

COOPERATIVE AGREEMENT MODIFICATION

Agreement/Appendix Title and Number: **W912PQ-16-2-1005**

Project Name/Description and Location: **ARNG Command, Control, Communications, Computers and Information Management (C4IM) Services**

Modification Number: **P0005**

ISSUED BY: NATIONAL GUARD BUREAU

ISSUED TO: THE STATE OF NEW YORK

This modification is issued pursuant to the Authorities, 31 U.S.C. Chapter 63; MCA and Appendices Article VII, Sect 703; MCCA Article XII, Sect 1201 of the basic cooperative agreements. Mark purpose and obtain signatures as appropriate IAW NGR 5-1, Chapter 3.

- a. FUNDING
- b. TERMS AND CONDITIONS
- c. TERMINATION
- d. OTHER ADMINISTRATIVE:

Action	Funding Source		From	Change	To
FED	Allotment (MFL)	IKA (Services/GPC)	\$ 486,220.16	\$28,500.00	\$514,720.16
		MCA (SF270)	\$ 745,000.00	\$ 525,000.00	\$ 1,270,000.00
		CCP	\$ -	\$ 1,520.17	\$ 1,520.17
		FEDERAL PROGRAM TOTAL MFL	\$ 1,231,220.16	\$553,500.00	\$1,786,240.33
FED	AFP	IKA (Services/GPC)	\$ 488,220.16	\$26,500.00	\$ 514,720.16
		MCA (SF270)	\$ 1,267,800.49	\$2,199.51	\$ 1,270,000.00
		CCP	\$ -	\$ 1,520.17	\$ 1,520.17
		TOTAL FEDERAL AFP-QOIM (IKA and MCA)	\$ 1,756,020.65	\$28,699.51	\$ 1,786,240.33
		R&R Phones 100%	\$ -	\$0.00	\$ -
		FEDERAL PROGRAM TOTAL AFP	\$ 1,756,020.65	\$28,699.51	\$ 1,786,240.33
STATE	Allotment (MFL)	IKA (Services/GPC) 10%	\$ 48,622.02	\$2,850.00	\$ 51,472.02
		MCA (SF270) 10%	\$ 82,777.78	\$58,333.33	\$ 141,111.11
		STATE PROGRAM TOTAL MFL	\$ 131,399.79	\$61,183.33	\$192,583.13
STATE	AFP	IKA (Services/GPC) 10%	\$48,822.02	\$2,650.00	\$51,472.02
		MCA(SF270) 10%	\$140,866.72	\$244.39	\$141,111.11
		STATE PROGRAM TOTAL AFP	\$189,688.74	\$2,650.00	\$192,583.13
IKA	In-Kind Assistance (IKA)		\$ 488,220.16	\$26,500.00	\$ 514,720.16

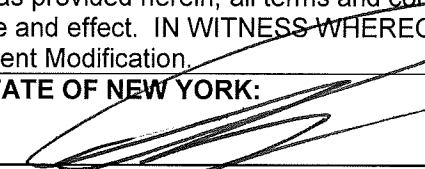
DESCRIPTION OF MODIFICATION:

1. JUSTIFICATION: Upward Obligation for W912PQ-16-2-1005, Appendix 1005, C4IM Services for Fiscal Year 2016
2. SUMMARY:
 - a. Federal and State Allotment/AFP are increased to reflect funding provided.
 - b. Increase total requested for In-Kind Assistance from \$488,220.16 to \$514,720.16.
3. ACTION: TAG signature and review of the ARNG C4IM Services Appendix 1001 MOD 5. Return signed modification to MNPF-EA, Room 207, Cooperative Agreements, x4775/4709.
4. This Appendix is subject to the availability of funds.
5. Replace pages 5 and 7 of Appendix 1005, FY 16 with updated attachment.
6. As FY2016 budgets are approved by NGB, program managers will add funding to the Appendix by separate modification.

EXECUTION

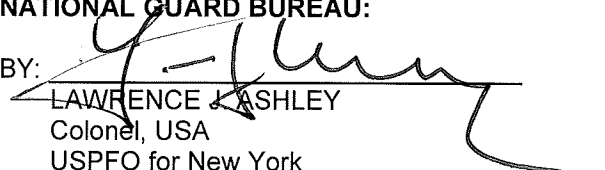
Except as provided herein, all terms and conditions of the Cooperative Agreement and/or Appendix remain unchanged in full force and effect. IN WITNESS WHEREOF, the parties by their authorized representatives execute this Cooperative Agreement Modification.

