAL GUARD**

109th Airlift Wing Stratton ANGB Scotia, NY 12302

APPLICATION PROCEDURES: All applicants will prepare and forward the following no later than close of business on closing date or by email:

- Cover Letter (optional)
- Resume
- Last 3 Officer Performance Briefs (OPBs)
- A recent vMPF records review RIP (All pages)
- Most current Physical Fitness Evaluation Report

Applications must be submitted as 1 PDF document*, portfolios will NOT be accepted

**Documents that are digitally signed will have to be "Printed to PDF" to combine*

Incomplete applications will not be considered.

SELECTION BOARD

A selection board will convene to interview all qualified applicants. Applicants will be informed either in writing or telephonically of the date and time to appear.

Selecting Official: Lt Col Ashley FitzGibbon

APPLICATIONS PACKAGES WILL ONLY BE ACCEPTED VIA E-MAIL

EMAIL: Maj Angela Vasilakos at angela.vasilakos.1@us.af.mil

SUBJECT: A26-11, 109th Equal Opportunity Officer

CUI