

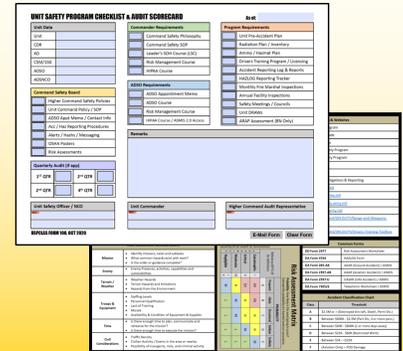


# NEW YORK ARMY NATIONAL GUARD SAFETY OFFICE **RISK MANAGEMENT MONTHLY**

**MAR  
2024**

## March is Safety Program Audit Month

As we approach the spring and summer months with increased activities, Commanders should utilize the month of March to reassess their unit safety program. Remember to utilize the Command Safety Program checklist covering all core requirements!



## Don't Be Blinded By the Solar Eclipse on 8APR24!

On April 8<sup>th</sup>, 2024, New York will experience a total eclipse of the sun. A rare experience that occurs only once every 400 years. Please adhere to the following safety precautions when experiencing this phenomena:

- **DO NOT LOOK** directly at the sun
- **Sunglasses** will **NOT** protect your eyes
- Use a **pinhole cardboard projector**, **colander** from the kitchen, or the **International Organization for Standardization (ISO) 12312-2 certified eclipse glasses**



- **Wear hats, long sleeved clothing** and use **sunscreen with SPF 15 or greater**
- **Observe from a safe location**
- **Traffic volume is expected to be high. Plan to stay in one location or plan for additional travel time.**

For additional information please visit <https://www.iloveny.com/events/eclipse-2024/>

## Safety Tools & Resources

(Click a title to visit the website)



[The New York Army National Guard Safety Webpage](#)



[The Army National Guard Safety Website](#)



[Is your command compliant? Initiate a Command Safety Assessment](#)



[The United States Army Combat Readiness Center Website](#)



[The future of Safety Reporting and Statistics for the Army](#)



[Create & Manage your deliberate risk management worksheets online](#)

## Safety Joke of the Month

Although they say, "safety is no laughing matter," with effective control measures implemented – it can be!

**I tried to make a joke about safety scissors...  
But it was pointless.**

If you are interested having your Safety joke published, please submit your joke and contact information to LTC Alexander Prezioso at: [alexander.prezioso.mil@army.mil](mailto:alexander.prezioso.mil@army.mil)

# Safety Program Checklist – 1 of 2

## UNIT SAFETY PROGRAM CHECKLIST & AUDIT SCORECARD

As of:  

Unit Data	
Unit	<input style="width: 90%;" type="text"/>
CDR	<input style="width: 90%;" type="text"/>
XO	<input style="width: 90%;" type="text"/>
CSM/1SG	<input style="width: 90%;" type="text"/>
ADSO	<input style="width: 90%;" type="text"/>
ADSNCO	<input style="width: 90%;" type="text"/>

Command Safety Board	
<input type="checkbox"/>	Higher Command Safety Policies
<input type="checkbox"/>	Unit Command Policy / SOP
<input type="checkbox"/>	ADSO Appt Memo / Contact Info
<input type="checkbox"/>	Acc / Haz Reporting Procedures
<input type="checkbox"/>	Alerts / Hashs / Messaging
<input type="checkbox"/>	OSHA Posters
<input type="checkbox"/>	Risk Assessments

Quarterly Audit (if app)			
1 <sup>ST</sup> QTR	<input type="checkbox"/>	2 <sup>nd</sup> QTR	<input type="checkbox"/>
2 <sup>nd</sup> QTR	<input type="checkbox"/>	4 <sup>th</sup> QTR	<input type="checkbox"/>

Unit Safety Officer / NCO
<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>

Commander Requirements	
<input type="checkbox"/>	Command Safety Philosophy
<input type="checkbox"/>	Command Safety SOP
<input type="checkbox"/>	Leader's SOH Course (LSC)
<input type="checkbox"/>	Risk Management Course
<input type="checkbox"/>	HIPAA Course

ADSO Requirements	
<input type="checkbox"/>	ADSO Appointment Memo
<input type="checkbox"/>	ADSO Course
<input type="checkbox"/>	Risk Management Course
<input type="checkbox"/>	HIPAA Course / ASMIS 2.0 Access

