



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS - NY
330 OLD NISKAYUNA ROAD
LATHAM NY 12110-3514

S: 23 September 2013

MNAG-DJS

21 AUG 2013

MEMORANDUM FOR

Commander, New York Army National Guard, 330 Old Niskayuna Road, Latham, New York 12110

Commander, New York Air National Guard, 330 Old Niskayuna Road, Latham, New York 12110

Commander, New York Naval Militia, 330 Old Niskayuna Road, Latham, New York 12110

Commander, New York Guard, 330 Old Niskayuna Road, Latham, New York 12110

SUBJECT: Joint Staff Training Course (JSTC)

1. On 01-03 November 2013 NORTHCOM will be sponsoring a Joint Operations Center basic course also known as JSTC at the 174th Attack Wing, in Syracuse. The Joint Staff Training Course (JSTC) is composed of two integrated components, consisting of the distance learning Joint Domestic Operation Course (JDOC) and a Face-to-Face (F2F) engagement. The JSTC is meant to provide joint education and training to enable JFHQ/JTF-State staffs to successfully analyze, plan, prepare for, and execute National Guard Domestic Operations (NGDO). Additionally the JSTC can specifically reinforce the following JFHQ/JTF competencies:

- a. Synthesize and apply strategic and operational guidance.
- b. Correctly analyze the operational environment.
- c. Plan, form, deploy, employ, transition, and re-deploy the JFHQ/JTF.
- d. Accomplish deliberate and crisis action planning.
- e. Perform mission analysis; develop plans and orders/templates.
- f. Determine capabilities and sourcing, coordinate resource flow.
- g. Coordinate with state and interagency partners to establish LNO's.
- h. Manage JRSOI, build common operational picture, establish battle rhythm, accomplish reporting, and monitor mission accomplishment.

J5/J7

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- i. Monitor measures of merit/performance.
 - j. Operate in support of Civil Emergency Management Structure and Processes.
2. The New York National Guard is encouraged to send the following representatives to the JSTC course:
 - a. NYARNG Personnel – 20
 - b. NYANG Personnel – 20
 - c. NYNM Personnel – 5
 - d. NYG Personnel – 5
 - e. JFHQ Personnel – 10
3. Attendance: This is not an ATRRS course. Names of the attendees will be submitted to the J5/J7 NLT 23 September 2013.
4. Funding: NORTHCOM is funding the Mobile Training Team (MTT) to come to DMNA, however, the force providers must secure funding for participants who attend the course.
5. Prerequisites: The JDOC online modules 1-5 along with FEMA's NIMS/ICS 100, 200, 700, and 800 are required to be completed prior to the Face-to-Face class.
6. Uniform: Uniform for this course will be the duty uniform for all military personnel.
7. Transportation and lodging:
 - a. Transportation is not available.
 - b. Government lodging is not available. A list of local hotels is enclosed.
 - c. All visitors are required to provide military identification at the front gate and then obtain a visitor's pass from the front desk security officer.
 - d. Government messing is not available.
8. Reporting information: Report time will be at 0745 on 1 November 2013. Students will report to Hancock Field, Syracuse. The course will be completed at 1630 on 3 November 2013.

J5/J7

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9. Point of contact for the JOC 101 Course is Major Sean Garry at (518) 786-6175/Sean.C.Garry.mil@mail.mil or Sergeant Damian Felton at (518) 786-4473/Damian.J.Felton.mil@mail.mil.

FOR THE ADJUTANT GENERAL:



RAYMOND F. SHIELDS, JR
Brigadier General, NYARNG
Director, Joint Staff

Encls

1. Course Information Sheet
2. DMNA Directions

CF:

MNAR-COS (w/encls)

MNAF/DS (w/encls)