

TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT**NY AIR NATIONAL GUARD**109th Airlift Wing Stratton ANGB Scotia, NY 12302

Position Title	Equal Opportunity Practitioner (Traditional / Drill Status Guardman (DSG))	Announcement #	DSG26-06
Unit/AFSC	109th Airlift Wing /3F4X1	Opening Date	15 October 2026
Minimum Grade	E5	Closing Date	15 December 2026
Maximum Grade	E7	Area of Consideration	NATIONWIDE
		Selecting Official	Lt Col Jared Semerad

Specialty Summary (DAFECD, 30 Apr 26)

Specialty Summary. Implements, supervises, and manages all aspects of the Department of the Air Force (DAF) Equal Opportunity (EO) Program. Conducts administrative functions to support the DAF EO program. Related DoD Occupational Subgroup: 150100.

Duties and Responsibilities (DAFECD, 30 Apr 26)

- Serves as a subject matter expert and advisor to commanders (and civilian equivalents) and other stakeholders in implementing DAFI 36-2710, Equal Opportunity Program, and applicable laws, regulations, executive orders, directives, DoD and DAF policies that affect the DAF EO Program. Advises appropriate level commanders (and civilian equivalents) on EO-related issues that could negatively affect an Airman's behavior, health and wellness, duty performance, or mission readiness, ensuring appropriate and timely intervention as needed.
- Maintains and safeguards all EEO and MEO complaint documentation to ensure compliance with the Privacy Act of 1974, the Freedom of Information Act, and other applicable laws and regulations.
- Conducts EO outreach efforts (e.g., Out and Abouts), observations, focus groups, interviews, and other activities on EO-related matters. Promotes the DAF EO Program to senior leaders and all Airmen and Guardians (military and civilian) and ensuring the installation workforce receives adequate information on the availability of EEO and MEO complaint programs and to qualified trained EO practitioners.
- Ensure prompt and thorough processing of EEO and MEO complaints while ensuring that reasonable effort is made to resolve complaints at the lowest possible level in accordance with applicable laws, regulations and policies.
- Participates on the installation Community Action Team (CAT), Community Action Board (CAB), and serves as an EO liaison on working groups, advisory councils, integrated product teams, and other forums to represent the EO Program and ensuring the EO perspective is integrated into broader initiatives.

TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT**NY AIR NATIONAL GUARD**109th Airlift Wing Stratton ANGB Scotia, NY 12302

- Collaborates with the integrated primary prevention workforce and other CAT members to support integrated prevention plans and activities where issues and topics are within the DAF EO purview.
- Conducts all required EO trainings using standardized DAF EO training materials (e.g., curricula, lesson plans, etc.).
- Conducts or assists in equal opportunity and treatment incidents (EOTI), installation equal opportunity assessment summaries (IEOAS), institutional discrimination allegations, Management Internal Control Toolset (MICT) Self-Assessment Checklists (SAC), and other requirements.
- For additional guidance on the roles and responsibilities in executing EO duties, please refer to DAFI 36-2710, Equal Opportunity Program.

Specialty Qualifications and Education (DAFECD, 30 Apr 26)

Knowledge is mandatory of laws, principles, policies, and procedures for administering Air Force EO programs; regulations and procedures of other government and civilian agencies administering and providing services to prevent and eliminate equal opportunity/human relations issues; EO education and instruction programs; interviewing and counseling techniques; alternate dispute resolution techniques and preparing and maintaining military records and civilian personnel case files and records.

Education: For award of AFSC 3F431, completion of the initial skills training courses: Defense Equal Opportunity Management Institute (DEOMI), Equal Opportunity Advisor Course (EOAC) or the Equal Opportunity Advisor Reserve Component Course (EOARCC), including DEOMI Equal Employment Opportunity (EEO) Mediation Course, and DEOMI EEO Professional 'Entry' Course are mandatory.

For Entry into this Specialty (DAFECD, 30 Apr 26)

- Must complete 15 duty-day observation period with the local EO office Note: (The ANG will complete interviews with EO Directors, to include verifying references, and complete 4 RSD observation period). IAW DAFI 36-2710, Equal Opportunity Program.
- Written recommendation from the unit commander.
- AF Career Field Manager approval for retraining (not applicable to AFR; ANG Career Field Manager for ANG personnel and EO Program Manager for AFRC personnel).
- Minimum grade E-5 or E-5 select with less than 12 years of total military service. (ANG minimum grade E-5 or E-5 select with no more than 16 years of service). Must be qualified in primary Air Force Specialty Code and possess the appropriate skill level commensurate with grade/rank.
- Ability to speak distinctly and communicate, both written and verbal, with others.
- Outstanding appearance, high moral standards, and exceptional military bearing and conduct.

CUI

TRADITIONAL GUARD OFFICER VACANCY ANNOUNCEMENT

NY AIR NATIONAL GUARD

109th Airlift Wing Stratton ANGB Scotia, NY 12302

APPLICATION PROCEDURES: All applicants will prepare and forward the following no later than close of business on closing date by email:

- Cover Letter (optional)
- Resume
- Last 3 Enlisted Performance Briefs (EPBs) and/or Enlisted Performance Reports (EPRs)
- A recent vMPF records review RIP (All pages)
- Most current Physical Fitness Evaluation Report (myFitness report)

Applications must be submitted as 1 PDF document*, portfolios will NOT be accepted

**Documents that are digitally signed will have to be "Printed to PDF" to combine*

Incomplete applications will not be considered.

SELECTION BOARD

A selection board will convene to interview all qualified applicants. Applicants will be informed either in writing or telephonically of the date and time to appear.

Selecting Official: Lt Col Jared Semerad

APPLICATIONS PACKAGES WILL ONLY BE ACCEPTED VIA E-MAIL

EMAIL: Maj Angela Vasilakos at angela.vasilakos.1@us.af.mil

SUBJECT: DSG26-06, 109th Equal Opportunity Practitioner

CUI