

**COOPERATIVE AGREEMENT MODIFICATION**

Agreement/Appendix Title and Number: **W912PQ-13-2-1005**

Project Name/Description and Location: **ARNG C4IM**

Modification Number: **P0004 CLOSE**

**ISSUED BY: NATIONAL GUARD BUREAU**

**ISSUED TO: THE STATE OF NEW YORK**

This modification is issued pursuant to the Authorities, 31 U.S.C. Chapter 63; MCA and Appendices Article VII, Sect 703; MCCA Article XII, Sect 1201 of the basic cooperative agreements. Mark purpose and obtain signatures as appropriate IAW NGR 5-1, Chapter 3.

- a. FUNDING
- b. TERMS AND CONDITIONS
- c. TERMINATION
- d. OTHER ADMINISTRATIVE: MOVE ALLOTMENT FROM FMZ TO IKA

Action	Funding Source		From	Change	To
FED	Allotment (MFL)	IKA	\$ 836,050.00	0.00	\$836,050.00
	Allotment (MFL)	90% (MCA)	\$ 1,601,129.17	(11,768.28)	\$ 1,589,360.89
	<b>TOTAL FEDERAL MFL-QOIM (IKA and MCA)</b>		<b>\$ 2,437,179.17</b>	<b>(11,768.28)</b>	<b>\$ 2,425,410.89</b>
	Allotment (MFL)	R&R Phones 100%	\$ 19,500.00	(1,500.00)	\$ 18,000.00
	<b>FEDERAL PROGRAM TOTAL MFL</b>		<b>\$ 2,456,679.17</b>	<b>(13,268.28)</b>	<b>\$2,443,410.89</b>
FED	AFP	IKA	\$ 836,050.00	0.00	\$ 836,050.00
	AFP	90% (MCA)	\$ 1,601,129.17	(11,768.28)	\$ 1,589,360.89
	<b>TOTAL FEDERAL AFP-QOIM (IKA nad MCA)</b>		<b>\$ 2,437,179.17</b>	<b>(11,768.28)</b>	<b>\$ 2,425,410.89</b>
	AFP	R&R Phones 100%	\$ 19,500.00	(1,500.00)	\$ 18,000.00
	<b>FEDERAL PROGRAM TOTAL AFP</b>		<b>\$ 2,456,679.17</b>	<b>(13,268.28)</b>	<b>\$ 2,443,410.89</b>
STATE	Allotment (MFL)	10% IKA	\$ 86,655.26	(3,050.26)	\$ 83,605.00
		10% MCA	\$184,142.43	1,481.21	\$ 185,623.64
	<b>STATE PROGRAM TOTAL MFL</b>		<b>\$ 270,797.69</b>	<b>(1,569.05)</b>	<b>\$269,228.64</b>
STATE	AFP	10% IKA	\$86,655.26	(3,050.26)	\$83,605.00
		10% MCA	\$184,142.43	1,481.21	\$185,623.64
	<b>STATE PROGRAM TOTAL AFP</b>		<b>\$270,797.69</b>	<b>(1,569.05)</b>	<b>\$269,228.64</b>
IKA	<b>PROGRAM TOTAL IKA</b>		<b>\$ 922,705.26</b>	<b>(3,050.26)</b>	<b>\$919,655.00</b>
	<b>PROGRAM GRAND TOTAL MFL</b>		<b>\$ 2,727,476.86</b>	<b>(14,837.33)</b>	<b>\$ 2,712,639.53</b>
	<b>PROGRAM GRAND TOTAL AFP</b>		<b>\$ 2,727,476.86</b>	<b>(14,837.33)</b>	<b>\$ 2,712,639.53</b>

**DESCRIPTION OF MODIFICATION:**

1. JUSTIFICATION: CLOSE FY13 Appendix 1005 Telecommunications
2. SUMMARY: A total of \$2,456,679.17 was allotted for Appendix 1005 for FY13. A total of \$836,050 was identified as In-Kind Assistance. A total of \$2,443,410.89 was executed, of which \$836,050 was utilized as IKA, therefore de-obligating \$13,268.28 (inclusive of R&R). Administrative adjustment to State AFP and Allotment for 10% IKA / MCA was made based on reconciliation with MNBF & USPFO Fiscal Spreadsheets. Officially CLOSING APP 1005 for FY13.
4. See MNCl memo dated 28 Sep 2016.
5. ACTION: TAG signature and review, MOD 4. Return signed modification to MNPF-EA, Room 207, Cooperative Agreements, x4775/4709.

