



# Military and Naval Affairs

**KATHY HOCHUL**  
Governor  
Commander-in-Chief

**RAYMOND F. SHIELDS, JR.**  
Major General  
The Adjutant General

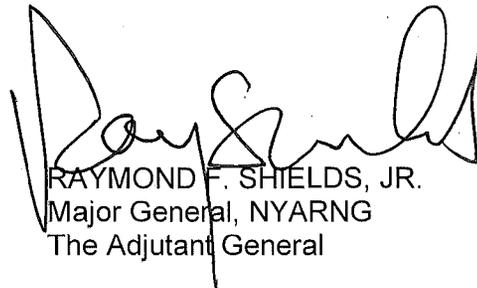
**08 MAR 2024**

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MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT: Division of Military and Naval Affairs (DMNA) Policy Regarding Elected Officials and Government Agencies or Authorities Official and Unofficial Visitation**

1. **Applicability:** This policy is applicable to all members assigned to the New York State's Organized Militia, including the New York Army National Guard, New York Air National Guard, New York Naval Militia, New York Guard, and all state and federal employees of the DMNA and Joint Force Headquarters–New York.
2. All activities involving state, federal, or local officials must be coordinated in advance through the DMNA Government Affairs Office (MNGA).
3. This coordination must be completed prior to the organization's request to an elected official or any commitment you make to any activity. Such activities include, but are not limited to, meetings, invitations, tours, briefings, and any written or oral communication submitted to any organization under the DMNA authority, or any requests extended to any federal, state, or local official.
4. Detailed information including limitations on political activities for State employees including Civil Service Law § 107 and Public Officers Law §§ 73 and 74 can be found here: <https://ethics.ny.gov/political-activity>.
5. If you have any questions, please contact the Staff Judge Advocate (SJA) before engaging in any political activity. The SJA can be reached at (518) 786-4541. You may also contact MNGA at 518-786-4580 for further guidance if your organization is requested to support a potentially political event.



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