Program Requirements	
<input type="checkbox"/>	Unit Pre-Accident Plan
<input type="checkbox"/>	Radiation Plan / Inventory
<input type="checkbox"/>	Ammo / Hazmat Plan
<input type="checkbox"/>	Drivers Training Program / Licensing
<input type="checkbox"/>	Accident Reporting Log & Reports
<input type="checkbox"/>	HAZLOG Reporting Tracker
<input type="checkbox"/>	Monthly Fire Marshal Inspections
<input type="checkbox"/>	Annual Facility Inspections
<input type="checkbox"/>	Safety Meetings / Councils
<input type="checkbox"/>	Unit DRAWs
<input type="checkbox"/>	ARAP Assessment (BN Only)

Remarks
<input style="width: 98%; height: 100%;" type="text"/>

Unit Commander
<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>

Higher Command Audit Representative
<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>

E-Mail Form
Clear Form

- This checklist serves as a 95-100% solution for most Army unit safety program requirements. Depending on personnel, equipment, operational, and higher headquarter requirements, some additional safety program requirements not listed may apply.
- For Battalion echelons and higher, we recommend that this checklist is used as an inspectable item when conducting unit safety and organizational inspection program (OIP) inspections.
- Recommend units conduct a quarterly safety program audit, validating all requirements are maintained.
- Signatures are not required, but the functionality has been added in the event that commands would like to formalize the use of the checklist.
- Your command safety board should be easily visible and accessible to unit members.

# Safety Program Checklist - 2 of 2

Training Requirements & Links		Key References & Websites	
ATRRS Self-Enrollment	<a href="https://www.atrrs.army.mil/selfdevctr/">https://www.atrrs.army.mil/selfdevctr/</a>	AR 385-10	The Army Safety Program
Leaders SOH Course	Crs Nbr: 2G-F107_DL (Leaders SOH Course)	DA Pam 385-1	Small Unit Safety Guide
ADSO Course	Crs Nbr: 2G-F95_DL (Additional Duty Safety Course)	DA Pam 385-10	Army Safety Program
Risk Management Course	Crs Nbr: 2G-F97_DL (Risk Management Basic)	AR 385-64	Army Explosives Safety Program
HIPAA & Privacy Act Training	<a href="https://ikodirect.iten.mil/">https://ikodirect.iten.mil/</a> (Course# US-001)	DA Pam 385-24	Army Radiation Safety Program
USACRC Training Resource Site	<a href="https://safety.army.mil/TRAINING-COURSES">https://safety.army.mil/TRAINING-COURSES</a>	ATP 5-19	Risk Management
Explosives / Ammo / Radiation Training Courses		DA Pam 385-30	Risk Management
ATRRS Self-Enrollment	<a href="https://www.atrrs.army.mil/selfdevctr/">https://www.atrrs.army.mil/selfdevctr/</a>	DA Pam 385-40	Army Accident Investigations & Reporting
Explosives Introduction	Crs Nbr: 9E-F67/920-F35 (Ammo-45)	USACRC Website	<a href="https://safety.army.mil">https://safety.army.mil</a>
Explosives Familiarization	Crs Nbr: 4E-F44/645-F28 (Ammo-63)	JRAT Tool	<a href="https://irat.safety.army.mil">https://irat.safety.army.mil</a>
Ammunition Publications	Crs Nbr: 4E-F62/645-F46 (Ammo-78)	ASMIS 2.0	<a href="https://mishap.safety.army.mil">https://mishap.safety.army.mil</a>
Explosives Safety Mgmt	Crs Nbr: 4E-F26/431-F10 (Ammo-107)	ARAP Assessment	<a href="https://arap.safety.army.mil">https://arap.safety.army.mil</a>
Radiation Safety	Crs Nbr: 4K-F30/494-F35 (Ammo-66)	Range & Weapons Safety Toolbox	<a href="https://safety.army.mil/ON-DUTY/Range-and-Weapons-Safety-Toolbox">https://safety.army.mil/ON-DUTY/Range-and-Weapons-Safety-Toolbox</a>
Other Safety Training (CDSO & Branch Specific Risk Management Courses)		Driv. Safety Toolbox	<a href="https://safety.army.mil/ON-DUTY/Drivers-Training-Toolbox">https://safety.army.mil/ON-DUTY/Drivers-Training-Toolbox</a>
ALMS DL Website	<a href="https://www.lms.army.mil/">https://www.lms.army.mil/</a>		