**EXECUTION**

Except as provided herein, all terms and conditions of the Cooperative Agreement and/or Appendix remain unchanged in full force and effect. IN WITNESS WHEREOF, the parties by their authorized representatives execute this Cooperative Agreement Modification.

**THE STATE OF NEW YORK:**

BY:   
**ANTHONY P. GERMAN**  
 Major General, NYANG  
 The Adjutant General

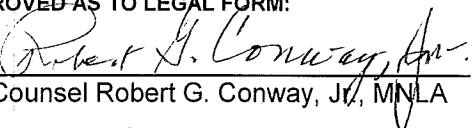
Date: 10/20/16

**NATIONAL GUARD BUREAU:**

BY:   
**LAWRENCE J. ASHLEY**  
 Colonel, USA  
 USPFO for New York

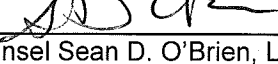
Date: 9/20/16

**APPROVED AS TO LEGAL FORM:**

BY:   
**Counsel Robert G. Conway, Jr., MNLA**

Date: 25 Oct 2016

**APPROVED AS TO LEGAL FORM:**

BY:   
**Counsel Sean D. O'Brien, LTC, JA, NYARNG**

Date: 28 Oct 2016

**Section 509. Funding Limitation.**

a. Approved Budget/Annual Funding Program (AFP): The total dollar amount that NGB anticipates, subject to the availability of funds, being available for reimbursement to the State for its costs in fulfilling its responsibilities under this Appendix. This amount may be increased or decreased by NGB during the fiscal year.

b. Total Dollars Obligated: The total amount of funds obligated for NGB's share under this Appendix. Only funds obligated through an executed CA modification to this appendix are available for reimbursement to the state. Funds shall be obligated as received by the CA PM.

c. Accomplished as In-Kind Assistance: The total dollars expended through Federal acquisition. This dollar amount may reflect anticipated In-Kind Assistance and be updated as IKA is approved, but as a minimum shall reflect the total dollars accomplished through In-Kind Assistance in support of this Appendix for each fiscal year as it occurs.

d. In accordance with Section 507(b) Cost Sharing, the Federal and Grantee shares are indicated for each fiscal year as it occurs:

<b>(1) Fiscal Year 2010:</b>		Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (100%)	\$ 393,378.91	\$	393,378.91
Federal Share ( 90%)	\$ 2,142,880.11	\$	2,142,880.11
Federal Share (RR)(100%)	\$ 6,872.77	\$	6,872.77
Federal Total	\$ 2,543,131.79	\$	2,543,131.79
Accomplished as In-Kind Assistance	\$393,378.91		
Grantee Share ( 10%)	\$ 238,097.41	\$	238,097.41
Grantee Total	\$ 238,097.41	\$	238,097.41
Grand Total	\$ 2,781,229.20	\$	2,781,229.20
<b>(2) Fiscal Year 2011:</b>		Approved Budget/(AFP)	Total Dollars Obligated
Federal Share ( 100%)	\$ 305,803.76	\$	305,803.76
Federal Share ( 90%)	\$ 2,281,812.58	\$	2,281,812.58
Federal Share(RR)(100%)	\$ 16,002.73	\$	16,002.73
Federal Total	\$ 2,603,619.07	\$	2,603,619.07
Accomplished as In-Kind Assistance	\$305,803.76		
Grantee Share ( 10%)	\$ 236,565.00	\$	236,565.00
Grantee Share ( %)	\$ _____	\$	_____
Grantee Total	\$ 236,565.00	\$	236,565.00
Grand Total	\$ 2,840,184.07	\$	2,840,184.07
<b>(3) Fiscal Year 2012 :</b>		Approved Budget/(AFP)	Total Dollars Obligated
Federal Share ( 100 %)	\$ 816,562.32	\$	816,562.32
Federal Share ( 90%)	\$ 1,317,536.97	\$	1,317,536.97
Federal Share (RR)(100%)	\$ 14,992.78	\$	14,992.78
Federal Total	\$ 2,149,092.07	\$	2,149,092.07
Accomplished as In-Kind Assistance	\$ 816,562.97		