THE STATE OF NEW YORK:

BY: 
 ANTHONY P. GERMAN
 Major General, NYANG
 The Adjutant General

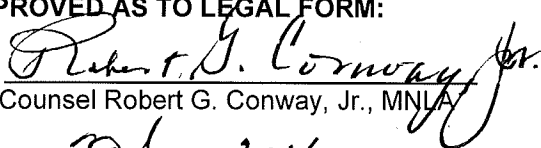
Date: 19 Oct 16

NATIONAL GUARD BUREAU:

BY: 
 LAWRENCE J. ASHLEY
 Colonel, USA
 USPFO for New York


Date: 21 Oct 16

APPROVED AS TO LEGAL FORM:

BY: 
 Counsel Robert G. Conway, Jr., MNLA

Date: 29 Sep 2016

APPROVED AS TO LEGAL FORM:

BY: 
 Counsel Sean D. O'Brien, LTC, JA, NYARNG

Date: 28 Sep 2016

Section 509. Funding Limitation.

a. Approved Budget/Annual Funding Program (AFP): The total dollar amount that NGB anticipates, subject to the availability of funds, being available for reimbursement to the State for its costs in fulfilling its responsibilities under this Appendix. This amount may be increased or decreased by NGB during the fiscal year.

b. Total Dollars Obligated: The total amount of funds obligated for NGB's share under this Appendix. Only funds obligated through an executed CA modification to this appendix are available for reimbursement to the state. Funds shall be obligated as received by the CA PM.

c. Accomplished as In-Kind Assistance: The total dollars expended through Federal acquisition. This dollar amount may reflect anticipated In-Kind Assistance and be updated as IKA is approved, but as a minimum shall reflect the total dollars accomplished through In-Kind Assistance in support of this Appendix for each fiscal year as it occurs.

d. In accordance with Section 507(b) Cost Sharing, the Federal and Grantee shares are indicated for each fiscal year as it occurs:

(1) Fiscal Year **2016**: Approved Budget/(AFP) Total Dollars Obligated

Federal Share (IKA)	\$ 514,720.16	\$ 514,720.16
CPP	\$ 1,520.17	\$ 1,520.17
<u>Federal Share (270s)</u>	<u>\$ 1,270,000.00</u>	<u>\$ 1,270,000.00</u>

Federal Total \$ 1,786,240.33 \$ 1,786,240.33

Accomplished as In-Kind Assistance \$514,720.16

Grantee Share (10%)	\$ 51,472.02	\$ 51,472.02
<u>Grantee Share (10%)</u>	<u>\$ 141,111.11</u>	<u>\$ 141,111.11</u>

Grantee Total \$ 192,583.13 \$ 192,583.13

Grand Total \$ 1,978,823.46 \$ 1,978,823.46

(2) Fiscal Year _____: Approved Budget/(AFP) Total Dollars Obligated

Federal Share (%)	\$ _____	\$ _____
Federal Share (%)	\$ _____	\$ _____
Federal Share (%)	\$ _____	\$ _____

Federal Total \$ _____ \$ _____

Accomplished as In-Kind Assistance \$ _____

Grantee Share (%)	\$ _____	\$ _____
Grantee Share (%)	\$ _____	\$ _____

Grantee Total \$ _____ \$ _____

Grand Total \$ _____ \$ _____

MEMORANDUM THRU MNAG-TAG

FOR MNPF, ATTN: COL Lawrence J. Ashley, USPFO, USA

SUBJECT: Increase in Allotment for SF 270 based on
attached spread Sheet

1. MOD 5 FY 16 MCA Comms

Projected Expenditure for C4IM Appendix 5		\$1,786,240.33	
FUNDING	FEDERAL	MCA AFP	MCA ALLOTMENT
IKA (Services and GPC)		\$514,720.16	\$ 514,720.16
SF270		\$ 1,270,000.00	\$ 1,270,000.00
OP		\$ 1,520.17	\$ 1,520.17
FEDERAL TOTAL (QOIM)		\$1,786,240.33	\$ 1,786,240.33
State Share - IKA 10%		\$ 51,472.02	\$ 51,472.02
State Share - SF 270 10%		\$ 141,111.11	\$ 141,111.11
STATE TOTAL		\$ 192,583.13	\$ 192,583.13

2. Within the FEDERAL TOTAL QOIM indicated above, \$1,786,240.33

\$514,720.16 will be specifically designated for in kind assistance (IKA) through federal procurement procedures. The use of IKA shall be at the request of The Adjutant General and approved by the USP&FO. NGB-AEN approval is not necessary.