Risk Assessment Considerations		Common Forms	
<b>Mission</b>	<ul style="list-style-type: none"> <li>Identify missions, tasks and subtasks</li> <li>What common hazards exist with each?</li> <li>Is the order or guidance complete?</li> </ul>	<b>DD Form 2977</b>	Risk Assessment Worksheet
<b>Enemy</b>	<ul style="list-style-type: none"> <li>Enemy Presence, activities, capabilities and vulnerabilities</li> </ul>	<b>DA Form 4764</b>	HAZLOG Form
<b>Terrain / Weather</b>	<ul style="list-style-type: none"> <li>Weather Hazards</li> <li>Terrain Hazards and limitations</li> <li>Hazards from the Environment</li> </ul>	<b>DA Form 285-AB</b>	AGAR (Ground Accident) / ASMIS
<b>Troops &amp; Equipment</b>	<ul style="list-style-type: none"> <li>Staffing Levels</li> <li>Personnel Qualification</li> <li>Lack of Training</li> <li>Morale</li> <li>Availability &amp; Condition of Equipment &amp; Supplies</li> </ul>	<b>DA Form 2397-AB</b>	AAAR (Aviation Accident) / ASMIS
<b>Time</b>	<ul style="list-style-type: none"> <li>Is there enough time to plan, communicate and rehearse for the mission?</li> <li>Is there enough time to execute the mission?</li> </ul>	<b>DA Form 2397-U</b>	UASAR (UAS Accident) / ASMIS
<b>Civil Considerations</b>	<ul style="list-style-type: none"> <li>Traffic Density</li> <li>Civilian Activity / Events in the area or nearby</li> <li>Possibility of insurgents, riots, and criminal activity</li> </ul>	<b>DA Form 7305/6</b>	Telephonic Worksheet / ASMIS

Accident Classification Chart	
Class	Threshold
A	\$2.5M or > (Destroyed Aircraft, Death, Perm Dis.)
B	Between \$600K - \$2.5M (Part Dis, 3 or more pers.)
C	Between \$60K - \$600K (1 or more days away)
D	Between \$25K - \$60K (Restricted Work)
E	Between \$5K - <\$25K
F	(Aviation Only) – FOD Damage

**Severity:** How bad? Estimate the expected severity of an event or occurrence.

Reference ATP 5-19 for definitions:	Negligible	Moderate	Critical	Catastrophic	Estimate the probability of a harmful event or occurrence.
	V	III	II	I	
<b>Risk Assessment Matrix</b>	Frequent	EH	EH	EH	PROBABILITY
	Likely	H	H	H	
	Occasional	M	M	M	
	Seldom	L	L	L	
	Unlikely	L	L	L	

The Risk Assessment Considerations chart (utilizing METT-TC) should be referenced when planning training & operations. Leaders can utilize these considerations to identify or prepare to mitigate likely hazards that will occur during each mission or task. "What if" scenarios should be war-gamed to identify hazards, and to develop your mitigations, controls, and supervision plans.

## State Safety Points of Contact

<p><b>Safety &amp; Occupational Health Manager</b>                  Alicia Howard  <a href="mailto:alicia.l.howard.civ@army.mil">alicia.l.howard.civ@army.mil</a>                  COM: 518-786-6097                  DSN: 489-6097</p>	<p><b>Safety Specialist</b>                  Chuck Austin  <a href="mailto:charles.b.austin2.civ@army.mil">charles.b.austin2.civ@army.mil</a>                  COM: 518-786-6121                  DSN: 489-6121</p>	<p><b>Safety Specialist</b>                  Matthew Williams  <a href="mailto:matthew.s.williams117.mil@army.mil">matthew.s.williams117.mil@army.mil</a>                  COM: 518-786-4329                  DSN: 489-4329</p>
<p><b>M-Day Safety Officer</b>                  COL Shawn Hatch  <a href="mailto:shawn.c.hatch2.mil@army.mil">shawn.c.hatch2.mil@army.mil</a></p>	<p><b>M-Day Safety Officer</b>                  LTC Alexander Prezioso  <a href="mailto:alexander.prezioso.mil@army.mil">alexander.prezioso.mil@army.mil</a></p>	<p><b>Industrial Hygienist</b>                  Thomas Phipps  <a href="mailto:thomas.c.phipps.mil@army.mil">thomas.c.phipps.mil@army.mil</a>                  COM: 518-786-4660                  DSN: 489-4660</p>
<p><b>M-Day Safety Officer</b>                  CW4 Ethan Bloom  <a href="mailto:Ethan.j.bloom.mil@army.mil">Ethan.j.bloom.mil@army.mil</a></p>	<p><b>M-Day Safety NCO</b>                  SFC Michael Allen  <a href="mailto:Michael.allen196.mil@army.mil">Michael.allen196.mil@army.mil</a></p>	