Grantee Share (IKA 10%)	\$ 81,656.23	\$ 81,656.23
Grantee Share ( 10 %)	\$ 152,475.76	\$ 152,475.76
Grantee Total	\$ 234,131.99	\$ 234,131.99
 Grand Total	 \$ 2,383,224.06	 \$ 2,383,224.06

(4) Fiscal Year 2013:                      Approved Budget/(AFP)                      Total Dollars Obligated

Federal Share (IKA)	\$ 836,050.00	\$ 836,050.00
Federal Share (90%)	\$ 1,589,360.89	1,589,360.89
<b>Federal Share RR(100%)</b>	<b>\$ 18,000.00</b>	<b>\$ 18,000.00</b>
Federal Total	\$ 2,443,410.89	\$ 2,443,410.89
Accomplished as In-Kind Assistance      \$836,050.00		
Grantee Share (10%)	\$ 269,228.64	\$ 269,228.64
Grantee Total	\$ 269,228.64	\$ 269,228.64
<b>Program Total</b>	<b>\$ 2,712,639.53</b>	<b>\$ 2,712,639.53</b>

(5) Fiscal Year \_\_\_\_\_:                      Approved Budget/(AFP)                      Total Dollars Obligated

Federal Share ( %)	\$ _____	\$ _____
Federal Share ( %)	\$ _____	\$ _____
Federal Share ( %)	\$ _____	\$ _____
Federal Total	\$ _____	\$ _____
Accomplished as In-Kind Assistance      \$ _____		
Grantee Share ( %)	\$ _____	\$ _____
Grantee Share ( %)	\$ _____	\$ _____
Program Income	\$ _____	\$ _____
Grantee Total	\$ _____	\$ _____
Grand Total	\$ _____	\$ _____

**Section 510. Agreement Particulars.**

The information below shall be recorded by the Grants Officer's Representative (GOR) for compliance with the reporting requirements of the DoD Assistance Award Action Report System (DAADS) and the Federal Funding Accountability and Transparency Act of 2006.

- a. Grantee/Recipient Category: Government
- b. Grantee/Recipient Type: State Government
- c. Grantee/Recipient DUNS: 044776024

MEMORANDUM THRU MNAG-TAG

FOR MNPF, ATTN: COL Lawrence J. Ashley, USPFO, USA

SUBJECT: FY 13 Cooperative Funding Agreement, TeleCommunications Close Ot

1. MOD 5 FY 16 MCA Comms

<b>Projected Expenditure for C4IM Appendix 5</b>		<b>\$2,712,639.53</b>	
<b>FUNDING</b>	<b>FEDERAL</b>		
		<b>MCA AFP</b>	<b>MCA ALLOTMENT</b>
IKA ( Services and GPC)		\$836,050.00	\$ 836,050.00
SF270		\$ 1,601,129.17	\$ 1,589,360.89
FEDERAL TOTAL	(QOIM)	\$ 2,437,179.17	\$ 2,425,410.89
Federal Share - Recruiting and Retention		\$ 19,500.00	\$ 18,000.00
Grand Total - Federal		\$ 2,456,679.17	\$ 2,443,410.89
State Share - IKA 10%		\$ 86,655.26	\$ 83,605.00
State Share - SF 270 10%		\$ 184,142.43	\$ 185,623.64
STATE TOTAL		\$ 270,797.69	\$ 269,228.64
Total MCA App 5 Requirements		\$ 2,727,476.86	\$ 2,712,639.53