3. Projected Expenditure of the Master Cooperative Agreement, Appendix 1005 for FY 16 is \$ 1,786,240.33 , based on a cost analysis and decrement list development.

Over the past 5 years New York has not received sufficient NGB funding to support the MCA, JFHQ has made MCA whole from other directorates.

4. The AFP and ALLOTMENT will be modified as funding is received.

5. Questions concerning this agreement should be directed to SFC Wesley Scott x4638.


Dennis D. Kavanagh
Policy and Plans Manager

DISTRIBUTION:

MNPF-USP&FO-NY, Management and Program Analyst (Cooperative Agreements)
MNBF, ATTN: MS. Elisabeth Halpin

Earmarked funds journal

Date 8/30/2016
 Time 10:53:35

Reference	Amount	Open amount	
MCA161014NY002	48,000.00	20,367.30	App 14
MCA161040NY003	86,000.00	86,000.00	App 40
MCA161040NY003	125,000.00	74,946.12	App 40
MCA161040NY003	44,000.00	44,000.00	App 40
MCA161005NY001	1,270,000.00	1,270,000.00	App 5
MCA161005NY001	1,520.17	1,520.17	App 5

467,720.16 IKA

47,000 CC

✓ 514720.16

Document Header Text

DocumentNo Doc. Date

FY16 MCA JFHQ-NY and New York State (Mail)	5043647727	10/7/2015
Cooperative Agreement FY16 W912PQ-16-2-1040	5043648268	10/7/2015
Cooperative Agreement FY16 W912PQ-16-2-1040	5043648268	10/7/2015
Cooperative Agreement FY16 W912PQ-16-2-1040	5043648268	10/7/2015
MOD Comms MCA	5044121094	11/9/2015
MOD Comms MCA	5044121094	11/9/2015

Document Journal
 FM Area ARMY
 Year Commitment Item 26R8
 Commitment Item A181Z
 Fund 206510D16
 Layout /MINT
 User 1013963653
 Date/Time 9/26/2016 8:58

Fund	Funds Ctr	Cost Ctr	RefDocto	Vali/type text	Amnt type	Amount type	Pymt Bdgt
206510D16	A181Z	40143038	5102231103	Invoices	100 Original	149.99	
206510D16	A181Z	40143038	1700004440	Invoices	100 Original	-340.56	
206510D16	A181Z	40143038	5101672893	Invoices	100 Original	1,297.22	
206510D16	A181Z	40143038	5101989774	Invoices	100 Original	2,098.75	
206510D16	A181Z	40143038	5101989774	Invoices	100 Original	1,327.24	
206510D16	A181Z	40143038	5102385346	Invoices	100 Original	550.36	
206510D16	A181Z	40143038	5102385346	Invoices	100 Original	2,474.74	
206510D16	A181Z	40143038	5102385346	Invoices	100 Original	578	
206510D16	A181Z	40143038	5102385346	Invoices	100 Original	1,035.29	
206510D16	A181Z	40143038	5102385346	Invoices	100 Original	584.71	
206510D16	A181Z	40143038	5102603640	Invoices	100 Original	2,000.00	Verismart
206510D16	A181Z	40143038	5102603640	Invoices	100 Original	2,774.50	
206510D16	A181Z	40143038	5102603640	Invoices	100 Original	2,950.00	
206510D16	A181Z	40143038	5102611467	Invoices	100 Original	121.91	
206510D16	A181Z	40143038	5102611467	Invoices	100 Original	3,244.00	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	927.35	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	51.98	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	286.05	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	1,096.00	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	30	
206510D16	A181Z	40143038	5102956754	Invoices	100 Original	1,747.90	
206510D16	A181Z	40143038	5103347018	Invoices	100 Original	15.38	
206510D16	A181Z	40143038	5103347018	Invoices	100 Original	0.62	
206510D16	A181Z	40143038	5103654848	Invoices	100 Original	721	
206510D16	A181Z	40143038	5103654848	Invoices	100 Original	28.84	
206510D16	A181Z	40143038	5103654848	Invoices	100 Original	21,318.73	
206510D16	A181Z	40143038	5103654848	Invoices	100 Original	47,000.00	

