

## COVER SHEET

*(Prescribing Directive is DMNA Reg 1-1, Proponent Office is MNAG)*

<b>SUBJECT:</b> New York National Guard Implementation of Sexual Assault Incident Response Oversight (SAIRO) Report	<b>OFFICE SYMBOL:</b>  MNHF
<b>ACTION REQUIRED:</b> Review/Signature	<b>DATE:</b> 1 April 2015

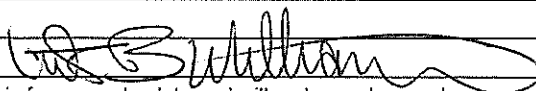
MEMORANDUM FOR RECORD. (Describe briefly the requirement, background and action taken or recommended. Description must be sufficiently detailed to identify action without recourse to other sources.) (Continue Memorandum or Coordination on reverse as needed.)

1. Summary: NY National Guard Implementation of Sexual Assault Incident Response Oversight (SAIRO) Report memorandum
2. Recommendation. Review/Signature by TAG
3. POC for this office: Capt Ashley N. FitzGibbon, 4733

COORDINATIONS				ADMIN REVIEW		
OFFICE	NAME	DATE	(NON) CONCUR		INITIALS	DATE
MNAG-XO	MAJ Frank MPF	8 APR 15	<input type="checkbox"/> N <input checked="" type="checkbox"/> C	INITIAL REVIEW	<i>[Signature]</i>	6 APR 15
MNAG-AF	M. John	13 April 2015	<input type="checkbox"/> N <input checked="" type="checkbox"/> C	FINAL REVIEW		
			<input type="checkbox"/> N <input type="checkbox"/> C	APPROVALS		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-DJS		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-SAS		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-COS	<i>PL</i>	13 Apr 15
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-DAG		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-TAG	<i>[Signature]</i>	17 Apr 15
			<input type="checkbox"/> N <input type="checkbox"/> C	FILE		DISPATCH
			<input type="checkbox"/> N <input type="checkbox"/> C	<input type="checkbox"/>		<input type="checkbox"/>

ACTION OFFICER (Name, grade, phone and signature)

CURTIS B. WILLIAMSON, COL, 4721





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MNAG-TAG

17 APR 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: New York National Guard Implementation of Sexual Assault Incident Response Oversight (SAIRO) Report

1. References:

- a. Directive-Type Memorandum (DTM) 14007, 30 September 2014, SAIRO Report.
- b. Chief National Guard Bureau Notice (CNGBN) 1303, 11 March 2015, SAIRO Report.

2. The Sexual Assault Incident Response Oversight (SAIRO) Report is a one-time requirement for Unrestricted Reports of Sexual Assault. The report must be completed within 8 calendar days of the signing of the Victim Reporting Preference Statement form, DD Form 2910. The purpose is to provide the General Officer-level Commander with visibility and oversight of the local response to a sexual assault.

3. The victim's assigned Wing Commander or GOCOM Chief of Staff will prepare the SAIRO report in coordination with the JFHQ Sexual Assault Response Coordinator (SARC), Staff Judge Advocate (SJA), and Civilian Law Enforcement (CLE). Templates for the SAIRO report are located on the DMNA SAPR website at <http://dmna.ny.gov/sapr/?nav=resources>.

4. The completed report will be routed by the Wing Commander or GOCOM Chief of Staff through the first General Officer in their chain of command to The Adjutant General. The JFHQ-SARC will receive a copy of the report and maintain in the victim's file until the case is closed.

5. Point of contact for this office is Capt Ashley FitzGibbon, JFHQ-SARC, (518)786-4733 or E-mail [ashley.n.fitzgibbon.mil@mail.mil](mailto:ashley.n.fitzgibbon.mil@mail.mil).

A handwritten signature in black ink, appearing to read "Tom Murphy", written over a white background.

PATRICK A. MURPHY  
Major General, NYARNG  
The Adjutant General

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