2. Deobligate \$11,768.28

3. See Attachment A for In-Kind Assistance (IKA) Breakdown.

4. Any Questions may be directed to SFC Wesley Scott, EXT: 4638

FOR THE ADJUTANT GENERAL:

  
 Dennis D. Kavanaugh  
 Policy and Plans Manager

**DISTRIBUTION:**

- MNPF-USP&FO-NY, Management and Program Analyst (Cooperative Agreements)
- MNBF, ATTN: MS. Elisabeth Halpin

Attachment A

Detailed below is a complete list of the products and services that provide State and Federal

ITEM	PRODUCT OR SERVICE	DESCRIPTION OF PRODUCT OR SERVICE	REASON FOR FEDERAL PROCUREMENT	STATUS OF IKA	ANNUAL	
					ESTIMATED ANNUAL COST	STATE 10%
1	Credit Card MODs	Provides ad hoc network repair supplies	State Credit card does not allow sufficient funding amounts	Proposed	✓ \$82,913.83	\$9,212.65
2	Avaya Maintenance (Rochester)	Monitoring, Repair and Tech Support	State Contract cost significantly higher	Proposed	✓ \$689,813.64	\$76,645.96
3	Avaya Maintenance (Latham)	Monitoring, Repair and Tech Support interval until upgrade	State Contract cost significantly higher	Proposed	✓ \$22,484.53	\$2,498.28
4	Veramak ECAS maintenance	Provide software maintenance for our chargeback solution	Established Federal Contract	Proposed	IN GPC	IN GPC
5	Avaya Contract Farmingdale	Monitoring, Repair and Tech Support.	State Contract cost significantly higher	Proposed	✓ \$40,838.00	\$4,537.56
Totals					\$836,050.00	\$92,894.44

**ORDER FOR SUPPLIES OR SERVICES**

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS35F0156V				2. DELIVERY ORDER/ CALL NO. W912PQ-13-F-0032		3. DATE OF ORDER/CALL (YYYYMMDD) 2012 Oct 01		4. REQ./ PURCH. REQUEST NO. 0010250388		5. PRIORITY			
6. ISSUED BY W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514				CODE W912PQ		7. ADMINISTERED BY (if other than 6)  <b>SEE ITEM 6</b>				8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER  (See Schedule if other)			
9. CONTRACTOR NAME AVAYA FEDERAL SOLUTIONS, INC. AND RICHARD WADDEN ADDRESS 12730 FAIR LAKES CIRCLE FAIRFAX VA 22033-4901				CODE 4NCQ6		FACILITY 4NCQ6		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED			
14. SHIP TO W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224				CODE W16L6D		15. PAYMENT WILL BE MADE BY CODE HQ0670 W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514				12. DISCOUNT TERMS Net 30 Days			
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED									
16. TYPE OF ORDER				DELIVERY/ CALL <input checked="" type="checkbox"/>		X This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							
PURCHASE						Reference your quote dated Furnish the following on terms specified herein. REF: WRITTEN QUOTE							
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.													
NAME OF CONTRACTOR				SIGNATURE				TYPED NAME AND TITLE				DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:													
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  <b>See Schedule</b>													
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT		
		<b>CONFIRMING ORDER - DO NOT DUPLICATE SEE SCHEDULE</b>											
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA TEL: 518-786-4739 EMAIL: kenneth.d.trzaskos.civ@mail.mil BY: KENNETH D. TRZASKOS				<i>Kenneth D Trzaskos</i> CONTRACTING / ORDERING OFFICER		25. TOTAL		\$22,484.49	
26. DIFFERENCES													
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED													
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS			
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR			
36. I certify this account is correct and proper for payment.						31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER					
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER						35. BILL OF LADING NO.					
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.			