9/26/2016

X Wesley Scott
 Wesley Scott
 MNCI Budget Analyst
 Signed by: SCOTT.WESLEY.ALAN.1013963653

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	3
2. AMENDMENT/MODIFICATION NO. P00001	3. EFFECTIVE DATE 03-Feb-2016	4. REQUISITION/PURCHASE REQ. NO. 0010777735-0002		5. PROJECT NO. (If applicable)	
6. ISSUED BY W912PQ W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE	7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) AWAYA FEDERAL SOLUTIONS, INC. JEFF COLAS 12730 FAIR LAKES CIRCLE FAIRFAX VA 22033-4901			9A. AMENDMENT OF SOLICITATION NO.		
			9B. DATED (SEE ITEM 11)		
			X	10A. MOD. OF CONTRACT/ORDER NO. W912PQ-16-F-0008	
			X	10B. DATED (SEE ITEM 13) 11-Dec-2015	
CODE 4NGZ0		FACILITY CODE 4NGZ0			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. <p>Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.243-1(b) changes					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: rleyc3016122 This modification is issued to reflect an extension of the Period of Performance to 1 July 2016 - 31 Dec 2016.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) CONSTANCE F RILEY / CONTRACT SPECIALIST TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Constance F. Riley</u> (Signature of Contracting Officer)		16C. DATE SIGNED 03-Feb-2016	
(Signature of person authorized to sign)					

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by \$233,860.08 from \$233,860.08 to \$467,720.16.

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0001

The CLIN extended description has changed from:

Equipment Maintenance Total (6 mo's @ \$5,916.68 = \$35,500.08)2 Dedicated Service Technicians (6 mo's @ \$33,060.00 = \$198,360.00)Performance Work Statement attachedReference NYARNG Quote, GSA Contract # GS-35F-0156V

To:

Equipment Maintenance Total (6 mo's @ \$5,916.68 = \$35,500.08)2 Dedicated Service Technicians (6 mo's @ \$33,060.00 = \$198,360.00)Performance Work Statement attachedReference NYARNG Quote, GSA Contract # GS-35F-0156VThe Period of Performance is extended through 31 December 2016 for an additional \$233,860.08 for a total of \$467,720.16.

The unit price amount has increased by \$233,860.08 from \$233,860.08 to \$467,720.16.

The total cost of this line item has increased by \$233,860.08 from \$233,860.08 to \$467,720.16.

SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 01-JAN-2016 TO 30-JUN-2016	N/A	W56PPG MNCI JOHN MUSTICO 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2225 518-786-4818 FOB: Destination	W56PPG

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 01-JAN-2016 TO 31-DEC-2016	N/A	W56PPG MNCI ROGER TOWNSEND 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2225 FOB: Destination	W56PPG

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by \$233,860.08 from \$233,860.08 to \$467,720.16.

CLIN 0001:

AA: 02120162016206500001131312570040143038000080050574 6100.9000021001 A181Z (CIN
GFEB00107773500001) was increased by \$233,860.08 from \$233,860.08 to \$467,720.16

(End of Summary of Changes)

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS35F0156V				2. DELIVERY ORDER/ CALL NO. W912PQ-16-F-0008		3. DATE OF ORDER/ CALL (YYYYMMDD) 2015 Dec 11		4. REQ / PURCH. REQUEST NO. 001077735-0002		5. PRIORITY		
6. ISSUED BY W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514			CODE	W912PQ		7. ADMINISTERED BY (if other than 6) SEE ITEM 6			CODE	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)		
9. CONTRACTOR AVAYA FEDERAL SOLUTIONS, INC. NAME JEFF COLAS AND 12730 FAIR LAKES CIRCLE ADDRESS FAIRFAX VA 22033-4901			CODE	4NGZ0		FACILITY	4NGZ0		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	
									12. DISCOUNT TERMS Net 30 Days		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15	
14. SHIP TO SEE SCHEDULE			CODE			15. PAYMENT WILL BE MADE BY W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514			CODE	HQ0670		
									MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.			
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.									
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF: quote									
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.												
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)			
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:												
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule												
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT	
		SEE SCHEDULE										
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.					24. UNITED STATES OF AMERICA TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil BY: Constance F Riley			25. TOTAL		\$233,860.08		
								26. DIFFERENCES				
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED												
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS		
f. TELEPHONE NUMBER			g. E-MAIL ADDRESS			<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		
36. I certify this account is correct and proper for payment.						31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				34. CHECK NUMBER		
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER								35. BILL OF LADING NO.		
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO		42. S/R VOUCHER NO.		

Section B - Supplies or Services and Prices

Task Order Objective: Provides Private Administration Technical support services for New York Army National Guard. The place of performance is: 76 Patriot Way, Rochester, NY 14624; Latham, NY 12110 and Camp Smith, Cortland Manor, NY 10567.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Avaya Maintenance and Service FFP Equipment Maintenance Total (6 mo's @ \$5,916.68 = \$35,500.08) 2 Dedicated Service Technicians (6 mo's @ \$33,060.00 = \$198,360.00) Performance Work Statement attached Reference NYARNG Quote, GSA Contract # GS-35F-0156V FOB: Destination PURCHASE REQUEST NUMBER: 0010777735-0002	1	Job	\$233,860.08	\$233,860.08

NET AMT \$233,860.08

ACRN AA \$233,860.08
CIN: GFEB001077773500001

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Avaya Maintenance from 1 jan-30jun2016 FFP FOB: Destination PURCHASE REQUEST NUMBER: 0010777735-0002				\$0.00

NET AMT \$0.00

Deliverable	Performance Standard	Acceptable Quality Level (AQL)	Method Used / Frequency
Administration	Technical Specification 2.1.1-2.1.4	<ul style="list-style-type: none"> Service, upgrade and repair work to the facilities on premise, PBX, Avaya hardware, software and other ancillary systems connected and associated with these products complete and accurately documented 95% of the time. 	Periodic Inspection/ Spot Checks/ Customer Feedback / Monthly
Moves, Additions, Changes	Technical Specification 2.2.1-2.2.4	<ul style="list-style-type: none"> MACS complete accurate and within agreed upon timeframes 95% of the time. 	
Telephones, Cabling	Technical Specification 2.3 and 2.4	<ul style="list-style-type: none"> Troubleshooting and problem diagnosis of station switch hardware, cabling and jacks within the agreed upon timeframes 95% of the time. 	
Tele-communications.	Technical Specification 2.5.1-2.5.2	<ul style="list-style-type: none"> Problem resolution reached within agreed upon timeframes 95% of the time. Problems and inconsistencies corrected within required timeframes 90% of the time. 	

1.0 Organizational Analysis:

Joint Force Headquarters New York

Source: (<http://www.dmna.ny.gov>)

Vision is to be "A ready, reliable, and relevant force, now and into the future."

Mission is "To provide combat capability to the war fighter and security to the homeland." Specifically, to provide ready units to the state and nation in three critical roles:

- Federal Role: To maintain well-trained, well-equipped units available for prompt mobilization during war and provide assistance during national emergencies.
- State Role: To protect life and property, and to preserve peace, order, and public safety.
- Community Role: To participate in local, state, and national programs that add value to America

2.0 Technical Specifications:

The Telecommunication Technicians primary responsibility is to provide maintenance, upgrade and installation of telecommunications systems and associated peripheral equipment for the NYS Division of Military and Naval Affairs. The technicians will provide resident service coverage at: 330 Old Niskayuna Road, Latham, NY 12110; 76 Patriot Way, Rochester, NY 14624; and CP Smith, Cortland Manor, NY 10567.

2.1 Administration:

2.1.1 Service and repair work to the facilities on premise Avaya hardware, software, and other ancillary systems connected and associated with these products.

2.1.2 Move, Add and Change (MAC) work to these same products.

2.1.3 Other miscellaneous tasks and functions as required to support the communications equipment at the customer site.

2.1.4 Program upgrades and system configurations of Avaya Systems. Document preventative maintenance routine.

2.2. Moves, Additions, Changes:

2.2.1 Program system configuration changes, additions and deletions.

2.2.2 Add or remove telephones.

2.2.3 Add, Change or Delete software.

2.2.4 Conduct backup after every change.

2.3 Telephones: Provide break/fix services on telephones. Replace telephones.

2.4 **Cabling:** Troubleshoots and diagnoses station cabling. Repairs station cabling and jacks

2.5 **Telco:**

2.5.1 Assist in identification and resolution of other vendor line/circuit problems resulting in solution.

2.5.2 Coordinate and act as a focal point for problem resolution including service provider.

3.0 **Additional Requirements and Notes:**

Suggested Skill Set: In order to successfully meet the performance objectives of this task order, the Contractor Employee should possess the following knowledge/skills:

3.1 A strong background in Avaya hardware and software installation, repair, upgrade/replacement and basic telecommunications knowledge, including network services, hybrid/key systems, and cable distribution systems.