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Each	\$22,484.49	\$22,484.49
	Three MONTH AVAYA MAINTENANCE LATHAM FFP				
	Three MONTH AVAYA MAINTENANCE LATHAM Full Coverage 24x7 to include subordinate REMOTE Plus Parts 8x5: Saratoga Springs, Troy - South Lake Ave, Auburn, Utica, and Kingston.				

FOB: Destination  
PURCHASE REQUEST NUMBER: 0010259388

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NET AMT \$22,484.49

ACRN AA \$22,484.49  
CIN: GFEB001025938800001

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government



## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-OCT-2012 TO 31-DEC-2012	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

## Section G - Contract Administration Data

BILLING INSTRUCTIONS

This Purchase is exempt from all Federal, State and Local Sales Taxes.

TAX IDENTIFICATION NUMBER 11-6002464

**BILLING INSTRUCTIONS-IMPORTANT PLEASE READ**

In order to be paid in a timely manner, please assist us by following the instructions listed below:

1. Establish this account for the New York Army National Guard:

US Property and Fiscal Office - New York  
ATTN: MNPF-VP  
330 Old Niskayuna Road  
Latham, New York 12110-3514

2. Please verify:

- a. The vendor's name & address (BLOCK 17A) specified on the Standard Form 1449, SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (SF 1449), must match those on the invoice. BLOCK 9 on DD1155, BLOCK 15A on SF 30.

- b. **Total cost billed cannot exceed the dollar amount on the SF 1449, DD1155, or SF 30.** Do not exceed the amounts shown on the purchase order/contract without prior approval of the Contracting Officer. If you exceed your dollar amounts without the Contracting Officer's approval you will not get paid your additional money. **ONLY CONTRACTING PERSONNEL HAVE THE AUTHORITY TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. UNIT PERSONNEL DO NOT HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.**

3. A separate invoice is required for each SF 1449, DD1155, or SF 30 (cannot accept statements):

- a. Electronically submit invoices via Wide Area Work Flow (WAWF).
- b. Invoices should not be submitted until after the time period specified on the SF 1449, DD1155, or SF 30
- c. **Each invoice must reflect the DODACC (HQ0670).**
- d. **Each invoice MUST have a vendor invoice number.**

4. Any **CONTRACTING QUESTIONS** concerning this purchase/delivery order should be directed to the Purchasing Office (518) 786-4747, ATTN: Connie Riley, (518) 786-4986, ATTN: Mark Walsh, (518) 786-4746, ATTN: Major Elizabeth Condon, (518) 786-4461, ATTN: Larry Merwin, or (518) 786-4740, ATTN: Dana Romine.

The purchasing /contracting office Supervisor is Kenneth D. Trzaskos (518) 786-4739.

**CHANGES TO THIS PURCHASE ORDER**

**THE ABOVE LISTED CONTRACTING PERSONNEL ARE THE ONLY PERSONS AUTHORIZED TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. NO OTHER UNIT INDIVIDUAL HAS THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. REPEAT, NO OTHER INDIVIDUAL BUT THE**

**CONTRACTING PERSONNEL LISTED IN THIS PARAGRAPH HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.**

6. Inquiries on **PAYMENT** should be directed to the Voucher Processing Office (518) 786-6045, Sergeant Brent Betit (Primary), (518) 786-4719, Ms. Donna Mare (Alternate). First Lieutenant Simone Adams-Mitchell is the Vendor Pay Supervisor (518) 786-0401. You must have your contract number or purchase order number for assistance. The Financial Manger is Colonel Dennis Deeley (518) 786-4687.

**ALL VENDORS NEED TO BE REGISTERED AND ACTIVE IN CENTRAL CONTRACTOR REGISTRATION (CCR) SO ELECTRONIC PAYMENT (EFT) IS ROUTED CORRECTLY.**

7. ELECTRONIC INVOICING (WIDE AREA WORKFLOW-WAWF) HAS BEEN IMPLEMENTED IN THE ARMY NATIONAL GUARD. VENDORS ARE ENCOURAGED TO view AT THE WAWF WEB SITE TO BETTER UNDERSTAND THE SYSTEM <http://www.wawftraining.com>.