3.1.1 Minimum of four (4) years working experience performing day-to-day operations: (moves, add, changes/Systems Administration/Troubleshooting of Avaya Definity, G3R, S8100,S8800, G3SI, S8500, S8720 and Prologix Telephone Systems), Intuity Audix, Modular Messaging, and CMM.

3.1.2 SecureLogix Knowledge, Cisco IOS Knowledge, and technical writing experience. EAS Contract Center programming and report creation via Centre Vu Supervisor required.

3.1.3 Manage and prioritize multiple activities and possess excellent abilities in oral and written communication and in people skills. Ability to communicate with all levels of management and be able to work with no supervision.

3.2 Contractor will use only New York Army National Guard owned software.

3.3 Anticipated number of man-hours for this position will be stated in the TORFQ. Work may vary.

Average 40 hours per week. Time in excess of 40 hours must be pre-approved by the Contracting Officer.

3.4 Federal Civilian Grade Equivalent is GS-12. Location of work is JFHQ NY, 330 Old Niskayuna Road, Latham, NY 12110; 76 Patriot Way, Rochester, NY 14624; and CP Smith, Cortland Manor, NY 10567.

3.5 Anticipated travel for this task order: N/A

3.6 Contractors will be provided with adequate office space located at JFHQ NY, 330 Old Niskayuna Road, Latham, NY 12110; 76 Patriot Way, Rochester, NY 14624; and CP Smith, Cortland Manor, NY 10567 including a complete workstation and chair, expendable supplies, computer hardware and software (and support), internet/intranet/Local Area Network (LAN) (and support), telephone and fax, copy machine and printer, mail service and postage. All government furnished supplies and services shall be for official use only. Contractor will also be provided with a laptop that can be used to perform remote network troubleshooting and monitoring. All government furnished supplies and services shall be for official use only.

4.0 **Security Requirements:**

4.1 The Contractor must be able to obtain, and maintain, a SECRET or an Interim SECRET clearance. A CAC is required for installation access and the LAN. Contractor shall work with the contracting office for processing into the Contractor Verification System (CVS).

5.0 **Miscellaneous:**

5.1 Refer to the Basic Contract PWS paragraph 7.9; Performance of Services During Crisis Declared by the National Command Authority or Overseas Combatant Commander is not applicable to this task order.

5.2. The contractor is cautioned that if off-duty active military personnel are hired under this contract, they may be subject to permanent change of station, change in duty hours, or deployment. Military Reservists and National Guard members may be subject to recall to active duty. The absence of such employees shall not constitute an excuse for nonperformance under this contract.

5.3. **Hours of Operation:** The contractor shall perform the services required under this contract within core operating hours which are 0700 -1600 hours, Mon thru Fri.

Quality Assurance Plan:

QUALITY ASSURANCE WORKSHEET

In your role as task order Task Order (TO) Point of Contact (POC), you assume some Quality Assurance duties. You will monitor contractor performance, complete and sign the Quality Assurance Worksheet provided below at least monthly, but you can submit the worksheet more frequently if needed. This worksheet allows you to document compliance with the Task Order and fill a regulatory requirement to ensure adequate oversight is being performed. Annotate the number of hours and overtime (if applicable) worked, travel and reimbursable costs. **Hours worked in excess of the normal work schedule require prior approval by the Contracting Officer.** Please annotate only the actual hours worked and approved; do not include holiday, vacation or sick hours. Only the actual time the contract employee was on the job should be submitted as billed hours.

Quality Assurance Plan Worksheets are to be sent directly to the **Schedule Holder and Administering Contracting Office**, not later than the 5th day of the month following the service (every month). At a minimum, the POC must send a completed copy of the worksheet to the designated COR after the first month of service and for any months where there is a rating other than Green. The COR will assume a quality performance rating of “Green” on all measured deliverables unless otherwise notified.

The quality rating may change from “Green” to “Red” without notice, however we encourage the POC to utilize the “Yellow” quality rating to alert the contracting office and the COR of quality issues that have the potential for a “Red” quality rating if corrective action is not taken.

Any time the rating is less than Green the POC shall clearly document the worksheet to indicate what did or did not occur per the PWS requirement. When an observation indicates other than a “Green” rating, the COR/POC will require the Contractor to initial the observation. Initialing the observation does not constitute concurrence with the observation; it only acknowledges that they have been made aware of the defective performance. If the Contractor’s response to an identified quality deficiency is unsatisfactory, the Contracting Officer or COR will contact the Schedule Holder to implement a plan of action to remedy the identified deficiency.

POC CHANGES: If you desire to delegate these POC oversight duties to another Government employee, you must notify the Contracting Officer or Administrative Contract Office immediately, in writing, with their name, position, email and telephone number. Email notification is acceptable. **Each COR/ POC conducting oversight duties must read and sign acknowledgement and provide to the Contracting Office.**

CONTRACT EMPLOYEE CHANGES: Ensure that all replacement contract employees, to include short-term temporary replacements, are reported to the Contracting Officer listed on the Task Order.

COR DESIGNATION: The Task Order COR must be appointed in writing by the Contracting Officer and formally trained, which requires 2 courses: DAU CLC106, COR With a Mission Focus; and CLC 013, Performance-Based Services Acquisition (proof of training certificates are required). New certificates are required every 3 years.

The COR for this task order is: Mr. Dennis D. Kavanagh dennis.d.kavanagh.civ@mail.mil 518-786-4819

The POC for this task order is: SFC John Mustico, 518-786-4818.

Rating	Description
Green	Yes, performance and technical specifications are being met at AQL.
Yellow	Yes, performance and technical specifications are currently being met at the minimum AQL, but the following service / deliverable needs contractor attention. The Customer must identify what component of the deliverable and/or service requires attention.
Red	No, performance and technical specifications are not being met at AQL and the following service / deliverable needs immediate contractor resolution. The Customer must identify what component of the deliverable and/or service is below the minimum AQL.

Task Order #		Avaya Contractor Name:			
Performance Rating					
Deliverable/Service	✓	Quality Rating	Causative Factors	Effect on Mission	Action Required / Date
Responds to problems by diagnosing and correcting errors in PBX and ancillary systems.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Identifies and documents the current telecommunications network architecture.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Recommend the most technically desirable network topology for each facility based on technical and fiscal constraints.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Implement approved recommendations.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Provide knowledge transfer.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
		Red			
Contract employee has required badges displayed and identifies him/herself as a contractor 98% of the time. Basic contract Para 7.11		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			

Note: Attach Time Card

Period of Performance: From _____ to _____

Number of Hours Actually Worked: _____ (Include only actual hours worked. Do not include non worked holidays, leave, etc. these are included in the rate the Government pays and are not paid as hours worked.)

Overtime (if applicable to the TO): _____ **Reimbursable Expenses (include receipts):** _____

Travel (include approval sheet): _____

Approved by: _____ Date: _____

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	N/A	N/A	N/A	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 01-JAN-2016 TO 30-JUN-2016	N/A	W56PPG MNCI JOHN MUSTICO 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2225 518-786-4818 FOB: Destination	W56PPG
0002	POP 01-JAN-2016 TO 30-JUN-2016	N/A	W8BN NYARNG ELE JFHQ FWD 174 W8BN NYARNG ELE JFHQ FWD 174 OPERATION ENDURING FREEDOM APO AE 09355 914-788-7319 FOB: Destination	W56PPG

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 02120162016206500001131312570040143038000080050574 6100.9000021001
COST CODE: A181Z
AMOUNT: \$233,860.08
CIN GFEB00107773500001: \$233,860.08

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	SEP 2015

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2 IN 1

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

W56PPG

(Contracting Officer: Insert inspection and acceptance locations or "Not applicable".)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0670
Issue By DoDAAC	W912PQ
Admin DoDAAC	W912PQ
Inspect By DoDAAC	W56PPG
Ship To Code	W56PPG
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	W56PPG
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.
Scott, Wesley A SFC USARMY NG NYARNG (US) <wesley.a.scott.mil@mail.mil> _____

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Jennifer.m.kumpel.civ@mail.mil

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)