Additional Wide Area Workflow (WAWF) Information:

WAWF Production site: <https://wawf.eb.mil>

WAWF Help: <http://www.dfas.mil/ecommerce/wawf/info>

Invoice Pay Information: <https://myinvoice.csd.disa.mil/index>

Contract Information: <http://eda.ogden.disa.mil/usersguide/contact/hlp001>

8. All vendors have to be currently registered in System Award Management, <http://www.sam.gov>.

9. **DELIVERY** and **TECHNICAL** questions should be directed to: **DAVID TIFFANY, 518-786-4301.**

**ACCOUNTING AND APPROPRIATION DATA**

AA: 02120132013206500001131312520040143038000080050574      6100.9000021001  
COST CODE: A181Z  
AMOUNT: \$22,484.49  
CIN GFEB001025938800001: \$22,484.49

**ORDER FOR SUPPLIES OR SERVICES**

PAGE 1 OF 10

1. CONTRACT PURCH. ORDER/ AGREEMENT NO. GS35F0156V	2. DELIVERY ORDER/ CALL NO. W912PQ-13-F-0253	3. DATE OF ORDER/ CALL (YYYYMMDD) 2013 Sep 23	4. REQ./ PURCH. REQUEST NO. 0010280553-0002	5. PRIORITY
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6. ISSUED BY W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE W912PQ	7. ADMINISTERED BY (if other than 6)  <b>SEE ITEM 6</b>	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER  (See Schedule if other)
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9. CONTRACTOR AVAYA FEDERAL SOLUTIONS, INC. NAME JEFF COLAS AND 12730 FAIR LAKES CIRCLE ADDRESS FAIRFAX VA 22033-4901	CODE 4NCQ6	FACILITY 4NCQ6	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
12. DISCOUNT TERMS Net 30 Days				
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				

14. SHIP TO W16L6D - HQ, JOINT FORCES, NYARNG CW4 DAVID TIFFANY 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224	CODE W16L6D	15. PAYMENT WILL BE MADE BY W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE HQ0670	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL <input checked="" type="checkbox"/>	PURCHASE <input type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.  Reference your quote dated _____ Furnish the following on terms specified herein. REF: Quote _____
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: _____			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
<b>SEE SCHEDULE</b>					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil BY: Constance F Riley	<i>Constance F Riley</i> CONTRACTING / ORDERING OFFICER	25. TOTAL \$40,838.04	26. DIFFERENCES
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27a. QUANTITY IN COLUMN 20 HAS BEEN  
 INSPECTED  RECEIVED  ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
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f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
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36. I certify this account is correct and proper for payment.

a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER
			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		12	Each	\$3,403.17	\$40,838.04

AVAYA Maintenance switch farmingdale

FFP

AVAYA Maintenance switch, Farmingdale

Reference quote dated 8/13/2013, NY ANG - Farmingdale, Jeff Colas

FOB: Destination

PURCHASE REQUEST NUMBER: 0010280553-0002

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NET AMT	\$40,838.04
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ACRN AA

\$40,838.04

CIN: GFES001028055300001

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-SEP-2013 TO 31-AUG-2014	N/A	W16L6D - HQ, JOINT FORCES, NYARNG CW4 DAVID TIFFANY 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 518-786-4301 FOB: Destination	W16L6D

Section G - Contract Administration Data

BILLING INSTRUCTIONS

This Purchase is exempt from all Federal, State and Local Sales Taxes.

TAX IDENTIFICATION NUMBER 11-6002464

**BILLING INSTRUCTIONS-IMPORTANT PLEASE READ**

In order to be paid in a timely manner, please assist us by following the instructions listed below:

1. Establish this account for the New York Army National Guard:

US Property and Fiscal Office - New York

ATTN: MNPF-VP

330 Old Niskayuna Road

Latham, New York 12110-3514

2. Please verify:

- a. The vendor's name & address (BLOCK 17A) specified on the Standard Form 1449, SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (SF 1449), must match those on the invoice. BLOCK 9 on DD1155, BLOCK 15A on SF 30.

- b. Total cost billed cannot exceed the dollar amount on the SF 1449, DD1155, or SF 30. Do not exceed the amounts shown on the purchase order/contract without prior approval of the Contracting Officer. If you exceed your dollar amounts without the Contracting Officer's approval you will not get paid your additional money. **ONLY**



**CONTRACTING PERSONNEL HAVE THE AUTHORITY TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. UNIT PERSONNEL DO NOT HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.**

3. A separate invoice is required for each SF 1449, DD1155, or SF 30 (cannot accept statements):
  - a. Electronically submit invoices via Wide Area Work Flow (WAWF).
  - b. Invoices should not be submitted until after the time period specified on the SF 1449, **DD1155, or SF 30**
  - c. **Each invoice must reflect the DODACC (HQ0670).**
  - d. **Each invoice MUST have a vendor invoice number.**
  
4. Any **CONTRACTING QUESTIONS** concerning this purchase/delivery order should be directed to the Purchasing Office (518) 786-4747, ATTN: Connie Riley, (518) 786-4986, ATTN: Mark Walsh, (518) 786-4461, ATTN: Larry Merwin, or (518) 786-4740, ATTN: Dana Romine, (518) 786-0399, ATTN: Rick Powell.

### CHANGES TO THIS PURCHASE ORDER

**THE ABOVE LISTED CONTRACTING PERSONNEL ARE THE ONLY PERSONS AUTHORIZED TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. NO OTHER UNIT INDIVIDUAL HAS THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. REPEAT, NO OTHER INDIVIDUAL BUT THE CONTRACTING PERSONNEL LISTED IN THIS PARAGRAPH HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.**

6. Inquiries on **PAYMENT** should be directed to the Voucher Processing Office (518) 786-6045, Brent Betit, (518) 786-4719, Ms. Donna Mare . Mr. Robert June is the Vendor Pay Supervisor (518) 786-4368. You must have your contract number or purchase order number for assistance. The Financial Manger is COL Dennis Deeley (518) 786-4687.

**ALL VENDORS NEED TO BE REGISTERED AND ACTIVE IN SYSTEM for AWARD MANAGEMENT (SAM) ([www.sam.gov](http://www.sam.gov)) SO ELECTRONIC PAYMENT (EFT) IS ROUTED CORRECTLY.**

7. ELECTRONIC INVOICING (WIDE AREA WORKFLOW-WAWF) HAS BEEN IMPLEMENTED IN THE ARMY NATIONAL GUARD. VENDORS ARE ENCOURAGED TO view AT THE WAWF WEB SITE TO BETTER UNDERSTAND THE SYSTEM <http://www.wawftraining.com> .

Additional Wide Area Workflow (WAWF) Information:

WAWF Production site: <https://wawf.eb.mil>

WAWF Help: <http://www.dfas.mil/ecommerce/wawf/info>

Invoice Pay Information: <https://myinvoice.csd.disa.mil/index>

Contract Information: <http://eda.ogden.disa.mil/usersguide/contact/hlp001>

8. All vendors have to be currently registered in System Award Management, <http://www.sam.gov>.

9. **DELIVERY** and **TECHNICAL** questions should be directed to CW5 Dave Tiffany, 518-786-4301.

ACCOUNTING AND APPROPRIATION DATA

AA: 02120132013206500001131312520040143038000080025292 6100.9000021001

COST CODE: A181Z

AMOUNT: \$40,838.04

CIN GFEB001028055300001: \$40,838.04

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

INVOICE "Stand Alone"

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

NA

(Contracting Officer: Insert inspection and acceptance locations or "Not applicable".)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the

